



**REGULAR BOARD MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CA
ADMINISTRATIVE FACILITY, BOARD ROOM
OCTOBER 15, 2014 AT 7:00 PM**

BOARD OF DIRECTORS

Michael Safranski, President
Edward Mandich, Vice President
Glenn Acosta, Director
Stephen Dopudja, Director
James Haselton, Director

DISTRICT STAFF

Hector Ruiz, General Manager
Michael Perea, District Secretary
Cindy Byerrum, District Treasurer
Bowie, Arneson, Wiles & Giannone,
District General Legal Counsel

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to District Staff. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comments on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment(s) at this time. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS

REPORT FROM THE GENERAL MANAGER

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S).

RECOMMENDED ACTION

Approve the minutes of the following Board Meeting(s):

1. *September 17, 2014, Regular Board Meeting*

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ITEM 2: TREASURER'S REPORT

a. FINANCE/AUDIT COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. September 3, 2014

b. PRESENTATION OF FINANCIALS

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for July and August, 2014, as presented.

c. PAYMENT OF BILLS FOR CONSIDERATION

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for September, 2014.

ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Meeting Recap(s):

1. September 9, 2014

**ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/
ATTENDANCE ITEMS**

RECOMMENDED ACTION:

Ratify the Directors' expenses and fees from September, 2014, and approve tentative future meetings/attendance items.

ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 5: DISCUSSION AND POSSIBLE ACTION CONCERNING TCWD'S RECORDS RETENTION ACT POLICY

RECOMMENDED ACTION:

1. Receive information at the time of the Board Meeting;



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2. *Adopt Resolution No. 2014-1205 – Resolution of the Board of Directors of the Trabuco Canyon Water District Amending Rules and Regulations Regarding Trabuco Canyon Water District Records Retention Act Policy.*

ITEM 6: DISCUSSION AND REVIEW OF POTENTIAL AMENDMENTS TO THE DISTRICT’S RULES AND REGULATIONS FOR AGRICULTURAL PROPERTY AND CONSUMERS

RECOMMENDED ACTION:

1. *Receive information at the time of the Board Meeting;*
2. *Review DRAFT Resolution No. 2014-1206 - Resolution of the Board of Directors of the Trabuco Canyon Water District Amending Rules and Regulations Regarding Agricultural Property and Consumers, in accordance with District General Policy and Rules and Regulations, Section 12.2.3.*

ITEM 7: DISCUSSION AND POSSIBLE ACTION RELATING TO THE ADJUSTMENT TO TCWD’S CAPACITY CHARGES FOR WATER SERVICE

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and direct staff to take appropriate actions to provide notice concerning potential adjustment and file a Notice of Exemption relating to the proposed TCWD 2015 Capacity Charges adjustment.

ITEM 8: MUNICIPAL WATER DISTRICT OF ORANGE COUNTY (MWDOC) VALUE OF WATER COMMUNICATIONS PLAN (CHOICE PROGRAM)

RECOMMENDED ACTION:

1. *Receive information at the time of the Board Meeting;*
2. *Approve Trabuco Canyon Water District’s participation in MWDOC’s Value of Water Communications Plan (Choice Program) with a budget of \$6,000 for Fiscal Year 2014/2015.*

FINANCIAL MATTERS

ITEM 9: DISTRICT ANNUAL FINANCIAL REPORT (AUDIT) FOR FISCAL YEAR 2013/2014

RECOMMENDED ACTION:

Receive and discuss information concerning the District’s Annual Financial Report (Audit) for Fiscal Year 2013/2014, as prepared by Charles Z. Fedak and Company, and take action(s) as deemed appropriate.



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ENGINEERING MATTERS

ITEM 10: ALTERNATE RAW WATER TRANSMISSION LINE – PW79

RECOMMENDED ACTION:

Receive status update at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 11: BAKER WATER TREATMENT PLANT

RECOMMENDED ACTION:

Receive status update at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 12: SHADOW ROCK DETENTION BASIN FACILITY

RECOMMENDED ACTIONS:

- 1. Receive status update at the time of the Board Meeting,*
- 2. Receive Bid Proposal Summary at the time of the Board Meeting, and take action(s) as deemed appropriate,*
- 3. Receive information at the time of the Board Meeting related to professional services and related matters for Project Groundbreaking Ceremony Activities, and take action(s) as deemed appropriate*

LEGISLATIVE, ADMINISTRATIVE, AND OTHER MATTERS

ITEM 13: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING STATEWIDE DROUGHT CONDITIONS

RECOMMENDED ACTION:

Receive information and status update at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 14: METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA (MET) DIRECTOR NOMINATING COMMITTEE STATUS UPDATE

RECOMMENDED ACTION:

Receive information and discuss as desired at the time of the Board Meeting.

ITEM 15: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION:

Review and discuss local government and legislative informational matter(s), and take action(s) as deemed appropriate.



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ITEMS TOO LATE TO BE AGENDIZED

ITEM 16: _____

ITEM 17: _____

OTHER INFORMATION/MATTERS

Reports or comments from the General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

ADDITIONAL GENERAL MANAGER COMMENTS

Additional reports or comments from the General Manager

END ACTION CALENDAR

ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Board Meeting Room at the District Administrative Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible. Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

**November 19, 2014
December 17, 2014
January 21, 2015**

Please visit the District's website at www.tcwd.ca.gov for additional information.

