



**REGULAR BOARD MEETING AGENDA  
TRABUCO CANYON WATER DISTRICT  
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CA  
ADMINISTRATIVE FACILITY, BOARD ROOM  
WEDNESDAY, MARCH 18, 2015, AT 7:00 PM**

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**BOARD OF DIRECTORS**

Stephen Dopudja, President  
Glenn Acosta, Vice President  
James Haselton, Director  
Edward Mandich, Director  
Michael Safranski, Director

**DISTRICT STAFF**

Hector Ruiz, General Manager  
Michael Perea, District Secretary  
Cindy Byerrum, District Treasurer  
Bowie, Arneson, Wiles & Giannone,  
District General Legal Counsel

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**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**VISITOR PARTICIPATION**

*Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.*

**ORAL COMMUNICATION**

*Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.*

**DIRECTORS' COMMENTS AND MEETING REPORTS**

**REPORT FROM THE GENERAL MANAGER**

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

**RECOMMENDED ACTION:**

*Determine need and take action on item(s) that arose subsequent to posting the agenda.*

**CONSENT CALENDAR**

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

**ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S).**

**RECOMMENDED ACTION**

*Approve the minutes of the following Board Meeting(s):*

- 1. February 18, 2015 Regular Board Meeting*

**TCWD REGULAR BOARD MEETING AGENDA  
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**ITEM 2: TREASURER'S REPORT**

a. FINANCE/AUDIT COMMITTEE MEETING

**RECOMMENDED ACTION:**

*Receive and file the following Finance/Audit Committee Meeting Recap(s):*

1. February 11, 2015

b. PRESENTATION OF FINANCIALS

**RECOMMENDED ACTION:**

*Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):*

1. January, 2015

c. PAYMENT OF BILLS FOR CONSIDERATION

**RECOMMENDED ACTION:**

*Ratify the payment of bills for consideration, Payroll and Payroll Taxes for February, 2015.*

**ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING**

**RECOMMENDED ACTION:**

*Receive and file the following Engineering/Operational Committee Meeting Recap(s):*

1. February 4, 2015

**ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/  
ATTENDANCE ITEMS**

**RECOMMENDED ACTION:**

*Ratify the Directors' expenses and fees from February, 2015, and approve tentative future meetings/attendance items.*

**ACTION CALENDAR**

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

**ADMINISTRATIVE MATTERS**

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**ITEM 5: ACCEPT AND FILE EXECUTIVE COMMITTEE MEETING RECAP**

**RECOMMENDED ACTION:**

*Accept and file the November 6, 2014 Executive Committee Meeting Recap*



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**ITEM 6: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING ACTIVITIES FOR WATER AWARENESS MONTH**

**RECOMMENDED ACTION:**

*Discuss at the time of the Board Meeting, and take action(s) as deemed appropriate.*

**ITEM 7: FAIR POLITICAL PRACTICES COMMISSION (FPPC) CONFLICT OF INTEREST FILINGS (FORM 700)**

**RECOMMENDED ACTION:**

*Discuss at the time of the Board Meeting, and take action(s) as deemed appropriate.*

**ITEM 8: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING SOUTH ORANGE COUNTY WASTEWATER AUTHORITY (SOCWA) WASTEWATER DISCHARGE PRETREATMENT & SOURCE CONTROL PROGRAM**

**RECOMMENDED ACTION:**

1. *Receive DRAFT Waste Discharge Pretreatment and Source Control Program with proposed changes;*
2. *Agendize and provide direction and authorization to Staff to move forward with the preparation of Notice of Public Hearing and other related matters for the May 20, 2015, Regular Board meeting.*

**FINANCE MATTERS**

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**ITEM 9: DISCUSSION AND POSSIBLE ACTION CONCERNING AUDITING SERVICES FOR TCWD AND RELATED ENTITIES**

**RECOMMENDED ACTION:**

1. *Receive information at the time of the Board Meeting;*
2. *Authorize the General Manager to contract with The Pun Group to provide auditing services for the years ending 6/30/15, 6/30/16, and 6/30/17 for Trabuco Canyon Water District, Trabuco Canyon Public Financing Authority, and Trabuco Canyon Improvement Corporation for an annual cost of \$20,000.*

**ENGINEERING MATTERS**

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**ITEM 10: ALTERNATE RAW WATER TRANSMISSION LINE – PW79**

**RECOMMENDED ACTION:**

*Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.*



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**ITEM 11: BAKER WATER TREATMENT PLANT**

**RECOMMENDED ACTION:**

*Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.*

**ITEM 12: SHADOW ROCK DETENTION BASIN FACILITY**

**RECOMMENDED ACTION:**

*Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.*

**ITEM 13: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING CONDITIONAL WILL SERVE LETTER FOR SKYRIDGE DEVELOPMENT (84 DUs)**

**RECOMMENDED ACTION:**

1. *Receive information at the time of the Board Meeting;*
2. *Approve DRAFT Conditional Will Serve Letter for Standard Pacific Homes Skyridge Development.*

**ITEM 14: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TCWD'S DIMENSION WATER TREATMENT PLANT CLEARWELL TANK REPLACEMENT**

**RECOMMENDED ACTION:**

*Receive information at the time of the Board Meeting, and authorize the General Manager to contract with Superior Tank Company, Inc., for an amount of \$85,549.*

**ITEM 15: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TCWD ADMINISTRATIVE FACILITY PARKING LOT REHABILITATION PROJECT**

**RECOMMENDED ACTION:**

*Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.*

**LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS**

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**ITEM 16: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING MWDOC'S PROPOSED FISCAL YEAR 2015/2016 BUDGET**

**RECOMMENDED ACTION:**

*Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.*

**ITEM 17: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING STATEWIDE DROUGHT CONDITIONS**

**RECOMMENDED ACTION:**

*Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.*



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**ITEM 18: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)**

**RECOMMENDED ACTION:**

*Review and discuss local government and legislative informational matter(s), and take action(s) as deemed appropriate.*

**ITEMS TOO LATE TO BE AGENDIZED**

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**ITEM 19:** \_\_\_\_\_

**ITEM 20:** \_\_\_\_\_

**OTHER INFORMATION/MATTERS**

Reports or comments from the General Manager and/or Staff

**ADDITIONAL DIRECTORS' COMMENTS**

Additional reports or comments from Directors

**ADDITIONAL GENERAL MANAGER COMMENTS**

Additional reports or comments from the General Manager

**END ACTION CALENDAR**

**ADJOURNMENT**

**AVAILABILITY OF AGENDA MATERIALS**

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Administrative Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Board Meeting Room at the District Administrative Facility.

**COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2**

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible. Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

**April 15, 2015 | May 20, 2015 | June 17, 2015**

