



**REGULAR BOARD MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CA
ADMINISTRATIVE FACILITY, BOARD ROOM
DECEMBER 17, 2014 AT 7:00 PM**

BOARD OF DIRECTORS

Michael Safranski, President
Edward Mandich, Vice President
Glenn Acosta, Director
Stephen Dopudja, Director
James Haselton, Director

DISTRICT STAFF

Hector Ruiz, General Manager
Michael Perea, District Secretary
Cindy Byerrum, District Treasurer
Bowie, Arneson, Wiles & Giannone,
District General Legal Counsel

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ADMINISTER OATH OF OFFICE

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to District Staff. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comments on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment(s) at this time. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS

REPORT FROM THE GENERAL MANAGER

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S).

RECOMMENDED ACTION

Approve the minutes of the following Board Meeting(s):

1. November 19, 2014, Regular Board Meeting

**TCWD REGULAR BOARD MEETING AGENDA
DECEMBER 17, 2014**

ITEM 2: TREASURER'S REPORT

a. FINANCE/AUDIT COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. *None (There was no Finance/Audit Committee Meeting for December, 2014).*

b. PRESENTATION OF FINANCIALS

RECOMMENDED ACTION:

Receive and file the following preliminary statement(s) of revenues and expenses and preliminary unaudited financials:

1. *None (There was no Finance/Audit Committee Meeting for December, 2014).*

c. PAYMENT OF BILLS FOR CONSIDERATION

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for November, 2014.

ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Meeting Recap(s):

1. *October 7, 2014*

ITEM 4: EXECUTIVE COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Executive Committee Meeting Recap(s):

1. *June 12, 2014*

**ITEM 5: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/
ATTENDANCE ITEMS**

RECOMMENDED ACTION:

Ratify the Directors' expenses and fees from November, 2014, and approve tentative future meetings/attendance items.



**TCWD REGULAR BOARD MEETING AGENDA
DECEMBER 17, 2014**

ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 6: ELECTION OF BOARD OFFICERS

RECOMMENDED ACTION:

Pursuant to the District's General Policy and Rules and Regulations, hold elections for the offices of President and Vice President.

ITEM 7: COMMITTEE MEMBER AND AGENCY REPRESENTATIVE APPOINTMENTS

RECOMMENDED ACTION:

Discuss at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 8: DISCUSSION AND POSSIBLE ACTION RELATING TO THE ADJUSTMENT TO TCWD'S CAPACITY CHARGES FOR WATER SERVICE

RECOMMENDED ACTION:

- 1. Receive information at the time of the Board Meeting;*
- 2. Adopt Resolution No. 2014-1208 – Resolution of the Board of Directors of the Trabuco Canyon Water District Determining Compliance with Procedural Requirements, Making Findings, Amending Capacity Charge Rates, Amending the Rules and Regulations of the Trabuco Canyon Water District and Taking Related Actions.*

ENGINEERING MATTERS

ITEM 9: ALTERNATE RAW WATER TRANSMISSION LINE – PW79

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 10: BAKER WATER TREATMENT PLANT

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.



**TCWD REGULAR BOARD MEETING AGENDA
DECEMBER 17, 2014**

ITEM 11: SHADOW ROCK DETENTION BASIN FACILITY

RECOMMENDED ACTIONS:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 12: SKYRIDGE DEVELOPMENT

RECOMMENDED ACTION:

1. *Receive information at the time of the Board Meeting,*
2. *Receive and accept the Grant of Easement from Children’s School House.*

LEGISLATIVE, ADMINISTRATIVE, AND OTHER MATTERS

ITEM 13: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING STATEWIDE DROUGHT CONDITIONS

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 14: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION:

Review and discuss local government and legislative informational matter(s), and take action(s) as deemed appropriate.

ITEMS TOO LATE TO BE AGENDIZED

ITEM 16: _____

ITEM 17: _____

OTHER INFORMATION/MATTERS

Reports or comments from the General Manager and/or Staff

ADDITIONAL DIRECTORS’ COMMENTS

Additional reports or comments from Directors

ADDITIONAL GENERAL MANAGER COMMENTS

Additional reports or comments from the General Manager



**TCWD REGULAR BOARD MEETING AGENDA
DECEMBER 17, 2014**

CLOSED SESSION

Public Employee Performance Evaluation – Government Code Section 54957

Title: General Manager

The Board of Directors will meet in closed session pursuant to Government Code Section 54957 to discuss the General Manager's year end performance evaluation.

ITEM 15: DISCUSSION AND POSSIBLE ACTION RELATED TO THE GENERAL MANAGER'S YEAR END PERFORMANCE EVALUATION

RECOMMENDED ACTION

Discuss information at the time of the Board Meeting, and take action or provide announcement of action(s) taken in Closed Session, as deemed appropriate.

END ACTION CALENDAR

ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Board Meeting Room at the District Administrative Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible. Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

**January 21, 2015
February 18, 2015
March 18, 2015**

Please visit the District's website at www.tcwd.ca.gov for additional information.

