



**REGULAR BOARD MEETING AGENDA  
TRABUCO CANYON WATER DISTRICT  
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA  
ADMINISTRATIVE FACILITY  
JULY 18, 2024 AT 5:30 PM**

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**BOARD OF DIRECTORS**

Stephen Dopudja, President  
Edward Mandich, Vice President  
Glenn Acosta, Director  
Don Chadd, Director  
Michael Safranski, Director

**DISTRICT STAFF**

Fernando Paludi, General Manager  
Michael Perea, District Secretary  
Cindy Byerrum, District Treasurer  
Hanson Bridgett LLP, District General Legal Counsel

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**AGENDA NOTE:**

*Trabuco Canyon Water District (District) will make this Regular Board Meeting available by telephone audio as follows:*

**Telephone Audio:** 1 (669) 900-6833 (Toll Free)      **Access Code:** 913-8681-1652

*Persons desiring to monitor the Board meeting agenda items may download the Board meeting agenda and documents on the internet at [www.tcwd.ca.gov](http://www.tcwd.ca.gov). You may submit public comments by email to the Board at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). In order to be part of the record, emailed comments on meeting agenda items must be received by the District, at the referenced e-mail address, not later than 5:00 p.m. (PDT) on the day of the meeting.*

**CALL MEETING TO ORDER & PLEDGE OF ALLEGIANCE**

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

*Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.*

**VISITOR PARTICIPATION**

*Members of the public wishing to address the Board regarding a particular item on the agenda are requested to submit public comments by email to the Board at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). Public comments may also be submitted by teleconference during the meeting. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**ORAL COMMUNICATION**

*Members of the public who wish to make comment on matters not appearing on the agenda are requested to submit oral communication by email to the Board at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). Public comments may also be submitted by teleconference during the meeting. Under the requirements of State Law, Directors cannot act on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**DIRECTORS' COMMENTS AND MEETING REPORTS**

**REPORT FROM THE GENERAL MANAGER**

## CONSENT CALENDAR

*All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.*

### ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

#### **RECOMMENDED ACTION**

*Approve the minutes of the following Board Meetings:*

- 1. May 30, 2024 Special Board Meeting*
- 2. June 5, 2024 Special Board Meeting*
- 3. June 20, 2024 Special Board Meeting*

### ITEM 2: TREASURER'S REPORT

#### a. FINANCE/AUDIT COMMITTEE MEETING

#### **RECOMMENDED ACTION:**

*Receive and file the following Finance/Audit Committee Meeting Recap(s):*

- 1. June 13, 2024*

#### b. PRESENTATION OF FINANCIALS

#### **RECOMMENDED ACTION:**

*Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):*

- 1. May 2024*

#### c. PAYMENT OF BILLS FOR CONSIDERATION

#### **RECOMMENDED ACTION:**

*Ratify the payment of bills for consideration, Payroll and Payroll Taxes for June 2024.*

### ITEM 3: APPROVAL OF ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP(S)

#### **RECOMMENDED ACTION:**

*Receive and file the following Engineering/Operational Committee Meeting Recap(s):*

- 1. June 5, 2024*

### ITEM 4: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP(S)

#### **RECOMMENDED ACTION:**

*Receive and file the following Executive Committee Meeting Recap(s):*

- 1. June 3, 2024*



## ACTION CALENDAR

*All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.*

### ADMINISTRATIVE MATTERS

#### ITEM 5: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE

**RECOMMENDED ACTION:**

*Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees from the following period(s):*

1. June 2024

#### ITEM 6: SURPLUS LAND ACT AUTHORIZATION FOR DEED RESTRICTIONS RELATED TO CERTAIN DISTRICT-OWNED PROPERTIES

**RECOMMENDED ACTION:**

*Receive status update from District Properties Committee and authorize the General Manager to execute the deed restrictions for certain District-owned properties in accordance with the Department of Housing and Community Development requirements.*

### FINANCIAL MATTERS

#### ITEM 7: PUBLIC HEARING AND ADOPTION OF TRABUCO CANYON WATER DISTRICT'S FISCAL YEAR 2024-25 UNDEVELOPED LAND/WATER STANDBY CHARGES (ASSESSMENT)

**RECOMMENDED ACTION:**

1. Receive information at the time of the Board Meeting concerning the proposed Fiscal Year 2024-25 Undeveloped Land/Water Standby Charges.
2. Conduct Public Hearing to receive public comments relating to the matter.
3. Adopt Resolution No. 2024-1334 – Resolution of the Board of Directors of Trabuco Canyon Water District Establishing Water Standby Charges for the Fiscal Year 2024-25; Making Certain Findings and Taking Related Action Connected Therewith.

#### ITEM 8: ADOPTION OF RESOLUTION ESTABLISHING TRABUCO CANYON WATER DISTRICT'S APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024-25

**RECOMMENDED ACTION:**

*Adopt Resolution No. 2024-1335 – Resolution of the Board of Directors of Trabuco Canyon Water District Establishing the Appropriations Limit Applicable to the District During Fiscal Year 2024-25.*

#### ITEM 9: DISTRICT OTHER POST-EMPLOYMENT BENEFITS (OPEB) BIENNIAL ACTUARIAL REPORT FOR FYE 2023 – GASB 74/75 COMPLIANCE

**RECOMMENDED ACTION:**

*Receive and file the Actuarial Study of Retiree Health Liabilities Under GASB 74/75*



**ENGINEERING MATTERS**

**ITEM 10: APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH W.M. LYLES CO. TO PERFORM SCADA INTEGRATION SERVICES FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$239,657**

**RECOMMENDED ACTION:**

*Authorize the General Manager to execute a professional services agreement with W. M. Lyles Company to perform SCADA Integration Services in the amount of \$217,870 plus a 10% contingency of \$21,787, for a total not-to-exceed amount of \$239,657.*

**LEGISLATIVE AND OTHER MATTERS**

**ITEM 11: CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) BOARD OF DIRECTORS ELECTION, SEAT A – SOUTHERN NETWORK**

**RECOMMENDED ACTION(S):**

- 1. Receive information at the time of the Board Meeting and authorize the District Voting Representative to cast votes for the CSDA Southern Network, Seat A.*
- 2. Direct District staff to submit the completed official ballot to CSDA by the election deadline.*

**ITEM 12: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)**

**RECOMMENDED ACTION(S):**

*Receive information at the time of the meeting and take action(s) as deemed appropriate.*

**CLOSED SESSION**

**CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**

(Gov. Code § 54956.9(d)(2)) - *Significant exposure to litigation: 1 case (Santiago Saddle Crest LLC)*

**ITEM 13: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION**

**RECOMMENDED ACTION(S):**

*Provide announcement of action(s) taken in Closed Session, if any.*

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

**ITEM 14:** \_\_\_\_\_

**ITEM 15:** \_\_\_\_\_

**GENERAL COUNSEL REPORT**

**OTHER INFORMATION/MATTERS**

*Reports or comments from the General Manager and/or Staff*

**ADDITIONAL DIRECTORS' COMMENTS**

*Additional reports or comments from Directors*



**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING AGENDA | JULY 18, 2024**

**END ACTION CALENDAR & ADJOURNMENT**

**AVAILABILITY OF AGENDA MATERIALS**

*Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility) and will be posted online on the District's website located at [www.tcwd.ca.gov](http://www.tcwd.ca.gov). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available online at [www.tcwd.ca.gov](http://www.tcwd.ca.gov) at the same time as they are distributed to the Board Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be posted online on the District's website located at [www.tcwd.ca.gov](http://www.tcwd.ca.gov).*

**COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2**

*In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification at least 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.*

**FUTURE SCHEDULED REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS**

*Upcoming Regular Meetings of the Board are expected to be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are currently scheduled as follows:*

**August 15, 2024 | September 19, 2024 | October 17, 2024**

