



**ENGINEERING/OPERATIONAL COMMITTEE MEETING AGENDA**  
**TRABUCO CANYON WATER DISTRICT**  
**ADMINISTRATION FACILITY**  
**32003 DOVE CANYON DRIVE, TRABUCO CANYON, CA**  
**AUGUST 2, 2023 AT 7:00 AM**

---

**COMMITTEE MEMBERS**

Michael Safranski, Committee Chair  
Stephen Dopudja, Committee Member  
Don Chadd, Committee Member Alternate

**DISTRICT STAFF**

Fernando Paludi, General Manager  
Michael Perea, District Secretary  
Lorrie Lausten, District Engineer  
Gary Kessler, Water System Superintendent  
Oscar Ulloa, Wastewater Superintendent  
Jason Stroud, Maintenance Superintendent

---

**AGENDA NOTE:**

*Trabuco Canyon Water District (District) will make this Engineering/Operational Committee Meeting available by telephone audio as follows:*

**Telephone Audio:** 1 (669) 900-6833

**Access Code:** 973-7562-7682

*Persons desiring to monitor the Committee meeting agenda items may download the agenda and documents on the internet at [www.tcwd.ca.gov](http://www.tcwd.ca.gov). You may submit public comments by email to the Committee at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). In order to be part of the record, emailed comments on meeting agenda items must be received by the District at the referenced e-mail address not later than 7:00 a.m. (PDT) on the day of the meeting.*

**CALL MEETING TO ORDER**

**VISITOR PARTICIPATION**

*Members of the public wishing to address the Committee regarding a particular item on the agenda are requested to submit public comments by email to the Committee at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). The Committee Chair will call on the visitor following the Committee's discussion about the matter. Committees do not constitute a quorum of the Board of Directors and Committee Members cannot make decisions on matters. The Committee makes recommendations only to the Board of Directors. Members of the public will be given the opportunity to speak to the Committee prior to making a recommendation on the matter. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**ORAL COMMUNICATION**

*Members of the public who wish to make comment on matters not appearing on the agenda are requested to submit oral communication by email to the Committee at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**COMMITTEE MEMBER COMMENTS**

**REPORT FROM THE GENERAL MANAGER**

TRABUCO CANYON WATER DISTRICT  
ENGINEERING/OPERATIONAL COMMITTEE MEETING AGENDA | AUGUST 2, 2023

ENGINEERING MATTERS

---

**PRESENTER(S):** FERNANDO PALUDI, GENERAL MANAGER  
MICHAEL PEREA, ASSISTANT GENERAL MANAGER  
LORRIE LAUSTEN, DISTRICT ENGINEER

**ITEM 1: ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP**

**RECOMMENDED ACTION:**

*Approve the following Engineering/Operational Committee Meeting Recap(s) and recommend that the Board receive and file same (Consent Calendar).*

1. June 7, 2023

**ITEM 2: HERITAGE SEWER LIFT STATION DRY PIT IMPROVEMENTS**

**RECOMMENDED ACTION:**

*Recommend the Board of Directors authorize the General Manager to execute a contract for Heritage Sewer Lift Station Dry Pit Improvements to Ferreira Construction in the not to exceed amount of \$173,201, with a 10% contingency of \$17,320, for a not-to exceed amount of \$190,521 (Action Calendar).*

**ITEM 3: EL TORO SEWER LIFT STATION SURGE TANK AND OPERATIONAL IMPROVEMENTS**

**RECOMMENDED ACTION:**

*Committee to receive additional information at the time of the meeting.*

**ITEM 4: SCADA UPGRADE PROJECT ADDENDUM NO. 1 TO FY 2022/23 AGREEMENT WITH TESCO CONTROLS**

**RECOMMENDED ACTION:**

*Recommend the Board of Directors authorize the General Manager to execute Addendum No. 1 to FY 2022/23 Agreement with TESCO Controls, Inc. for Robinson Ranch Panel Upgrade to TESCO Controls, Inc. in the not to exceed amount of \$96,250 (Action Calendar).*

**ITEM 5: PROJECT PARTNERS CONTRACT FOR DISTRICT STAFF AUGMENTATION**

**RECOMMENDED ACTION:**

*Recommend the Board of Directors authorize the General Manager to execute a contract for As-Needed Project Management Support to Project Partners in the not to exceed amount of \$162,000 (Action Calendar).*

**ITEM 6: RATIFICATION OF THE PURCHASE OF FOUR NEW UTILITY TRUCK FLEET VEHICLES**

**RECOMMENDED ACTION:**

*Recommend the Board of Directors ratify the purchase of four (4) new utility truck fleet vehicles from Tuttle Click Ford for a not to exceed amount of \$249,928.80 (Action Calendar).*



**TRABUCO CANYON WATER DISTRICT  
ENGINEERING/OPERATIONAL COMMITTEE MEETING AGENDA | AUGUST 2, 2023**

**ITEM 7: OTHER ENGINEERING AND OPERATIONS PROJECT UPDATES**

1. Saddleback Meadows On-Site Improvements: RFP for Plan Check Services.
2. Dove Canyon Plaza Improvements and Agreement
3. Other Projects

**RECOMMENDED ACTION:**

*Committee to receive project status updates at the time of the Committee Meeting.*

**OPERATIONAL MATTERS**

---

**PRESENTER(S): GARY KESSLER, WATER SYSTEM SUPERINTENDENT  
OSCAR ULLOA, WASTEWATER OPERATIONS SUPERINTENDENT  
JASON STROUD, MAINTENANCE DEPARTMENT SUPERINTENDENT**

**ITEM 8: WATER SYSTEM UPDATES**

**RECOMMENDED ACTION:**

*Committee to receive system status updates. No action required.*

**ITEM 9: WASTEWATER SYSTEM UPDATES**

**RECOMMENDED ACTION:**

*Committee to receive system status updates. No action required.*

**ITEM 10: MAINTENANCE DEPARTMENT UPDATES**

**RECOMMENDED ACTION:**

*Committee to receive system status updates. No action required.*

**REGULATORY AND OTHER MATTERS**

---

**ITEM 11: OTHER MATTERS/REPORTS**

**RECOMMENDED ACTION:**

*Hear Other Matters/Reports that may have arisen after the posting of the agenda.*

**ADJOURNMENT**

**AVAILABILITY OF AGENDA MATERIALS**

*Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility) or will be posted online on the District's website located at [www.tcwd.ca.gov](http://www.tcwd.ca.gov). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available online at [www.tcwd.ca.gov](http://www.tcwd.ca.gov) at the same time as they are distributed to the Board Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be posted online on the District's website located at [www.tcwd.ca.gov](http://www.tcwd.ca.gov).*



**TRABUCO CANYON WATER DISTRICT  
ENGINEERING/OPERATIONAL COMMITTEE MEETING AGENDA | AUGUST 2, 2023**

**COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2**

*In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification at least 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.*

