



**REGULAR BOARD MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CA
ADMINISTRATIVE FACILITY, BOARD ROOM
SEPTEMBER 17, 2014 AT 7:00 PM**

BOARD OF DIRECTORS

Michael Safranski, President
Edward Mandich, Vice President
Glenn Acosta, Director
Stephen Dopudja, Director
James Haselton, Director

DISTRICT STAFF

Hector Ruiz, General Manager
Michael Perea, District Secretary
Cindy Byerrum, District Treasurer
Bowie, Arneson, Wiles & Giannone,
District General Legal Counsel

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to District Staff. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comments on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment(s) at this time. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS

REPORT FROM THE GENERAL MANAGER

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S).

RECOMMENDED ACTION

Approve the minutes of the following Board Meeting(s):

1. August 20, 2014, Regular Board Meeting

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ITEM 2: TREASURER'S REPORT

a. FINANCE/AUDIT COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. August 6, 2014

b. PRESENTATION OF FINANCIALS

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary adjusted and unaudited financials for June, 2014, as presented.

c. PAYMENT OF BILLS FOR CONSIDERATION

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for August, 2014.

ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Meeting Recap(s):

1. August 12, 2014

**ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/
ATTENDANCE ITEMS**

RECOMMENDED ACTION:

Ratify the Directors' expenses and fees from August, 2014, and approve tentative future meetings/attendance items.



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ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 5: DISCUSSION AND POSSIBLE ACTION CONCERNING THE DISPOSAL OF DISTRICT SURPLUS PROPERTY (VEHICLES)

RECOMMENDED ACTIONS:

1. *Receive information at the time of the Board Meeting;*
2. *Determine property (vehicles) to be designated as surplus to District need, and authorize the General Manager to dispose of District Surplus Property (vehicles) in accordance with the Board-approved Policy.*

ITEM 6: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TCWD'S 2014 SEWER SYSTEM MANAGEMENT PLAN (SSMP)

RECOMMENDED ACTIONS:

1. *Receive information at the time of the Board Meeting,*
2. *Approve and certify TCWD's 2014 Sewer System Management Plan.*

ITEM 7: DISCUSSION AND POSSIBLE ACTION CONCERNING TCWD'S RECORDS RETENTION ACT POLICY

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action as deemed appropriate.

ENGINEERING MATTERS

ITEM 8: ALTERNATE RAW WATER TRANSMISSION LINE – PW79

RECOMMENDED ACTION:

Receive status update at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 9: BAKER WATER TREATMENT PLANT

RECOMMENDED ACTION:

Receive status update at the time of the Board Meeting, and take action(s) as deemed appropriate.



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ITEM 10: SHADOW ROCK DETENTION BASIN FACILITY

RECOMMENDED ACTIONS:

1. *Receive status update at the time of the Board Meeting;*
2. *Reject all pending bid proposals for the Shadow Rock Detention Basin Urban Water Recovery Project No. 6147, in accordance with General Provisions, Section 3-1 of the Contract Documents;*
3. *Authorize and ratify the Value Engineering Contract for Services with URS for a not to exceed amount of \$15,000 in accordance with the provided proposal.*
4. *Authorize and direct the General Manager to bid the Shadow Rock Detention Basin Facility Project(s) in accordance with the District's General Policy and Rules and Regulations, Chapter 9, Section 9.2.1.f – Competitive Bidding, and Section 9.2.2.1 – Select Bid List and Process.*

LEGISLATIVE, ADMINISTRATIVE, AND OTHER MATTERS

ITEM 11: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING STATEWIDE DROUGHT CONDITIONS

RECOMMENDED ACTION:

Receive information and status update at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 12: METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA (MET) DIRECTOR NOMINATING COMMITTEE STATUS UPDATE

RECOMMENDED ACTION:

Receive information and discuss as desired at the time of the Board Meeting.

ITEM 13: DISCUSSION AND POSSIBLE ACTION CONCERNING THE INDEPENDENT SPECIAL DISTRICTS' OF ORANGE COUNTY (ISDOC) 2014 ELECTION OF OFFICERS

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 14: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION:

Review and discuss local government and legislative informational matter(s), and take action(s) as deemed appropriate.



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ITEMS TOO LATE TO BE AGENDIZED

ITEM 15: _____

ITEM 16: _____

OTHER INFORMATION/MATTERS

Reports or comments from the General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

ADDITIONAL GENERAL MANAGER COMMENTS

Additional reports or comments from the General Manager

END ACTION CALENDAR

ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Board Meeting Room at the District Administrative Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible. Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

**October 15, 2014
November 19, 2014
December 17, 2014**

Please visit the District's website at www.tcwd.ca.gov for additional information.

