



TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | MAY 2, 2022

DIRECTORS PRESENT

Vice President Stephen Dopudja, Committee Chair
President Don Chadd, Committee Member

STAFF PRESENT

Fernando Paludi, General Manager
Michael Perea, Assistant General Manager

PUBLIC PRESENT

There were no members of the public present

CALL MEETING TO ORDER

Vice President Dopudja called the May 2, 2022 Executive Committee Meeting to order at 5:00 PM.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

No comments were received.

REPORT FROM THE GENERAL MANAGER

No comments were received.

DISCUSSION MATTERS

ITEM 1: APPROVAL OF EXECUTIVE COMMITTEE MEETING RECAP

Mr. Paludi presented the Executive Committee Meeting Recap for the following meeting(s) for Committee consideration.

RECOMMENDED ACTION:

Approve the following Executive Committee Meeting Recap and recommend that the Board receive and file the same (Consent Calendar):

1. April 6, 2022

ITEM 2: DISTRICT ETHICS POLICY UPDATE

Mr. Paludi introduced this matter for Committee consideration, and he mentioned that this matter was updated with the assistance of District general counsel. Mr. Perea provided a brief review of the current policy, and he reported that District staff and counsel recommended bifurcating the ethics portion of the policy from the expense reimbursement portion. Mr. Perea provided an overview of the proposed policy, and he highlighted the compliance with Fair Political Practices Commission (FPPC) rules and State laws and regulations; a proposed process for the reporting of gifts; outside consulting requirements for staff, including the General Manager, and a

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proposed tickets and passes policy. Discussion occurred concerning Fair Political Practices Commission (FPPC) rule compliance related to outside consulting work. The Committee recommended forwarding the DRAFT policy to the Board for review.

RECOMMENDED ACTION:

The Committee recommended the Board of Directors approve the proposed Ethics Policy Update and rescind the Expense Reimbursement Guidelines approved on January 17, 1996 (Action Calendar).

ITEM 3: BOARD AGENDA PLANNING CALENDAR

Mr. Paludi presented this matter for Committee consideration, and he provided a handout highlighting certain proposed Board agenda planning calendar updates including, but not limited to:

May 2022

Regular Board Meeting

- Presentation by Vicki Osborne, WEROC
- Ethics Policy Revisions
- Golf Club SLS pump purchase
- SOCWA JPA Discussions update
- Water Awareness Day Event Update

Special Board Meeting

- TCWD Budget Workshop
- SOCWA Membership - Action

June 2022

Regular Board Meeting

- TCWD FY 2022-23 Operating and Capital Budget
- Travel Expense Reimbursement Policy Update
- Undeveloped Land Standby Charge – set Public Hearing
- Harris Grade Reservoir Cost-Sharing Agreement

Special Board Meeting

- Rate Study Kickoff – Board input

July 2022

Regular Board Meeting

- Undeveloped Land Standby Charge Public Hearing and Adoption
- OPEB Biennial & GASB 75 Actuarial Valuation Reports

RECOMMENDED ACTION:

There was no action taken.

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OTHER MATTERS

ITEM 4: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF

Mr. Paludi presented and recommended the District join the Rancho Santa Margarita Chamber of Commerce for a nominal annual fee. The Committee agreed with Mr. Paludi's recommendation and recommended proceeding with participation in the Chamber.

RECOMMENDED ACTION:

None

ADJOURNMENT

Vice President Dopudja adjourned the May 2, 2022 Executive Committee Meeting at 5:46 PM.