



MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | FEBRUARY 17, 2022

The Regular Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD or District) conducted on February 17, 2022 was called to order by President Chadd at 7:02 p.m. in the Board Room at the District Administrative Facility located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Ms. Lisa Marie Sangi, Assistant District Secretary, transcribed the minutes thereof.

DIRECTORS PRESENT

President Don Chadd
Vice President Stephen Dopudja
Director Glenn Acosta
Director Michael Safranski
Director Edward Mandich

STAFF PRESENT

Fernando Paludi, General Manager
Karen Warner, Principal Accountant
Lorrie Lausten, District Engineer
Lisa Marie Sangi, Executive Assistant/Assistant District Secretary

DISTRICT CONSULTANTS PRESENT

Claire Collins, General Legal Counsel – Hanson Bridgett LLP

PUBLIC PRESENT

Beth Heard, resident
There were other members of the public present.

PLEDGE OF ALLEGIANCE

Director Mandich led the Board of Directors, District staff, and audience in the Pledge of Allegiance.

ITEMS TOO LATE TO BE AGENDIZED

None

VISITOR PARTICIPATION & ORAL COMMUNICATION

None

DIRECTOR'S COMMENTS

Director Acosta mentioned his virtual meeting attendance for the Urban Water Institute, and he highlighted the discussion on the levels of Lake Mead and Lake Powell, along with the impacts of the recent snow events.

Director Safranski reported on his attendance at the following meetings:

- South Orange County Agencies Group (SOCAG) where the following issues were discussed: MET rate increase, Doheny Desal project's 3mgd supply, and Moulton Niguel Water District (MNWD) leaving the SJB Authority.

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- City of Rancho Santa Margarita (RSM) Planning Commission Meeting: a representative for the Dove Center Plaza attended the meeting and requested the Commission to change the City’s Residential Housing Needs Assessment (RHNA) development plans to accommodate the redevelopment of the Plaza.

Director Mandich had no comments.

Director Dopudja mentioned the upcoming SOCWA Board meeting on March 11, 2022, and he mentioned the agenda includes a discussion on the Joint Powers Agreement (JPA) and the process for member agency withdrawal.

Director Chadd reminded the Board members to file their Form 700.

REPORT FROM THE GENERAL MANAGER

Mr. Paludi reported on the following matters:

- Friendly reminder to file Form 700.
- Reminder of the upcoming Municipal Water District of Orange County (MWDOC) Water Policy Forum & Dinner is scheduled for Wednesday, February 23, 2022.
- Registration for the Association of California Water Agencies (ACWA) Spring Conference in Sacramento is open.
- District staff has received proposals from four firms for the planned Water, Wastewater, and Recycled Water Rates and Charges Study, and additional information will be provided at a future Regular Board Meeting.
- For the SOCWA meeting mentioned by Director Dopudja, both the District and IRWD will be represented by Claire Collins but staff feels there is no conflict of interest.
- Mr. Perea is not in attendance due to a scheduling conflict.

CONSENT CALENDAR

President Chadd indicated that all matters under the Consent Calendar would be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

Action: A motion was made by Director Acosta and seconded by Director Mandich to approve the Consent Calendar.
The motion was approved by a vote of 5 – 0.

ACTION CALENDAR

ADMINISTRATIVE MATTERS

ITEM 5: RATIFICATION OF DIRECTORS’ FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE

Mr. Paludi presented this matter for Board consideration, and he reported this matter was reviewed with the Finance/Audit Committee.

Action: A motion was made by Director Acosta and seconded by Director Mandich to approve of the Directors’ Fees and Expenses Report as presented.
The motion was approved by a vote of 5 – 0.

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ADMINISTRATIVE MATTERS

ITEM 6: DISCUSSION AND POSSIBLE ACTION CONCERNING WATER AWARENESS DAY 2022

Mr. Paludi presented this matter for Board consideration, and he reported that District staff is in the preliminary planning phase. Mr. Paludi added that District staff proposes holding the event on Saturday, May 21, 2022, and he provided an event planning outline for Board consideration. Mr. Paludi mentioned that the Districts 60th Anniversary will be the event theme, and that he will provide monthly updates at following Regular Board Meetings. Discussion occurred concerning an invitation letter to neighboring agencies, local representatives and officials.

Action: No action was taken.

ENGINEERING MATTERS

ITEM 7: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING AMENDMENT NO. 2 TO THE T-MOBILE CELLULAR SITE LEASE

Mr. Paludi introduced this matter for Board consideration, and he reported that District staff has worked with its third-party representative ATS Communications to prepare a second amendment to the existing agreement with T-Mobile. Mr. Paludi provided a brief overview of certain terms of the amendment, and he reported that the monthly rental rate payment to the District is scheduled to increase based on current market rates.

Action: A motion was made by Director Dopudja and seconded by Director Acosta, subject to minor revisions by the General Manager, to receive and approve the T-Mobile West LLC Amendment No. 2 to the Site Lease Agreement.
The motion was approved by a vote of 5 – 0.

ITEM 8: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING THE 2021 SYSTEMWIDE MASTERPLAN AND CONDITION ASSESSMENT)

Mr. Paludi introduced this matter for Board consideration, and he reported that this matter was previously reviewed with the Engineering/Operational Committee. Mr. Paludi mentioned that the District’s Robinson Ranch Wastewater Treatment Plant (WWTP) was not included in the original Project Scope of Work (SOW) due to budget concerns. Ms. Lausten provided a review of the project SOW and costs to date, and she recommended including the WWTP in the condition assessment. Ms. Lausten reviewed the proposed contract change order provided by Hazen, and she recommend Board approval of the additional costs to the project. Discussion occurred concerning project timeline for completion and planned review of a preliminary DRAFT Report.

Action: A motion was made by Director Acosta and seconded by Director Dopudja to approve Amendment No. 1 for the Wastewater Treatment Plant Condition Assessment to Hazen Sawyer in the amount of \$66,780.
The motion was approved by a vote of 5 – 0.

LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS

ITEM 9: DROUGHT AND WATER SUPPLY UPDATE

Mr. Paludi presented a California Department of Water Resources graph of current and historic precipitation levels in the Northern Sierra mountains, which is a good indicator of annual supply to MET from the State Water Project. Mr. Paludi provided a brief review of the current and long-term water storage and supply outlook, and he indicated the need to utilize local resources. Mr. Paludi reminded the Board that the District is currently in Level 2 Water Shortage Condition.

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Action: No action was taken.

LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS

ITEM 10: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

There were no comments.

Action: No action was taken.

GENERAL COUNSEL REPORT

There were no comments.

CLOSED SESSION

The Board of Directors entered closed session in accordance with the agenda at 7:52 p.m. The General Manager and District General Counsel participated in portions of the closed session.

This closed session ended at 8:09 p.m.

ITEM 11: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION

Action: Ms. Collins announced that the action taken, was not applicable to the Brown Act.

OTHER INFORMATION/MATTERS

Discussion occurred concerning the City of RSM February 27, 2022 City Council Meeting discussion concerning the Housing Element Update. Mr. Paludi presented and briefly discussed a developer letter of request submitted to the City Council as it relates to site re-development of the Dove Canyon Plaza for multi-use purpose.

Mr. Paludi reported that District Water Operations staff was currently working on a domestic water valve emergency repair on Larkgrove Circle and Brookseed Drive in the Trabuco Highlands community.

ADDITIONAL DIRECTORS' COMMENTS

There were no comments.

ADJOURNMENT

President Chadd adjourned the February 17, 2022 Regular Board Meeting at 8:11 p.m.