



TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | JULY 10, 2023

DIRECTORS PRESENT

Vice President Ed Mandich, Committee Chair
President Stephen Dopudja, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager

PUBLIC PRESENT

None

CONSULTANTS PRESENT

Robin Rockey, Rockspark Communications & Marketing

CALL MEETING TO ORDER

Vice President Mandich called the July 10, 2023 Executive Committee Meeting to order at 5:00 PM.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

Director Dopudja had no comments.

Director Mandich asked District staff to look into rental audio/visual equipment for the July 20, 2023 Regular Board Meeting due to the large audience and poor acoustics in the board room at the prior public hearing. Director Mandich provided a brief update on Dove Canyon Master Association (DCMA) evaluation of the damaged v-ditch adjacent to the District's recycled water reservoir.

REPORT FROM THE GENERAL MANAGER

None

DISCUSSION MATTERS

ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

Mr. Paludi presented the Executive Committee Meeting Recap for Committee consideration in accordance with the agenda.

MOTION: Approve the Executive Committee Meeting Recap and recommended that the Board receive and file the same (Consent Calendar) – Director Dopudja

SECOND: Director Mandich

AYES: Directors Mandich & Dopudja

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NOES: None

ABSTAIN: None

MOTION PASSED/FAILED: Passed 2 – 0

ITEM 2: BOARD AGENDA PLANNING CALENDAR

Mr. Paludi presented this matter for Committee consideration, and he provided a copy of the draft regular board meeting agenda for July 20, 2023. Discussion occurred concerning proposed agenda items for discussion, specifically, ratification of Directors' fees and expenses. Director Dopudja requested clarification concerning the District's policy for expense reimbursement for Director expenses for conferences, including lodging, transportation, and meals. Director Mandich recommended a future review of the District's policy for expense reimbursement for consistency and standardization. The Committee made recommendations concerning the order of agenda items for the regular board meeting.

Mr. Paludi provided an update on recently implemented public outreach methods, and he introduced Ms. Rockey to the Committee. Mr. Paludi reported that District staff with the assistance of Ms. Rockey's team have completed certain website updates, including a fact sheet on the District's adopted rates, a special On Tap newsletter on the adopted rates and planned capital improvement projects, and the setting up of a Constant Contact account for increased public outreach to customers and elected officials in the District's service area through email. Discussion occurred concerning scheduling a follow up meeting with the Executive Committee on July 17, 2023.

MOTION: None – Informational item only.

OTHER MATTERS

ITEM 3: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF

Mr. Paludi reported that District staff is currently working with the property owner of the Dove Canyon Plaza on certain improvements, and he provided a draft term sheet on the intent to enter an agreement for site improvements related to fire and irrigation services.

MOTION: None – Informational item only.

ADJOURNMENT

Vice President Mandich adjourned the July 10, 2023 Executive Committee Meeting at 6:40 p.m.