

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP
JUNE 12, 2014**

DIRECTORS PRESENT

Edward Mandich, Committee Chair
Michael Safranski, Committee Member

STAFF PRESENT

Hector Ruiz, General Manager
Michael Perea, District Secretary

PUBLIC PRESENT

No members of the public were present.

CALL MEETING TO ORDER

Mr. Mandich called the June 12, 2014, Executive Committee Meeting to order at 7:00 A.M.

VISITOR PARTICIPATION

No comments were received.

ORAL COMMUNICATION

No comments were received.

COMMITTEE MEMBER COMMENTS

Mr. Safranski commented on his attendance at the Rancho Santa Margarita City Council Meeting on June 11, 2014. Mr. Safranski mentioned a recent Orange County Register article which highlighted water districts.

Mr. Mandich had no comments.

REPORT FROM THE GENERAL MANAGER

There were no General Manager comments received.

ITEM 1: EXECUTIVE COMMITTEE MEETING RECAP

The March 7, 2014, Executive Committee Meeting Recap was presented to the Committee.

RECOMMENDED ACTION

The Committee approved and recommended that the March 7, 2014, Executive Committee Meeting Recap be received and filed by the Board (Consent Calendar).

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ITEM 2: PENDING/FUTURE BOARD AGENDA TOPICS

Mr. Ruiz presented this matter to the Committee and reviewed the Pending/Future Board Agenda Topics through September, 2014:

- **Monthly Recurring Matters**
 - District Website Upgrade Project Update: Mr. Ruiz mentioned that this matter will no longer be agendized after the June 18, 2014, Regular Board Meeting as the project has been completed.
 - Baker Regional Water Treatment Facility
 - Alternate Raw Water Transmission Line – PW79
 - Shadow Rock Detention Basin Facility Project

- **July, 2014**
 - Trabuco Canyon Improvement Corporation Annual Meeting
 - Trabuco Canyon Public Financing Authority Annual Meeting
 - Public Hearing: FY 2014/2015 Undeveloped Land/Water Standby Assessment
 - Metropolitan Water District of Southern California (MET) Director Nominating Committee Status Update: Discussion occurred concerning making this discussion item a recurring matter at Regular Board Meetings. Mr. Ruiz commented that District Staff will agendize this discussion item as a recurring matter.

- **August, 2014**
 - CalPERS Health Benefits Rates and Employers Contribution Adjustment
 - Records Retention Policy
 - District Personnel and Salary Policy Revision
 - Biennial Review of Conflict of Interest Code (Consent Calendar)

- **September, 2014**
 - Disposal of Surplus District Equipment
 - ACWA Committee Appointment Nominees

Discussion occurred concerning recycled water demand and production and the impact of the drought on peak demands and total capacity.

RECOMMENDED ACTION

The Committee received the information. No action taken.

ITEM 3: LEGISLATIVE INFORMATIONAL ITEMS

Mr. Ruiz commented on the upcoming General Election on November 4, 2014, and reviewed the respective significant filing period dates from the County of Orange Registrar of Voters.

RECOMMENDED ACTION

The Committee received the information. No action taken.

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ITEM 4: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF

Mr. Ruiz commented that there were no other reports of comments. Discussion occurred concerning District emergency preparedness and fire hydrant reliability. Mr. Ruiz mentioned that District Staff has surveyed and determined system vulnerabilities, and as a result, are proactively replacing certain fire hydrants in the District's service area. Discussion occurred concerning collaborative efforts with the Orange County Sheriff's Department (OCSD) in the event of an emergency; Mr. Ruiz mentioned that District Staff have coordinated with OCSD for a training event scheduled to be held in the Board Room at the District Administration Facility. Discussion occurred concerning the Conservation Encouragement Rate Program (CERP) and the impact of the drought on the local resources; Mr. Ruiz highlighted the Municipal Water District of Orange County's (MWDOC) Value of Water focus group results and the recent implementation of freeway signage encouraging water conservation. Discussion occurred concerning the Alternate Raw Water Transmission Line – PW79 Project.

RECOMMENDED ACTION

No action taken.

ADJOURNMENT

Mr. Mandich adjourned the June 12, 2014 Executive Committee Meeting at 8:00 A.M.