



TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | SEPTEMBER 9, 2024

DIRECTORS PRESENT

Vice President Ed Mandich, Committee Chair
President Stephen Dopudja, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Roseann Lejsek, Executive Assistant

STAFF ABSENT

Michael Perea, Assistant General Manager

CONSULTANTS PRESENT

Claire Collins, District General Legal Counsel – Hanson Bridgett, LLC

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Vice President Mandich called the September 9, 2024 Executive Committee Meeting to order at 5:04 PM.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

Director Dopudja recommended that the meeting move expeditiously due to the Airport fire emergency.

REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported that the Board has been apprised of the most current information regarding the Airport fire and that the communities of Dove Canyon and Robinson Ranch were currently under a voluntary evacuation status. Mr. Paludi also noted that the fire was reportedly moving in the south easterly direction.

ADMINISTRATIVE MATTERS

ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

Mr. Paludi presented the Executive Committee Meeting Recap(s) for Committee consideration in accordance with the agenda.

RECOMMENDATION: The Committee recommended forwarding this matter to the Board of Directors (Consent Calendar).

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DISCUSSION MATTERS

ITEM 2: BOARD AGENDA PLANNING CALENDAR

Mr. Paludi provided a handout that included the following agenda planning items for Committee review and consideration:

September 2024

Regular Board Meeting – 9/19

- Heritage SLS Design Completion – JIG and DMc contract amendments (E/O) (Action)
- CalPERS CERBT and CEPPT Account Summary Updates (F/A) (Info)
- Biennial Review of District’s Conflict of Interest Code (Exec)
- **Closed Session (tent):**
 - Rutter Development Settlement

October 2024

Regular Board Meeting – 10/17

- Authorize Agreement with Myers Marine for Trabuco Dam Outlet Repair (E/O)

November 2024

Regular Board Meeting – 11/21

- Award HR and Benefits Support Agreement with CPS
- Award Recycled Water P.S. Improvements Design Contract (E/O)

Other Potential Future Board Items

- Accept Saddle Crest Facilities (E/O)
- Award Design of Dove & Tick Creek Pump Station Improvements (E/O)

RECOMMENDATION: None – Informational item only.

ITEM 3: DISCUSSION ON HUMAN RESOURCES AND HEALTH BENEFITS THIRD-PARTY ADMINISTRATOR SUPPORT SERVICES

Mr. Paludi presented this matter for Committee consideration, and he reported that staff reviewed the hourly rates for both firms and found the most cost-effective solution would be to contract with CPS HR Consulting for the full suite of services, rather than bifurcating the human resources and benefits administration services. The Committee requested that staff prepare the final numbers and complete scope of work for the Board.

RECOMMENDATION: None – Informational item only.

ITEM 4: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF

TCWD Chat Community Forum

Mr. Paludi thanked the Board President and Vice President for holding the Chat Community Forum the previous week. Mr. Paludi noted that the event allowed customers to participate in open dialogue with Board members and staff, and he stated that the event was a success from a transparency and public outreach standpoint. Director Dopudja stated that he received input from the public that the District’s efforts were appreciated. Discussion occurred regarding a possible timeline for holding another Chat Community Forum event in the future.

Mr. Paludi stated that staff has been working on implementing a rate calculator for the District’s customers. Mr. Paludi stated that the rate calculator is currently in a testing environment and that staff will be soliciting feedback

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on content before rolling it out to customers. Ms. Collins requested to review the rate calculator before it goes live.

RECOMMENDATION: None – Informational item only.

ADJOURNMENT

Vice President Mandich adjourned the September 9, 2024 Executive Committee Meeting at 5:27 p.m.