



**REGULAR BOARD MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA
ADMINISTRATIVE FACILITY
SEPTEMBER 21, 2023 AT 5:30 PM**

BOARD OF DIRECTORS

Stephen Dopudja, President
Edward Mandich, Vice President
Glenn Acosta, Director
Don Chadd, Director
Michael Safranski, Director

DISTRICT STAFF

Fernando Paludi, General Manager
Michael Perea, District Secretary
Cindy Byerrum, District Treasurer
Hanson Bridgett LLP, District General Legal Counsel

AGENDA NOTE:

Trabuco Canyon Water District (District) will make this Regular Board Meeting available by telephone audio as follows:

Telephone Audio: 1 (669) 900-6833 (Toll Free) **Access Code:** 913-8681-1652

Persons desiring to monitor the Board meeting agenda items may download the Board meeting agenda and documents on the internet at www.tcwd.ca.gov. You may submit public comments by email to the Board at mperea@tcwd.ca.gov. In order to be part of the record, emailed comments on meeting agenda items must be received by the District, at the referenced e-mail address, not later than 5:00 p.m. (PDT) on the day of the meeting.

CALL MEETING TO ORDER & PLEDGE OF ALLEGIANCE

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to submit public comments by email to the Board at mperea@tcwd.ca.gov. Public comments may also be submitted by teleconference during the meeting. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are requested to submit oral communication by email to the Board at mperea@tcwd.ca.gov. Public comments may also be submitted by teleconference during the meeting. Under the requirements of State Law, Directors cannot act on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS

REPORT FROM THE GENERAL MANAGER

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meetings:

1. August 8, 2023 Special Board Meeting
2. August 17, 2023 Regular Board Meeting

ITEM 2: TREASURER'S REPORT

a. FINANCE/AUDIT COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. July 13, 2023

b. PRESENTATION OF FINANCIALS

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

1. August 2023

c. PAYMENT OF BILLS FOR CONSIDERATION

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for July 2023.

ITEM 3: APPROVAL OF ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP

RECOMMENDED ACTION:

Receive and file the following Executive Committee Meeting Recap(s):

1. August 2, 2023

ITEM 4: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

RECOMMENDED ACTION:

Receive and file the following Executive Committee Meeting Recap(s):

1. August 7, 2023



ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 5: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE

RECOMMENDED ACTION:

Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees from the following period(s):

1. August 2023

ITEM 6: PRESENTATION BY MUNICIPAL WATER DISTRICT OF ORANGE COUNTY REGARDING 2023 ORANGE COUNTY WATER RELIABILITY STUDY

RECOMMENDED ACTION:

Receive information at the time of the meeting and take action(s) as deemed appropriate.

ITEM 7: DISCUSSION REGARDING RESIDENTIAL WATER METERS

RECOMMENDED ACTION:

Receive information at the time of the meeting and take action(s) as deemed appropriate.

ITEM 8: DISTRICT FACILITIES TOUR PLANNING UPDATE

RECOMMENDED ACTION:

Receive information at the time of the meeting and take action(s) as deemed appropriate.

ITEM 9: ADDENDUM TO GENERAL COUNSEL ENGAGEMENT LETTER AND FEE AGREEMENT

RECOMMENDED ACTION:

Authorize General Manager to execute Addendum to Letter of Engagement dated July 21, 2021.

ITEM 10: APPROVAL OF POLICY FOR HANDLING CLAIMS AND LAWSUITS, CONFLICT WAIVERS AND RELATED AGREEMENTS

RECOMMENDED ACTION(S):

Adopt a policy for handling claims and lawsuits, conflict waivers and related agreements.

FINANCIAL MATTERS

ITEM 11: DISCUSSION CONCERNING TRABUCO CANYON WATER DISTRICT HEALTH BENEFIT COSTS FOR CALENDAR YEAR 2024

RECOMMENDED ACTION:

1. Receive information at the time of the meeting.



**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING AGENDA | SEPTEMBER 21, 2023**

2. *Adopt Resolution No. 2023-1323 – Fixing the Employer Contribution at an Equal Amount of Employees and Annuitants Under the Public Employees’ Medical and Hospital Care Act (PERS Members).*
3. *Adopt Resolution No. 2023-1324 – Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees’ Medical and Hospital Care Act (Non-PERS Members).*

LEGISLATIVE AND OTHER MATTERS

ITEM 12: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION(S):

Receive information at the time of the meeting and take action(s) as deemed appropriate.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

ITEM 13: _____

ITEM 14: _____

GENERAL COUNSEL REPORT

- *Follow up to August report on California Voting Rights Act litigation and implications for Trabuco Canyon Water District*

OTHER INFORMATION/MATTERS

Reports or comments from the General Manager and/or Staff

ADDITIONAL DIRECTORS’ COMMENTS

Additional reports or comments from Directors

END ACTION CALENDAR & ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility) and will be posted online on the District’s website located at www.tcwd.ca.gov. If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available online at www.tcwd.ca.gov at the same time as they are distributed to the Board Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be posted online on the District’s website located at www.tcwd.ca.gov.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification at least 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.



**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING AGENDA | SEPTEMBER 21, 2023**

FUTURE SCHEDULED REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS

Upcoming Regular Meetings of the Board are expected to be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are currently scheduled as follows:

October 19, 2023 | November 16, 2023 | December 21, 2023



**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | SEPTEMBER 21, 2023**

CONSENT CALENDAR

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meetings:

- 1. August 8, 2023 Special Board Meeting*
- 2. August 17, 2023 Regular Board Meeting*

CONTACTS (staff responsible): PALUDI/PEREA



MINUTES OF THE SPECIAL BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | AUGUST 8, 2023

The Special Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD or District) conducted on August 8, 2023, was called to order by President Stephen Dopudja at 5:30 p.m. in the Board Room at the District Administrative Facility located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Secretary, transcribed the minutes thereof.

DIRECTORS PRESENT

President Stephen Dopudja
Vice President Ed Mandich
Director Glenn Acosta
Director Don Chadd
Director Michael Safranski

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Karen Warner, Principal Accountant
Roseann Lejsek, Administrative Assistant

DISTRICT CONSULTANTS PRESENT

None at the start of the meeting.
Ms. Claire Collins, General Counsel, joined the meeting telephonically at approximately 5:40 p.m.

PUBLIC PRESENT

None

PLEDGE OF ALLEGIANCE

Director Acosta led the Board of Directors, District staff, and audience in the Pledge of Allegiance.

VISITOR PARTICIPATION

None

ORAL COMMUNICATION

None

DIRECTOR'S COMMENTS

None

REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported on the following matters:

- A fire broke out at Santiago Peak the previous night, and the Orange County Fire Authority (OCFA) responded promptly to fight the fire with water used from the District's Dove Lake. Mr. Paludi expressed his appreciation for OCFA's efforts, and he reported that the District's public outreach consultant Rockspark Communications

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES | AUGUST 8, 2023**

posted a video of OCFA utilizing Dove Lake water for firefighting purposes on the District's social media platforms.

- District staff have sent out placeholder invites to the Board of Directors for the next public "Chat with TCWD" event and the District Facilities Public Tour event later this year.
- The District's Trabuco Creek Groundwater Treatment Facility production is slowing down due to warmer weather. Mr. Paludi reported that Water Operations has restarted the Dimension Water Treatment Plant (DWTP) to supplement system demands as Irvine Ranch Water District (IRWD) is no longer blending Irvine Lake water with MET water at the Baker Water Treatment Plant due to water quality issues.
- The District has received a purported claim naming the District and other water agencies throughout the State in a class action suit related to an employee in Lake County claiming discrimination against employees who joined CalPERS at age 40 or older, obtained disability retirement, and were credited with a certain number of years of actual service. Mr. Paludi reported that General Counsel will provide more information at following regular board meeting in closed session.

Director Chadd asked Mr. Paludi where Ms. Collins, General Counsel, was; Mr. Paludi responded that both the Board President and he did not deem it necessary for General Counsel to attend the meeting as there were no actionable items to be discussed, nor any negotiation of compensation, in closed session, and that Ms. Collins was in agreement with them.

Discussion occurred concerning the OCFA response to the Santiago Peak fire and the use of Dove Lake for firefighting purposes.

ACTION CALENDAR

ADMINISTRATIVE MATTERS

The Board of Directors prepared to enter closed session at approximately 5:36 p.m. Prior to leaving the room for closed session, Director Chadd made a point of order and he stated that he did not want to participate in a closed session without general counsel in attendance due to personal and professional reasons.

Director Dopudja stated that the matter concerning general counsel not being in attendance was not decided by him as the President, but was discussed in the August 7, 2023 Executive Committee Meeting and was questioned if the cost for general counsel's participation was necessary. The reason was that the closed session was to discuss performance and goal setting and no actions or labor negotiations were being proposed. Director Dopudja indicated he was not informed of Closed Session Item No. 2 was on the agenda until the agenda was posted and he did not intend to enter into labor negotiations with Mr. Paludi during the meeting. Director Dopudja indicated that he communicated with Mr. Pauldi that morning to confirm Ms. Collins felt there wasn't a need for her participation, and she did not raise any questions.

Director Chadd responded that his concerns are based on ensuring there are no Brown Act violations during closed session without general counsel as a protection to the Board of Directors. Director Chadd also stated that he is aware of another issue that impacts the District. Director Dopudja inquired about the issue and Director Chadd indicated that he did not want to discuss it, and that he would be recusing himself from closed session and leaving the meeting.

Director Dopudja stated that he was disappointed with Director Chadd's comments and actions. Director Dopudja reminded Director Chadd that he has participated in past closed sessions without general counsel for performance reviews.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES | AUGUST 8, 2023**

Director Chadd reiterated that he has never been in closed sessions without general counsel.

Director Dopudja restated that simply isn't true and there were occasions when Director Chadd met in closed session without general counsel.

Director Chadd left the meeting and the building at 5:39 p.m. and stated "ten years as General Manager" as he left.

Director Dopudja asked the Board of Directors if they would prefer to reschedule the meeting or proceed. The Board indicated their desire to proceed with the Board of Directors meeting.

Director Safranski asked Mr. Paludi if Ms. Collins was comfortable with not attending the closed session.

Director Acosta recommended calling Ms. Collins to inquire about this matter. The remaining members of the Board concurred.

Mr. Paludi contacted Ms. Collins by phone to answer questions from the Board of Directors. Ms. Collins reported that neither closed session item requires general counsel to attend the closed session meetings, but that she was willing to participate to alleviate any concerns on the matter.

Mr. Perea asked Director Dopudja if he wanted him to ask Director Chadd to return to the meeting; Director Dopudja responded affirmatively. Mr. Perea left the room and spoke to Director Chadd outside. Director Chadd did not return to the meeting.

Director Dopudja stated to Mr. Perea that he had a direct question for him, because during the Executive Committee meeting (August 8, 2023) Mr. Paludi was not aware that Ms. Collins would be attending the (August 8, 2023) Board meeting. Director Dopudja asked Mr. Perea if anyone directed him to invite Ms. Collins to the meeting; Mr. Perea replied to Director Dopudja, "No".

The remaining members of the Board met in Closed Session at approximately 5:45 p.m. to review and discuss confidential information as set forth in the agenda concerning the performance evaluation of the District's General Manager. The District's General Manager and General Counsel Ms. Collins participated in the closed session.

CLOSED SESSION NO. 1: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code § 54957)

TITLE: GENERAL MANAGER

Pursuant to California Government Code Sections 54957(b) and 54954.5(e), the Board will meet in Closed Session to review and discuss confidential information concerning the District's General Manager (Public Employment)

CLOSED SESSION NO. 2: CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code § 54957.6)

Agency Designated Representative: Chair of the Board Stephen Dopudja

Unrepresented employee: General Manager

Mr. Paludi returned to the Board Room at 6:42 p.m.

The Board of Directors reconvened open session at 6:55 p.m.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES | AUGUST 8, 2023**

ITEM 1: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION

Ms. Collins reported that the Board of Directors met with the General Manager and General Counsel as set forth in the agenda, and that there was no action to report.

ADJOURNMENT

President Dopudja adjourned the August 8, 2023, Regular Board Meeting at 6:56 p.m.

DRAFT



MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | AUGUST 17, 2023

The Regular Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD or District) conducted on August 17, 2023, was called to order by President Stephen Dopudja at 7:00 p.m. in the Board Room at the District Administrative Facility located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Secretary, transcribed the minutes thereof.

DIRECTORS PRESENT

President Stephen Dopudja
Vice President Ed Mandich
Director Glenn Acosta
Director Don Chadd
Director Michael Safranski

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Lorrie Lausten, District Engineer
Roseann Lejsek, Administration Assistant

DISTRICT CONSULTANTS PRESENT

Claire Collins, Hansen & Bridgett – General Counsel

PUBLIC PRESENT

There were members of the public present.

PLEDGE OF ALLEGIANCE

Director Chadd led the Board of Directors, District staff, and audience in the Pledge of Allegiance in memory and honor of the victims of the Lahaina wildfire on Maui.

ITEMS TOO LATE TO BE AGENDIZED

None

VISITOR PARTICIPATION

None

ORAL COMMUNICATION

None

DIRECTOR'S COMMENTS

Director Chadd had no comments.

Director Mandich commented on his attendance at the Orange County Local Agency Formation Commission (OC LAFCO) meeting which included the approval of the municipal service reviews (MSR) for the west and southwest regions of Orange County.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES | AUGUST 17, 2023**

Director Safranski reported on his attendance at the City of Rancho Santa Margarita (RSM) City Council special meeting which provided an overview of the planned divisioning process of the councilmember positions from at-large elected to division-elected positions.

Director Acosta reported on his attendance at the Water Advisory Committee of Orange County (WACO) meeting which included a presentation on Orange County Water District's (OCWD) response to PFAS remediation.

Director Dopudja welcomed the public in attendance, and he thanked the public member for her public records request indicating that District staff would respond in accordance with the Public Records Act. Director Dopudja addressed some of the questions in the public records request, specifically, that although his professional company sponsors the Orange County Water Association (OCWA), they are not sponsoring the OCWA 2023 Operator Expo event, He added that he would not be attending the event, nor has he sought reimbursement from the District for attending an event. Director Dopudja also suggested that, since Dopudja & Wells was founded in 2021 and that he has been on the TCWD board since 2012, the public member may want to update her request to include any of the companies he has worked for in the past. He further added that the public is welcome to contact the General Manager with any additional questions.

REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported on the following matters:

- El Toro Water District (ETWD) Director Jose Vergara is retiring from his position with the District. Mr. Paludi reported that District staff has prepared a proclamation expressing the Board's appreciation for his dedicated service that will be presented the following week at the ETWD regular board meeting.
- Energy Efficiency Ad Hoc Committee – Mr. Paludi announced the creation of this ad hoc committee for the purpose of identifying energy cost control strategies for the District, and he recommended Director Safranski as the Committee Chair. Director Safranski appointed Director Mandich to serve on the committee, and he expressed his goals of the committee.
- Hurricane Hillary Response – Mr. Paludi reported that District staff are staging certain heavy equipment and vehicles in strategic locations in the event the storm requires emergency response efforts.
- Director Email Accounts – Mr. Paludi reported that due to certain Cox Communications email issues that the District has updated Director email accounts with Microsoft licensing, and that District staff will assist in updating any District-issued devices to receive emails.

CONSENT CALENDAR

President Dopudja indicated that all matters under the Consent Calendar would be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

MOTION: Approve the Consent Calendar as presented – Director Acosta
SECOND: Director Safranski
AYES: Directors Dopudja, Mandich, Acosta, Chadd, & Safranski
NOES: None
ABSTAIN: None
ABSENT: None
MOTION PASSED/FAILED: Passed 5 – 0

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES | AUGUST 17, 2023**

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ATTENDANCE

Mr. Paludi presented this matter for Director consideration and comment, and he reported that this matter was reviewed with the Finance/Audit Committee.

MOTION: Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees from July 2023– Director Mandich

SECOND: Director Acosta

AYES: Directors Dopudja, Mandich, Acosta, Chadd, & Safranski

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED/FAILED: Passed 5 – 0

ITEM 5: ADOPTION OF RESOLUTION CONFIRMING APPOINTMENT OF AN ASSISTANT DISTRICT SECRETARY

Mr. Perea introduced this matter for Board consideration, and he reported that the District does not have an Assistant District Secretary due to Ms. Lisa Marie Sangi's retirement. Mr. Perea recommended the appointment of Ms. Collins as the Assistant District Secretary until a staff member can be trained and certified to serve in the position. Director Safranski pointed out that the staff report indicated there would be fiscal impact to the District, but corrected the record that Ms. Collins serves as District General Counsel and is financially compensated for her work. Mr. Perea concurred with Director Safranski and acknowledged the correction.

MOTION: Adopt Resolution No. 2023-1321 – Resolution of the Board of Directors of Trabuco Canyon Water District Confirming Appointment of an Assistant Secretary to the Board of Directors– Director Acosta

SECOND: Director Mandich

AYES: Directors Dopudja, Mandich, Acosta, Chadd, & Safranski

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED/FAILED: Passed 5 – 0

ITEM 6: GENERAL MANAGER'S CONTRACT

Mr. Paludi introduced this matter for Board consideration, and he expressed his appreciation to the Board for the position as General Manager for the prior year. Mr. Paludi acknowledged that the previous twelve months have been a time of great financial stress for the District, and indicated that he did not request a change to his contract financially. Director Chadd inquired if there was a performance evaluation that would be provided. Director Dopudja commented that the Board will provide a summary of the General Manager's performance in letter form with any feedback on his performance.

MOTION: The Board of Directors received and filed the notice of the General Manager's request for no change to contract.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES | AUGUST 17, 2023**

FINANCIAL MATTERS

ITEM 7: APPROVAL OF DISTRICT SPONSORSHIP OF 2023 OC WATER SUMMIT

Mr. Paludi presented this matter for Board consideration, and he reported that the District has sponsored this event in the past. Mr. Paludi briefly reviewed the event program and sponsorship opportunities, and he recommended that the Board approve a table sponsorship in the amount of \$1,600.

MOTION: Approve a table sponsorship for the 2023 OC Water Summit in the amount of \$1,600 – Director Acosta.

SECOND: Director Mandich

AYES: Directors Dopudja, Mandich, Acosta, Chadd, & Safranski

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED/FAILED: Passed 5 – 0

ENGINEERING MATTERS

ITEM 8: HERITAGE SEWER LIFT STATION DRY PIT IMPROVEMENTS

Mr. Paludi presented this matter for Board consideration, and he reported this matter was reviewed with the Engineering/Operational Committee. Ms. Lausten reported that the design work for this project is completed and that there is significant rehabilitation work required at this facility. Ms. Lausten provided an overview of the project. Ms. Lausten reported that the District has received two bids after publicly bidding the project, and she presented a bid evaluation which compared the bids from Ferreira Construction and GCI Construction. Discussion occurred concerning bid cost differences, specifically the costs associated with the proposed temporary sewer bypass system. Ms. Lausten reported that GCI had additional plans for the project, including a complete station bypass which increased project costs. Ms. Lausten expressed her confidence in the bids, and she recommended awarding the project to Ferreira Construction

MOTION: Authorize the General Manager to execute a contract for Heritage Sewer Lift Station Dry Pit Improvements to Ferreira Construction in the not to exceed amount of \$173,201, with a 10% contingency of \$17,320, for a not-to exceed amount of \$190,521– Director Acosta.

SECOND: Director Safranski

AYES: Directors Dopudja, Mandich, Acosta, Chadd, & Safranski

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED/FAILED: Passed 5 – 0

ITEM 9: SCADA UPGRADE PROJECT ADDENDUM NO. 1 TO FY 2022/23 AGREEMENT WITH TESCO CONTROLS

Mr. Paludi presented this matter for Board consideration, and he reported this matter was reviewed with the Engineering/Operational Committee. Mr. Paludi reported that this proposed addendum was missing in the original scope of work. Ms. Lausten reported that the Robinson Ranch panel upgrade was included in the project site work and network diagram but was missed due to site naming confusion. Ms. Lausten provided a review of the proposed addendum, and she reported that she worked with TESCO Controls to reduce the cost from the original proposal amount reviewed with the Engineering/Operational Committee. Discussion occurred concerning the project status and timeline for completion. Ms. Lausten reported that TESCO Controls has been a good integrator and honored their pricing despite project delays. Mr. Paludi reported that District staff met with the new Chief

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES | AUGUST 17, 2023**

Executive Officer (CEO) to discuss organizational changes and the District’s project. Director Safranski expressed his appreciation for the price decrease on the change order.

- MOTION:** Authorize the General Manager to execute Addendum No. 1 to FY 2022/23 Agreement with TESCO Controls, Inc. for Robinson Ranch Panel Upgrade to TESCO Controls, Inc. in the not to exceed amount of \$85,900 – Director Acosta.
- SECOND:** Director Mandich
- AYES:** Directors Dopudja, Mandich, Acosta, Chadd, & Safranski
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None
- MOTION PASSED/FAILED:** Passed 5 – 0

ITEM 10: PROJECT PARTNERS CONTRACT FOR DISTRICT STAFF AUGMENTATION

Mr. Paludi presented this matter for Board consideration, and he reported this matter was reviewed with the Engineering/Operational Committee. Mr. Paludi commented that the adopted capital improvement project (CIP) budgets for the next five years are ambitious, and that he believes that District staff needs assistance to complete the projects. Mr. Paludi reported that District staff has reached out to Project Partners (Consultant) for a cost-effective solution to augment staff to meet the needs of the CIP projects. Ms. Lausten briefly commented on Mr. David Rodriguez’ experience in the industry, and she reported that the proposed contract amount has been reduced to \$81,000 after critically evaluating the number of hours needed for the fiscal year.

- MOTION:** Authorize the General Manager to execute a contract for As-Needed Project Management Support to Project Partners in the not to exceed amount of \$81,000 – Director Mandich.
- SECOND:** Director Safranski
- AYES:** Directors Dopudja, Mandich, Acosta, Chadd, & Safranski
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None
- MOTION PASSED/FAILED:** Passed 5 – 0

ITEM 11: RATIFICATION OF THE PURCHAS OF FOUR NEW UTILITY TRUCK FLEET VEHICLES

Mr. Paludi presented this matter for Board consideration, and he reported this matter was reviewed with the Engineering/Operational Committee. Mr. Perea provided background information on the California Air Resources Board (CARB) Advanced Clean Fleets (ACF) regulation adopted in April 2023 that will require local agencies to transition to zero emission vehicle fleets beginning in 2024 through 2027. Mr. Perea reported that the District budgeted for the purchase of two new vehicles in FY 2023/24, but is recommending the acceleration of the purchase of two additional vehicles budgeted for FY 2024/25 as a cost control measure. Mr. Paludi added that other local water agencies are strategically using this method of enhancing their fleets.

- MOTION:** Ratify the purchase of four (4) new utility truck fleet vehicles from Tuttle Click Ford for a not to exceed amount of \$249,928.80 – Director Acosta.
- SECOND:** Director Mandich
- AYES:** Directors Dopudja, Mandich, Acosta, Chadd, & Safranski
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES | AUGUST 17, 2023**

MOTION PASSED/FAILED: Passed 5 – 0

ITEM 12: DOVE CANYON PLAZA ONSITE FACILITIES AGREEMENT

Mr. Paludi presented this matter for Board consideration, and he reported this matter was reviewed with the Engineering/Operational Committee. Mr. Paludi provided a draft copy of the proposed onsite facilities agreement for Board review, and he reported on certain facility upgrades for the center. Ms. Lausten provided an overview of fire service cross connection upgrades and coordination with Orange County Fire Authority (OCFA). Mr. Paludi expressed his appreciation to General Counsel and DMc Engineering for their assistance on this project.

MOTION: Authorize the General Manager to execute an Onsite Facilities Agreement for the approval of fire service improvements within the Dove Canyon Plaza with Dove Canyon Recovery Acquisition, LLC – Director Safranski.

SECOND: Director Acosta

AYES: Directors Dopudja, Mandich, Acosta, Chadd, & Safranski

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED/FAILED: Passed 5 – 0

ITEM 13: DOVE CANYON PLAZA RECIPROCAL ACCESS AND PARKING EASEMENT AGREEMENT

Mr. Paludi presented this matter for Board consideration, and he reported that this matter was reviewed with the Executive Committee. Mr. Paludi provided a draft copy of the agreement for Board review, and he thanked Ms. Collins for her assistance in preparing this agreement. Ms. Collins reviewed the simplified updated agreement that meets the District’s needs for reciprocal access and adequate parking. Director Dopudja commended District staff in preparing this agreement.

MOTION: Authorize the General Manager to execute a Reciprocal Access and Parking Agreement for Dove Canyon Plaza with Dove Canyon Recovery Acquisition, LLC, and take any actions necessary to terminate any previous and no longer needed access and parking agreement related to Dove Canyon Plaza– Director Acosta.

SECOND: Director Mandich

AYES: Directors Dopudja, Mandich, Acosta, Chadd, & Safranski

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED/FAILED: Passed 5 – 0

ITEM 14: LOCAL GOVERNMENTAL AND LEGISLATIVE MATTER(S)

Mr. Paludi provided an update on the proposed consolidation of Municipal Water District of Orange County (MWDOC) and Orange County Water District (OCWD) currently under review of the OC LAFCO.

MOTION: None

CLOSED SESSION

The Board of Directors entered closed session in accordance with the agenda at 8:02 p.m. The General Manager, Assistant General Manager, and District General Counsel participated in the closed session.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES | AUGUST 17, 2023**

This closed session ended at 8:09 p.m.

ITEM 15: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION

Ms. Collins reported that the Board of Directors met in closed session to review the matter as agendaized, and the Board of Directors rejected the claim as presented.

MOTION: The Board of Directors rejected the Claim of McCormick– Director Acosta.

SECOND: Director Safranski

AYES: Directors Dopudja, Mandich, Acosta, Chadd, & Safranski

NOES: None

ABSTAIN: None

ABSENT: None

MOTION PASSED/FAILED: Passed 5 – 0

GENERAL COUNSEL REPORT

Ms. Collins provided an update on the following matters:

- The City of Rancho Santa Margarita City Council is currently evaluating divisioning the publicly elected city council positions after receiving a threat of litigation for non-compliance with the California Voting Rights Act (CVRA). Mr. Collins recommended agendaizing a presentation of the CVRA requirements at a future regular board meeting.
- Brief overview of the state legislative session impacts.

OTHER INFORMATION/MATTERS

None

ADDITIONAL DIRECTORS' COMMENTS

None

ADJOURNMENT

President Dopudja adjourned the August 17, 2023, Regular Board Meeting at 8:14 p.m.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | SEPTEMBER 21, 2023**

CONSENT CALENDAR

ITEM 2: TREASURER'S REPORT

a. *FINANCE/AUDIT COMMITTEE MEETING*

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. *July 13, 2023*

b. *PRESENTATION OF FINANCIALS*

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

1. *August 2023*

c. *PAYMENT OF BILLS FOR CONSIDERATION*

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for July 2023.

EXHIBITS:

1. Revenue Report – July 2023
2. Disbursement Report – July 2023
3. Summary of Disbursements – July 2023
4. General Fund Warrant Register – July 2023
5. General Fund Payroll Warrant Register – July 2023

CONTACTS (staff responsible): PEREA/WARNER



TRABUCO CANYON WATER DISTRICT FINANCE/AUDIT COMMITTEE MEETING RECAP | JULY 13, 2023

DIRECTORS PRESENT

Don Chadd, Committee Chair
Glenn Acosta, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Lorrie Lausten, District Engineer
Karen Warner, Principal Accountant

CONSULTANTS PRESENT

None

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Director Chadd called the July 13, 2023 Finance/Audit Committee Meeting to order at 8:00 a.m.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

None

REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported on the following matters:

- Update on proposed rates and charges and number of protests received to date against placing the sewer charges on the property tax roll.
- The Board President and the General Manager met with Assemblywoman Kate Sanchez the prior week to provide an overview of the District's services and planned capital improvement projects and system improvements.
- Provided an update on direction from the Executive Committee on the review of the Director expense reimbursements.

ITEM 1: FINANCE/AUDIT COMMITTEE MEETING RECAP

Mr. Paludi presented the Finance/Audit Committee Meeting Recap for Committee review in accordance with the agenda.

MOTION: Approve the Finance/Audit Committee Meeting Recap and recommended that the Board receive and file the same as amended (Consent Calendar) – Director Acosta

**TRABUCO CANYON WATER DISTRICT
FINANCE AUDIT COMMITTEE MEETING RECAP | JULY 13, 2023**

SECOND: Director Chadd
AYES: Directors Acosta & Chadd
NOES: None
ABSTAIN: None
MOTION PASSED/FAILED: Passed 2-0

ITEM 2: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, TENTATIVE FUTURE MEETINGS/ATTENDANCE

Mr. Paludi presented the Directors' Fees and Expenses Report and Tentative Future Meetings/Attendance Report for Committee consideration and review.

MOTION: Recommend the Board of Directors ratify the Directors' fees and expenses for June 2023 and tentative future meetings/attendance (Action Calendar) – Director Acosta
SECOND: Director Chadd
AYES: Directors Acosta & Chadd
NOES: None
ABSTAIN: None
MOTION PASSED/FAILED: Passed 2-0

ITEM 3: NOTICE OF UNDEVELOPED LAND/WATER STANDBY ASSESSMENT FOR FISCAL YEAR 2023-24

Mr. Paludi presented this matter for Committee review, and he reported that this matter is reviewed annually consistent with State law. Mr. Perea provided an overview of the purpose of the standby assessment, and he reviewed the notification requirements to the affected property owners. Mr. Paludi mentioned that this assessment is not subject to Proposition 218 as the District has not increased the amount since its original adoption. Discussion occurred concerning the number of affected property owners; Mr. Perea reported that the number of property owners decreases each year as new home developments increase in the District's service area.

MOTION: Recommend the Board of Directors hold a public hearing at the July 20, 2023, Regular Board Meeting, and adopt the proposed Undeveloped Land/Standby Charge for Fiscal Year 2023-24 by resolution (Action Calendar) – Director Acosta
SECOND: Director Chadd
AYES: Directors Acosta & Chadd
NOES: None
ABSTAIN: None
MOTION PASSED/FAILED: Passed 2-0

ITEM 4: OTHER MATTERS

Mr. Paludi reported that District staff budgeted for the purchase of two new vehicles in the Fiscal Year 2023-24 Capital Improvement Program (CIP), but due to the adoption of new CARB regulations that require 50% of all vehicle purchases to be zero emission vehicles beginning January 1, 2024, that District staff have accelerated the purchase of two additional vehicles scheduled for FY 2024-25 as a cost-saving mechanism. Mr. Paludi reported this matter will be presented to the Board at a future regular board meeting.

Mr. Perea reported that Ms. Lisa Marie Sangi has notified staff that she will be retiring from the District, and her last day will be July 21, 2023.

MOTION: None – Informational item only.

**TRABUCO CANYON WATER DISTRICT
FINANCE AUDIT COMMITTEE MEETING RECAP | JULY 13, 2023**

ITEM 5: FINANCIAL REPORT

Ms. Warner presented the preliminary unaudited financials for May 2023, and she highlighted the following items:

DISTRICT OPERATIONS UNAUDITED

Operating Revenue, Water Commodity Sales

Ms. Warner reported that this line item was trending lower than budgeted due to less water sales as a result of cooler weather conditions through the month.

Operating Revenue, Baker Treatment Plant Water Sales

Ms. Warner reported that water demand for the month was trending significantly higher than budgeted due to more water sold to the City of San Clemente.

Operating Expense, Source of Supply

Ms. Warner reported that this line item was lower than budgeted for this time of the year due to less water purchases to date.

Operating Expense, Water Related Expenses

Ms. Warner reported that this line item was trending at budget for the year.

Operating Expense, Sanitation Related Expenses

Ms. Warner reported that this line item was trending higher than budgeted for the year due to increased chemical repair costs and repairs/maintenance costs related to wastewater treatment.

Operating Expense, Recycled & Reclaimed Expenses

Ms. Warner reported that this line item was trending lower than budgeted for the year due to less water sold due to cooler weather conditions through the month.

Total Operating Expenses

Ms. Warner reported that the District's Total Operating Expenses for the year were trending lower than budgeted.

DISTRICT CAPITAL FY 2022-23 (UNAUDITED)

Ms. Warner reviewed the capital expenditures to date by project and provided a brief overview of the costs for May 2023.

MOTION: Recommend the Board ratify payment of the bills for consideration for July 13, 2023, as presented (Action Calendar) – Director Acosta

SECOND: Director Chadd

AYES: Directors Acosta & Chadd

NOES: None

ABSTAIN: None

MOTION PASSED/FAILED: Passed 2-0

ADJOURNMENT

Director Chadd adjourned the July 13, 2023, Finance/Audit Committee Meeting at 8:29 a.m.



Trabuco Canyon Water District
Balance Sheet
July 31, 2023
(Unaudited)

		July 2023
1	Assets	
2	Cash & Investments	
3	Cash & Investments - Unrestricted	\$ 2,554,990
4	Cash & Investments - Restricted	4,399,776
5	Total Cash & Investments	6,954,766
6	Other Current Assets	
7	Accounts Receivable, Net	2,744,700
8	Prepaid & Other	-
9	LAIF - Market Value Adjustment ¹	(34,049)
10	Total Other Current Assets	2,710,650
11	Capital Assets	
12	Capital Assets, at Cost	127,600,906
13	Accumulated Depreciation	(80,818,477)
14	Construction in Progress	2,905,099
15	Total Capital Assets	49,687,528
16	Net OPEB Asset	201,692
17	Deferred Outflows of Resources (DOR)	1,473,729
18	Total Assets & DOR	\$ 61,028,365
19	Liabilities	
20	Current Liabilities	
21	Accounts Payable	\$ 1,964,528
22	Accrued Expenses	228,714
23	Current Portion-Long Term Debt	94,972
24	Deposits on Hand	41,239
25	Total Current Liabilities	2,329,453
26	Long-Term Liabilities	
27	Net Pension Liability	1,597,778
28	State Revolving Fund Loan	1,675,794
29	Bank of the West Loan	10,000,000
30	Total Long Term Liabilities	13,273,572
31	Deferred Inflows of Resources (DIR)	2,448,966
32	Total Liabilities & DIR	18,051,991
33	Net Position	42,976,375
34	Total Liabilities, Net Position & DIR	\$ 61,028,365

¹ LAIF Market Value adjusted annually at June 30th. This balance may be different from the cash and investments report during the year based on updated market conditions.



Trabuco Canyon Water District
Cash Investments Report
July 31, 2023
(Unaudited)

	Type	Cost	Market	% Total
District Cash & Investments				
Unrestricted				
Local Agency Investment Fund (LAIF)	Investment	\$ (1,886,563)	\$ (1,857,941)	-26.9%
California Cooperative Liquid Assets Securities System (CLASS)	Investment	4,059,749	\$ 4,058,849	58.7%
Bank of the West	Checking	381,803	381,803	5.5%
Total Unrestricted		2,554,990	2,582,711	37.3%
Restricted				
LAIF - Water Storage Facilities	Investment	1,088,260	1,071,750	15.5%
LAIF - Interim Sewage	Investment	123,534	121,659	1.8%
LAIF - Debt Issuance 2022	Investment	2,950,540	2,905,776	42.0%
CLASS - Debt Issuance	Investment	-	-	0.0%
Cash in CB&T Reserved for SRF Loan	Checking	237,442	237,442	3.4%
Total Restricted		4,399,776	4,336,627	62.7%
Total District Cash & Investments		\$ 6,954,766	\$ 6,919,339	100.0%

Certification

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California.

Cindy Byerrum

Cindy Byerrum, Treasurer



Trabuco Canyon Water District
Budget to Actual - Water
For the period July 1, 2023 through July 31, 2023
(Unaudited)

	July 2023	YTD Actual	FY 24 Adopted Budget	YTD 8%
1 Operating Revenue				
2 Fixed / Capital Service Charges	\$ 174,755	\$ 174,755	\$ 3,113,000	6%
3 Variable Consumption Charges	277,994	277,994	3,978,400	7%
4 Baker Treatment Plant Water Sales	68,229	68,229	1,560,500	4%
5 Customer Fees	12,169	12,169	238,800	5%
6 Standby Charges	-	-	32,300	0%
7 Uncollectable Accounts	-	-	(23,000)	0%
8 Total Operating Revenue	533,148	533,148	8,900,000	6%
9 Operating Expense				
10 Source of Supply				
11 Fixed Water Purchases	76,040	76,040	348,900	22%
12 Variable Water Purchases	18,842	18,842	2,015,100	1%
13 Baker Treatment Plant Water Sold	68,229	68,229	1,338,400	5%
14 Water Treatment	4,717	4,717	394,300	1%
15 Pumping Electricity	23,015	23,015	244,300	9%
16 Total Source of Supply	190,843	190,843	3,992,100	5%
17 Salaries and Benefits				
18 Employee/Director Wages	152,776	152,776	1,954,800	8%
19 Employee/Director Benefits	44,935	44,935	510,400	9%
20 Retiree Health Insurance	9,386	9,386	115,300	8%
21 Transfer In - 115 OPEB Trust Reimbursement	-	-	(115,300)	0%
22 CalPERS Retirement (Normal)	26,103	26,103	323,400	8%
23 CalPERS Unfunded Accrued Liability (Minimum)	164,806	164,806	170,300	97%
24 Payroll Taxes	13,269	13,269	146,000	9%
25 Total Salaries and Benefits	411,275	411,275	3,104,900	13%
26 Transmission and Distribution				
27 System Repairs and Maintenance	1,690	1,690	258,700	1%
28 Vehicles and Equipment	3,891	3,891	101,200	4%
29 Safety, Supplies and Testing	10,373	10,373	45,400	23%
30 Total Transmission and Distribution	15,953	15,953	405,300	4%
31 General and Administrative				
32 Professional Services	33,266	33,266	513,400	6%
33 Office Maintenance, Supplies and Software	33,830	33,830	310,600	11%
34 District Insurance	69,284	69,284	109,300	63%
35 Dues and Memberships	27,066	27,066	95,400	28%
36 Public Outreach	-	-	103,300	0%
37 Customer Service and Billing	2,584	2,584	68,400	4%
38 Conference, Trainings and Travel	1,682	1,682	34,100	5%
39 Total General and Administrative	167,712	167,712	1,234,500	14%
40 Total Operating Expense	785,784	785,784	8,736,800	9%
41 Net Operating Revenue / (Expense)	(252,636)	(252,636)	163,200	
42 Non-Operating Revenue / (Expense)				
43 Property Tax Revenue	-	-	1,245,000	0%
44 Interest Revenue - Unrestricted	13,825	13,825	115,700	12%
45 Other Revenue and Reimbursements	3,646	3,646	54,400	7%
46 Miscellaneous Expense	-	-	(6,200)	0%
47 Net Non-Operating Revenue / (Expense)	17,472	17,472	1,408,900	1%
48 Net Total Revenue / (Expense)	(235,164)	(235,164)	1,572,100	
49 Other Unrestricted Cash Inflow / (Outflow)				
50 Transfer In - Debt Proceeds for Capital	306,680	306,680	1,206,000	25%
51 Capital Improvement Program (CIP)	(306,680)	(306,680)	(1,206,000)	25%
52 Debt Service - Principal and Interest	-	-	(901,100)	0%
53 Net Other Unrestricted Cash Inflow / (Outflow)	-	-	(901,100)	0%
54 Net Total Unrestricted Cash Inflow / (Outflow)	\$ (235,164)	\$ (235,164)	\$ 671,000	



Trabuco Canyon Water District
District Capital - Water
FY 23-24
(Unaudited)

Project	July 2023	YTD Actual	FY 24 Adopted Budget	YTD 8%
1 Water CIP				
2 Capital Improvements / Replacements				
3 DWTP Office & Storage	\$ -	\$ -	\$ 350,000	0%
4 SCADA System Upgrades FY 2223	115,997	115,997	280,000	41%
5 10" Pipeline Replacement - Cooks to Harris Grade	-	-	250,000	0%
6 PSPS Transfer Switch Upgrade - Water	-	-	60,000	0%
7 DWTP Vault Improvement	-	-	75,000	0%
8 Total Capital Improvements / Replacements	115,997	115,997	1,015,000	11%
9 Equipment				
10 Fleet	174,950	174,950	91,000	192%
11 Total Equipment	174,950	174,950	91,000	192%
12 Programs				
13 Pump Replacement Program - Water	13,750	13,750	50,000	28%
14 PRV - Water	1,982	1,982	20,000	10%
15 Valve Replacements - Water	-	-	30,000	0%
16 Total Programs	15,732	15,732	100,000	16%
17 Total Water CIP	\$ 306,680	\$ 306,680	\$ 1,206,000	25%



Trabuco Canyon Water District
Budget to Actual - Sewer
For the period July 1, 2023 through July 31, 2023
(Unaudited)

	July 2023	YTD Actual	FY 24 Adopted Budget	YTD 8%
1 Operating Revenue				
2 Sewer Residential Charges	\$ 143,715	\$ 143,715	\$ 1,933,800	7%
3 Sewer Commercial Charges	15,759	15,759	189,800	8%
4 Customer Fees	12,850	12,850	281,100	5%
5 Uncollectable Accounts	-	-	(3,500)	0%
6 Total Operating Revenue	172,324	172,324	2,401,200	7%
7 Operating Expense				
8 Salaries and Benefits				
9 Employee/Director Wages	78,687	78,687	961,500	8%
10 Employee/Director Benefits	17,342	17,342	235,700	7%
11 Retiree Health Insurance	3,352	3,352	41,200	8%
12 Transfer In - 115 OPEB Trust Reimbursement	-	-	(41,200)	0%
13 CalPERS Retirement (Normal)	9,445	9,445	115,600	8%
14 CalPERS Unfunded Accrued Liability (Minimum)	76,658	76,658	79,200	97%
15 Payroll Taxes	4,739	4,739	73,200	6%
16 Total Salaries and Benefits	190,223	190,223	1,465,200	13%
17 Transmission and Distribution				
18 System Repairs and Maintenance	21,963	21,963	295,600	7%
19 T&D Electricity	9,317	9,317	196,300	5%
20 Vehicles and Equipment	1,234	1,234	39,300	3%
21 Safety, Supplies and Testing	1,480	1,480	41,200	4%
22 Total Transmission and Distribution	33,995	33,995	572,400	6%
23 General and Administrative				
24 Professional Services	11,881	11,881	184,900	6%
25 Office Maintenance, Supplies and Software	15,025	15,025	159,300	9%
26 District Insurance	24,744	24,744	42,600	58%
27 Dues and Memberships	34,210	34,210	122,000	28%
28 Public Outreach	-	-	18,300	0%
29 Customer Service and Billing	828	828	19,200	4%
30 Conference, Trainings and Travel	601	601	12,000	5%
31 Total General and Administrative	87,289	87,289	558,300	16%
32 Total Operating Expense	311,506	311,506	2,595,900	12%
33 Net Operating Revenue / (Expense)	(139,182)	(139,182)	(194,700)	71%
34 Non-Operating Revenue / (Expense)				
35 Property Tax Revenue	-	-	896,000	0%
36 Interest Revenue - Unrestricted	4,870	4,870	105,500	5%
37 Other Revenue and Reimbursements	417	417	7,300	6%
38 Miscellaneous Expense	-	-	(7,200)	0%
39 Net Non-Operating Revenue / (Expense)	5,287	5,287	1,001,600	1%
40 Net Total Revenue / (Expense)	(133,895)	(133,895)	806,900	
41 Other Unrestricted Cash Inflow / (Outflow)				
42 Transfer In - Debt Proceeds for Capital	121,615	121,615	2,979,500	4%
43 Capital Improvement Program	(121,615)	(121,615)	(2,979,500)	4%
44 Debt Service - Principal and Interest	-	-	(554,100)	0%
45 Net Other Unrestricted Cash Inflow / (Outflow)	-	-	(554,100)	0%
46 Net Total Unrestricted Cash Inflow / (Outflow)	\$ (133,895)	\$ (133,895)	\$ 252,800	



Trabuco Canyon Water District
District Capital - Sewer
FY 23-24
(Unaudited)

Project	July 2023	YTD Actual	FY 24 Adopted Budget	YTD 8%
1 Wastewater CIP				
2 Capital Improvements / Replacements				
3 Golf Club SLS Bypass Construction	\$ 17,705	\$ 17,705	\$ 1,800,000	1%
4 SCADA System Upgrades FY 2223	41,428	41,428	100,000	41%
5 WWTP Hoffman Blower Building Rehab	-	-	400,000	0%
6 Chiquita FY 23/24	-	-	178,000	0%
7 Heritage SLS Rehab	-	-	100,000	0%
8 PSPS Transfer Switch Upgrade - Sewer	-	-	60,000	0%
9 WWTP Fiber Optic Upgrade	-	-	130,000	0%
10 El Toro SLS System Improvements	-	-	79,000	0%
11 Total Capital Improvements / Replacements	59,133	59,133	2,847,000	2%
12 Equipment				
13 Fleet	62,482	62,482	32,500	192%
14 Total Equipment	62,482	62,482	32,500	192%
15 Programs				
16 Manhole Recoating Program - Sewer	-	-	20,000	0%
17 Pump Replacement Program (Sewer)	-	-	50,000	0%
18 Wetwell Recoating	-	-	30,000	0%
19 Total Programs	-	-	100,000	0%
20 Total Wastewater CIP	\$ 121,615	\$ 121,615	\$ 2,979,500	4%



Trabuco Canyon Water District
Budget to Actual - Recycled
For the period July 1, 2023 through July 31, 2023
(Unaudited)

	July 2023	YTD Actual	FY 24 Adopted Budget	YTD 8%
1 Operating Revenue				
2 Fixed / Capital Service Charges	\$ 6,551	\$ 6,551	\$ 142,200	5%
3 Variable Consumption Charges	76,223	76,223	995,400	8%
4 Customer Fees	-	-	7,300	0%
5 Uncollectable Accounts	-	-	(4,000)	0%
6 Total Operating Revenue	82,774	82,774	1,140,900	7%
7 Operating Expense				
8 Source of Supply				
9 Recycled Water Purchases	2,796	2,796	25,900	11%
10 Water Treatment	15,550	15,550	99,400	16%
11 Total Source of Supply	18,346	18,346	125,300	15%
12 Salaries and Benefits				
13 Employee/Director Wages	19,244	19,244	231,400	8%
14 Employee/Director Benefits	5,601	5,601	75,400	7%
15 Retiree Health Insurance	670	670	8,200	8%
16 Transfer In - 115 OPEB Trust Reimbursement	-	-	(8,200)	0%
17 CalPERS Retirement (Normal)	2,030	2,030	24,800	8%
18 CalPERS Unfunded Accrued Liability (Minimum)	17,340	17,340	18,000	96%
19 Payroll Taxes	948	948	16,800	6%
20 Total Salaries and Benefits	45,833	45,833	366,400	13%
21 Transmission and Distribution				
22 T&D Electricity	4,880	4,880	282,000	2%
23 System Repairs and Maintenance	4,805	4,805	29,600	16%
24 Vehicles and Equipment	299	299	8,600	3%
25 Safety, Supplies and Testing	13,025	13,025	157,600	8%
26 Total Transmission and Distribution	23,009	23,009	477,800	5%
27 General and Administrative				
28 Professional Services	2,376	2,376	36,800	6%
29 Office Maintenance, Supplies and Software	3,177	3,177	27,600	12%
30 District Insurance	4,949	4,949	8,800	56%
31 Dues and Memberships	29,737	29,737	36,600	81%
32 Public Outreach	-	-	3,600	0%
33 Customer Service and Billing	166	166	4,000	4%
34 Conference, Trainings and Travel	120	120	2,200	5%
35 Total General and Administrative	40,525	40,525	119,600	34%
36 Total Operating Expense	127,713	127,713	1,089,100	12%
37 Net Operating Revenue / (Expense)	(44,939)	(44,939)	51,800	
38 Non-Operating Revenue / (Expense)				
39 Property Tax Revenue	-	-	349,200	0%
40 Interest Revenue - Unrestricted	956	956	21,800	4%
41 Other Revenue and Reimbursements	83	83	1,800	5%
42 Miscellaneous Expense	-	-	(1,100)	0%
43 Net Non-Operating Revenue / (Expense)	1,040	1,040	371,700	0%
44 Net Total Revenue / (Expense)	(43,900)	(43,900)	423,500	
45 Other Unrestricted Cash Inflow / (Outflow)				
46 Transfer In - Debt Proceeds for Capital	20,782	20,782	326,500	6%
47 Capital Improvement Program	(20,782)	(20,782)	(326,500)	6%
48 Debt Service - Principal and Interest	-	-	(81,400)	0%
49 Net Other Unrestricted Cash Inflow / (Outflow)	-	-	(81,400)	0%
50 Net Total Unrestricted Cash Inflow / (Outflow)	\$ (43,900)	\$ (43,900)	\$ 342,100	



Trabuco Canyon Water District
District Capital - Recycled
FY 23-24
(Unaudited)

Project		July 2023	YTD Actual	FY 24 Adopted Budget	YTD 8%
1	Recycled Water CIP				
2	Capital Improvements / Replacements				
3	SCADA System Upgrades FY 2223	\$ 8,286	\$ 8,286	\$ 20,000	41%
4	Dove Recycled BPS	-	-	100,000	0%
5	Recycled PRV Vault Improvements - Dove Canyon	-	-	200,000	0%
6	Capital Improvements / Replacements Total	8,286	8,286	320,000	3%
7	Equipment				
8	Fleet	12,496	12,496	6,500	192%
9	Equipment Total	12,496	12,496	6,500	192%
10	Total Recycled Water CIP	\$ 20,782	\$ 20,782	\$ 326,500	6%



Bank Transaction Report

Transaction Detail

Issued Date Range: 08/01/2023 - 08/31/2023

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Accounts Payable							
Bank Draft							
08/01/2023		DFT0003220	VSP	Accounts Payable	Outstanding	Bank Draft	-793.38
08/01/2023		DFT0003221	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-5.00
08/02/2023		DFT0003222	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Outstanding	Bank Draft	-2,621.99
08/02/2023		DFT0003223	SHRED-IT USA, LLC	Accounts Payable	Outstanding	Bank Draft	-136.00
08/02/2023		DFT0003224	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
08/03/2023		DFT0003225	ADP	Accounts Payable	Outstanding	Bank Draft	-125,566.56
08/03/2023		DFT0003226	GUARDIAN	Accounts Payable	Outstanding	Bank Draft	-4,345.90
08/04/2023		DFT0003227	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Outstanding	Bank Draft	-3,327.05
08/04/2023		DFT0003228	SOUTH COAST AQMD	Accounts Payable	Outstanding	Bank Draft	-6,489.15
08/07/2023		DFT0003229	CALPERS	Accounts Payable	Outstanding	Bank Draft	-62,283.11
08/07/2023		DFT0003230	CINTAS CORPORATION	Accounts Payable	Outstanding	Bank Draft	-1,416.53
08/07/2023		DFT0003231	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-2,411.89
08/07/2023		DFT0003232	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-65.99
08/08/2023		DFT0003234	CALPERS	Accounts Payable	Outstanding	Bank Draft	-30,204.41
08/10/2023		DFT0003235	ADP	Accounts Payable	Outstanding	Bank Draft	-1,940.69
08/10/2023		DFT0003237	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-1,668.64
08/10/2023		DFT0003238	WEX FLEET UNIVERSAL	Accounts Payable	Outstanding	Bank Draft	-3,863.41
08/11/2023		DFT0003239	PACE PAYMENT SYSTEMS, INC.	Accounts Payable	Outstanding	Bank Draft	-233.95
08/14/2023		DFT0003240	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
08/15/2023		DFT0003241	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-71.55
08/16/2023		DFT0003242	HOME DEPOT CREDIT SERVICES	Accounts Payable	Outstanding	Bank Draft	-1,259.30
08/16/2023		DFT0003243	SOUTHERN CALIFORNIA EDISON	Accounts Payable	Outstanding	Bank Draft	-106,707.09
08/16/2023		DFT0003244	XEROX CORPORATION	Accounts Payable	Outstanding	Bank Draft	-330.19
08/17/2023		DFT0003245	ADP	Accounts Payable	Outstanding	Bank Draft	-115,724.41
08/17/2023		DFT0003246	LOWE'S	Accounts Payable	Outstanding	Bank Draft	-1,226.37
08/18/2023		DFT0003247	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
08/21/2023		DFT0003233	CSDA Commercial Card - UMPQUA BANK	Accounts Payable	Outstanding	Bank Draft	-18,338.69
08/21/2023		DFT0003248	CALPERS	Accounts Payable	Outstanding	Bank Draft	-29,538.66
08/21/2023		DFT0003249	COX COMMUNICATIONS	Accounts Payable	Outstanding	Bank Draft	-671.75
08/21/2023		DFT0003250	SECURITAS TECHNOLOGY	Accounts Payable	Outstanding	Bank Draft	-2,713.80
08/22/2023		DFT0003251	SOUTH COAST AQMD	Accounts Payable	Outstanding	Bank Draft	-1,330.52
08/24/2023		DFT0003252	AT&T MOBILITY	Accounts Payable	Outstanding	Bank Draft	-2,576.04
08/24/2023		DFT0003253	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-75.00
08/25/2023		DFT0003254	ADP	Accounts Payable	Outstanding	Bank Draft	-108.00
08/28/2023		DFT0003255	TAB ANSWER NETWORK	Accounts Payable	Outstanding	Bank Draft	-206.86

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
08/29/2023		DFT0003256	WAGE WORKS, INC.	Accounts Payable	Outstanding	Bank Draft	-296.31
08/31/2023		DFT0003257	GUARDIAN	Accounts Payable	Outstanding	Bank Draft	-3,760.72
08/31/2023		DFT0003258	THE TOLL ROADS	Accounts Payable	Outstanding	Bank Draft	-140.00
Bank Draft Total: (38)							-532,868.91
Check							
08/04/2023		11892	AT&T	Accounts Payable	Outstanding	Check	-917.83
08/04/2023		11893	MERTZ ENTERPRISES, INC.	Accounts Payable	Outstanding	Check	-3,861.00
08/04/2023		11894	DMC ENGINEERING	Accounts Payable	Outstanding	Check	-10,585.00
08/04/2023		11895	FERREIRA CONSTRUCTION COMPANY	Accounts Payable	Outstanding	Check	-9,930.51
08/04/2023		11896	GMU GEOTECHNICAL, INC.	Accounts Payable	Outstanding	Check	-2,920.75
08/04/2023		11897	HANSON BRIDGETT LLP	Accounts Payable	Outstanding	Check	-29,836.80
08/04/2023		11898	HMS INDUSTRIES	Accounts Payable	Outstanding	Check	-190.72
08/04/2023		11899	INFOSEND, INC.	Accounts Payable	Outstanding	Check	-14,291.04
08/04/2023		11900	IRVINE RANCH WATER DISTRICT	Accounts Payable	Outstanding	Check	-99,189.90
08/04/2023		11901	JIG CONSULTANTS	Accounts Payable	Outstanding	Check	-18,719.62
08/04/2023		11902	MCMMASTER-CARR	Accounts Payable	Outstanding	Check	-285.34
08/04/2023		11903	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Outstanding	Check	-18,720.00
08/04/2023		11904	ORKIN, INC.	Accounts Payable	Outstanding	Check	-439.99
08/04/2023		11905	POLYDYNE, INC.	Accounts Payable	Outstanding	Check	-4,278.00
08/04/2023		11906	SANTA MARGARITA WATER DISTRICT	Accounts Payable	Outstanding	Check	-660.00
08/04/2023		11907	SIERRA ANALYTICAL	Accounts Payable	Outstanding	Check	-797.50
08/04/2023		11908	BLAKE SMITH	Accounts Payable	Outstanding	Check	-95.00
08/04/2023		11909	DELCO SERVICE, INC.	Accounts Payable	Outstanding	Check	-1,982.48
08/04/2023		11910	TEKDRAULICS	Accounts Payable	Outstanding	Check	-144,276.82
08/04/2023		11911	USA BLUEBOOK	Accounts Payable	Outstanding	Check	-1,954.68
08/04/2023		11912	USDA, FOREST SERVICE	Accounts Payable	Outstanding	Check	-101.31
08/04/2023		11913	WECK LABORATORIES	Accounts Payable	Outstanding	Check	-5,029.00
08/18/2023		11914	PHIL SERPAS	Accounts Payable	Outstanding	Check	-781.30
08/24/2023		11915	APPLIED INDUSTRIAL TECHNOLOGIES	Accounts Payable	Outstanding	Check	-380.58
08/24/2023		11916	ARC	Accounts Payable	Outstanding	Check	-1,909.41
08/24/2023		11917	ASBURY ENVIRONMENTAL SERVICES	Accounts Payable	Outstanding	Check	-100.00
08/24/2023		11918	BLUE-WHITE INDUSTRIES	Accounts Payable	Outstanding	Check	-527.28
08/24/2023		11919	COMPLETE OFFICE OF CALIFORNIA, INC.	Accounts Payable	Outstanding	Check	-350.03
08/24/2023		11920	CONSUMER PIPE & SUPPLY	Accounts Payable	Outstanding	Check	-15,076.34
08/24/2023		11921	DMC ENGINEERING	Accounts Payable	Outstanding	Check	-19,721.73
08/24/2023		11922	ECLIPSE SIGNS, LLC	Accounts Payable	Outstanding	Check	-141.15
08/24/2023		11923	EISEL ENTERPRISES, INC.	Accounts Payable	Outstanding	Check	-284.46
08/24/2023		11924	FEDEX	Accounts Payable	Outstanding	Check	-3.40
08/24/2023		11925	FIELDMAN, ROLAPP & ASSOC.	Accounts Payable	Outstanding	Check	-435.00
08/24/2023		11926	GRAINGER	Accounts Payable	Outstanding	Check	-98.27
08/24/2023		11927	HACH COMPANY	Accounts Payable	Outstanding	Check	-2,841.53
08/24/2023		11928	HIGHROAD INFORMATION TECHNOLOGY, LLC.	Accounts Payable	Outstanding	Check	-7,214.00

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
08/24/2023		11929	HYDROTECH ELECTRIC	Accounts Payable	Outstanding	Check	-24,628.88
08/24/2023		11930	INFOSEND, INC.	Accounts Payable	Outstanding	Check	-1,624.12
08/24/2023		11931	IRVINE RANCH WATER DISTRICT	Accounts Payable	Outstanding	Check	-118,827.76
08/24/2023		11932	NAPA AUTO PARTS	Accounts Payable	Outstanding	Check	-743.88
08/24/2023		11933	COUNTY OF ORANGE	Accounts Payable	Outstanding	Check	-1,439.31
08/24/2023		11934	ORANGE COUNTY HEALTH CARE	Accounts Payable	Outstanding	Check	-514.00
08/24/2023		11935	ORANGE COUNTY PUMPING, INC.	Accounts Payable	Outstanding	Check	-2,485.00
08/24/2023		11936	ORKIN, INC.	Accounts Payable	Outstanding	Check	-2,501.94
08/24/2023		11937	PSOMAS	Accounts Payable	Outstanding	Check	-2,222.50
08/24/2023		11938	PUMPMAN SOCIAL	Accounts Payable	Outstanding	Check	-13,750.00
08/24/2023		11939	SIERRA ANALYTICAL	Accounts Payable	Outstanding	Check	-3,839.00
08/24/2023		11940	SOTO RESOURCES	Accounts Payable	Outstanding	Check	-180.00
08/24/2023		11941	SS MECHANICAL CONSTRUCTION CORP.	Accounts Payable	Outstanding	Check	-11,305.00
08/24/2023		11942	TOUCH TEL MOBILE	Accounts Payable	Outstanding	Check	-625.00
08/24/2023		11943	TRENCH SHORING COMPANY	Accounts Payable	Outstanding	Check	-339.18
08/24/2023		11944	UNDERGROUND SERVICE ALERT/SC	Accounts Payable	Outstanding	Check	-114.66
08/24/2023		11945	UNIFIRST FIRST AID CORPORATION	Accounts Payable	Outstanding	Check	-565.75
08/24/2023		11946	UNITED RENTALS (NORTH AMERICA), INC.	Accounts Payable	Outstanding	Check	-215.51
08/24/2023		11947	USA BLUEBOOK	Accounts Payable	Outstanding	Check	-2,153.23
08/24/2023		11948	VAUGHAN'S INDUSTRIAL REPAIR COMPANY, INC.	Accounts Payable	Outstanding	Check	-3,060.00
08/24/2023		11949	VITIVITY - URGENT CARE SERVICES	Accounts Payable	Outstanding	Check	-276.00
08/24/2023		11950	WECK LABORATORIES	Accounts Payable	Outstanding	Check	-805.44
08/29/2023		11952	GARY KESSLER	Accounts Payable	Outstanding	Check	-4,488.95
Check Total: (60)							-615,632.88
Check Reversal							
08/15/2023		11872	IB CONSULTING Reversal	Accounts Payable	Outstanding	Check Reversal	14,850.00
Check Reversal Total: (1)							14,850.00
EFT							
08/07/2023		371	ACWA JPIA - WC, PROP., & LIAB	Accounts Payable	Outstanding	EFT	-79,124.11
08/07/2023		372	AMAZON	Accounts Payable	Outstanding	EFT	-751.83
08/07/2023		373	J. S. HELD LLC	Accounts Payable	Outstanding	EFT	-7,506.00
08/07/2023		374	MWDOC	Accounts Payable	Outstanding	EFT	-100,362.91
08/07/2023		375	OLIN CHEMICALS	Accounts Payable	Outstanding	EFT	-5,944.87
08/07/2023		376	PEBBLE SPRING WATER	Accounts Payable	Outstanding	EFT	-44.00
08/07/2023		377	TESCO CONTROLS, INC.	Accounts Payable	Outstanding	EFT	-91,959.00
08/07/2023		378	ALS - TRUESDAIL LABORATORIES	Accounts Payable	Outstanding	EFT	-2,748.00
08/07/2023		379	UNIFIRST CORPORATION	Accounts Payable	Outstanding	EFT	-251.03
08/25/2023		380	ACWA JPIA - WC, PROP., & LIAB	Accounts Payable	Outstanding	EFT	-3,231.00
08/25/2023		381	ACWA JPIA - LIFE	Accounts Payable	Outstanding	EFT	-516.30
08/25/2023		382	AMAZON	Accounts Payable	Outstanding	EFT	-3,299.25
08/25/2023		383	EIDE BAILLY	Accounts Payable	Outstanding	EFT	-6,774.60
08/25/2023		384	OLIN CHEMICALS	Accounts Payable	Outstanding	EFT	-6,497.63

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
08/25/2023		385	PEBBLE SPRING WATER	Accounts Payable	Outstanding	EFT	-170.00
08/25/2023		386	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	Accounts Payable	Outstanding	EFT	-100.00
08/25/2023		387	ROCKSPARK INC.	Accounts Payable	Outstanding	EFT	-4,838.75
08/25/2023		388	STRADLING YOCCA CARLSON & RAUTH	Accounts Payable	Outstanding	EFT	-525.00
08/25/2023		389	ALS - TRUESDAIL LABORATORIES	Accounts Payable	Outstanding	EFT	-1,728.00
08/25/2023		390	UNIFIRST CORPORATION	Accounts Payable	Outstanding	EFT	-645.26
08/25/2023		391	UNITED WATER WORKS, INC.	Accounts Payable	Outstanding	EFT	-807.40
EFT Total: (21)							-317,824.94
Accounts Payable Total: (120)							-1,451,476.73

Accounts Receivable

Deposit

08/01/2023		DEP0021589	City of San Clemente 8-1-23	Accounts Receivable	Outstanding	Deposit	8,918.53
08/01/2023		DEP0021589	City of San Clemente 8-1-23	Accounts Receivable	Outstanding	Deposit	35,604.34
08/01/2023		DEP0021589	City of San Clemente 8-1-23	Accounts Receivable	Outstanding	Deposit	44,853.20
08/01/2023		DEP0021589	City of San Clemente 8-1-23	Accounts Receivable	Outstanding	Deposit	99,189.90
08/03/2023		DEP0021622	LAIF - Transfer	Accounts Receivable	Outstanding	Deposit	12,500.00
08/03/2023		DEP0021622	LAIF - Transfer	Accounts Receivable	Outstanding	Deposit	12,500.00
08/03/2023		DEP0021622	LAIF - Transfer	Accounts Receivable	Outstanding	Deposit	125,000.00
08/03/2023		DEP0021622	LAIF - Transfer	Accounts Receivable	Outstanding	Deposit	350,000.00
08/07/2023		DEP0021646	Southern California Edison 8-7-23	Accounts Receivable	Outstanding	Deposit	4.52
08/07/2023		DEP0021646	Southern California Edison 8-7-23	Accounts Receivable	Outstanding	Deposit	126.71
08/07/2023		DEP0021646	Southern California Edison 8-7-23	Accounts Receivable	Outstanding	Deposit	4.53
08/07/2023		DEP0021646	Southern California Edison 8-7-23	Accounts Receivable	Outstanding	Deposit	45.26
08/08/2023		DEP0021713	Apply credits to invoices	Accounts Receivable	Outstanding	Deposit	2.21
08/08/2023		DEP0021713	Apply credits to invoices	Accounts Receivable	Outstanding	Deposit	-0.35
08/08/2023		DEP0021713	Apply credits to invoices	Accounts Receivable	Outstanding	Deposit	0.04
08/08/2023		DEP0021713	Apply credits to invoices	Accounts Receivable	Outstanding	Deposit	0.05
08/08/2023		DEP0021713	Apply credits to invoices	Accounts Receivable	Outstanding	Deposit	0.23
08/08/2023		DEP0021713	Apply credits to invoices	Accounts Receivable	Outstanding	Deposit	1.59
08/08/2023		DEP0021713	Apply credits to invoices	Accounts Receivable	Outstanding	Deposit	-0.36
08/08/2023		DEP0021713	Apply credits to invoices	Accounts Receivable	Outstanding	Deposit	0.31
08/08/2023		DEP0021713	Apply credits to invoices	Accounts Receivable	Outstanding	Deposit	-2.54
08/08/2023		DEP0021713	Apply credits to invoices	Accounts Receivable	Outstanding	Deposit	0.33
08/08/2023		DEP0021713	Apply credits to invoices	Accounts Receivable	Outstanding	Deposit	0.31
08/08/2023		DEP0021713	Apply credits to invoices	Accounts Receivable	Outstanding	Deposit	-1.82
08/09/2023		DEP0021673	OCFA 8/9/23	Accounts Receivable	Outstanding	Deposit	150.00
08/09/2023		DEP0021676	City of San Clemente 8-9-23	Accounts Receivable	Outstanding	Deposit	36,605.98
08/09/2023		DEP0021676	City of San Clemente 8-9-23	Accounts Receivable	Outstanding	Deposit	7,104.33
08/09/2023		DEP0021676	City of San Clemente 8-9-23	Accounts Receivable	Outstanding	Deposit	9,169.43
08/09/2023		DEP0021676	City of San Clemente 8-9-23	Accounts Receivable	Outstanding	Deposit	28,361.74
08/09/2023		DEP0021679	County of Orange 8-9-23	Accounts Receivable	Outstanding	Deposit	3,760.00
08/09/2023		DEP0021679	County of Orange 8-9-23	Accounts Receivable	Outstanding	Deposit	360.00

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
08/09/2023		DEP0021679	County of Orange 8-9-23	Accounts Receivable	Outstanding	Deposit	150.00
08/10/2023		DEP0021716	County of Orange - Property Taxes 8/08/23	Accounts Receivable	Outstanding	Deposit	123.23
08/10/2023		DEP0021716	County of Orange - Property Taxes 8/08/23	Accounts Receivable	Outstanding	Deposit	633.81
08/10/2023		DEP0021716	County of Orange - Property Taxes 8/08/23	Accounts Receivable	Outstanding	Deposit	17.91
08/10/2023		DEP0021716	County of Orange - Property Taxes 8/08/23	Accounts Receivable	Outstanding	Deposit	906.97
08/10/2023		DEP0021716	County of Orange - Property Taxes 8/08/23	Accounts Receivable	Outstanding	Deposit	123.24
08/10/2023		DEP0021716	County of Orange - Property Taxes 8/08/23	Accounts Receivable	Outstanding	Deposit	653.01
08/10/2023		DEP0021716	County of Orange - Property Taxes 8/08/23	Accounts Receivable	Outstanding	Deposit	92.05
08/10/2023		DEP0021716	County of Orange - Property Taxes 8/08/23	Accounts Receivable	Outstanding	Deposit	127.84
08/10/2023		DEP0021716	County of Orange - Property Taxes 8/08/23	Accounts Receivable	Outstanding	Deposit	126.97
08/10/2023		DEP0021716	County of Orange - Property Taxes 8/08/23	Accounts Receivable	Outstanding	Deposit	126.98
08/10/2023		DEP0021716	County of Orange - Property Taxes 8/08/23	Accounts Receivable	Outstanding	Deposit	880.29
08/10/2023		DEP0021716	County of Orange - Property Taxes 8/08/23	Accounts Receivable	Outstanding	Deposit	17.89
08/15/2023		DEP0021731	SMWD Invoice 8-15-23 AR-A00168	Accounts Receivable	Outstanding	Deposit	2,175.66
08/15/2023		DEP0021734	T-Mobile 8-15-23 AR-A00185	Accounts Receivable	Outstanding	Deposit	2,195.66
08/15/2023		DEP0021734	T-Mobile 8-15-23 AR-A00185	Accounts Receivable	Outstanding	Deposit	282.17
08/15/2023		DEP0021737	IB Consulting AR-A00182 8-15-23	Accounts Receivable	Outstanding	Deposit	5,143.33
08/15/2023		DEP0021737	IB Consulting AR-A00182 8-15-23	Accounts Receivable	Outstanding	Deposit	1,836.90
08/15/2023		DEP0021737	IB Consulting AR-A00182 8-15-23	Accounts Receivable	Outstanding	Deposit	183.69
08/15/2023		DEP0021737	IB Consulting AR-A00182 8-15-23	Accounts Receivable	Outstanding	Deposit	183.69
08/21/2023		DEP0021787	Dove Center 8-21-23	Accounts Receivable	Outstanding	Deposit	25,000.00
08/21/2023		DEP0021790	Calpers Invoice AR-A00187 8-21-23	Accounts Receivable	Outstanding	Deposit	44,647.82
08/21/2023		DEP0021790	Calpers Invoice AR-A00187 8-21-23	Accounts Receivable	Outstanding	Deposit	100,072.70
08/21/2023		DEP0021790	Calpers Invoice AR-A00187 8-21-23	Accounts Receivable	Outstanding	Deposit	4,618.74
08/21/2023		DEP0021790	Calpers Invoice AR-A00187 8-21-23	Accounts Receivable	Outstanding	Deposit	4,618.74
08/21/2023		DEP0021795	City of San Clemente Fiscal Year 2024 8-21-23	Accounts Receivable	Outstanding	Deposit	106,238.18
08/21/2023		DEP0021795	City of San Clemente Fiscal Year 2024 8-21-23	Accounts Receivable	Outstanding	Deposit	53,692.60
08/29/2023		DEP0021882	Orange County Fire Authority 8-29-23	Accounts Receivable	Outstanding	Deposit	150.00
Deposit Total: (59)							1,129,278.54
Accounts Receivable Total: (59)							1,129,278.54
General Ledger							
EFT							
08/01/2023		EFT0000013	Disputed transaction - Fraudulent activity	General Ledger	Outstanding	EFT	-29,836.80
08/01/2023		EFT0000014	Disputed transaction - fraudulent	General Ledger	Outstanding	EFT	-29,836.80
EFT Total: (2)							-59,673.60
EFT Reversal							
08/01/2023		EFT0000013	Disputed transaction - Fraudulent activity	General Ledger	Outstanding	EFT Reversal	29,836.80
EFT Reversal Total: (1)							29,836.80
General Ledger Total: (3)							-29,836.80
Utility Billing							
Check							

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
08/28/2023		11951	FEROUZEH LUHRASSEBI	Utility Billing	Outstanding	Check	-2,214.06
Check Total: (1)							-2,214.06
Deposit							
08/01/2023		DEP0021580	Deposit Input Packet UBPKT09448	Utility Billing	Outstanding	Deposit	2,000.00
08/01/2023		DEP0021583	Utility Payment Packet UBPKT09449	Utility Billing	Outstanding	Deposit	5,455.08
08/01/2023		DEP0021586	Utility Payment Packet UBPKT09450	Utility Billing	Outstanding	Deposit	4,619.41
08/01/2023		DEP0021592	Utility Payment Packet UBPKT09452	Utility Billing	Outstanding	Deposit	140.00
08/01/2023		DEP0021595	Utility Payment Packet UBPKT09454	Utility Billing	Outstanding	Deposit	2,985.13
08/02/2023		DEP0021598	Utility Payment Packet UBPKT09455	Utility Billing	Outstanding	Deposit	1,787.11
08/02/2023		DEP0021601	Utility Payment Packet UBPKT09456	Utility Billing	Outstanding	Deposit	4,888.35
08/02/2023		DEP0021604	Utility Payment Packet UBPKT09457	Utility Billing	Outstanding	Deposit	14,378.55
08/02/2023		DEP0021607	Utility Payment Packet UBPKT09459	Utility Billing	Outstanding	Deposit	5,845.28
08/03/2023		DEP0021610	Utility Payment Packet UBPKT09460	Utility Billing	Outstanding	Deposit	1,253.11
08/03/2023		DEP0021613	Utility Payment Packet UBPKT09461	Utility Billing	Outstanding	Deposit	2,733.32
08/03/2023		DEP0021616	Utility Payment Packet UBPKT09462	Utility Billing	Outstanding	Deposit	3,463.17
08/03/2023		DEP0021619	Utility Payment Packet UBPKT09463	Utility Billing	Outstanding	Deposit	2,344.91
08/04/2023		DEP0021625	Utility Payment Packet UBPKT09464	Utility Billing	Outstanding	Deposit	1,963.36
08/04/2023		DEP0021628	Utility Payment Packet UBPKT09465	Utility Billing	Outstanding	Deposit	3,585.83
08/04/2023		DEP0021631	Utility Payment Packet UBPKT09466	Utility Billing	Outstanding	Deposit	2,730.43
08/04/2023		DEP0021634	Utility Payment Packet UBPKT09468	Utility Billing	Outstanding	Deposit	6,540.43
08/07/2023		DEP0021637	Utility Payment Packet UBPKT09469	Utility Billing	Outstanding	Deposit	865.69
08/07/2023		DEP0021640	Utility Payment Packet UBPKT09470	Utility Billing	Outstanding	Deposit	1,607.38
08/07/2023		DEP0021643	Utility Payment Packet UBPKT09471	Utility Billing	Outstanding	Deposit	6,499.63
08/07/2023		DEP0021649	Utility Payment Packet UBPKT09480	Utility Billing	Outstanding	Deposit	10,384.62
08/08/2023		DEP0021652	Utility Payment Packet UBPKT09481	Utility Billing	Outstanding	Deposit	1,603.93
08/08/2023		DEP0021655	Utility Payment Packet UBPKT09482	Utility Billing	Outstanding	Deposit	1,517.37
08/08/2023		DEP0021658	Utility Payment Packet UBPKT09483	Utility Billing	Outstanding	Deposit	2,493.88
08/08/2023		DEP0021661	Utility Payment Packet UBPKT09485	Utility Billing	Outstanding	Deposit	5,938.17
08/09/2023		DEP0021664	Utility Payment Packet UBPKT09486	Utility Billing	Outstanding	Deposit	1,194.97
08/09/2023		DEP0021667	Utility Payment Packet UBPKT09487	Utility Billing	Outstanding	Deposit	2,810.60
08/09/2023		DEP0021670	Utility Payment Packet UBPKT09496	Utility Billing	Outstanding	Deposit	3,555.13
08/09/2023		DEP0021688	Utility Payment Packet UBPKT09505	Utility Billing	Outstanding	Deposit	9,695.71
08/10/2023		DEP0021682	Utility Payment Packet UBPKT09501	Utility Billing	Outstanding	Deposit	705.95
08/10/2023		DEP0021685	Utility Payment Packet UBPKT09502	Utility Billing	Outstanding	Deposit	1,893.59
08/10/2023		DEP0021691	Utility Payment Packet UBPKT09503	Utility Billing	Outstanding	Deposit	4,027.41
08/10/2023		DEP0021694	Utility Payment Packet UBPKT09508	Utility Billing	Outstanding	Deposit	10,328.30
08/10/2023		DEP0021704	Utility Payment Packet UBPKT09511	Utility Billing	Outstanding	Deposit	17,549.83
08/11/2023		DEP0021697	Utility Payment Packet UBPKT09509	Utility Billing	Outstanding	Deposit	2,131.28
08/11/2023		DEP0021701	Utility Payment Packet UBPKT09510	Utility Billing	Outstanding	Deposit	1,241.59
08/14/2023		DEP0021707	Utility Payment Packet UBPKT09512	Utility Billing	Outstanding	Deposit	1,445.81
08/14/2023		DEP0021710	Utility Payment Packet UBPKT09513	Utility Billing	Outstanding	Deposit	884.22
08/14/2023		DEP0021719	Utility Payment Packet UBPKT09514	Utility Billing	Outstanding	Deposit	7,234.78

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
08/14/2023		DEP0021722	Utility Payment Packet UBPKT09515	Utility Billing	Outstanding	Deposit	12,048.94
08/15/2023		DEP0021725	Utility Payment Packet UBPKT09516	Utility Billing	Outstanding	Deposit	2,052.73
08/15/2023		DEP0021728	Utility Payment Packet UBPKT09517	Utility Billing	Outstanding	Deposit	1,744.89
08/15/2023		DEP0021740	Utility Payment Packet UBPKT09518	Utility Billing	Outstanding	Deposit	786.34
08/15/2023		DEP0021743	Utility Payment Packet UBPKT09523	Utility Billing	Outstanding	Deposit	3,168.45
08/16/2023		DEP0021746	Utility Payment Packet UBPKT09524	Utility Billing	Outstanding	Deposit	1,494.76
08/16/2023		DEP0021749	Utility Payment Packet UBPKT09525	Utility Billing	Outstanding	Deposit	1,590.52
08/16/2023		DEP0021752	Utility Payment Packet UBPKT09539	Utility Billing	Outstanding	Deposit	7,222.82
08/17/2023		DEP0021755	Utility Payment Packet UBPKT09540	Utility Billing	Outstanding	Deposit	2,068.66
08/17/2023		DEP0021758	Utility Payment Packet UBPKT09541	Utility Billing	Outstanding	Deposit	2,164.16
08/17/2023		DEP0021763	Utility Payment Packet UBPKT09537	Utility Billing	Outstanding	Deposit	4,968.11
08/17/2023		DEP0021766	Utility Payment Packet UBPKT09543	Utility Billing	Outstanding	Deposit	7,531.95
08/18/2023		DEP0021769	Utility Payment Packet UBPKT09544	Utility Billing	Outstanding	Deposit	2,308.19
08/18/2023		DEP0021772	Utility Payment Packet UBPKT09545	Utility Billing	Outstanding	Deposit	6,887.54
08/18/2023		DEP0021775	Utility Payment Packet UBPKT09546	Utility Billing	Outstanding	Deposit	2,073.98
08/18/2023		DEP0021778	Utility Payment Packet UBPKT09549	Utility Billing	Outstanding	Deposit	12,848.16
08/21/2023		DEP0021781	Utility Payment Packet UBPKT09550	Utility Billing	Outstanding	Deposit	5,165.36
08/21/2023		DEP0021784	Utility Payment Packet UBPKT09551	Utility Billing	Outstanding	Deposit	8,557.98
08/21/2023		DEP0021792	ACH Draft Packet UBPKT09344	Utility Billing	Outstanding	Deposit	136,749.09
08/21/2023		DEP0021798	Utility Payment Packet UBPKT09552	Utility Billing	Outstanding	Deposit	11,525.62
08/21/2023		DEP0021807	Utility Payment Packet UBPKT09553	Utility Billing	Outstanding	Deposit	213,155.48
08/22/2023		DEP0021802	Utility Payment Packet UBPKT09555	Utility Billing	Outstanding	Deposit	745.58
08/22/2023		DEP0021804	Utility Payment Packet UBPKT09554	Utility Billing	Outstanding	Deposit	417.60
08/22/2023		DEP0021810	Utility Payment Packet UBPKT09557	Utility Billing	Outstanding	Deposit	3,446.67
08/22/2023		DEP0021816	Utility Payment Packet UBPKT09563	Utility Billing	Outstanding	Deposit	1,483.71
08/23/2023		DEP0021819	Utility Payment Packet UBPKT09564	Utility Billing	Outstanding	Deposit	406.07
08/23/2023		DEP0021823	Utility Reverse Payment Packet UBPKT09566	Utility Billing	Outstanding	Deposit	-364.47
08/23/2023		DEP0021826	Utility Reverse Payment Packet UBPKT09567	Utility Billing	Outstanding	Deposit	-45.84
08/23/2023		DEP0021828	Utility Payment Packet UBPKT09565	Utility Billing	Outstanding	Deposit	933.61
08/23/2023		DEP0021831	Utility Payment Packet UBPKT09570	Utility Billing	Outstanding	Deposit	8,089.15
08/24/2023		DEP0021834	Utility Payment Packet UBPKT09571	Utility Billing	Outstanding	Deposit	342.52
08/24/2023		DEP0021837	Utility Payment Packet UBPKT09572	Utility Billing	Outstanding	Deposit	544.91
08/24/2023		DEP0021840	Utility Payment Packet UBPKT09579	Utility Billing	Outstanding	Deposit	11,591.76
08/25/2023		DEP0021846	Utility Payment Packet UBPKT09581	Utility Billing	Outstanding	Deposit	950.89
08/25/2023		DEP0021849	Utility Payment Packet UBPKT09582	Utility Billing	Outstanding	Deposit	671.40
08/25/2023		DEP0021852	Utility Payment Packet UBPKT09584	Utility Billing	Outstanding	Deposit	12,754.85
08/28/2023		DEP0021843	Utility Reverse Payment Packet UBPKT09580	Utility Billing	Outstanding	Deposit	-200.00
08/28/2023		DEP0021855	Utility Payment Packet UBPKT09585	Utility Billing	Outstanding	Deposit	5,575.65
08/28/2023		DEP0021858	Utility Payment Packet UBPKT09586	Utility Billing	Outstanding	Deposit	2,020.20
08/28/2023		DEP0021864	Utility Reverse Payment Packet UBPKT09596	Utility Billing	Outstanding	Deposit	-94.16
08/28/2023		DEP0021867	Utility Payment Packet UBPKT09587	Utility Billing	Outstanding	Deposit	5,825.06
08/28/2023		DEP0021870	Utility Payment Packet UBPKT09594	Utility Billing	Outstanding	Deposit	9,668.91
08/28/2023		DEP0021873	Utility Payment Packet UBPKT09604	Utility Billing	Outstanding	Deposit	4,631.01

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
08/29/2023		DEP0021876	Utility Payment Packet UBPKT09605	Utility Billing	Outstanding	Deposit	8,657.83
08/29/2023		DEP0021879	Utility Payment Packet UBPKT09606	Utility Billing	Outstanding	Deposit	5,354.37
08/29/2023		DEP0021885	Utility Payment Packet UBPKT09607	Utility Billing	Outstanding	Deposit	507.79
08/29/2023		DEP0021888	Utility Payment Packet UBPKT09609	Utility Billing	Outstanding	Deposit	5,064.65
08/30/2023		DEP0021891	Utility Payment Packet UBPKT09610	Utility Billing	Outstanding	Deposit	1,869.55
08/30/2023		DEP0021894	Utility Payment Packet UBPKT09611	Utility Billing	Outstanding	Deposit	7,800.91
08/30/2023		DEP0021897	Utility Payment Packet UBPKT09612	Utility Billing	Outstanding	Deposit	8,336.36
08/30/2023		DEP0021900	Utility Payment Packet UBPKT09613	Utility Billing	Outstanding	Deposit	4,493.34
08/31/2023		DEP0021903	Utility Payment Packet UBPKT09614	Utility Billing	Outstanding	Deposit	2,543.44
08/31/2023		DEP0021906	Utility Payment Packet UBPKT09615	Utility Billing	Outstanding	Deposit	8,559.55
08/31/2023		DEP0021909	Utility Payment Packet UBPKT09616	Utility Billing	Outstanding	Deposit	7,195.57
08/31/2023		DEP0021912	Utility Payment Packet UBPKT09618	Utility Billing	Outstanding	Deposit	3,901.55
Deposit Total: (94)							742,117.03
Utility Billing Total: (95)							739,902.97
Report Total: (277)							387,867.98

Summary

Bank Account	Count	Amount
030866939 Bank of the West Checking	277	387,867.98
Report Total:	277	387,867.98

Cash Account	Count	Amount
10 10-000-1004 Bank of the West Checking	2	0.00
99 99-000-1004 Bank of the West Checking (Pooled Cash)	275	387,867.98
Report Total:	277	387,867.98

Transaction Type	Count	Amount
Bank Draft	38	-532,868.91
Check	61	-617,846.94
Check Reversal	1	14,850.00
Deposit	153	1,871,395.57
EFT	23	-377,498.54
EFT Reversal	1	29,836.80
Report Total:	277	387,867.98



Warrant Registry
Trabuco Canyon Water District
County of Orange
State of California

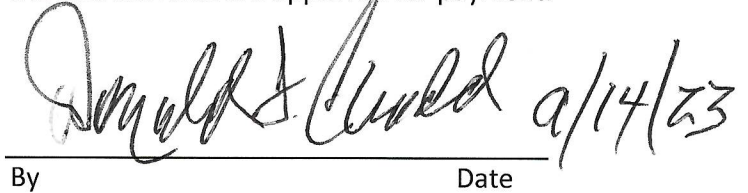
GENERAL FUND PAYROLL WARRANT REGISTER

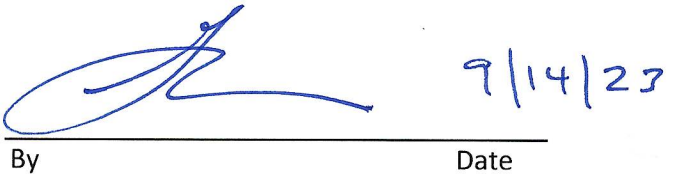
For the Month of: July 2023	\$ 248,620.23
For the Month of: August 2023	\$ 234,767.63

I hereby certify that the claims or demands covered by the above listed warrants have been audited as to accuracy and the availability of funds for payment thereof; and that the said claims or demands are accurate and that the funds are available.

This is to certify that claims or demands covered by the above listed warrants have been audited by the Finance/Audit Committee of the Trabuco Canyon Water District and that all of the said warrants are approved for payment.


General Manager / Assistant General Manager


By _____ Date


By _____ Date

Net Pay	Checks				.00
	Direct Deposits				78,380.66
	Subtotal Net Pay				78,380.66
	Adjustments				5,252.59
	Total Net Pay Liability (Net Cash)				83,633.25

Taxes		You are responsible for		Amount debited		
		Depositing these amounts		from your account		
Federal	Agency	Rate	EE withheld	ER contrib.	EE withheld	ER contrib.
	Federal Income Tax				17,579.61	
	Earned Income Credit Advances					
	Social Security				7,323.16	7,323.18
	Medicare				1,906.99	1,907.00
	Medicare Surtax					
	Federal Unemployment Tax					
	Subtotal Federal		26,809.76	9,230.18		36,039.94
	FMLA-PSL Payments Credit					
	FMLA-PSL ER FICA Credit					
	FMLA-PSL Health Care Premium Credit					
	Employee Retention Qualified Payments Cre					
	Employee Retention Qualified Health Care					
	Cobra Premium Assistance Payments					
	Total Federal		26,809.76	9,230.18		36,039.94
State	CA State Income Tax				7,565.22	
	CA State Unemployment Insurance-ER 3000					7.20
	CA State Disability Insurance-EE				1,060.65	
	Subtotal CA		8,625.87	7.20		8,633.07
	Total Taxes	.00	.00	35,435.63	9,237.38	44,673.01

Amount ADP Debited From Account XXXX6939 Tran/ABA XXXXXXXXX 44,673.01 **Excludes Taxes That Are Your Responsibility**

Other **ADP Direct Deposit** 78,380.66 **27 Employee Transactions**

Transfers Amount ADP Debited From Account XXXX6939 Tran/ABA XXXXXXXXX 78,380.66

Total Amount ADP Debited From Your Accounts 123,053.67



Statistical Summary
Detail

TRABUCO CANYON WATER

Region Name : **GKN**
Company Code : ADP RESOURCE

Batch : **1367**
Quarter Number : **3**
Service Center: **580**

Period Ending : **07/15/2023** **Week 29**
Pay Date : **07/20/2023**
Current Date : **07/17/2023** Page 2

Net Pay	Checks		336.56		
	Direct Deposits		78,899.10		
	Subtotal Net Pay				79,235.66
	Adjustments		10,635.25		
	Total Net Pay Liability (Net Cash)				89,870.91

Taxes		You are responsible for		Amount debited		
		Depositing these amounts		from your account		
Federal	Agency	Rate	EE withheld	ER contrib.	EE withheld	ER contrib.
	Federal Income Tax				18,177.67	
	Earned Income Credit Advances					
	Social Security				7,725.16	7,725.16
	Medicare				2,001.02	2,001.02
	Medicare Surtax				49.27	
	Federal Unemployment Tax					
	Subtotal Federal		27,953.12	9,726.18		37,679.30
	FMLA-PSL Payments Credit					
	FMLA-PSL ER FICA Credit					
	FMLA-PSL Health Care Premium Credit					
	Employee Retention Qualified Payments Cre					
	Employee Retention Qualified Health Care					
	Cobra Premium Assistance Payments					
	Total Federal		27,953.12	9,726.18		37,679.30
State	CA State Income Tax				7,558.63	
	CA State Unemployment Insurance-ER 3000					14.38
	CA State Disability Insurance-EE				1,078.59	
	Subtotal CA		8,637.22	14.38		8,651.60
	Total Taxes	.00	.00	36,590.34	9,740.56	46,330.90
	Amount ADP Debited From AccountXXXX6939		Tran/ABA XXXXXXXXX			46,330.90 Excludes Taxes That Are Your Responsibility

Other	ADP Direct Deposit		78,899.10			28 Employee Transactions
Transfers	ADP Check		336.56			
	Amount ADP Debited From AccountXXXX6939		Tran/ABA XXXXXXXXX			79,235.66
	Total Amount ADP Debited From Your Accounts					125,566.56



Statistical Summary Detail

TRABUCO CANYON WATER

Region Name : **GKN**
 Company Code : ADP RESOURCE

Batch : **2482**
 Quarter Number : **3**
 Service Center : **580**

Period Ending : **07/31/2023** **Week 31**
 Pay Date : **08/04/2023**
 Current Date : **08/01/2023** Page 2

Net Pay	Checks					.00
	Direct Deposits					75,059.23
	Subtotal Net Pay					75,059.23
	Adjustments					.00
	Total Net Pay Liability (Net Cash)					75,059.23

Taxes		You are responsible for		Amount debited		
		Depositing these amounts		from your account		
Federal	Agency	Rate	EE withheld	ER contrib.	EE withheld	ER contrib.
	Federal Income Tax					16,163.38
	Earned Income Credit Advances					
	Social Security					6,555.90
						6,555.88
	Medicare					1,727.55
						1,727.56
	Medicare Surtax					120.61
	Federal Unemployment Tax					
	Subtotal Federal		24,567.44		8,283.44	32,850.88
	FMLA-PSL Payments Credit					
	FMLA-PSL ER FICA Credit					
	FMLA-PSL Health Care Premium Credit					
	Employee Retention Qualified Payments Cre					
	Employee Retention Qualified Health Care					
	Cobra Premium Assistance Payments					
	Total Federal		24,567.44		8,283.44	32,850.88
State	CA State Income Tax					6,863.80
	CA State Unemployment Insurance-ER 3000					
	CA State Disability Insurance-EE					950.50
	Subtotal CA					7,814.30
						7,814.30
	Total Taxes	.00	.00	32,381.74	8,283.44	40,665.18
	Amount ADP Debited From AccountXXXX6939					40,665.18
	Tran/ABA XXXXXXXXX					

Excludes Taxes That Are Your Responsibility

Other	ADP Direct Deposit					75,059.23	22 Employee Transactions
	Transfers Amount ADP Debited From AccountXXXX6939					75,059.23	
	Tran/ABA XXXXXXXXX						
	Total Amount ADP Debited From Your Accounts					115,724.41	



Statistical Summary
Detail

TRABUCO CANYON WATER

Region Name : **GKN**
Company Code : ADP RESOURCE

Batch : **3579**
Quarter Number : **3**
Service Center : **580**

Period Ending : **08/15/2023** **Week 33**
Pay Date : **08/18/2023**
Current Date : **08/16/2023** Page 2

Net Pay	Checks		130.68	
	Direct Deposits		76,377.32	
	Subtotal Net Pay			76,508.00
	Adjustments		4,488.95	
	Total Net Pay Liability (Net Cash)			80,996.95

Taxes		You are responsible for		Amount debited		
		Depositing these amounts		from your account		
Federal	Agency	Rate	EE withheld	ER contrib.	EE withheld	ER contrib.
	Federal Income Tax				16,503.73	
	Earned Income Credit Advances					
	Social Security				7,096.93	7,096.93
	Medicare				1,832.06	1,832.09
	Medicare Surtax				102.47	
	Federal Unemployment Tax					
	Subtotal Federal		25,535.19		8,929.02	34,464.21
	FMLA-PSL Payments Credit					
	FMLA-PSL ER FICA Credit					
	FMLA-PSL Health Care Premium Credit					
	Employee Retention Qualified Payments Cre					
	Employee Retention Qualified Health Care					
	Cobra Premium Assistance Payments					
	Total Federal		25,535.19		8,929.02	34,464.21
State	CA State Income Tax				7,121.40	
	CA State Unemployment Insurance-ER 3000					8.63
	CA State Disability Insurance-EE				940.98	
	Subtotal CA				8,062.38	8,071.01
	Total Taxes	.00	.00	33,597.57	8,937.65	42,535.22
	Amount ADP Debited From AccountXXXX6939			Tran/ABA XXXXXXXXXX		42,535.22

Excludes Taxes That Are Your Responsibility

Other	ADP Direct Deposit		76,377.32		26 Employee Transactions
Transfers	ADP Check		130.68		
	Amount ADP Debited From AccountXXXX6939			Tran/ABA XXXXXXXXXX	76,508.00
	Total Amount ADP Debited From Your Accounts				119,043.22



Statistical Summary Detail

TRABUCO CANYON WATER

Region Name : **GKN**
Company Code : ADP RESOURCE

Batch : **4740**
Quarter Number : **3**
Service Center: **580**

Period Ending : **08/31/2023**
Pay Date : **09/05/2023**
Current Date : **08/31/2023**

Week **35**
Page 2

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | SEPTEMBER 21, 2023**

CONSENT CALENDAR

ITEM 3: APPROVAL OF ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP

RECOMMENDED ACTION:

Approve the following Engineering/Operational Committee Meeting Recap(s) and recommend that the Board receive and file same (Consent Calendar):

1. *August 2, 2023*

CONTACTS (staff responsible): PALUDI/PEREA



TRABUCO CANYON WATER DISTRICT ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | AUGUST 2, 2023

DIRECTORS PRESENT

Mike Safranski, Committee Chair
Stephen Dopudja, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager
Lorrie Lausten, District Engineer
Gary Kessler, Water Superintendent
Jason Stroud, Maintenance Superintendent
Oscar Ulloa, Wastewater Superintendent
Karen Warner, Principal Accountant
Phil Serpas, CMMS/SCADA Administrator
Roseann Lejsek, Administrative Assistant

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Director Safranski called the August 2, 2023 Engineering/Operational Committee Meeting to order at 7:00 a.m.

VISITOR PARTICIPATION

No comments were received.

ORAL COMMUNICATION

No comments were received.

COMMITTEE MEMBER COMMENTS

None were received.

REPORT FROM THE GENERAL MANAGER

None were received.

ITEM 1: ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP

Mr. Perea presented the Engineering/Operational Committee Meeting Recap for Committee review in accordance with the agenda.

MOTION: Approve the Engineering/Operational Committee Meeting Recap and recommended that the Board receive and file the same (Consent Calendar) – Director Dopudja

SECOND: Director Safranski

AYES: Directors Dopudja & Safranski

NOES: None

ABSTAIN: None

MOTION PASSED/FAILED: Passed 2 – 0

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | AUGUST 2, 2023**

ITEM 2: HERITAGE SEWER LIFT STATION DRY PIT IMPROVEMENTS

Ms. Lausten presented this matter for Committee consideration and review, and she provided an overview of the project. Ms. Lausten reported that the District has received two bids after publicly bidding the project, and she presented a bid evaluation which compared the bids from Ferreira Construction and GCI Construction. Discussion occurred concerning bid cost differences, specifically the costs associated with the proposed temporary sewer bypass system. Ms. Lausten expressed her confidence in the bids, and she recommended awarding the project to Ferreira Construction.

- MOTION:** Recommend the Board of Directors authorize the General Manager to execute a contract for Heritage Sewer Lift Station Dry Pit Improvements to Ferreira Construction in the not to exceed amount of \$173, 201, with 10% contingency of \$17,320, for a not to exceed amount of \$190,521 (Action Calendar) – Director Dopudja
- SECOND:** Director Safranski
- AYES:** Directors Dopudja & Safranski
- NOES:** None
- ABSTAIN:** None
- MOTION PASSED/FAILED:** Passed 2 – 0

ITEM 3: EL TORO SEWER LIFT STATION SURGE TANK AND OPERATIONAL IMPROVEMENTS

Mr. Paludi presented this project status update for Committee review, and he reported that this project has been completed and the station is online. Ms. Lausten provided an overview of the station upgrades and the associated challenges due to supply chain delays. Ms. Lausten reported that the District’s contractor has also completed the repair of the force main valve in El Toro Road before the start of a City of Lake Forest road improvement project

- MOTION:** None – Informational item only.

ITEM 4: SCADA UPGRADE PROJECT ADDENDUM NO. 1 TO FY 2022/23 AGREEMENT WITH TESCO CONTROLS

Mr. Paludi presented this matter for Committee consideration and review, and he reported that this proposed addendum was missing in the original scope of work. Ms. Lausten reported that the Robinson Ranch panel upgrade was included in the project site work and network diagram but was missed due to site naming confusion. Ms. Lausten provided a review of the proposed addendum for the Committee, and she reported that the cost is approximately 20% higher than originally quoted. Discussion occurred concerning fiscal responsibility and the impacts of the change order. Director Dopudja asked how long staff has known of this oversight; Ms. Lausten reported that this matter has been known since January. Director Dopudja expressed his appreciation to staff for acknowledging the oversight, and he requested that staff work with TESCO Controls to negotiate for lower costs. Mr. Paludi provided background information on the recent sale of the company to a private equity firm and some of the associated project challenges.

- MOTION:** Recommend the Board of Directors authorize the General Manager to execute Addendum No. 1 to FY 2022/23 Agreement with TESCO Controls, Inc. for Robinson Ranch Panel Upgrade to TESCO Controls, Inc. in the not to exceed amount of \$96,250 (Action Calendar) – Director Dopudja
- SECOND:** Director Safranski
- AYES:** Directors Dopudja & Safranski
- NOES:** None
- ABSTAIN:** None
- MOTION PASSED/FAILED:** Passed 2 – 0

ITEM 5: PROJECT PARTNERS CONTRACT FOR DISTRICT STAFF AUGMENTATION

Mr. Paludi presented this matter for Committee consideration, and he commented that the adopted capital improvement project (CIP) budgets for the next five years are ambitious, and that staff needs assistance. Mr. Paludi reported that District staff has reached out to Project Partners (Consultant) for a cost-effective solution to augment staff to meet the needs of the CIP projects. Director Safranski asked if this proposed staff augmentation was included in the adopted budget; Mr. Paludi reported that the costs would be capitalized by the project. Director Dopudja supported the recommendation by acknowledging the reasonable hourly rate for the consultant.

- MOTION:** Recommend the Board of Directors authorize the General Manager to execute a contract for As-Needed Project Management Support to Project Partners in the not to exceed amount of \$162,000 (Action Calendar) – Director Dopudja
- SECOND:** Director Safranski
- AYES:** Directors Dopudja & Safranski
- NOES:** None
- ABSTAIN:** None
- MOTION PASSED/FAILED:** Passed 2 – 0

ITEM 6: RATIFICATION OF THE PURCHASE OF FOUR NEW UTILITY TRUCK FLEET VEHICLES

Mr. Paludi presented this matter for Committee consideration, and he mentioned that District staff is responding to recently adopted regulatory requirements. Mr. Perea provided background information on the California Air Resources Board (CARB) Advanced Clean Fleets (ACF) regulation adopted in April 2023 that will require local agencies to transition to zero emission vehicle fleets beginning in 2024 through 2027. Mr. Perea reported that the District budgeted for the purchase of two new vehicles in FY 2023/24, but is recommending the acceleration of the purchase of two additional vehicles budgeted for FY 2024/25 as a cost control measure. Director Dopudja mentioned that this matter was discussed at Executive Committee, and he expressed disappointment that the matter was not discussed further with the committee; Mr. Perea acknowledged that there was confusion in agendizing the matter for discussion. Discussion occurred regarding current battery technology challenges and investment strategies for zero emission vehicle fleet enhancement and associated charging infrastructure costs. Mr. Perea recommended the ratification of vehicle purchases.

- MOTION:** Recommend the Board of Directors ratify the purchase of four (4) new utility truck fleet vehicles from Tuttle Click Ford for a not to exceed amount of \$249,928.80 (Action Calendar) – Director Dopudja
- SECOND:** Director Safranski
- AYES:** Directors Dopudja & Safranski
- NOES:** None
- ABSTAIN:** None
- MOTION PASSED/FAILED:** Passed 2 – 0

ITEM 7: OTHER ENGINEERING AND OPERATIONS PROJECT UPDATES

1. Saddleback Meadows On-Site Improvements: RFP for Plan Check Services

Mr. Paludi provided an update concerning the ongoing discussion with the developer concerning the proposed water storage needs and the preparation of a conditional will serve letter which would require the preparation of a cost-sharing agreement for the construction of a new water storage tank at Harris Grade as a condition of water service. The developer is requesting the acceleration of the project plan check requirements. Director Dopudja expressed concerns with performing the plan check without a conditional will serve letter, and he

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | AUGUST 2, 2023**

did not support a partial plan check. Ms. Lausten expressed her concerns with performing the plan check prior to the issuance of conditional will serve letter. The Committee recommended the completion of the conditional will serve letter for the developer.

2. Dove Canyon Plaza Improvements and Agreement

Mr. Paludi presented this matter for Committee consideration, and he reported that District staff is working with the property owner on improvements for fire protection and renegotiating the existing reciprocal parking agreement. Mr. Paludi provided a brief update on progress efforts, and he mentioned this matter will be agendaized for discussion with the Executive Committee.

3. Other Projects –

Mr. Paludi reported that Dove Canyon Master Association (DCMA) has received proposals for the repair of the damaged v-ditch below the District's Dove Reservoir. Discussion occurred concerning property ownership and responsibilities. Mr. Paludi added that DCMA plans to complete the work by November 2023, and that District staff will engage with the DCMA Property Manager on this matter.

MOTION: None – Informational item only.

ITEM 8: WATER SYSTEM UPDATES

Mr. Kessler reviewed the projects and repairs for the prior two months, and he reported that Water Operations staff has completed the following tasks:

1. Worked with Ferreira Construction to replace water service on Saratoga in Dove Canyon.
2. Repaired leaking water service on Pine St. In Trabuco Oaks area.
3. Repaired leaking water service on Shadow Rock in Robinson Ranch.
4. Repaired leaking water service on Sycamore in Trabuco Oaks area.
5. Replaced hydrant on Sycamore Canyon in Dove Canyon.
6. Worked extensively with developer and contractors at the Saddle Crest development.
7. Continued to work with TESCO Controls to finish upgrades at GWTF.

Mr. Kessler presented the Water System Summary for Committee review, and he provided updates on the GWTF production. Mr. Kessler provided an update concerning recent water quality issues with Irvine Lake water, and he reported that the District has utilized other agency interconnections to supplement groundwater production to meet system demands. Discussion occurred concerning potential remedies to the Irvine Lake water quality issues.

MOTION: None – Informational item only.

ITEM 9: WASTEWATER SYSTEM UPDATES

Mr. Ulloa reviewed the projects and repairs for the prior two months, and he reported that Wastewater Operations staff had completed the following tasks:

1. Assisted TESCO Controls with El Toro Lift Station Startup
2. Repaired 12" flow meter at El Toro Lift Station
3. Replace the aeration system in the W. SBR at the WWTP
4. Installed new drainpipe for SBR tanks at the WWTP
5. Replaced two blower motors at the WWTP
6. Assisted in the recoating of three manholes (two in Dove Canyon/ one in Rancho Cielo)
7. Completed Cla-Val maintenance for the recycled distribution system.

**TRABUCO CANYON WATER DISTRICT
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | AUGUST 2, 2023**

8. Assisted in the repair of El Toro Lift Station 8" force main valve.
9. Coordinated and assisted with the bypass for Golf Club surge tank leak repair.

Mr. Ulloa presented the Recycled Water System Summary for Committee review, and he reported that Tick Creek/Dove Creek pump stations were online. Mr. Ulloa reported that Dove Lake freeboard was currently at three feet. Discussion occurred concerning the urban water recovery agreement with Santa Margarita Water District (SMWD).

MOTION: None – Informational item only.

ITEM 10: MAINTENANCE DEPARTMENT UPDATES

Mr. Stroud reviewed the projects and repairs for the prior two months, and he reported that Maintenance staff completed the following tasks:

Projects and Repairs

Maintenance staff performed and/or completed the following tasks and projects:

Water Operations

1. Installed a new wet well sump pump at the Trabuco Creek Groundwater Treatment Facility

Wastewater Operations

1. Worked with Vaughn Industries onsite at Robinson Ranch WWTP to align both SBR multi-vane blowers.
2. Assisted with the installation of a new mixer on West SBR.
3. Weed whacked and installed new inlet screens at Shadow-Rock Detention Basin Facility.
4. Worked with Ferreira Construction onsite at El Toro Sewer Lift Station force main to dig up and inspect 8" valve. Replaced broken sheer pin.
5. Assisted JPIA inspector from Asset Works at the Robinson Ranch WWTP.

District Fleet Upgrades & Other Projects

1. Purchased and received four new F250 4x4 service trucks.

MOTION: None – Informational item only.

ITEM 11: OTHER MATTERS/REPORTS

Mr. Perea reported that District staff has engaged with the District's Southern California Edison (SCE) representative to perform an energy efficiency evaluation of certain District facilities based on current electrical rates and demands in comparison with other rate opportunities and facility improvements. Director Safranski expressed his support in the effort to reduce the District's energy costs and improve overall efficiency.

MOTION: None – Informational item only.

ADJOURNMENT

Director Safranski adjourned the August 2, 2023 Engineering/Operational Committee Meeting at 8:30 a.m.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | SEPTEMBER 21, 2023**

CONSENT CALENDAR

ITEM 4: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

RECOMMENDED ACTION:

Approve the following Executive Committee Meeting Recap(s) and recommend that the Board receive and file same (Consent Calendar):

1. *August 7, 2023*

CONTACTS (staff responsible): PALUDI/PEREA



TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | AUGUST 7, 2023

DIRECTORS PRESENT

Vice President Ed Mandich, Committee Chair
President Stephen Dopudja, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager

CONSULTANTS PRESENT

Robin Rockey, Rockspark Communications

PUBLIC PRESENT

None

CALL MEETING TO ORDER

Vice President Mandich called the August 7, 2023 Executive Committee Meeting to order at 5:00 PM.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

None

REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported the District was victim to cyber fraud in the approximate amount of \$30,000 due to a phishing email scam mimicking the District's legal counsel firm, and he reported that District staff has filed a claim with its bank concerning this matter and an investigation is ongoing. Mr. Paludi added that District staff have filed a police report with the Orange County Sheriff's Department and that the District's third-party information technology management team is implementing more stringent security measures to prevent this from happening again. Discussion occurred concerning the sophistication of these types of cyberattacks.

DISCUSSION MATTERS

ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

Mr. Paludi presented the Executive Committee Meeting Recap for Committee consideration in accordance with the agenda.

MOTION: Approve the Executive Committee Meeting Recap and recommend the Board of Directors receive and file the same (Consent Calendar) – Director Dopudja

SECOND: Director Mandich

AYES: Directors Mandich & Dopudja

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | AUGUST 7, 2023**

NOES: None

ABSTAIN: None

MOTION PASSED/FAILED: Passed 2 - 0

ITEM 2: BOARD AGENDA PLANNING CALENDAR

Mr. Paludi presented this matter for Committee consideration, and he provided a handout which highlighted certain proposed Board agenda planning calendar updates including, but not limited to:

August 2023

Special Board Meeting

- General Manager Performance Evaluation – Closed Session
The General Manager reported that General Counsel’s attendance at the Special Board Meeting would not be necessary and both Director Dopudja and Director Mandich agreed.

Regular Board Meeting

- Appointment of Assistant Board Secretary
Mr. Perea reported that with the retirement of Ms. Sangi that he recommends appointing Ms. Claire Collins, General Counsel, as the Assistant Board Secretary for redundancy purposes.
- Approval of participation in OC Water Summit (F/A)
Mr. Paludi reported that the District has sponsored this event in the past, and he recommends sponsoring this year’s event.
- Contract award for Heritage Sewer Lift Station Dry Pit Improvements (E/O)
Mr. Paludi reported that this matter has been reviewed with the Engineering/Operational Committee, and that staff has received bids and recommends the Board award a contract with Ferreira Construction.
- Ratification of truck purchase (E/O)
Mr. Paludi reported that this matter was reviewed the Engineering/Operational Committee, and that the purchase of these vehicles is a cost-saving strategy in response to the California Air Resources Board (CARB) Advanced Clean Fleets (ACF) regulations effective on January 1, 2024.
- Agreement with Project Partners (E/O)
Mr. Paludi reported that this matter was reviewed with the Engineering/Operational Committee, and that District staff recommends augmenting engineering staff due to the high number of capital improvement projects for the next five years.
- Dove Center fire service improvements agreement (Executive)
Mr. Paludi reported that this matter was reviewed with the Engineering/Operational Committee, and that Ms. Lausten has been working with the property owner to improve onsite fire services and backflow prevention devices. Discussion occurred concerning planned grand opening events, the potential impacts due incomplete work, and ongoing discussions with the property owner concerning the reciprocal parking agreement update.

September 2023

Regular Board Meeting

- DCMA Slope Restoration Project discussion (Executive)
Mr. Paludi reported that District staff has learned that Dove Canyon Master Association is prepared to award a contract for the repair of the slope between the District’s Dove Reservoir (potable water) and Robinson Ranch Recycled Water Reservoir. Discussion occurred concerning the received bids for the project and property ownership and easement requirements.

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | AUGUST 7, 2023**

- District Facilities Public Tour planning update (Executive)
Mr. Paludi introduced Ms. Rockey to the Committee, and he reported that she will be working with District staff to prepare certain materials for the public facility tour.
- Discussion of TCWD health benefit costs (F/A)
Mr. Perea reported that CalPERS has released their health rates for CY 2024, and District staff is preparing an analysis of the rates and expected budgetary impacts.
- Expense Reimbursement Policy changes (Executive)
Mr. Paludi reported that the current policy was provided to the Committee for their review, and he anticipates agendaing this matter for a future Executive Committee meeting.
- Contract Amendment for rate study with IB Consultants (F/A)
Mr. Paludi reported that a second amendment with IB Consultants may be necessary to complete the analysis of the District's capacity charges and to provide annual review of the District's water, sewer, and recycled water rates given financial conditions at the time.

October 2023

Regular Board Meeting

- Golf Club Sewer Lift Station Rehabilitation Construction Contract Award (Executive)

MOTION: None – Informational item only.

OTHER MATTERS

ITEM 3: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF

Mr. Paludi provided a brief update on the following matters:

- Mr. Paludi recommended inviting Ms. Rockey to attend the next few committee meetings to provide updates regarding ongoing public outreach methods and results. Discussion occurred concerning certain feedback from customers to the Directors related to the public hearing presentation delivered on July 20, 2023.
- Mr. Perea reported that the Orange County Registrar of Voters has reached out concerning the District hosting future voting sites at the Administration Facility. Discussion occurred concerning certain potential conflicts of interest related to hosting future election events.
- Director Dopudja inquired about the August utility bill delivery date and recommended additional outreach methods concerning the adopted rates and charges, including a proposed bill stuffer. Director Mandich recommended updating the bills with a special message concerning the rates and charges.
- Mr. Perea provided an update on the implementation of the District lock off policy consistent with SB 998 and the District's adopted policy on service disconnection for non-payment for residential services, and he reported that staff has successfully worked with many customers to catch up on past due balances with the payment arrangement plans to avoid service lock off. Discussion occurred concerning the total number of services district-wide based on meter size.
- Discussion occurred concerning planning the dates for both the District Facilities Public Tour and "Chat with TCWD" event both later in the year.
- Mr. Paludi provided an update on the Saddle Crest development and the ongoing discussions with the developer related to the onsite reservoir and pump station. Mr. Paludi reported that the developer is working on the coating of the onsite reservoir interior ladder, and then District staff will work to fill the reservoir for required testing.

MOTION: None – Informational item only.

**TRABUCO CANYON WATER DISTRICT
EXECUTIVE COMMITTEE MEETING RECAP | AUGUST 7, 2023**

ADJOURNMENT

Vice President Mandich adjourned the August 7, 2023 Executive Committee Meeting at 7:11 p.m.

DRAFT

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | SEPTEMBER 21, 2023**

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 5: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ATTENDANCE

FEES AND EXPENSES

Consistent with Board policy, Directors are reimbursed for expenses incurred while serving in their capacity as Directors. Additionally, Directors earn a per diem stipend for attendance at meetings or functions in a Director capacity. Per Ordinance No. 91-15 (adopted July 17, 1991), Directors per diem amount is limited to \$125 per meeting for a maximum of ten days per calendar month. The attached spreadsheet provides a recap of the meetings, seminars, conferences attended by Directors along with expenses recorded to date.

TENTATIVE FUTURE MEETINGS

The attached spreadsheet provides a schedule of the tentative future meetings and attendance items.

FUNDING SOURCE:

General Fund

FISCAL IMPACT

FY 2023-24 Budgeted Board Expenses: \$45,000

COMMITTEE STATUS:

This matter was reviewed with the Finance/Audit Committee.

RECOMMENDED ACTION:

Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees from the following period(s):

1. *August 2023*

EXHIBITS:

1. Directors Fees and Expenses Monthly Report for August 2023
2. Directors Future/Tentative Meeting/Attendance Schedule for Calendar Year 2023

CONTACTS (staff responsible): PALUDI/PEREA

**TRABUCO CANYON WATER DISTRICT
DIRECTORS' FEES AND EXPENSES MONTHLY REPORT | AUGUST 2023**

MEETING DESCRIPTION	ACOSTA	CHADD	DOPUDJA	MANDICH	SAFRANSKI
DISTRICT MEETINGS					
Engineering/Operational Committee Meeting			08/02/23		08/02/23
Executive Committee Meeting			08/07/23	08/07/23	
Special Board Meeting	08/08/23	08/08/23	08/08/23	08/08/23	08/08/23
Finance/Audit Committee Meeting	08/10/23				
Individual Meeting with General Manager	08/15/23	08/15/23	08/15/23	08/14/23	08/15/23
Regular Board Meeting	08/17/23	08/17/23	08/17/23	08/17/23	08/17/23
REPRESENTATIVE MEETINGS					
City of Rancho Santa Margarita Council Meeting				08/23/23	08/09/23
City of Rancho Santa Margarita Planning Commission	08/02/23				
Independent Special Districts of Orange County (ISDOC) Monthly Meeting				08/01/23	
OC LAFCO Regular Commission Meeting				08/09/23	
MWDOC Board Meeting	08/16/23				
Urban Water Institute Fall Conference - San Diego - Day 1					08/23/23
Urban Water Institute Fall Conference - San Diego - Day 2					08/24/23
Urban Water Institute Fall Conference - San Diego - Day 3					08/25/23
Water Advisory Commission of Orange County (WACO)	08/04/23				
NUMBER OF MEETINGS ATTENDED	7	3	5	7	8
PER DIEMS (\$125 per each meeting*)	\$875.00	\$375.00	\$625.00	\$875.00	\$1,000.00
DIRECT REIMBURSABLE EXPENSES					
Urban Water Institute Fall Conference - San Diego - Attached Expense Report					\$755.58
DIRECT REIMBURSABLE EXPENSES TOTALS					
INDIRECT REIMBURSABLE EXPENSES					
INDIRECT REIMBURSABLE EXPENSES TOTALS					
TOTAL (PER DIEMS + DIRECT REIMBURSABLE EXPENSES)	\$875.00	\$375.00	\$625.00	\$875.00	\$1,755.58
<i>* Maximum per diem per day is one; maximum per diems per month is 10</i>					

DIRECTOR SIGNATURE

TCWD EXPENSE REPORT


EMPLOYEE NAME:

Michael Safranski (Director)

BUSINESS PURPOSE:				
Urban Water Conference in San Diego August 23 - 25, 2023	DATE	DISTRICT PAID	EMPLOYEE PAID	TOTAL
EXPENSE DETAIL:				
Conference Cost	8/23/2023	\$ 695.00	\$ -	\$ 695.00
Lodging	8/25/2023		\$ 755.58	\$ 755.58
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
Meals			\$ -	\$ -
Mileage			\$ -	\$ -
TOTAL COST		\$ 695.00	\$ 755.58	\$ 1,450.58
Amount Due Employee			\$ 755.58	

TRABUCO CANYON WATER DISTRICT | 2023 PUBLIC MEETING AND CONFERENCE CALENDAR

LINE ITEM	MEETING DESCRIPTION	2023											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
DISTRICT PUBLIC MEETINGS													
1	Executive Committee Meeting	01/03/23	02/06/23	03/06/23	04/03/23	05/01/23	06/05/23	07/03/23	08/07/23	09/05/23	10/02/23	11/06/23	12/04/23
2	Engineering/Operational Committee Meeting	01/04/23	02/01/23	03/01/23	04/05/23	05/03/23	06/07/23	07/05/23	08/02/23	09/06/23	10/04/23	11/01/23	12/06/23
3	Finance/Audit Committee Meeting	01/11/23	02/08/23	38//2023	04/12/23	05/10/23	06/14/23	07/14/23	08/09/23	09/13/23	10/11/23	11/08/23	12/13/23
4	Regular Board Meeting	01/19/23	02/16/23	03/16/23	04/20/23	05/18/23	06/15/23	07/20/23	08/17/23	09/21/23	10/19/23	11/16/23	12/21/23
5	District Properties Ad Hoc Committee Meeting	-	-	-	-	-	-	-	-	-	-	-	-
PUBLIC MEETINGS													
6	City of RSM City Council Meeting - Meeting No. 1	01/11/23	02/08/23	03/08/23	04/12/23	05/10/23	06/14/23	07/12/23	08/09/23	09/13/23	10/11/23	11/15/23	12/13/23
7	City of RSM City Council Meeting - Meeting No. 2	01/25/23	02/22/23	03/22/23	04/26/23	05/24/23	06/28/23	07/26/23	08/23/23	09/27/23	10/25/23	11/29/23	12/27/23
8	City of RSM Planning Commission Meeting	01/04/23	02/01/23	03/01/23	04/05/23	05/03/23	06/07/23	07/05/23	08/02/23	09/06/23	10/04/23	11/01/23	12/06/23
9	Independent Special Districts of Orange County Meeting - Executive	01/03/23	02/07/23	03/07/23	04/04/23	05/02/23	06/06/23	07/04/23	08/01/23	09/05/23	10/02/23	11/07/23	12/05/23
10	Independent Special Districts of Orange County Meeting - Quarterly	01/26/23	-	-	04/27/23	-	-	07/27/23	-	-	10/26/23	-	-
11	Orange County Local Agency Formation Commission (OC LAFCO)	01/11/23	02/08/23	03/08/23	04/12/23	05/10/23	06/14/23	07/12/23	08/09/23	09/13/23	10/11/23	11/08/23	12/13/23
12	Municipal Water District of Orange County (MWDOC) Board Meeting	01/18/23	02/15/23	03/15/23	04/19/23	05/17/23	06/21/23	07/19/23	08/16/23	09/20/23	10/18/23	11/15/23	12/20/23
13	Santiago Aqueduct Commission Meeting	-	-	03/16/23	-	-	06/15/23	-	-	09/21/23	-	-	12/21/23
14	Quarterly South Orange County Integrated Regional Watershed Management Executive Committee	-	-	03/02/23	-	05/04/23	-	-	08/03/23	-	-	11/02/23	-
15	Monthly South Orange County Integrated Regional Watershed Management Executive Committee	01/26/23	02/23/23	03/23/23	04/27/23	05/25/23	06/22/23	07/27/23	08/24/23	09/28/23	10/26/23	11/23/23	12/28/23
16	South Orange County Water Agencies Group Meeting*	01/26/23	-	03/23/23	-	05/25/23	-	07/27/23	-	09/28/23	-	11/23/23	-
17	South Orange County Wastewater Authority Regular Board Meeting	01/05/23	02/02/23	03/02/23	04/06/23	05/04/23	06/01/23	07/06/23	08/03/23	09/07/23	10/05/23	11/02/23	12/07/23
18	Water Advisory Committee of Orange County	01/06/23	02/03/23	03/03/23	04/07/23	05/05/23	06/02/23	07/07/23	08/04/23	09/01/23	10/06/23	11/03/23	12/01/23
CONFERENCES													
19	ACWA Spring Conference - Monterey, CA					5/09 - 5/11							
20	ACWA Fall Conference - Indian Wells, CA											11/28-11/30	
21	CSDA Annual Conference -Monterey, CA								8/28 - 8/31				
22	CSDA GM Leadership Summit - Olympic Valley, CA						6/25 - 6/27						
23	Urban Water Institute (UWI) Annual Conference		2/22 - 2/24						8/23 - 8/25				
24	CSDA SDLA Conference - Napa, CA												
25	Colorado River Water User's Association (CRWUA) Annual Conference – Las Vegas, NV												12/13 - 12/15

LEGEND
 District Observed Holiday - Reschedule Meeting
 *4th Tuesday of the Odd Numbered Month

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | SEPTEMBER 21, 2023**

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 6: PRESENTATION BY MUNICIPAL WATER DISTRICT OF ORANGE COUNTY REGARDING 2023 ORANGE COUNTY WATER RELIABILITY STUDY

The 2023 Orange County Water Reliability Study (OC Study) is an update to the 2018 OC Study prepared by the regional planning agency Municipal Water of Orange County (MWDOC). The OC Study not only helps plan for future water supply reliability for water providers in Orange County but also helps inform and provide input on regional water supply issues for the Metropolitan Water District of Southern California (MET).

The objectives of the OC Study include:

- Re-estimate the probability and magnitude of potential MET and Orange County water shortages under a more robust set of planning scenarios, incorporating changed conditions.
- Demonstrate how potential water shortages in Orange County can be reduced through temporary water demand restrictions during worst case droughts, utilization of recent investments made by Orange County water providers, maximizing the use of groundwater assets, and planned reuse and desalination projects.
- Using MWDOC's recent study on the economic impacts of water shortages, estimate the value of recently implemented and future water supply projects in Orange County.
- Provide recommendations for local and regional water supply planning based on the findings from this study.

Representatives of MWDOC will present a summary of the OC Study at the September 21 board meeting.

FISCAL IMPACT

Not applicable.

ENVIRONMENTAL COMPLIANCE:

Not applicable

COMMITTEE STATUS:

This item was not reviewed by a committee.

RECOMMENDED ACTIONS:

Receive information at the time of the meeting and take action(s) as deemed appropriate.

EXHIBIT(S):

1. 2023 Orange County Water Reliability Study

CONTACTS (staff responsible): PALUDI/PEREA

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | SEPTEMBER 21, 2023**

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 7: DISCUSSION REGARDING RESIDENTIAL WATER METERS

Over the past several weeks, the District has received a number of inquiries from residential customers regarding a potential reduction in the size of the water meter serving their property. Existing meters for the accounts associated with these requests vary from 1” to 2”. The District does not currently have a board-adopted policy that governs the process by which a customer requests, and the District evaluates, a meter downsizing. Staff is seeking direction on the development of a fair and consistent approach to such customer requests.

FUNDING SOURCE:

Not applicable at this time.

FISCAL IMPACT

Not applicable at this time.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

This item was discussed with the Executive Committee.

RECOMMENDED ACTIONS:

Receive information at the time of the meeting and take action(s) as deemed appropriate.

EXHIBIT(S):

None.

CONTACTS (staff responsible): PALUDI/PEREA

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | SEPTEMBER 21, 2023**

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 8: DISTRICT FACILITIES TOUR PLANNING UPDATE

As part of an effort to increase awareness and education around infrastructure and water resources, the District has scheduled a customer tour by bus of many important facilities on October 14, 2023. The tour itinerary is designed to provide the customer with a better understanding of the journey a gallon of water takes through TCWD's water, wastewater, and recycled water systems, from Dimension Water Treatment Plant (where Colorado River water enters the system) to the Robinson Ranch Wastewater Treatment Plant (where recycled water is produced) and the network of stormwater capture facilities that supplement the recycled water system. The tour will begin at 8:00am at the Administration Facility and end at 1:30pm at the same location.

Tour registration through the District's website will begin September 19 and be promoted through bill stuffers, email, and social media. Based on the capacity of the minibus, the tour will be limited to 25 participants and five directors. Support staff will use other vehicles.

FUNDING SOURCE:

General Fund

FISCAL IMPACT

Tour expenses include minibus rental, box lunch and refreshments, and microphone/amplifier equipment rental. The total budget is estimated to be \$6,000.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

This item was discussed with the Executive Committee.

RECOMMENDED ACTIONS:

Receive information at the time of the meeting and take action(s) as deemed appropriate.

EXHIBIT(S):

1. Facilities tour flyer and draft itinerary.

CONTACTS (staff responsible): PALUDI/PEREA



TRABUCO CANYON WATER DISTRICT

FACILITIES TOUR

**FOLLOW WATER'S JOURNEY THROUGH TCWD'S
SYSTEM FROM SOURCE TO TAP TO RECYCLED**





Saturday, October 14

7:30 a.m. - 1 p.m.

32003 Dove Canyon Drive, Trabuco Canyon, CA 92679

Experience water management in action and see your rates at work on a free, immersive tour of TCWD's facilities. The District's commitment to securing a local, reliable and sustainable water supply comes to life as we open our doors to our customers and the community.

What to Expect

-  Hop aboard a guided bus tour led by TCWD's knowledgeable experts.
-  Gain deep insights into TCWD's infrastructure, operations and sustainability initiatives.
-  Learn about water quality, the systems we manage, conservation efforts and more.
-  Be a part of a united community dedicated to safeguarding our precious water resources.

Sign Up

Space is limited. Advanced registration is required.
Visit tcwd.ca.gov/tour to learn more and sign up.



8:00 a.m. – District Administration Facility

TCWD purchased this facility in 1996 for its primary headquarters and public meeting room. Originally, the building was used as a home finding center for the Dove Canyon community during home construction during the early 1990s. In 2000, TCWD expanded the facility with its administration wing to accommodate staff. Today, the facility's boardroom is a popular meeting location for HOA meetings and other community functions.

8:30 a.m. – 9:30 a.m. - Dimension Water Treatment Facility (DWTP) [Water]

DWTP is one of the few water filtration and treatment facilities in Orange County that receives raw Colorado River water via Lake Matthews from Metropolitan Water District of Southern California. This facility provides up to 6 cubic feet per second (CFS) of drinking water for the TCWD service area to meet customer water needs.

9:45 a.m. – 10 a.m. - Ridgeline Booster Pump Station [Water]

Ridgeline BPS is the first station in a series of facilities that boosts water pressures to distribute drinking water throughout the service area. Collectively, TCWD's pump stations lift water 1,000 feet in elevation, from DWTP to Trabuco Tanks reservoirs in the Trabuco Highlands community.

10:15 – 11 a.m. Trabuco Creek Groundwater Treatment Facility [Groundwater]

This seasonally operated facility pumps and filters groundwater from two wells owned and operated by the District to supplement drinking water supplies to meet system demands.

11:15 – 11:30 Heritage Sewer Lift Station [Wastewater]

This pump station receives gravity-fed wastewater flows and pumps the flows to the Robinson Ranch Wastewater Treatment Plant. To overcome elevation differences, the District owns and operates six similar stations throughout the southeast portion of the District's service area.

11:45 – 12:30 Robinson Ranch Wastewater Treatment Plant [Wastewater]

The RRWWTP receives all wastewater produced in the southeast portion of the District's service area, approximately 550,000 gallons per day (0.55 MGD), and treats it to meet state guidelines of recycled water for irrigation purposes.

12:40 – 1 p.m. Access Road

Trabuco/Dove Tanks [Water]

These reservoir sites hold approximately XXXX gallons of pumped drinking water to supply XXXX customers in the Dove Canyon and Robinson Ranch communities. In all, TCWD operates XX reservoir tanks with a maximum storage capacity of XX million gallons of water.

Dove Lake [Recycled Water Augmentation]

TCWD owns and operates Dove Lake to capture urban stormwater runoff and supplement recycled water production at the RRWWTP. Dove Lake holds approximately 330 acre-feet of water (XXXX gallons). Dove Lake is the heart of a network of four urban runoff recovery facilities that conserve millions of gallons of drinking water annually.

1:00 p.m. - District Administration Facility

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | SEPTEMBER 21, 2023**

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 9: ADDENDUM TO GENERAL COUNSEL ENGAGEMENT LETTER AND FEE AGREEMENT

Trabuco Canyon Water District executed a Letter of Engagement and Fee Agreement (Engagement Letter) with Hanson Bridgett LLP for legal counsel services on July 20, 2021. The proposed Addendum is intended to modify and clarify certain terms outlined in the original Engagement Letter as it relates to billing rates for work carried out in relation to 'development work'. As opposed to legal services to the District, which are billed at the firm's governmental rates, work for each distinct development project (typically reimbursed to the District by agreement with developer) will be billed at our firm's *standard* rates. The Engagement Letter and proposed Addendum are included as Exhibits 1 and 2.

FUNDING SOURCE:

Not applicable.

FISCAL IMPACT

Not applicable.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

This item was not reviewed by a committee.

RECOMMENDED ACTION:

Authorize General Manager to execute Addendum to Letter of Engagement dated July 21, 2021.

EXHIBIT:

1. Letter of Engagement and Fee Agreement, dated July 20, 2021
2. Addendum to Letter of Engagement and Fee Agreement

CONTACTS (staff responsible): PALUDI/COLLINS

CLAIRE HERVEY COLLINS
PARTNER
GOVERNMENT
DIRECT DIAL (213) 395-7650
DIRECT FAX (213) 395-7665
E-MAIL ccollins@hansonbridgett.com



July 20, 2021

VIA EMAIL ONLY – fpaludi@tcwd.ca.gov

Trabuco Canyon Water District
Attn: Fernando Paludi, General Manager
32003 Dove Canyon Drive
Trabuco Canyon, CA 92679

Re: Engagement Letter & Fee Agreement

Dear Mr. Paludi:

Thank you for the opportunity to represent Trabuco Canyon Water District. This letter will confirm the District's engagement of Hanson Bridgett LLP to provide legal services as General Counsel.

I will be the attorney responsible for this matter, and will be assisted by Laura Ratcliffe who will serve as Assistant General Counsel. When appropriate, we will use other attorneys, paralegals, and legal research assistants at the rates described below to handle work commensurate with their experience and expertise. Attorneys with special expertise in a given area may become involved in your representation from time to time, with your approval. Although our billing rates are generally set by attorney, we are happy to offer the District a rate caps an attempt to control costs.

Our billing rates per hour for this engagement will be as follows: \$500 for Claire Collins, \$450 for Laura Ratcliffe, \$450 for other partners, \$425 for counsel and senior counsel, \$375 for associates and other attorneys, \$250 for paralegals and law clerks, and \$125 for librarians and research specialists. We had indicated in our proposal that associate rates would be \$375-\$425, but will be happy to limit that rate to \$375 for the coming year. Our rates are reviewed and may be adjusted annually on July 7 of each year; as indicated in our proposal, we will limit Ms. Collins's and Ms. Ratcliffe's rates to a 4% annual increase. For travel-related expenses, we will charge for travel from our Los Angeles office only. All other costs will be at cost with no markup.

I will review your invoices for accuracy and maintain responsibility for the attorney-client relationship. Our invoices contain a detailed narrative of the services rendered, together with the name of the attorney or paralegal involved, the time spent, and the amount charged. We recommend that you treat our invoices as confidential documents and safeguard them appropriately. We will direct invoices to your attention. Because the District is a public agency, we will be happy to waive our customary retainer deposit. The District will be expected to pay all invoices up to that time as they are received. Please refer to the attached Billing and Policy Summary for additional details regarding our representation, including an agreement to arbitrate disputes. We will provide separate invoices, within a joint bill, for each matter.

Hanson Bridgett LLP
777 S. Figueroa Street, Suite 4200, Los Angeles, CA 90017 hansonbridgett.com

17720680.1

Trabuco Canyon Water District
Attn: Fernando Paludi, General Manager
Page 2

We realize there are many qualified firms to choose from and are pleased you have selected our firm to serve as General Counsel. We look forward to our continued relationship.

Very truly yours,



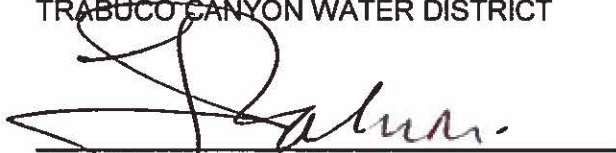
Claire Hervey Collins
Partner

Attachment

APPROVAL AND ACCEPTANCE

I have read and understand this Engagement Letter/Fee Agreement and the attached Billing and Policy Summary. I hereby confirm the engagement of Hanson Bridgett LLP to represent Trabuco Canyon Water District in accordance with its terms.

TRABUCO CANYON WATER DISTRICT



By: Fernando Paludi
Title: General Manager

Date: July 20, 2021

To facilitate your acceptance of the foregoing, you may simply reply to this e-mail message with "approved by Trabuco Canyon Water District" and your name. We will consider your reply message to constitute your acceptance and agreement with the terms of this letter.

CLAIRE H. COLLINS
PARTNER
GOVERNMENT
DIRECT DIAL (213) 395-7650
DIRECT FAX (213) 395-7665
E-MAIL ccollins@hansonbridgett.com



September 18, 2023

VIA E-MAIL FPALUDI@TCWD.CA.GOV

Fernando Paludi
General Manager
Trabuco Canyon Water District
32003 Dove Canyon Drive
Trabuco Canyon, CA 92679

Re: Addendum to Letter of Engagement dated July 21, 2021
Our File No. 037445

Dear Mr. Paludi:

This addendum is intended to modify and clarify certain terms outlined in the original Letter of Engagement dated July 20, 2021. Both parties hereby agree to the following changes:

1. Rate Modification:

Paragraph 3 Billing Rate Terms of the original Letter of Engagement is amended as follows:

All work carried out in relation to 'development work' will be invoiced on a separate matter for each distinct development project. Legal services provided for these individual development matters will be billed at our firm's *standard rates*.

2. Effective Date:

This Addendum shall become effective on September 15, 2023.

In all other respects, the original Letter of Engagement remains unchanged and in full force and effect. Both parties hereby acknowledge their understanding and acceptance of these modifications by signing below.

Best regards,

Hanson Bridgett LLP

Claire Hervey Collins
Partner

Fernando Paludi
September 18, 2023
Page 2

I have read and understand this Addendum. I hereby confirm agreement of these modifications by signing below.

Trabuco Canyon Water District

By: Fernando Paludi

Title: General Manager

Date: _____

To facilitate your acceptance of the foregoing, you may simply reply to this e-mail message with "approved on behalf of Trabuco Canyon Water District" and your name. We will consider your reply message to constitute your acceptance and agreement with the terms of this letter.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | SEPTEMBER 21, 2023**

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 10: APPROVAL OF POLICY FOR HANDLING CLAIMS AND LAWSUITS, CONFLICT WAIVERS AND RELATED AGREEMENTS

California Government Code Section 935.4 permits a local public entity by resolution to authorize an employee to perform any of the functions of the governing body with respect to administrative claims, including allowing, compromising, or settling claims up to \$50,000. Furthermore, California Labor Code Sections 5000 *et seq.* permits an employer to compromise workers' compensation claims in accordance with certain procedures and requirements, including approval by the Workers' Compensation Appeals Board or referee. Lastly, approval of law firm conflict waivers, joint defense agreements, common interest agreements and similar agreements regarding legal representation are often required to retain legal counsel best suited to handle a given matter.

The proposed Policy for Handling Claims and Lawsuits, Conflict Waivers and Related Agreements provides approval levels for the General Manager or designee and the Board of Directors ("**Board**") of the Trabuco Canyon Water District ("**District**") to settle lawsuits and administrative claims, workers' compensation matters, approve attorney or law firm conflict waivers and other agreements to effect legal representation or to participate in legal matters in collaboration with other entities. Adoption of the proposed Policy would allow staff the flexibility to efficiently and expeditiously settle claims, lawsuits and retain legal representation for the District. The proposed Policy would be established by approval of Resolution No. 2023-1322, included as an Exhibit.

FUNDING SOURCE:

Not applicable.

FISCAL IMPACT (PROJECT BUDGET)

There is no fiscal impact to adopting a resolution delegating authority to resolve and compromise claims and lawsuits, conflict waivers and related agreements.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

This item was not reviewed at the Committee level.

RECOMMENDED ACTION:

Adopt a policy for handling claims and lawsuits, conflict waivers and related agreements.

EXHIBIT:

1. Proposed Resolution No. 2023-1322: a Resolution of the Board of Directors of TCWD Amending Chapter 11 of the General Policy and Rules and Regulation of TCWD Approving a Policy for Handling Claims and Lawsuits, Conflict Waivers and Related Agreements

CONTACTS (staff responsible): PALUDI/COLLINS/PEREA

RESOLUTION NO. 2023-1322
RESOLUTION OF THE BOARD OF DIRECTORS
OF TRABUCO CANYON WATER DISTRICT AMENDING CHAPTER 11 OF THE GENERAL POLICY
AND RULES AND REGULATIONS OF TCWD APPROVING A POLICY FOR HANDLING CLAIMS AND
LAWSUITS, CONFLICT WAIVERS AND RELATED AGREEMENTS

California Government Code Section 935.4 permits a local public entity by resolution to authorize an employee to perform any of the functions of the governing body with respect to administrative claims, including allowing, compromising, or settling claims up to \$50,000. The Board of Directors ("**Board**") of the Trabuco Canyon Water District ("**District**") intends by this Resolution to promote efficient handling of administrative claims and lawsuits against the District by authorizing the General Manager or designee to resolve those claims.

California Labor Code Sections 5000 *et seq.* permits an employer to compromise workers' compensation claims in accordance with certain procedures and requirements, including approval by the Workers' Compensation Appeals Board or referee. The Board intends by this Resolution to promote efficient handling of workers' compensation claims against the District by authorizing the General Manager or designee to compromise those claims.

The Board recognizes that approval of law firm conflict waivers, joint defense agreements, common interest agreements and similar agreements regarding legal representation are often required to retain legal counsel best suited to handle a given matter or to participate in legal matters in collaboration with other entities. The Board of the District intends by this Resolution to delegate authority to the General Manager to approve such waivers and agreements.

THEREFORE, THE BOARD OF DIRECTORS OF THE TRABUCO CANYON WATER DISTRICT
RESOLVES AS FOLLOWS:

Trabuco Canyon Water District's General Policy and Rules and Regulations, Chapter 11: Authority and Responsibilities of the General Manager, is hereby amended to add the following Section 11.4:

Section 11.4 **Claims and Lawsuits, Conflict Waivers and Related Agreements.**

Section 11.4.1 **Claims and Lawsuits.**

11.4.1.1 **Claims Handling.** The Board of the District hereby authorizes the General Manager or designee ("**General Manager**"), in consultation with General Counsel, to perform the following functions of the Board with respect to handling administrative claims presented to the District: ascertaining the sufficiency of claims with respect to the required contents of a claim, notifying claimants of insufficiency, notifying claimants of failure to present claims within the time allowed by law, allowing or denying applications for leave to file late claims, rejecting claims, and allowing claims in whole or

in part or compromising and settling claims and lawsuits to the extent provided in Section 11.4.1.2.

11.4.1.2 Settling Claims and Lawsuits. The General Manager may allow, compromise, or settle any administrative claim or lawsuit against the District up to \$50,000. For any administrative claim or lawsuit against the District in which the amount demanded exceeds \$50,000, the General Manager may negotiate for resolution with the claimant or litigant, but if any proposed settlement of the claim or litigation exceeds \$50,000, then that proposed settlement must be presented to the Board for approval, rejection, or direction to negotiate further.

Section 11.4.2 Workers' Compensation Matters. The General Manager may perform the functions of the Board with respect to workers' compensation claims presented to the District. Those functions include those set forth in Labor Code Sections 5000 *et seq.* for compromise and settlement of the claims. Workers' compensation claims may be settled as follows:

11.4.2.1 The General Manager may allow, compromise or settle any workers' compensation claim against the District if the amount to be paid by the District pursuant to the allowance, compromise, or settlement does not exceed \$100,000.

11.4.2.2 For any workers' compensation claim against the District that exceeds \$100,000, the General Manager may negotiate for resolution with the claimant, but if any proposed settlement of the of the claim exceeds \$100,000, then that proposed settlement must be presented to the Board for approval, rejection, or direction to negotiate further.

Section 11.4.3 Payment of Claims or Settlements. Upon the General Manager's written order and in consultation with General Counsel, the District shall cause a payment to be issued in the amount for which any claim (including a workers' compensation claim) or lawsuit has been allowed, compromised or settled pursuant to Section 11.4.1 or Section 11.4.2, in exchange for appropriate releases approved by General Counsel.

Section 11.4.4 Conflict Waivers and Related Agreements. In connection with any claims, litigation, transactional, regulatory and other legal matters, the General Manager, in consultation with General Counsel, may approve any and all attorney or law firm conflict waivers, joint defense or prosecution agreements, common interest agreements and similar agreements necessary to efficiently retain legal representation for the District or collaborate with similarly-situated parties engaged in legal matters.

ADOPTED, SIGNED AND APPROVED SEPTEMBER 21, 2023.

TRABUCO CANYON WATER DISTRICT

By: _____
Board President

By: _____
District Secretary

APPROVED AS TO FORM:
Hanson Bridgett, LLP

By: _____
General Counsel

DRAFT

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Michael Perea, District Secretary of the Trabuco Canyon Water District, hereby certify that the foregoing resolution was duly adopted by the Board of the District at a meeting held on September 21, 2023, at which a quorum was present and acting throughout and for which notice and an agenda was prepared and posted as required by law, and the resolution was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

District Secretary
Trabuco Canyon Water District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Michael Perea, District Secretary of the Trabuco Canyon Water District, hereby certify that the foregoing is a full, true and correct copy of Resolution No. 2023-1322 and it has not been amended or repealed.

Dated September 21, 2023.

District Secretary
Trabuco Canyon Water District

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | SEPTEMBER 21, 2023**

**ACTION CALENDAR
FINANCIAL MATTERS**

ITEM 11: DISCUSSION CONCERNING TRABUCO CANYON WATER DISTRICT HEALTH BENEFIT COSTS FOR CALENDAR YEAR 2024

Each year, the CalPERS Board of Directors reviews medical benefits, negotiates with the medical providers, and establishes medical rates that are effective January 1st of the following year. The CalPERS Board of Directors has released the medical rates that will be effective January 1, 2024; a multi-year trend analysis of the CalPERS Health Benefit Rates prepared by District staff is included for Committee review.

In September of 2001, the Board established the **PERSChoice, employee plus two dependents** level as the benchmark for medical care coverage; this plan was renamed **PERS Platinum** in 2022. If an employee selects a provider which is higher than the benchmark level, then the employee is responsible for the additional monthly premium. The monthly premium for PERS Platinum in 2024 is set at **\$2,993.90**. The current Employer Contribution benchmark level is **\$2,638.48**, which was approved by the Board by Resolution Nos. 2022-1310 (*PERS Members*) and 2022-1311 (*Non-PERS Members*) at the August 18, 2022 Regular Board Meeting. The CalPERS Open Enrollment period begins **September 18th** and ends on **October 13th** this year. At that time, employees can change health plan providers. *Please note that this change does not affect employee dental or vision insurance.*

Additional information concerning the potential fiscal impact on the budgeted amounts for Fiscal Year 2023-24 is shown below.

Benefit Classification	FY 2023/24 Budget	FY 2023/24 Projected Costs	Percent Change
Employees	\$ 578,200.00	\$ 583,870.24	0.98%
Directors	\$ 73,000.00	\$ 74,269.20	1.74%
Retirees	\$ 164,700.00	\$ 193,688.92	17.60%
Total Projected Impact	\$ 815,900.00	\$ 851,828.36	4.4%

Due to the impacts of increased health benefit needs for retirees, it is anticipated that the District will experience increased health benefits costs this year as demonstrated in the table above. This matter was reviewed with the Finance/Audit Committee on August 10, 2023, and the Committee requested additional information on the differences between the PERS Platinum and PERS Gold health plans. The rates for both plans, as indicated in the at the three participant levels are as follows:

Health Plan	Single	2-Party	Family
PERS Platinum	\$ 799.44	\$ 1,598.88	\$ 2,078.54
PERS Gold	\$ 1,151.50	\$ 2,303.00	\$ 2,993.90

A table that compares the differences between the PERS Platinum and PERS Gold plans is included with this staff report for Board consideration. The selection of the PERS Gold as the District’s benchmark plan will result in cost savings to the District and increased annual costs to employees and retirees. A significant difference between the health plans is that although both the PERS Gold & PERS Platinum health plans for active employees are available in Orange County, the PERS Gold Medicare Supplement plan is not available for out of state retired members which will directly impact retirees that do not live in California. District staff recommends the Board of Directors increase the medical care coverage benchmark to the PERS Platinum premium of \$2,993.90 by the attached resolutions (2023-1323 & 2023-1324).

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | SEPTEMBER 21, 2023**

FUNDING SOURCE:

General Fund

FISCAL IMPACT

Employee Health Benefits Budget:	\$ 578,200
Director Health Benefits Budget:	\$ 73,000
Retired Health Benefits Budget:	\$ 164,700
Total Health Benefits Budget:	\$ 815,900

ENVIRONMENTAL COMPLIANCE:

Not applicable

COMMITTEE STATUS:

This matter was reviewed with the Finance/Audit Committee.

RECOMMENDED ACTION:

1. *Receive information at the time of the meeting.*
2. *Adopt Resolution No. 2023-1323 – Fixing the Employer Contribution at an Equal Amount of Employees and Annuitants Under the Public Employees’ Medical and Hospital Care Act (PERS Members).*
3. *Adopt Resolution No. 2023-1324 – Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees’ Medical and Hospital Care Act (Non-PERS Members).*

EXHIBIT:

1. CalPERS 2023 Health Benefit Rates PPO & HMO
2. District Multi-Year Trend Analysis of CalPERS Health Benefit Rates
3. PERS Platinum vs PERS Gold Health Plan Comparison
4. Resolution No. 2023-1323
5. Resolution No. 2023-1324

CONTACTS (staff responsible): PALUDI/PEREA

July Board of Administration Offsite

Proposed Regional 2024 Premiums Per Subscriber Per Month (PSPM) One Risk Pool Three-Year Phase In with PPO Benefit Design Changes

Basic Plans	2023			2024			Percent Change
	Single	2-Party	Family	Single	2-Party	Family	
Basic Premiums - Region 1							
Alameda, Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, Del Norte, El Dorado, Glenn, Humboldt, Lake, Lassen, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Placer, Plumas, Sacramento, San Benito, San Francisco, San Joaquin, San Mateo, Santa Clara, Santa Cruz, Shasta, Sierra, Siskiyou, Solano, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yolo and Yuba							
Anthem Blue Cross Select HMO	\$1,128.83	\$2,257.66	\$2,934.96	\$1,138.86	\$2,277.72	\$2,961.04	0.89%
Anthem Blue Cross Traditional HMO	1,210.71	2,421.42	3,147.85	1,339.70	2,679.40	3,483.22	10.65%
Anthem EPO Del Norte	1,200.12	2,400.24	3,120.31	1,314.27	2,628.54	3,417.10	9.51%
Blue Shield Access+ HMO and EPO	1,035.21	2,070.42	2,691.55	1,076.84	2,153.68	2,799.78	4.02%
Blue Shield Trio HMO	888.94	1,777.88	2,311.24	946.84	1,893.68	2,461.78	6.51%
Kaiser Permanente	913.74	1,827.48	2,375.72	1,021.41	2,042.82	2,655.67	11.78%
PERS Gold	825.61	1,651.22	2,146.59	914.82	1,829.64	2,378.53	10.81%
PERS Platinum	1,200.12	2,400.24	3,120.31	1,314.27	2,628.54	3,417.10	9.51%
UnitedHealthcare SignatureValue Alliance	1,044.07	2,088.14	2,714.58	1,091.13	2,182.26	2,836.94	4.51%
UnitedHealthcare SignatureValue Harmony	N/A	N/A	N/A	937.39	1,874.78	2,437.21	N/A
Western Health Advantage HMO	760.17	1,520.34	1,976.44	807.23	1,614.46	2,098.80	6.19%
Basic Premiums - Region 2							
Fresno, Imperial, Inyo, Kern, Kings, Madera, Orange, San Diego, San Luis Obispo, Santa Barbara, Tulare and Ventura							
Anthem Blue Cross Select HMO	\$765.37	\$1,530.74	\$1,989.96	\$807.71	\$1,615.42	\$2,100.05	5.53%
Anthem Blue Cross Traditional HMO	935.12	1,870.24	2,431.31	1,034.38	2,068.76	2,689.39	10.61%
Blue Shield Access+ HMO and EPO	842.61	1,685.22	2,190.79	869.14	1,738.28	2,259.76	3.15%
Blue Shield Trio HMO	760.71	1,521.42	1,977.85	810.24	1,620.48	2,106.62	6.51%
Health Net Salud y Más	698.91	1,397.82	1,817.17	684.77	1,369.54	1,780.40	(2.02%)
Kaiser Permanente	756.21	1,512.42	1,966.15	904.95	1,809.90	2,352.87	19.67%
PERS Gold	695.93	1,391.86	1,809.42	799.44	1,598.88	2,078.54	14.87%
PERS Platinum	1,014.80	2,029.60	2,638.48	1,151.50	2,303.00	2,993.90	13.47%
Sharp Performance Plus	764.96	1,529.92	1,988.90	833.24	1,666.48	2,166.42	8.93%
UnitedHealthcare SignatureValue Alliance	793.63	1,587.26	2,063.44	837.88	1,675.76	2,178.49	5.58%
UnitedHealthcare SignatureValue Harmony	781.58	1,563.16	2,032.11	792.65	1,585.30	2,060.89	1.42%
Basic Premiums - Region 3							
Los Angeles, Riverside and San Bernardino							
Anthem Blue Cross Select HMO	\$737.91	\$1,475.82	\$1,918.57	\$841.13	\$1,682.26	\$2,186.94	13.99%
Anthem Blue Cross Traditional HMO	942.73	1,885.46	2,451.10	1,012.67	2,025.34	2,632.94	7.42%
Blue Shield Access+ HMO	738.29	1,476.58	1,919.55	756.65	1,513.30	1,967.29	2.49%
Blue Shield Trio HMO	661.49	1,322.98	1,719.87	704.69	1,409.38	1,832.19	6.53%
Health Net Salud y Más	606.34	1,212.68	1,576.48	630.13	1,260.26	1,638.34	3.92%
Kaiser Permanente	754.64	1,509.28	1,962.06	865.41	1,730.82	2,250.07	14.68%
PERS Gold	680.37	1,360.74	1,768.96	785.28	1,570.56	2,041.73	15.42%
PERS Platinum	992.59	1,985.18	2,580.73	1,131.47	2,262.94	2,941.82	13.99%
UnitedHealthcare SignatureValue Alliance	790.46	1,580.92	2,055.20	826.44	1,652.88	2,148.74	4.55%
UnitedHealthcare SignatureValue Harmony	713.55	1,427.10	1,855.23	734.76	1,469.52	1,910.38	2.97%
Basic Premiums - Out of State							
Kaiser Permanente Out of State	\$1,155.43	\$2,310.86	\$3,004.12	\$1,312.45	\$2,624.90	\$3,412.37	13.59%
PERS Platinum	1,003.90	2,007.80	2,610.14	1,146.86	2,293.72	2,981.84	14.24%

**TRABUCO CANYON WATER DISTRICT
CALPERS HEALTH BENEFIT RATES SIX-YEAR TREND ANALYSIS**

2024 HEALTH BENEFIT RATES				
HEALTH BENEFIT PROVIDER	SINGLE	TWO-PARTY	FAMILY	PERCENT CHANGE FROM PRIOR YEAR
Anthem Blue Cross Select HMO	\$ 807.71	\$ 1,615.42	\$ 2,100.05	5.53%
Anthem Blue Cross Traditional HMO	\$ 1,034.38	\$ 2,068.76	\$ 2,689.39	10.61%
Blue Shield Access+ HMO & EPO	\$ 869.14	\$ 1,738.28	\$ 2,259.76	3.15%
Kaiser Permanente	\$ 904.95	\$ 1,809.90	\$ 2,352.87	19.67%
PERS Platinum	\$ 1,151.50	\$ 2,303.00	\$ 2,993.90	13.47%
PERS Gold	\$ 799.44	\$ 1,598.88	\$ 2,078.54	14.87%
Sharp Performance Plus	\$ 833.24	\$ 1,666.48	\$ 2,166.42	8.93%
UnitedHealthcare SignatureValue Alliance	\$ 837.88	\$ 1,675.76	\$ 2,178.49	5.58%
UnitedHealthcare SignatureValue Harmony	\$ 792.65	\$ 1,585.30	\$ 2,060.89	1.42%

2023 HEALTH BENEFIT RATES				
HEALTH BENEFIT PROVIDER	SINGLE	TWO-PARTY	FAMILY	PERCENT CHANGE FROM PRIOR YEAR
Anthem Blue Cross Select HMO	\$ 765.37	\$ 1,530.74	\$ 1,989.96	7.43%
Anthem Blue Cross Traditional HMO	\$ 935.12	\$ 1,870.24	\$ 2,431.31	-7.15%
Blue Shield Access+ HMO & EPO	\$ 842.61	\$ 1,685.22	\$ 2,190.79	-6.40%
Health Net SmartCare	\$ 834.65	\$ 1,669.30	\$ 2,170.09	-1.31%
Kaiser CA	\$ 756.21	\$ 1,512.42	\$ 1,966.15	7.11%
PERS Platinum	\$ 1,014.80	\$ 2,029.60	\$ 2,638.48	15.03%
PERS Gold	\$ 695.93	\$ 1,391.86	\$ 1,809.42	18.40%
Sharp	\$ 764.96	\$ 1,529.92	\$ 1,988.90	9.40%
UnitedHealthcare Alliance	\$ 793.63	\$ 1,587.26	\$ 2,063.44	2.39%
UnitedHealthcare Harmony	\$ 781.58	\$ 1,563.16	\$ 2,032.11	-0.15%

2022 HEALTH BENEFIT RATES				
HEALTH BENEFIT PROVIDER	SINGLE	TWO-PARTY	FAMILY	PERCENT CHANGE FROM PRIOR YEAR
Anthem Blue Cross Select HMO	\$ 712.43	\$ 1,424.86	\$ 1,852.32	5.59%
Anthem Blue Cross Traditional HMO	\$ 1,007.13	\$ 2,014.26	\$ 2,618.54	-3.72%
Blue Shield Access Plus	\$ 900.22	\$ 1,800.44	\$ 2,340.57	-4.13%
Health Net SmartCare	\$ 845.69	\$ 1,691.38	\$ 2,198.79	9.96%
Kaiser CA	\$ 706.02	\$ 1,412.04	\$ 1,835.65	5.41%
PERS Platinum	\$ 882.18	\$ 1,764.36	\$ 2,293.67	12.64%
PERS Gold	\$ 587.78	\$ 1,175.56	\$ 1,528.23	23.25%
Sharp	\$ 699.21	\$ 1,398.42	\$ 1,817.95	10.59%
UnitedHealthcare Alliance	\$ 775.09	\$ 1,550.18	\$ 2,015.23	7.08%
UnitedHealthcare Harmony	\$ 782.74	\$ 1,565.48	\$ 2,035.12	-

**TRABUCO CANYON WATER DISTRICT
CALPERS HEALTH BENEFIT RATES SIX-YEAR TREND ANALYSIS**

2021 HEALTH BENEFIT RATES				
HEALTH BENEFIT PROVIDER	EMPLOYEE	EMPLOYEE PLUS ONE DEPENDENT	EMPLOYEE PLUS TWO DEPENDENTS	PERCENT CHANGE FROM PRIOR YEAR
Anthem Blue Cross Select HMO	\$ 674.69	\$ 1,349.38	\$ 1,754.19	3.06%
Anthem Blue Cross Traditional HMO	\$ 1,046.04	\$ 2,092.08	\$ 2,719.70	10.62%
Blue Shield Access Plus	\$ 938.96	\$ 1,877.92	\$ 2,441.30	3.10%
Health Net SmartCare	\$ 769.11	\$ 1,538.22	\$ 1,999.69	6.48%
Kaiser Permanente	\$ 669.77	\$ 1,339.54	\$ 1,741.40	3.66%
PERS Choice	\$ 783.19	\$ 1,566.38	\$ 2,036.29	5.99%
PERS Select	\$ 476.92	\$ 953.84	\$ 1,239.99	5.32%
PERS Care	\$ 1,115.68	\$ 2,231.36	\$ 2,900.77	11.56%
Sharp	\$ 632.27	\$ 1,264.54	\$ 1,643.90	4.33%
UnitedHealthcare Signature Value Alliance	\$ 723.84	\$ 1,447.68	\$ 1,881.98	7.22%

2020 HEALTH BENEFIT RATES				
HEALTH BENEFIT PROVIDER	EMPLOYEE	EMPLOYEE PLUS ONE DEPENDENT	EMPLOYEE PLUS TWO DEPENDENTS	PERCENT CHANGE FROM PRIOR YEAR
Anthem Select HMO	\$ 654.00	\$ 1,308.08	\$ 1,700.50	4.43%
Anthem Traditional HMO	\$ 934.95	\$ 1,869.90	\$ 2,430.87	11.13%
Blue Shield Access Plus	\$ 909.87	\$ 1,819.74	\$ 2,365.66	16.47%
Health Net SmartCare	\$ 719.26	\$ 1,438.52	\$ 1,870.08	10.64%
Kaiser Permanente	\$ 645.24	\$ 1,290.48	\$ 1,677.62	2.57%
PERS Choice	\$ 736.28	\$ 1,472.56	\$ 1,914.33	2.06%
PERS Select	\$ 451.54	\$ 903.08	\$ 1,174.00	-2.47%
PERS Care	\$ 986.66	\$ 1,973.32	\$ 2,565.32	8.04%
Sharp	\$ 606.02	\$ 1,212.04	\$ 1,575.65	2.04%
UnitedHealthcare	\$ 671.60	\$ 1,343.20	\$ 1,746.16	3.72%

2019 HEALTH BENEFIT RATES				
HEALTH BENEFIT PROVIDER	EMPLOYEE	EMPLOYEE PLUS ONE DEPENDENT	EMPLOYEE PLUS TWO DEPENDENTS	PERCENT CHANGE FROM PRIOR YEAR
Anthem Select HMO	\$ 625.07	\$ 1,250.14	\$ 1,625.18	-5.54%
Anthem Traditional HMO	\$ 830.89	\$ 1,661.78	\$ 2,160.31	11.53%
Blue Shield Access Plus	\$ 760.04	\$ 1,520.08	\$ 1,976.10	8.43%
Health Net SmartCare	\$ 642.71	\$ 1,285.42	\$ 1,671.05	5.45%
Kaiser Permanente	\$ 628.63	\$ 1,257.26	\$ 1,634.44	-6.07%
PERS Choice	\$ 721.11	\$ 1,442.22	\$ 1,874.89	3.07%
PERS Select	\$ 462.71	\$ 925.42	\$ 1,203.05	-41.50%
PERS Care	\$ 907.29	\$ 1,814.58	\$ 2,358.95	19.15%
Sharp	\$ 593.66	\$ 1,187.32	\$ 1,543.52	-4.12%
UnitedHealthcare	\$ 646.65	\$ 1,293.30	\$ 1,681.29	4.64%

**Trabuco Canyon Water District
2024 CalPERS Health Plan Rate Comparison**

Benefit Description	PERS Gold	PERS Platinum	Delta
Calendar Year Deductible			
Individual	\$ 1,000	\$ 500	\$ 500
Family	\$ 2,000	\$ 1,000	\$ 1,000
Maximum CY Copay			
Individual	\$ 3,000	\$ 2,000	\$ 1,000
Family	\$ 6,000	\$ 4,000	\$ 2,000
Hospital			
Deductible (per admission)	-	\$ 250	\$ (250)
Inpatient	20%	10%	10%
Outpatient Facility	20%	10%	10%
Emergency Services			
Emergency Room Deductible	\$ 50	\$ 50	\$ -
Emergency	20%	10%	10%
Non-Emergency	20%	10%	10%
Physician Services			
Office Visits	\$ 35	\$ 20	\$ 15
Inpatient Visits	20%	10%	10%
Outpatient Visits	\$ 35.00	\$ 20	\$ 15
Urgent Care Visits	\$ 35.00	\$ 35	0%
Preventative Services	-	-	
Surgery/Anesthesia	20%	10%	10%
Potential Annual Costs to Employees (+/-)			\$ 4,280

Note:

Both the PERS Gold & PERS Platinum health plans for active employees are available in Orange County, but PERS Gold Medicare Supplement is not available for out of state retired members which will directly impact retirees that do not live in CA.

RESOLUTION NO. 2023-1323
FIXING THE EMPLOYER CONTRIBUTION AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT

- WHEREAS,** (1) Trabuco Canyon Water District is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act"); and
- WHEREAS,** (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and
- WHEREAS,** (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; and
- RESOLVED,** (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of **\$2,993.90** per month, plus administrative fees and Contingency Reserve Fund assessments; and be it further
- RESOLVED,** (b) Trabuco Canyon Water District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further
- RESOLVED,** (c) That the participation of the employees and annuitants of Trabuco Canyon Water District shall be subject to determination of its status as an "agency or instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that Trabuco Canyon Water District would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer.
- RESOLVED,** (d) That the executive body appoint and direct, and it does hereby appoint and direct, the District Secretary to file with the Board a verified copy of this resolution, and to perform on behalf of Trabuco Canyon Water District all functions required of it under the Act.

Adopted at a Regular Board meeting of the Board of Directors of the Trabuco Canyon Water District at 32003 Dove Canyon Drive, Trabuco Canyon, CA 92679, this 21st day of September 21, 2023.

[Reminder of this page intentionally left blank]

ADOPTED, SIGNED AND APPROVED this 21st day of September, 2023.

TRABUCO CANYON WATER DISTRICT:

President/Vice President

Secretary/Assistant Secretary

DRAFT

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Michael Perea, District Secretary of the Trabuco Canyon Water District, do hereby certify that the foregoing resolution was duly adopted by the Board of said District at a meeting of said Board held on the 21st day of September, 2023, of which meeting all of the members of the Board had due notice and at which a quorum thereof were present and acting throughout and for which notice and an agenda was prepared and posted as required by law and that at such meeting such resolution was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

District Secretary,
Trabuco Canyon Water District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Michael Perea, District Secretary of the Trabuco Canyon Water District, do hereby certify that the foregoing is a full, true and correct copy of Resolution No. 2023-1323 of such Board and that the same has not been amended or repealed.

Dated this 21st day of September, 2023.

District Secretary,
Trabuco Canyon Water District

RESOLUTION NO. 2023-1324
FIXING THE EMPLOYER CONTRIBUTION AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS UNDER THE PUBLIC EMPLOYEES’ MEDICAL AND HOSPITAL CARE ACT

- WHEREAS,** (1) Trabuco Canyon Water District is a contracting agency under Government Code Section 22920 and subject to the Public Employees’ Medical and Hospital Care Act (the “Act”); and
- WHEREAS,** (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and
- WHEREAS,** (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; and
- RESOLVED,** (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of **\$2,993.90** per month, plus administrative fees and Contingency Reserve Fund assessments; and be it further
- RESOLVED,** (b) Trabuco Canyon Water District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further
- RESOLVED,** (c) That the participation of the employees and annuitants of Trabuco Canyon Water District shall be subject to determination of its status as an “agency or instrumentality of the state or political subdivision of a State” that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that Trabuco Canyon Water District would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer.
- RESOLVED,** (d) That the executive body appoint and direct, and it does hereby appoint and direct, the District Secretary to file with the Board a verified copy of this resolution, and to perform on behalf of Trabuco Canyon Water District all functions required of it under the Act.

Adopted at a Regular Board Meeting of the Board of Directors of the Trabuco Canyon Water District at 32003 Dove Canyon Drive, Trabuco Canyon, CA 92679, this 21st day of September, 2023.

[Reminder of this page intentionally left blank]

ADOPTED, SIGNED AND APPROVED this 21st day of September, 2023.

TRABUCO CANYON WATER DISTRICT:

President/Vice President

Secretary/Assistant Secretary

DRAFT

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Michael Perea, District Secretary of the Trabuco Canyon Water District, do hereby certify that the foregoing resolution was duly adopted by the Board of said District at a meeting of said Board held on the 21st day of September, 2023, of which meeting all of the members of the Board had due notice and at which a quorum thereof were present and acting throughout and for which notice and an agenda was prepared and posted as required by law and that at such meeting such resolution was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

District Secretary,
Trabuco Canyon Water District

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Michael Perea, District Secretary of the Trabuco Canyon Water District, do hereby certify that the foregoing is a full, true and correct copy of Resolution No. 2023-1324 of such Board and that the same has not been amended or repealed.

Dated this 21st day of September, 2023.

District Secretary,
Trabuco Canyon Water District

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING | SEPTEMBER 21, 2023**

ACTION CALENDAR

LEGISLATIVE AND OTHER MATTERS

ITEM 12: LOCAL GOVERNMENTAL AND LEGISLATIVE MATTER(S)

Staff may provide information at the time of the meeting.

RECOMMENDED ACTION:

Receive information at the time of the meeting and take action(s) as deemed appropriate.

CONTACTS (staff responsible): PALUDI