



TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | MARCH 4, 2024

DIRECTORS PRESENT

Vice President Ed Mandich, Committee Chair
President Stephen Dopudja, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Roseann Lejsek, Administrative Assistant
Jason Stroud, Maintenance Superintendent

CONSULTANTS PRESENT

Claire Collins, District General Legal Counsel – Hanson Bridgett, LLC

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Vice President Mandich called the March 4, 2024 Executive Committee Meeting to order at 5:00 PM.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

None

REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported that Operations and Maintenance staff have prepared the wells to start pumping, but that there are some programming issues with the onsite telemetry system. Mr. Paludi added that TESCO Controls is scheduled to finalize the programming this month.

DISCUSSION MATTERS

ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

Mr. Paludi presented the Executive Committee Meeting Recap(s) for Committee consideration in accordance with the agenda.

MOTION: Approve the Executive Committee Meeting Recap(s) and recommend the Board of Directors receive and file the same (Consent Calendar) – Director Dopudja

SECOND: Director Mandich

AYES: Directors Mandich & Dopudja

NOES: None

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | MARCH 4, 2024**

ABSTAIN: None

MOTION PASSED/FAILED: Passed 2 - 0

ITEM 2: BOARD AGENDA PLANNING CALENDAR

Mr. Paludi provided a handout that included the following agenda planning items for Committee review and consideration:

March 2024

Regular Board Meeting – 3/21

- Adopt Annual Statement of Investment Policy (F/A)
- Approval of Resolution Authorizing USBR Grant Application (E/O)
- Discuss MWDOC/MET Draft FY 2024-25 Budgets (F/A)
- Water Awareness Day Planning Update (Exec)

Trabuco Canyon Public Financing Authority – 3/21

- Set additional regularly scheduled meetings of the Financing Authority

April 2024

Special Board Meeting (Week of 4/8)

- Review revised CIP, preliminary FY 25 budget and finance plan (Budget Workshop)

Regular Board Meeting – 4/18

- Receive and file District Total Compensation Survey Update (Exec & F/A)
- Award Harris Grade Pipeline Replacement Design Contract (E/O)
- Award Recycled Water P.S. Improvements Design Contract (E/O)
- Settlement Offer with Rutter Development (Closed Session)

Trabuco Canyon Public Financing Authority – 4/18

- Approve loan legal documents and finance plan (F/A)

Special Board Meeting (Week of 4/22)

- Budget Workshop #2 (if necessary)

May 2024

Water Awareness Day – 5/11

Regular Board Meeting – 5/16

- Approve health benefit determination methodology (Exec and F/A)
- Award HR Support Services Contract (Exec and F/A)

Trabuco Canyon Public Financing Authority – 5/16

- Approve bank purchaser of private placement borrowing transaction (F/A)

Other Potential Future Board Items

- Accept Saddle Crest Facilities (tent)

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | MARCH 4, 2024**

Mr. Paludi added that District staff will be meeting the rate consultant to review the proposed Fiscal Year 2024-25 budget and capital improvement program budget. Discussion occurred concerning scheduling special board meetings to review the budgets and financial planning.

MOTION: None – Informational item only.

ITEM 3: SB 1218 (NEWMAN): EMERGENCY WATER SUPPLIES - SUPPORT

Mr. Paludi presented this matter for Committee consideration, and he provided background information on SB 1218, sponsored by Irvine Ranch Water District (IRWD), which seeks to enact a policy in the Water Code that would recognize emergency water supplies, encourage their development, and support their use during times of shortage. Mr. Paludi reported that many agencies have developed “emergency water supplies” to enhance their water supply reliability during times of shortage and that the investment in these supplies is not currently incentivized by the state because only demand reduction through conservation mandates is recognized as a matter of policy. Mr. Paludi stated that TCWD has been requested to sign a coalition support letter for SB 1218. Mr. Paludi also stated that he would request an IRWD representative to provide an overview of this legislation at the Regular Board Meeting for the Board’s consideration.

MOTION: None – Informational item only.

ITEM 4: DISCUSSION OF DISTRICT HUMAN RESOURCES AND BENEFITS ADMINISTRATION SUPPORT

Mr. Paludi provided a brief update on this item, and he reported that staff is prepared to issue a RFP. Discussion occurred with the Committee regarding the possible need to bifurcate the scope of the RFP to Human Resources needs and benefits needs. Discussion also occurred regarding the possibility of sending out an RFQ to gauge potential firm qualifications.

MOTION: None – Informational item only.

ITEM 5: UPDATE ON SADDLE CREST DEVELOPMENT DISCUSSIONS

Mr. Paludi provided a brief update on this matter, and he stated that he and general counsel met with the developer. Director Mandich indicated that would not comment on this matter due to his connection with former employer Hunsaker & Associates; Ms. Collins concurred that the update is on discussions with the developer only. Mr. Paludi reported that discussions with the developer included the best path forward from the District’s perspective. General counsel recommended establishing an ad hoc committee to discuss this matter more fully and to receive guidance moving forward. Mr. Paludi stated that the District is operating the facilities provisionally and has not accepted the facilities as of yet.

MOTION: None – Informational item only.

OTHER MATTERS

ITEM 6: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF

Meeting with Assemblywoman Kate Sanchez

Mr. Paludi provided a brief update on a meeting scheduled with Assemblywoman Kate Sanchez and her staff later in the week. Mr. Paludi stated that he and Board President Dopudja will be giving Assemblywoman Sanchez a tour of some District facilities.

Staffing Update

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | MARCH 4, 2024**

Mr. Paludi reported that the District has hired new staff member Jarrod Walker as a Water Operator II in the Water Operations Department.

MOTION: None

ADJOURNMENT

Vice President Mandich adjourned the March 4, 2024 Executive Committee Meeting at 5:55 p.m.