



**REGULAR BOARD MEETING AGENDA  
TRABUCO CANYON WATER DISTRICT  
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA  
ADMINISTRATIVE FACILITY, BOARD ROOM  
AUGUST 19, 2021 AT 7:00 PM**

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**BOARD OF DIRECTORS**

Don Chadd, President  
Stephen Dopudja, Vice President  
Glenn Acosta, Director  
Edward Mandich, Director  
Michael Safranski, Director

**DISTRICT STAFF**

Fernando Paludi, General Manager  
Michael Perea, District Secretary  
Cindy Byerrum, District Treasurer  
Hanson Bridgett LLP, District General Legal Counsel

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**AGENDA NOTE:**

*Due to the spread of COVID-19 and as authorized by the Governor's Executive Order, Trabuco Canyon Water District will be holding this Regular Board Meeting by video broadcast and the meeting will be available live by video conference and telephone audio as follows:*

**Video Conferencing:** *You can join the meeting from your computer, tablet, or smartphone by clicking on the following link: <https://zoom.us/j/91386811652>*

**Telephone Audio:** 1 (669) 900-6833 (Toll Free)

**Access Code:** 913-8681-1652

*Persons desiring to monitor the Board meeting agenda items may download the Board meeting agenda and documents on the internet at [www.tcwd.ca.gov](http://www.tcwd.ca.gov).*

*You may submit public comments by email to the Board at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). In order to be part of the record, emailed comments on meeting agenda items must be received by the District, at the referenced e-mail address, not later than 6:00 p.m. (PDT) on the day of the meeting. Public comments may also be submitted by teleconference during the meeting.*

**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

*Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.*

**VISITOR PARTICIPATION**

*Members of the public wishing to address the Board regarding a particular item on the agenda are requested to submit public comments by email to the Board at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). Public comments may also be submitted by teleconference during the meeting. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**TRABUCO CANYON WATER DISTRICT  
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**ORAL COMMUNICATION**

Members of the public who wish to make comment on matters not appearing on the agenda are requested to submit oral communication by email to the Board at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). Public comments may also be submitted by teleconference during the meeting. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

**DIRECTORS' COMMENTS AND MEETING REPORTS**

**REPORT FROM THE GENERAL MANAGER**

**CONSENT CALENDAR**

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

**ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)**

**RECOMMENDED ACTION**

Approve the minutes of the following Board Meetings:

1. July 7, 2021 Special Board Meeting
2. July 21, 2021 Regular Board Meeting

**ITEM 2: TREASURER'S REPORT**

a. **FINANCE/AUDIT COMMITTEE MEETING**

**RECOMMENDED ACTION:**

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. July 14, 2021

b. **PRESENTATION OF FINANCIALS**

**RECOMMENDED ACTION:**

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

None

c. **PAYMENT OF BILLS FOR CONSIDERATION**

**RECOMMENDED ACTION:**

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for July 2021.



**TRABUCO CANYON WATER DISTRICT  
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**ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING**

**RECOMMENDED ACTION:**

*Receive and file the following Engineering/Operational Committee Meeting Recap(s):*

- 1. July 6, 2021 Engineering/Operational Special Meeting*
- 2. July 7, 2021 Engineering/Operational Meeting*

**ACTION CALENDAR**

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*All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.*

**ADMINISTRATIVE MATTERS**

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**ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE**

**RECOMMENDED ACTION:**

*Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees from the following period(s):*

- 1. July 2021*

**ITEM 5: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING THE CORONAVIRUS, INCLUDING SAFETY OF DISTRICT SERVICES AND EMPLOYEES, AND IMPACT TO BOARD & COMMITTEE MEETINGS**

**RECOMMENDED ACTION(S):**

*Receive information at the time of the Board meeting and take action(s) as deemed appropriate.*

**ITEM 6: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING ALTERNATIVE WORK SCHEDULE FOR DISTRICT EMPLOYEES**

**RECOMMENDED ACTION:**

*Receive information at the time of the Board Meeting and take action(s) as deemed appropriate.*

**FINANCIAL MATTERS**

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**ITEM 7: DISCUSSION AND ACTION RELATED TO URBAN WATER INSTITUTE'S 2021 ANNUAL WATER CONFERENCE**

**RECOMMENDED ACTION:**

*Recommend the Board of Directors approve a sponsorship of the Urban Water Institute's 2021 Annual Water Conference in an amount not to exceed \$1,500.*



**TRABUCO CANYON WATER DISTRICT  
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**ITEM 8: ADOPTION OF RESOLUTIONS CONCERNING TRABUCO CANYON WATER DISTRICT HEALTH BENEFIT COSTS FOR 2021 OPEN ENROLLMENT**

**RECOMMENDED ACTION:**

1. *Receive information at the time of the Board Meeting.*
2. *Adopt Resolution No. 2021-1299 – Resolution of the Board of Directors of Trabuco Canyon Water District Fixing the Employer Contribution at an Equal Amount of Employees and Annuitants Under the Public Employees’ Medical and Hospital Care Act (PERS Members).*
3. *Adopt Resolution No. 2021-1300 - Resolution of the Board of Directors of Trabuco Canyon Water District Fixing the Employer Contribution at an Equal Amount of Employees and Annuitants Under the Public Employees’ Medical and Hospital Care Act (Non-PERS Members).*

**ENGINEERING MATTERS**

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**ITEM 9: DISCUSSION AND POSSIBLE ACTION CONCERNING EL TORO SEWER LIFT STATION SURGE TANK REPLACEMENT**

**RECOMMENDED ACTION:**

*Receive information at the time of the Board Meeting and take action(s) as deemed appropriate.*

**ITEM 10: DISCUSSION AND RATIFICATION OF REPAIR OF VERTICAL TURBINE PUMP NO. 3 FOR THE DIMENSION WATER TREATMENT PLANT**

**RECOMMENDED ACTION:**

1. *Receive information at the time of the Board Meeting.*
2. *Ratify Flo-Services, Inc. Proposal No. 21-048 in the amount of \$60,951 for the repair of the Dimension Water Treatment Plant Vertical Booster Pump No. 3 (3 CFS).*

**LEGISLATIVE AND OTHER MATTERS**

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**ITEM 11: CONSIDERATION AND POSSIBLE ACTION CONCERNING THE ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 10 BOARD ELECTION FOR THE 2022-2023 TERM**

**RECOMMENDED ACTION:**

1. *Receive information at the time of the Board Meeting.*
2. *Authorize District staff to cast the official election ballot on behalf the Board of Directors ACWA Delegate Director Mike Safranski.*

**ITEM 12: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)**

**RECOMMENDED ACTION(S):**

*Recommend the Board of Directors appoint a representative to participate in the “Role of MWDOC” facilitated process including an interview with the consultant facilitator.*

**CLOSED SESSION(S):**

**CLOSED SESSION NO. 1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code § 54957)**

**TITLE: GENERAL MANAGER**

**Pursuant to California Government Code Sections 54957(b) and 54954.5(e), the Board will meet in Closed Session to review and discuss confidential information concerning the District’s General Manager (Public Employment)**



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REGULAR BOARD MEETING AGENDA | AUGUST 19, 2021**

**CLOSED SESSION NO. 2 CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code § 54957.6)**

Agency Designated Representative: Chair of the Board Don Chadd  
Unrepresented employee: General Manager

**ITEM 13: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION(S)**

**RECOMMENDED ACTION(S):**

*Provide announcement(s) of action(s) taken in Closed Session(s), if any.*

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

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**ITEM 14:** \_\_\_\_\_

**ITEM 15:** \_\_\_\_\_

**OTHER INFORMATION/MATTERS**

*Reports or comments from the General Manager and/or Staff*

**ADDITIONAL DIRECTORS' COMMENTS**

*Additional reports or comments from Directors*

**END ACTION CALENDAR & ADJOURNMENT**

**AVAILABILITY OF AGENDA MATERIALS**

*Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility) and will be posted online on the District's website located at [www.tcwd.ca.gov](http://www.tcwd.ca.gov). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available online at [www.tcwd.ca.gov](http://www.tcwd.ca.gov) at the same time as they are distributed to the Board Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be posted online on the District's website located at [www.tcwd.ca.gov](http://www.tcwd.ca.gov).*

**COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2**

*In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification at least 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.*

**FUTURE SCHEDULED REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS**

*Upcoming Regular Meetings of the Board are expected to be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are currently scheduled as follows:*

**September 16, 2021 | October 21, 2021 | November 18, 2021**

*The District may conduct future meetings via teleconferencing and/or video during the current ongoing emergency situation.*



**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | AUGUST 19, 2021**

**CONSENT CALENDAR**

**ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)**

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**RECOMMENDED ACTION**

*Approve the minutes of the following Board Meetings:*

- 1. July 7, 2021 Special Board Meeting*
- 2. July 21, 2021 Regular Board Meeting*

**CONTACTS (staff responsible): PALUDI/PEREA/SANGI**



## **MINUTES OF THE SPECIAL BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | JULY 7, 2021**

The Special Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD) was called to order by President Chadd at 8:30 a.m., in the Board Room at the District Administrative Facility, located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Secretary, transcribed the minutes thereof.

### **DIRECTORS PRESENT**

President Don Chadd  
Vice President Stephen Dopudja  
Director Glenn Acosta  
Director Edward Mandich  
Director Michael Safranski

### **STAFF PRESENT**

Fernando Paludi, General Manager  
Michael Perea, Assistant General Manager  
Lorrie Lausten, District Engineer

### **DISTRICT CONSULTANTS PRESENT:**

Claire Collins, Hansen Bridgett LLP  
Laura Ratcliffe, Hansen Bridgett LLP

### **PUBLIC PRESENT**

None

### **PLEDGE OF ALLEGIANCE**

Director Acosta led the Board and District staff in the pledge of allegiance.

### **VISITOR PARTICIPATION**

No visitor participation was received.

### **ORAL COMMUNICATION**

No oral communication was received.

### **DIRECTOR'S COMMENTS**

None

### **REPORT FROM THE GENERAL MANAGER**

No comments were received.

**TRABUCO CANYON WATER DISTRICT  
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS | JULY 7, 2021**

**ACTION CALENDAR**

**ADMINISTRATIVE MATTERS**

**ITEM 1: GENERAL COUNSEL LEGAL SERVICES CONTRACT**

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Mr. Paludi introduced this matter for Board consideration, and he introduced Ms. Collins and Ms. Ratcliffe to the Board of Directors. Mr. Paludi reported that Hanson Bridgett, LLP had been selected by the Board to serve as general legal counsel. Discussion occurred concerning the preparation of a conflict waiver agreement with Irvine Ranch Water District (IRWD). Ms. Collins indicated that there were no perceived conflicts of interest between the District and IRWD, and that there were no conflicts with the South Orange County Wastewater Authority SOCWA.

**Action:** A motion made by Director Acosta and seconded by Direct Safranski to authorize the General Manager to execute a Professional Services Agreement with Hanson Bridgett LLP for general counsel legal services.

The motion was approved by a vote of 5-0.

**END ACTION CALENDAR & ADJOURNMENT**

**ADJOURNMENT**

President Chadd adjourned the July 7, 2021 Special Board Meeting at 8:39 a.m.

DRAFT





## **MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | JULY 21, 2021**

The Regular Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD or District) conducted on July 21, 2021 was called to order by President Chadd at 7:00 p.m., via conference call in the Board Room at the District Administrative Facility, located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Secretary, transcribed the minutes thereof.

### **DIRECTORS PRESENT**

President Don Chadd  
Vice President Stephen Dopudja  
Director Glenn Acosta  
Director Edward Mandich  
Director Michael Safranski

### **STAFF PRESENT**

Fernando Paludi, General Manager  
Michael Perea, Assistant General Manager  
Lorrie Lausten, District Engineer  
Karen Warner, Principal Accountant  
Jason Stroud, Maintenance Superintendent  
Lisa Marie Sangi, Executive Assistant

### **DISTRICT CONSULTANTS PRESENT**

Claire Collins, Hanson Bridgett LLP

### **PUBLIC PRESENT ON THE CONFERENCE CALL**

Beth Heard, Resident

### **PLEDGE OF ALLEGIANCE**

Director Safranski led the Board of Directors, District staff, and audience in the Pledge of Allegiance.

### **ITEMS TOO LATE TO BE AGENDIZED**

None

### **VISITOR PARTICIPATION VIA CONFERENCE CALL**

None

### **DIRECTOR'S COMMENTS**

Director Acosta reported on his attendance at the Water Advisory Committee of Orange County (WACO) meeting, and he briefly reviewed South Coast Water District's presentation on their District facilities and recycling water capabilities.

Director Safranski had no comments.

Director Mandich had no comments.

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING MINUTES | JULY 21, 2021**

Director Dopudja reported on his attendance at the Municipal Water District of Orange County (MWDOC) Forum Policy Dinner.

Director Chadd reported that El Toro Water District (ETWD) will serve as the host agency for the South Orange County Agencies Group (SOCAG) meetings.

**REPORT FROM THE GENERAL MANAGER**

Mr. Paludi reported on the following matters:

- Orange County Water District (OCWD) held a webinar on June 29, 2021, which highlighted the potential impacts of the drought to the region.
- Municipal Water District of Orange County (MWDOC) announced the 2021 OC Water Summit is scheduled for October 15, 2021.
- A Fiscal Year 2021/22 General Fund and Capital Improvement Budget Report was prepared with the assistance of the District Treasurer, and it will be posted on the District's website.
- Congratulations to Director Acosta on his recent screenwriting award.

**CONSENT CALENDAR**

President Chadd indicated that all matters under the Consent Calendar would be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

**Action:** A motion was made by Director Mandich and seconded by Director Safranski to approve the Consent Calendar.  
The motion was approved by a vote of 5 – 0.

**ADMINISTRATIVE MATTERS**

**ITEM 5: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE**

Mr. Paludi presented this matter for Board consideration. There were no requests from the Directors to change or amend the Directors' Fees and Expenses Report.

**Action:** A motion was made by Director Acosta and seconded by Director Safranski to approve of the Directors' Fees and Expenses Report.  
The motion was approved by a vote of 5 – 0.

**ITEM 6: PUBLIC HEARING AND ADOPTION OF TRABUCO CANYON WATER DISTRICT'S FISCAL YEAR 2021/2022 UNDEVELOPED LAND/WATER STANDBY CHARGES (ASSESSMENT)**

Mr. Paludi introduced this matter for Board consideration, and he reported this matter was reviewed with the Finance/Audit Committee. Mr. Perea provided a brief overview of the District's compliance efforts with Proposition 218 for the public hearing.

President Chadd opened the public hearing at approximately 7:13 p.m.

Mr. Perea reported that the District has not received any written protests. There were no verbal protests at the time of the meeting.

President Chadd closed the public hearing at approximately 7:14 p.m.

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING MINUTES | JULY 21, 2021**

**Action:** A motion was made by Director Acosta and seconded by Director Dopudja to approve the following matters to adopt Resolution No. 2021-1297 – Resolution of the Board of Directors of Trabuco Canyon Water District Establishing Water Standby Charges for the Fiscal Year 2021/2022; Making Certain Findings and Taking Related Action Connected Therewith.  
The motion was approved by a vote of 5 – 0.

**ITEM 7: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING THE CORONAVIRUS, INCLUDING SAFETY OF DISTRICT SERVICES AND EMPLOYEES, AND IMPACT TO BOARD & COMMITTEE MEETINGS**

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Mr. Paludi provided a brief update on COVID-19 related matters throughout the County, and he reported that Los Angeles County has instituted an indoor mask mandate. Mr. Paludi mentioned that District staff is currently updating the District’s Board Room Use Policy for HOAs and non-profit groups in the District’s service area, and that this matter will be agendized for Board consideration at a future Regular Board Meeting. Discussion occurred concerning District risk management measures and preserving the safety of District employees.

**Action:** No action concerning this matter was taken.

**ITEM 8: DISCUSSION AND POSSIBLE ACTION(S) RELATED TO THE PROPOSED PALOMA SQUARE DEVELOPMENT (DOVE CANYON PLAZA) AND OTHER RELATED MATTERS**

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Mr. Paludi presented this matter for Board consideration, and he reported that this project is considered inactive by the City of Rancho Santa Margarita (RSM) and the file has been closed. Ms. Beth Heard, resident, addressed the Board of Directors and provided a brief legislative update on neighborhood commercial property and housing. President Chadd thanked Beth Heard for the update and mentioned that District legal counsel is informed on local and state level matters. The Board of Directors, through President Chadd, requested this matter to be removed from the agenda.

**Action:** No action concerning this matter was taken.

**ITEM 9: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING ALTERNATIVE WORK SCHEDULE FOR DISTRICT EMPLOYEES**

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Mr. Paludi introduced this matter for Board consideration, and he mentioned that this matter was reviewed with the Executive Committee. Mr. Paludi reviewed similar alternative work-week schedules that are practiced by neighboring agencies, and he highlighted the District’s minimal office foot traffic. Mr. Paludi recommended a 9/80 schedule with the office closed every other Friday. Discussion occurred concerning the impacts to operations and maintenance employees. Mr. Perea provided an overview of District operations current weekend shift practices, and he commented that the alternating Fridays would functionally be a weekend shift. Mr. Perea added that an employee from both the District’s water and wastewater operations would be required to perform certain tasks in accordance with the District’s regulatory permits. Discussion occurred concerning certain fiscal impacts of the proposed alternative work-week schedule. The Board of Directors, through President Chadd, recommended bringing this matter back to the next Regular Board Meeting for consideration.

**Action:** No action concerning this matter was taken.

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING MINUTES | JULY 21, 2021**

**ITEM 10: DISCUSSION AND ACTION ON APPOINTMENT OF ASSISTANT SECRETARY TO THE BOARD OF DIRECTORS**

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Mr. Paludi introduced this matter for Board consideration, and he mentioned this matter was reviewed with the Executive Committee. Mr. Perea provided a brief overview of the position of Assistant Secretary to the Board, and he recommended Ms. Lisa Marie Sangi for this position. Mr. Perea reported that Ms. Sangi has completed the California Special District Association (CSDA) Board Secretary training and currently provides support in this capacity.

**Action:** A motion was made Director Safranski and seconded by Director Dopudja to adopt Resolution No. 2021- 1296 – Resolution of the Board of Directors of Trabuco Canyon Water District Confirming Appointment of Assistant Secretary to the Board of Directors.  
The motion was approved by a vote of 5 – 0.

**ITEM 11: DISCUSSION AND ADOPTION OF RESOLUTION NO. 2021-1298 CONCERNING THE HOLDING OF REGULAR MEETINGS OF THE BOARD OF DIRECTORS AND AMENDING THE RULES AND REGULATIONS OF THE TRABUCO CANYON WATER DISTRICT**

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Mr. Paludi presented this matter for Board consideration, and he mentioned that this matter was previously discussed with the Executive Committee. Mr. Perea provided a brief overview of the District’s rules and regulations related to the date and time of the Regular Board Meeting, and he mentioned there is precedent for changing the meeting time by citing Resolution No. 96-803. Mr. Paludi recommended the Board of Directors adopt Resolution No. 2021-1298 to move the day of the Regular Board Meeting from the third Wednesday to the third Thursday of each month.

**Action:** A motion was made by Director Acosta and seconded by Director Mandich to adopt Resolution No. 2021-1298 - Resolution of the Board of Directors of the Trabuco Canyon Water District Providing for the Holding of the Regular Meeting of the Board of Directors and Amending the Rules and Regulations of the Trabuco Canyon Water District  
The motion was approved by a vote of 5-0.

**ITEM 12: DISCUSSION CONCERNING ESTABLISHING DISTRICT APPROPRIATIONS LIMIT FOR FISCAL YEAR 2021/2022**

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Mr. Paludi introduced this action matter for Board consideration, and he mentioned this matter was reviewed with the Finance/Audit Committee. Mr. Perea reported this was an annually recurring administrative matter, and he provided an overview of the Board adopted policy for appropriations limit adoption. Mr. Perea provided a brief overview of the appropriations limit memo prepared by legal counsel, and he recommended the Board of Directors adopt Resolution No. 2021-1295 establishing the Fiscal Year 2021/2022 appropriations limit.

**Action:** A motion was made by Director Safranski and seconded by Director Mandich to adopt Resolution No. 2021-1295 – Resolution of the Board of Directors of Trabuco Canyon Water District Establishing an Appropriations Limit for Fiscal Year 2021/2022 Pursuant to Article XIII B of the California Constitution.  
The motion was approved by a vote of 5-0

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING MINUTES | JULY 21, 2021**

**ITEM 13: DISCUSSION AND ACTION CONCERNING AMENDMENT NO. 1 TO GRANT ASSISTANCE SERVICES AGREEMENT WITH SOTO RESOURCES**

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Mr. Paludi introduced this item for Board consideration, and he mentioned that this was previously discussed with the Finance/Audit Committee. Mr. Paludi reported on the District's success with recent grant funding with Soto Resources assistance, and he recommended the Board of Directors authorize the execution of the agreement amendment. Director Dopudja disclosed that his firm works with Soto Resources but he highlighted that there is no connection with this contract.

**Action:** A motion was made by Director Mandich and seconded by Director Acosta to authorize the General Manager to execute Amendment No. 1 to Grant Assistance Services Agreement with Soto Resources for an amount not-to-exceed \$30,000. The motion was approved by a vote of 5 – 0.

**ITEM 14: DISCUSSION AND POSSIBLE ACTION CONCERNING BELL CANYON SEWER LIFT STATION REHABILITATION PROJECT**

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Mr. Paludi introduced this item for Board consideration, and he mentioned that this was previously discussed with the Engineering/Operational Committee. Ms. Lausten provided a brief project update, and she reviewed the current project construction report with the Board of Directors. Ms. Lausten reported that the facility start up was successful, and she highlighted the timeline when the facility would be turned over to the District by the contractor per the agreement terms. Ms. Lausten mentioned the contingency monetary allowance, and that there would be a change order to Ferreira Construction.

**Action:** A motion was made by Director Mandich and Director Dopudja to authorize the General Manager to execute the Contract Change Order No. 1 to Ferreira Construction for the Bell Canyon Lift Station Rehabilitation Project in the amount of \$28,583.05. The motion was approved by a vote of 5 – 0.

**ITEM 15: DISCUSSION AND POSSIBLE ACTION CONCERNING GOLF CLUB SEWER LIFT STATION IMPROVEMENTS**

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Mr. Paludi introduced this matter for Board consideration, and he mentioned that this station is due for capital improvements. Ms. Lausten provided an overview of the planned improvements, including the motor control center and the installation of station bypass structure. Discussion occurred concerning the importance of preserving facility aesthetics and the planned odor control improvements.

**Action:** A motion was made by Director Acosta and seconded by Director Safranski to authorize the General Manager award a Contract to Ferreira Construction for the Sewer Bypass Installation for Golf Club Sewer Lift Station for \$78,500 with a 10% contingency of \$7,850, for a total not-to-exceed fee of \$86,350. The motion was approved by a vote of 5 – 0.

**ITEM 16: DISCUSSION AND ACTION CONCERNING ASSET MANAGEMENT SOFTWARE PURCHASE**

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Mr. Paludi introduced this matter for Board consideration, and he commended District staff for their commitment to the vendor selection process. Ms. Lausten provided an overview of the District's current asset management (CMMS) program, and she reviewed the proposed systems and cost proposals. Mr. Perea expressed his appreciation to the neighboring agencies that provided feedback on their CMMS systems during the review process, and he highlighted all the benefits of the software. Ms. Lausten recommended the Board of Directors

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING MINUTES | JULY 21, 2021**

authorize the General Manager to execute a contract with Cartegraph for the District's CMMS system. Director Acosta expressed his appreciation for all the work District staff has done.

**Action:** A motion was made by Director Mandich and seconded by Director Acosta to authorize the General Manager to award a five -year contract to Cartegraph for Computerized Maintenance - Management System Software for a not-to-exceed fee of \$100,367.  
The motion was approved by a vote of 5 – 0.

**ITEM 17: DISCUSSION AND ACTION CONCERNING SCADA UPGRADE PROJECT**

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Mr. Paludi introduced this matter for Board consideration, and he mentioned that this matter was reviewed with the Engineering/Operational Committee. Ms. Lausten provide an overview of the multi-year project, and she reported that the District is focusing on the treatment facilities this fiscal year. Ms. Lausten recommended the Board of Directors authorize the General Manager to execute a contract with TESCO Controls, Inc. for the next phase of the SCADA project. Director Safranski thanked staff for remaining within the project budget.

**Action:** A motion was made by Director Acosta and seconded by Director Dopudja to authorize the General Manager to execute a contract for the Fiscal Year 2021-2022 SCADA Upgrades to TESCO Controls, Inc. in the not to exceed amount of \$998,500.  
The motion was approved by a vote of 5 – 0.

**LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS**

**ITEM 18: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)**

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Mr. Paludi provided a brief update on the Association of California Water Agencies (ACWA) Board of Directors Election, and he reported the 2021 Fall Conference is scheduled to be held later this year in Pasadena.

**Action:** No action concerning this matter was taken.

**CLOSED SESSION**

The Board of Directors entered closed session in accordance with the agenda at 8:26 p.m. Director Mandich recused himself from the closed session and did not participate in the District business.

The Board of Directors met in closed session to confer with real property negotiators in accordance with the agenda. The District's General Manager and Assistant General Manager participated in the closed session. This closed session ended at 8:53 p.m.

**ITEM 19: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION**

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**Action:** President Chadd announced that the Board of Directors no action taken and there was nothing to report.

**OTHER INFORMATION/MATTERS**

There were no other information or matters received.

**ADDITIONAL DIRECTORS' COMMENTS**

None

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING MINUTES | JULY 21, 2021**

**ADDITIONAL GENERAL MANAGER COMMENTS**

None

**ADJOURNMENT**

President Chadd adjourned the July 21, 2021 Regular Board Meeting 8:55 p.m.

DRAFT

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | AUGUST 19, 2021**

**CONSENT CALENDAR**

**ITEM 2: TREASURER'S REPORT**

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a. *FINANCE/AUDIT COMMITTEE MEETING*

**RECOMMENDED ACTION:**

*Receive and file the following Finance/Audit Committee Meeting Recap(s):*

1. *July 14, 2021*

b. *PRESENTATION OF FINANCIALS*

**RECOMMENDED ACTION:**

*Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):*

*None*

c. *PAYMENT OF BILLS FOR CONSIDERATION*

**RECOMMENDED ACTION:**

*Ratify the payment of bills for consideration, Payroll and Payroll Taxes for July 2021.*

**EXHIBITS:**

1. Revenue Report – July 2021
2. Disbursement Report – July 2021
3. Summary of Disbursements – July 2021
4. General Fund Warrant Register – July 2021
5. General Fund Payroll Warrant Register – July 2021

**CONTACTS (staff responsible): PALUDI/PEREA/WARNER**





**TRABUCO CANYON WATER DISTRICT  
FINANCE/AUDIT COMMITTEE MEETING RECAP | JULY 14, 2021**

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**DIRECTORS PRESENT**

Director Don Chadd, Committee Chair  
Director Glenn Acosta, Committee Member Alternate

**DIRECTORS PRESENT VIA CONFERENCE CALL**

None

**STAFF PRESENT**

Michael Perea, Assistant General Manager  
Lorrie Lausten, District Engineer  
Karen Warner, Principal Accountant  
Lisa Marie Sangi, Executive Assistant

**CONSULTANTS**

None

**PUBLIC PRESENT VIA CONFERENCE CALL**

None

**CALL MEETING TO ORDER**

Director Chadd called the July 14, 2021 Finance/Audit Committee Meeting to order at 1:00 p.m.

**VISITOR PARTICIPATION**

No visitor participation was received.

**ORAL COMMUNICATION**

No oral communication was received.

**COMMITTEE MEMBER COMMENTS**

There were no comments received.

**REPORT FROM THE GENERAL MANAGER**

Mr. Perea reported that Mr. Paludi was out of the office due to a scheduling conflict.

Mr. Perea reported that Mr. Brent Monson had passed his Water Treatment Operator 3 examination and Mr. Tony Quinonez had passed his Wastewater Treatment Operator 2 examination.

**ITEM 1: FINANCE/AUDIT COMMITTEE MEETING RECAP**

Mr. Perea presented the Finance/Audit Committee Meeting Recap for Committee review in accordance with the agenda.

**RECOMMENDED ACTION:**

Director Chadd and Mr. Perea recommended that the Finance/Audit Committee Meeting Recap be forwarded to the Board of Directors for approval (Consent Calendar).

**TRABUCO CANYON WATER DISTRICT  
FINANCE AUDIT COMMITTEE MEETING RECAP | JULY 14, 2021**

**ITEM 2: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, TENTATIVE FUTURE MEETINGS/ATTENDANCE**

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Mr. Perea presented the Directors' Fees and Expenses Report and Tentative Future Meetings/Attendance Report for Committee consideration and review.

**RECOMMENDED ACTION:**

The Committee recommended that the Directors' Fees and Expenses Report for May 2021 and the Tentative Future Meetings/Attendance Report be forwarded to the Board of Directors for consideration (Action Calendar).

**ITEM 3: AMENDMENT NO. 1 TO GRANT ASSISTANCE SERVICES AGREEMENT WITH SOTO RESOURCES**

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Mr. Perea presented this matter for Committee consideration, and he reported that Soto Resources has been a great extension of the District's team in securing grant funding for District projects. Mr. Perea highlighted the Prop. 84 funding for the Shadow Rock Detention Basin Facility and Bureau of Reclamation AMR/AMI Metering System grant. Mr. Perea recommended the Board of Directors authorize the General Manager to execute the agreement amendment with Soto Resources.

**RECOMMENDED ACTION:**

Recommend the Board of Directors authorize the General Manager to execute Amendment No. 1 to Grant Assistance Services Agreement with Soto Resources for an amount not-to-exceed \$30,000 (Action Calendar).

**ITEM 4: DISCUSSION CONCERNING ESTABLISHING DISTRICT APPROPRIATIONS LIMIT FOR FISCAL YEAR 2021/2022**

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Mr. Perea presented this matter for Committee consideration, and he reported that this was an annually recurring matter for the District. Mr. Perea reviewed the Board adopted Appropriations Policy and the Fiscal Year 2021/2022 Appropriations Memo prepared by legal counsel with the Committee. Mr. Perea recommended the Board of Directors establish the new appropriations limit by resolution.

**RECOMMENDED ACTION(S):**

Recommend the Board of Directors adopt Resolution No. 2021- 1295 Establishing an Appropriations Limit for Fiscal Year 2021-22. (Action Calendar)

**ITEM 5: OTHER MATTERS**

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There were no other matters reported.

**RECOMMENDED ACTION:**

No action was taken.

**ITEM 6: FINANCIAL REPORT**

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Ms. Warner presented the preliminary unaudited financials for May 2021 for Committee consideration and reviewed the following items:

***STATEMENT OF REVENUES AND EXPENSES***

***Operating Revenue, Residential Water***

Ms. Warner reported that this line item was slightly higher than the prior month due to increased water demand.

***Operating Revenue, Irrigation Water***

Ms. Warner reported that this line item was higher than the prior month due to increased irrigation water demand.

***Operating Revenue, Baker Treatment Plant Water Sales***

**TRABUCO CANYON WATER DISTRICT  
FINANCE AUDIT COMMITTEE MEETING RECAP | JULY 14, 2021**

Ms. Warner reported that this line item was higher than the prior month due to increased water sales to the City of San Clemente. Mr. Perea reminded the Committee that the District would be using its capacity in the Baker Treatment Plant for a two-month period beginning mid-June.

***Operating Expenses, Total Operating Expenses***

Ms. Warner reported that this line item was higher than the prior month, and she provided a brief overview of certain related operating expenses.

***BALANCE SHEET - COMPARATIVE***

***Utility Plant, at Cost***

Ms. Warner reported that this line item was higher than the prior month due to project costs associated with Ridgeline Booster Pump Station, pump replacement at El Toro Sewer Lift Station, and the District's proportional share of capital repairs in Santa Margarita Water District's Chiquita System.

**RECOMMENDED ACTION:**

The Committee signed the bills for consideration and the warrant register and recommended that the Board ratify payment of the bills for consideration for July 14, 2021 as presented (Consent Calendar).

**ADJOURNMENT**

Director Chadd adjourned the July 14, 2021 Finance/Audit Committee Meeting at 1:12 p.m.

DRAFT



Trabuco Canyon Water District, CA

# Bank Transaction Report

## Transaction Detail

Issued Date Range: 07/01/2021 - 07/31/2021

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
<b>Accounts Payable</b>							
<b>Bank Draft</b>							
07/01/2021		<a href="#">DFT0002140</a>	ADP	Accounts Payable	Outstanding	Bank Draft	-106,545.86
07/01/2021		<a href="#">DFT0002141</a>	CalPERS	Accounts Payable	Outstanding	Bank Draft	-8,580.68
07/01/2021		<a href="#">DFT0002142</a>	CalPERS	Accounts Payable	Outstanding	Bank Draft	-14,226.35
07/01/2021		<a href="#">DFT0002143</a>	CalPERS	Accounts Payable	Outstanding	Bank Draft	-4,745.03
07/01/2021		<a href="#">DFT0002144</a>	CalPERS	Accounts Payable	Outstanding	Bank Draft	-44,100.75
07/01/2021		<a href="#">DFT0002145</a>	CalPERS	Accounts Payable	Outstanding	Bank Draft	-5,266.36
07/01/2021		<a href="#">DFT0002147</a>	Guardian	Accounts Payable	Outstanding	Bank Draft	-4,470.72
07/01/2021		<a href="#">DFT0002148</a>	VSP	Accounts Payable	Outstanding	Bank Draft	-887.26
07/01/2021		<a href="#">DFT0002149</a>	EPX	Accounts Payable	Outstanding	Bank Draft	-4,484.55
07/02/2021		<a href="#">DFT0002146</a>	ADP	Accounts Payable	Outstanding	Bank Draft	-120.00
07/02/2021		<a href="#">DFT0002150</a>	Exxon/Mobil	Accounts Payable	Outstanding	Bank Draft	-2,859.42
07/02/2021		<a href="#">DFT0002151</a>	Shell Fleet Plus	Accounts Payable	Outstanding	Bank Draft	-776.18
07/02/2021		<a href="#">DFT0002152</a>	Cintas	Accounts Payable	Outstanding	Bank Draft	-186.40
07/02/2021		<a href="#">DFT0002153</a>	Cintas	Accounts Payable	Outstanding	Bank Draft	-345.80
07/02/2021		<a href="#">DFT0002154</a>	Cintas	Accounts Payable	Outstanding	Bank Draft	-814.38
07/06/2021		<a href="#">DFT0002155</a>	Santa Margarita Water District	Accounts Payable	Outstanding	Bank Draft	-4,307.17
07/07/2021		<a href="#">DFT0002156</a>	Home Depot	Accounts Payable	Outstanding	Bank Draft	-1,578.26
07/07/2021		<a href="#">DFT0002157</a>	Lowe's	Accounts Payable	Outstanding	Bank Draft	-577.60
07/07/2021		<a href="#">DFT0002158</a>	The Toll Roads	Accounts Payable	Outstanding	Bank Draft	-140.00
07/09/2021		<a href="#">DFT0002159</a>	Cox Communications	Accounts Payable	Outstanding	Bank Draft	-2,379.54
07/09/2021		<a href="#">DFT0002160</a>	Cox Communications	Accounts Payable	Outstanding	Bank Draft	-1,723.84
07/09/2021		<a href="#">DFT0002164</a>	Stanley Security Solutions	Accounts Payable	Outstanding	Bank Draft	-680.25
07/09/2021		<a href="#">DFT0002165</a>	South Coast AQMD	Accounts Payable	Outstanding	Bank Draft	-582.74
07/10/2021		<a href="#">DFT0002163</a>	ADP	Accounts Payable	Outstanding	Bank Draft	-1,882.61
07/12/2021		<a href="#">DFT0002166</a>	Xerox Corporation	Accounts Payable	Outstanding	Bank Draft	-211.84
07/14/2021		<a href="#">DFT0002167</a>	Shred-it USA LLC	Accounts Payable	Outstanding	Bank Draft	-60.00
07/15/2021		<a href="#">DFT0002170</a>	Cox Communications	Accounts Payable	Outstanding	Bank Draft	-102.45
07/15/2021		<a href="#">DFT0002172</a>	Lowe's	Accounts Payable	Outstanding	Bank Draft	-24.83
07/15/2021		<a href="#">DFT0002173</a>	ADP	Accounts Payable	Outstanding	Bank Draft	-65.91
07/16/2021		<a href="#">DFT0002174</a>	CalPERS	Accounts Payable	Outstanding	Bank Draft	-9,330.68
07/16/2021		<a href="#">DFT0002175</a>	CalPERS	Accounts Payable	Outstanding	Bank Draft	-14,020.43
07/16/2021		<a href="#">DFT0002176</a>	CalPERS	Accounts Payable	Outstanding	Bank Draft	-4,988.27
07/16/2021		<a href="#">DFT0002177</a>	The Toll Roads	Accounts Payable	Outstanding	Bank Draft	-140.00
07/19/2021		<a href="#">DFT0002171</a>	Cox Communications	Accounts Payable	Outstanding	Bank Draft	-689.96
07/19/2021		<a href="#">DFT0002178</a>	ADP	Accounts Payable	Outstanding	Bank Draft	-103,891.39

**Bank Transaction Report**

**Issued Date Range: -**

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
07/19/2021		<a href="#">DFT0002180</a>	Umpqua Bank	Accounts Payable	Outstanding	Bank Draft	-8,297.78
07/20/2021		<a href="#">DFT0002181</a>	South Coast AQMD	Accounts Payable	Outstanding	Bank Draft	-1,903.19
07/20/2021		<a href="#">DFT0002182</a>	South Coast AQMD	Accounts Payable	Outstanding	Bank Draft	-4,368.16
07/20/2021		<a href="#">DFT0002183</a>	South Coast AQMD	Accounts Payable	Outstanding	Bank Draft	-582.74
07/20/2021		<a href="#">DFT0002184</a>	South Coast AQMD	Accounts Payable	Outstanding	Bank Draft	-582.74
07/20/2021		<a href="#">DFT0002185</a>	Bank of the West	Accounts Payable	Outstanding	Bank Draft	-409.66
07/22/2021		<a href="#">DFT0002186</a>	Exxon/Mobil	Accounts Payable	Outstanding	Bank Draft	-4,105.99
07/23/2021		<a href="#">DFT0002187</a>	ADP	Accounts Payable	Outstanding	Bank Draft	-6.00
07/23/2021		<a href="#">DFT0002188</a>	Wage Works, Inc.	Accounts Payable	Outstanding	Bank Draft	-75.00
07/24/2021		<a href="#">DFT0002179</a>	Southern California Edison	Accounts Payable	Outstanding	Bank Draft	-43,548.25
07/26/2021		<a href="#">DFT0002189</a>	Lowe's	Accounts Payable	Outstanding	Bank Draft	-107.28
07/26/2021		<a href="#">DFT0002190</a>	Home Depot	Accounts Payable	Outstanding	Bank Draft	-396.06
07/27/2021		<a href="#">DFT0002191</a>	CalPERS	Accounts Payable	Outstanding	Bank Draft	-239,606.00
07/27/2021		<a href="#">DFT0002192</a>	Southern California Edison	Accounts Payable	Outstanding	Bank Draft	-112,767.16
07/30/2021		<a href="#">DFT0002196</a>	ADP	Accounts Payable	Outstanding	Bank Draft	-120.00
07/30/2021		<a href="#">DFT0002197</a>	The Toll Roads	Accounts Payable	Outstanding	Bank Draft	-140.00
<b>Bank Draft Total: (51)</b>							<b>-762,803.52</b>
<b>Check</b>							
07/07/2021		<a href="#">10223</a>	ARC	Accounts Payable	Outstanding	Check	-794.03
07/07/2021		<a href="#">10224</a>	AT&T	Accounts Payable	Outstanding	Check	-49.14
07/07/2021		<a href="#">10225</a>	Atkinson, Andelson, Loya, Ruud & Romo	Accounts Payable	Outstanding	Check	-5,741.50
07/07/2021		<a href="#">10226</a>	Chemtrade Chemicals US LLC	Accounts Payable	Outstanding	Check	-3,961.85
07/07/2021		<a href="#">10227</a>	Cla-Val	Accounts Payable	Outstanding	Check	-4,175.69
07/07/2021		<a href="#">10228</a>	Coastline Equipment	Accounts Payable	Outstanding	Check	-108.14
07/07/2021		<a href="#">10229</a>	DeZURIK, Inc.	Accounts Payable	Outstanding	Check	-15,615.14
07/07/2021		<a href="#">10230</a>	DMc Engineering	Accounts Payable	Outstanding	Check	-23,194.62
07/07/2021		<a href="#">10231</a>	Dove Canyon Masters Association	Accounts Payable	Outstanding	Check	-11,617.00
07/07/2021		<a href="#">10232</a>	Duthie Electric Service Corporation	Accounts Payable	Outstanding	Check	-2,430.00
07/07/2021		<a href="#">10233</a>	Eagle Communications	Accounts Payable	Outstanding	Check	-597.21
07/07/2021		<a href="#">10234</a>	FedEx	Accounts Payable	Outstanding	Check	-83.64
07/07/2021		<a href="#">10235</a>	Ferreira Construction Company	Accounts Payable	Outstanding	Check	-260,193.42
07/07/2021		<a href="#">10236</a>	Flo-Services, Inc.	Accounts Payable	Outstanding	Check	-34,393.01
07/07/2021		<a href="#">10237</a>	Fuller Truck Accessories	Accounts Payable	Outstanding	Check	-3,518.04
07/07/2021		<a href="#">10238</a>	Hanson Bridgett LLP	Accounts Payable	Outstanding	Check	-6,660.50
07/07/2021		<a href="#">10239</a>	Hydrotech Electric	Accounts Payable	Outstanding	Check	-4,769.00
07/07/2021		<a href="#">10240</a>	Industrial Metal Supply Company	Accounts Payable	Outstanding	Check	-105.84
07/07/2021		<a href="#">10241</a>	InfoSend, Inc.	Accounts Payable	Outstanding	Check	-2,858.57
07/07/2021		<a href="#">10242</a>	Irvine Pipe Supply	Accounts Payable	Outstanding	Check	-1,055.36
07/07/2021		<a href="#">10243</a>	iWater, Inc.	Accounts Payable	Outstanding	Check	-2,450.00
07/07/2021		<a href="#">10244</a>	JIG Consultants	Accounts Payable	Outstanding	Check	-7,549.00
07/07/2021		<a href="#">10245</a>	Kyle Sitzmann	Accounts Payable	Outstanding	Check	-210.00
07/07/2021		<a href="#">10246</a>	La Habra Fence Co., Inc.	Accounts Payable	Outstanding	Check	-6,118.00

**Bank Transaction Report**

**Issued Date Range: -**

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
07/07/2021		<a href="#">10247</a>	McFadden-Dale Industrial Hardware	Accounts Payable	Outstanding	Check	-551.54
07/07/2021		<a href="#">10248</a>	Nigro & Nigro, PC	Accounts Payable	Outstanding	Check	-750.00
07/07/2021		<a href="#">10249</a>	OC Superior Cleaning Services	Accounts Payable	Outstanding	Check	-1,225.00
07/07/2021		<a href="#">10250</a>	OC Waste & Recycling	Accounts Payable	Outstanding	Check	-1,805.35
07/07/2021		<a href="#">10251</a>	Olin Chemicals	Accounts Payable	Outstanding	Check	-3,293.25
07/07/2021		<a href="#">10252</a>	Orange County Pumping, Inc.	Accounts Payable	Outstanding	Check	-6,890.00
07/07/2021		<a href="#">10253</a>	Orvac Electronics	Accounts Payable	Outstanding	Check	-97.02
07/07/2021		<a href="#">10254</a>	PSOMAS	Accounts Payable	Outstanding	Check	-1,592.50
07/07/2021		<a href="#">10255</a>	RSM Lock and Safe, Inc	Accounts Payable	Outstanding	Check	-230.04
07/07/2021		<a href="#">10256</a>	S & J Supply Company	Accounts Payable	Outstanding	Check	-6,187.33
07/07/2021		<a href="#">10257</a>	Santa Margarita Ford	Accounts Payable	Outstanding	Check	-13.02
07/07/2021		<a href="#">10258</a>	SOCWA	Accounts Payable	Outstanding	Check	-6,017.00
07/07/2021		<a href="#">10259</a>	SS Mechanical Construction Corp.	Accounts Payable	Outstanding	Check	-68,621.27
07/07/2021		<a href="#">10260</a>	Touch Tel Mobile	Accounts Payable	Outstanding	Check	-625.00
07/07/2021		<a href="#">10261</a>	TrucParCo	Accounts Payable	Outstanding	Check	-234.60
07/07/2021		<a href="#">10262</a>	United Rentals (North America), Inc.	Accounts Payable	Outstanding	Check	-631.42
07/07/2021		<a href="#">10263</a>	USABlueBook	Accounts Payable	Outstanding	Check	-6,459.99
07/07/2021		<a href="#">10264</a>	Valvate Associates	Accounts Payable	Outstanding	Check	-1,076.32
07/07/2021		<a href="#">10265</a>	Weck Laboratories, Inc.	Accounts Payable	Outstanding	Check	-1,362.20
07/07/2021		<a href="#">10266</a>	Xylem	Accounts Payable	Outstanding	Check	-89,873.48
07/26/2021		<a href="#">10267</a>	AT&T	Accounts Payable	Outstanding	Check	-98.28
07/26/2021		<a href="#">10268</a>	Atkinson, Andelson, Loya, Ruud & Romo	Accounts Payable	Outstanding	Check	-4,844.50
07/26/2021		<a href="#">10269</a>	Beavens Systems Inc	Accounts Payable	Outstanding	Check	-990.00
07/26/2021		<a href="#">10270</a>	Black Knight Financial Services, LLC	Accounts Payable	Outstanding	Check	-1.20
07/26/2021		<a href="#">10271</a>	CDW Government	Accounts Payable	Outstanding	Check	-388.68
07/26/2021		<a href="#">10272</a>	Champion Paving, Inc.	Accounts Payable	Outstanding	Check	-2,350.00
07/26/2021		<a href="#">10273</a>	City of Rancho Santa Margarita	Accounts Payable	Outstanding	Check	-2,183.60
07/26/2021		<a href="#">10274</a>	County of Orange	Accounts Payable	Outstanding	Check	-13,783.06
07/26/2021		<a href="#">10275</a>	CWEA Membership	Accounts Payable	Outstanding	Check	-389.00
07/26/2021		<a href="#">10276</a>	Environmental Dynamics International, INC.	Accounts Payable	Outstanding	Check	-8,337.79
07/26/2021		<a href="#">10277</a>	FedEx	Accounts Payable	Outstanding	Check	-2.51
07/26/2021		<a href="#">10278</a>	Ferguson Waterworks	Accounts Payable	Outstanding	Check	-229.04
07/26/2021		<a href="#">10279</a>	Ferreira Construction Company	Accounts Payable	Outstanding	Check	-66,409.28
07/26/2021		<a href="#">10280</a>	Flo-Services, Inc.	Accounts Payable	Outstanding	Check	-20,199.87
07/26/2021		<a href="#">10281</a>	GMU Geotechnical, Inc.	Accounts Payable	Outstanding	Check	-1,030.00
07/26/2021		<a href="#">10282</a>	Grainger	Accounts Payable	Outstanding	Check	-1,194.74
07/26/2021		<a href="#">10283</a>	Hanson Bridgett LLP	Accounts Payable	Outstanding	Check	-11,972.00
07/26/2021		<a href="#">10284</a>	Hydrotech Electric	Accounts Payable	Outstanding	Check	-40,985.23
07/26/2021		<a href="#">10285</a>	Void Check	Accounts Payable	Voided	Check	0.00
07/26/2021		<a href="#">10286</a>	Industrial Metal Supply Company	Accounts Payable	Outstanding	Check	-88.83
07/26/2021		<a href="#">10287</a>	InfoSend, Inc.	Accounts Payable	Outstanding	Check	-2,591.66
07/26/2021		<a href="#">10288</a>	Irvine Pipe Supply	Accounts Payable	Outstanding	Check	-913.25
07/26/2021		<a href="#">10289</a>	Irvine Ranch Water District	Accounts Payable	Outstanding	Check	-21,163.26

**Bank Transaction Report**

**Issued Date Range: -**

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
07/26/2021		<a href="#">10290</a>	Juan A. Quinonez	Accounts Payable	Outstanding	Check	-110.00
07/26/2021		<a href="#">10291</a>	McFadden-Dale Industrial Hardware	Accounts Payable	Outstanding	Check	-191.78
07/26/2021		<a href="#">10292</a>	NBS	Accounts Payable	Outstanding	Check	-853.36
07/26/2021		<a href="#">10293</a>	Nyhart Company	Accounts Payable	Outstanding	Check	-2,250.00
07/26/2021		<a href="#">10294</a>	OC Superior Cleaning Services	Accounts Payable	Outstanding	Check	-490.00
07/26/2021		<a href="#">10295</a>	OC Waste & Recycling	Accounts Payable	Outstanding	Check	-2,837.95
07/26/2021		<a href="#">10296</a>	Olin Chemicals	Accounts Payable	Outstanding	Check	-3,388.77
07/26/2021		<a href="#">10297</a>	Orange County Pumping, Inc.	Accounts Payable	Outstanding	Check	-3,550.00
07/26/2021		<a href="#">10298</a>	S & J Supply Company	Accounts Payable	Outstanding	Check	-4,478.59
07/26/2021		<a href="#">10299</a>	Santa Margarita Ford	Accounts Payable	Outstanding	Check	-6.31
07/26/2021		<a href="#">10300</a>	Santa Margarita Toyota	Accounts Payable	Outstanding	Check	-181.56
07/26/2021		<a href="#">10301</a>	Santa Margarita Water District	Accounts Payable	Outstanding	Check	-660.00
07/26/2021		<a href="#">10302</a>	Sierra Analytical	Accounts Payable	Outstanding	Check	-2,536.00
07/26/2021		<a href="#">10303</a>	Southern California Newsgroup	Accounts Payable	Outstanding	Check	-2,910.00
07/26/2021		<a href="#">10304</a>	SouthWest Hydro Tech ACV Systems	Accounts Payable	Outstanding	Check	-3,039.07
07/26/2021		<a href="#">10305</a>	Sparkletts	Accounts Payable	Outstanding	Check	-12.25
07/26/2021		<a href="#">10306</a>	Stradling Yocca Carlson & Rauth	Accounts Payable	Outstanding	Check	-2,500.00
07/26/2021		<a href="#">10307</a>	TAB AnswerNetwork	Accounts Payable	Outstanding	Check	-163.74
07/26/2021		<a href="#">10308</a>	Tim Hogan Graphic Design	Accounts Payable	Outstanding	Check	-2,990.87
07/26/2021		<a href="#">10309</a>	TrucParCo	Accounts Payable	Outstanding	Check	-235.43
07/26/2021		<a href="#">10310</a>	Tyler Technologies, Inc.	Accounts Payable	Outstanding	Check	-21.60
07/26/2021		<a href="#">10311</a>	Underground Service Alert/SC	Accounts Payable	Outstanding	Check	-160.09
07/26/2021		<a href="#">10312</a>	USABlueBook	Accounts Payable	Outstanding	Check	-475.44
07/26/2021		<a href="#">10313</a>	Weck Laboratories, Inc.	Accounts Payable	Outstanding	Check	-1,604.23
07/26/2021		<a href="#">10314</a>	Xylem	Accounts Payable	Outstanding	Check	-2,079.88
<b>Check Total: (92)</b>							<b>-833,657.73</b>
<b>EFT</b>							
07/07/2021		<a href="#">56</a>	ACWA/JPIA	Accounts Payable	Outstanding	EFT	-686.93
07/07/2021		<a href="#">57</a>	ALS - Truesdail Laboratories	Accounts Payable	Outstanding	EFT	-890.50
07/07/2021		<a href="#">58</a>	Bray Sales California	Accounts Payable	Outstanding	EFT	-6,293.99
07/07/2021		<a href="#">59</a>	Eide Bailly	Accounts Payable	Outstanding	EFT	-8,064.89
07/07/2021		<a href="#">60</a>	MWDOC	Accounts Payable	Outstanding	EFT	-182,725.04
07/07/2021		<a href="#">61</a>	United Water Works, Inc.	Accounts Payable	Outstanding	EFT	-1,488.43
07/26/2021		<a href="#">62</a>	ACWA/JPIA	Accounts Payable	Outstanding	EFT	-52,055.74
07/26/2021		<a href="#">63</a>	ALS - Truesdail Laboratories	Accounts Payable	Outstanding	EFT	-1,835.00
07/26/2021		<a href="#">64</a>	Eide Bailly	Accounts Payable	Outstanding	EFT	-4,072.53
07/26/2021		<a href="#">65</a>	MWDOC	Accounts Payable	Outstanding	EFT	-214,253.28
07/26/2021		<a href="#">66</a>	Synoptek, LLC	Accounts Payable	Outstanding	EFT	-3,937.17
07/26/2021		<a href="#">67</a>	United Water Works, Inc.	Accounts Payable	Outstanding	EFT	-2,832.03
<b>EFT Total: (12)</b>							<b>-479,135.53</b>
<b>EFT Reversal</b>							
07/26/2021		<a href="#">62</a>	ACWA/JPIA Reversal	Accounts Payable	Outstanding	EFT Reversal	52,055.74

**Bank Transaction Report**

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
07/26/2021		<a href="#">63</a>	ALS - Truesdail Laboratories Reversal	Accounts Payable	Outstanding	EFT Reversal	1,835.00
07/26/2021		<a href="#">64</a>	Eide Bailly Reversal	Accounts Payable	Outstanding	EFT Reversal	4,072.53
07/26/2021		<a href="#">65</a>	MWDOC Reversal	Accounts Payable	Outstanding	EFT Reversal	214,253.28
07/26/2021		<a href="#">66</a>	Synoptek, LLC Reversal	Accounts Payable	Outstanding	EFT Reversal	3,937.17
07/26/2021		<a href="#">67</a>	United Water Works, Inc. Reversal	Accounts Payable	Outstanding	EFT Reversal	2,832.03
<b>EFT Reversal Total: (6)</b>							<b>278,985.75</b>
<b>Accounts Payable Total: (161)</b>							<b>-1,796,611.03</b>

**General Ledger**

<b>Deposit</b>							
07/02/2021		<a href="#">DEP0014033</a>	Receipts - SMWD - DSWR	General Ledger	Outstanding	Deposit	715.01
07/02/2021		<a href="#">DEP0014034</a>	Receipts - LAIF - transfer	General Ledger	Outstanding	Deposit	500,000.00
07/09/2021		<a href="#">DEP0014074</a>	Receipts - LAIF - Transfer	General Ledger	Outstanding	Deposit	500,000.00
07/09/2021		<a href="#">DEP0014090</a>	Receipts - FedEx - Reimbursement	General Ledger	Outstanding	Deposit	38.16
07/15/2021		<a href="#">DEP0014175</a>	Receipts - County of Orange - Property Taxes	General Ledger	Outstanding	Deposit	22,533.28
07/16/2021		<a href="#">DEP0014199</a>	Receipts - T-Mobile - Cell site rent	General Ledger	Outstanding	Deposit	2,131.72
07/16/2021		<a href="#">DEP0014200</a>	Receipts - Elavon - Settement	General Ledger	Outstanding	Deposit	25.56
07/21/2021		<a href="#">DEP0014258</a>	Receipts - FedEx-Overpayment	General Ledger	Outstanding	Deposit	25.80
07/27/2021		<a href="#">DEP0014300</a>	Receipts - County of Orange - Property Taxes	General Ledger	Outstanding	Deposit	37.97
07/29/2021		<a href="#">DEP0014343</a>	Receipts - Goren - Sewage hauling deposit	General Ledger	Outstanding	Deposit	12,000.00
07/30/2021		<a href="#">DEP0014344</a>	Receipts - SA Recycling - Recycling	General Ledger	Outstanding	Deposit	310.70
<b>Deposit Total: (11)</b>							<b>1,037,818.20</b>
<b>General Ledger Total: (11)</b>							<b>1,037,818.20</b>

**Utility Billing**

<b>Deposit</b>							
07/01/2021		<a href="#">DEP0013999</a>	Utility Payment Packet UBPKT06037	Utility Billing	Outstanding	Deposit	3,619.92
07/01/2021		<a href="#">DEP0014002</a>	Utility Payment Packet UBPKT06038	Utility Billing	Outstanding	Deposit	2,738.71
07/01/2021		<a href="#">DEP0014005</a>	Utility Payment Packet UBPKT06040	Utility Billing	Outstanding	Deposit	12,020.56
07/01/2021		<a href="#">DEP0014008</a>	Utility Payment Packet UBPKT06041	Utility Billing	Outstanding	Deposit	9,458.29
07/02/2021		<a href="#">DEP0014012</a>	Utility Payment Packet UBPKT06043	Utility Billing	Outstanding	Deposit	2,965.52
07/02/2021		<a href="#">DEP0014014</a>	Utility Payment Packet UBPKT06044	Utility Billing	Outstanding	Deposit	2,181.46
07/02/2021		<a href="#">DEP0014017</a>	Utility Payment Packet UBPKT06045	Utility Billing	Outstanding	Deposit	7,082.39
07/03/2021		<a href="#">DEP0014024</a>	Utility Payment Packet UBPKT06046	Utility Billing	Outstanding	Deposit	452.48
07/04/2021		<a href="#">DEP0014026</a>	Utility Payment Packet UBPKT06047	Utility Billing	Outstanding	Deposit	2,338.99
07/05/2021		<a href="#">DEP0014028</a>	Utility Payment Packet UBPKT06048	Utility Billing	Outstanding	Deposit	1,174.83
07/06/2021		<a href="#">DEP0014030</a>	Utility Payment Packet UBPKT06049	Utility Billing	Outstanding	Deposit	2,706.42
07/06/2021		<a href="#">DEP0014032</a>	Utility Payment Packet UBPKT06050	Utility Billing	Outstanding	Deposit	2,202.34
07/06/2021		<a href="#">DEP0014037</a>	Utility Payment Packet UBPKT06052	Utility Billing	Outstanding	Deposit	3,850.57
07/07/2021		<a href="#">DEP0014041</a>	Utility Payment Packet UBPKT06053	Utility Billing	Outstanding	Deposit	3,406.00
07/07/2021		<a href="#">DEP0014043</a>	Utility Payment Packet UBPKT06054	Utility Billing	Outstanding	Deposit	4,564.14
07/07/2021		<a href="#">DEP0014049</a>	Utility Payment Packet UBPKT06055	Utility Billing	Outstanding	Deposit	4,862.01
07/07/2021		<a href="#">DEP0014051</a>	Utility Payment Packet UBPKT06056	Utility Billing	Outstanding	Deposit	9,497.45



Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
07/07/2021		<a href="#">DEP0014053</a>	Utility Payment Packet UBPKT06057	Utility Billing	Outstanding	Deposit	2,343.94
07/07/2021		<a href="#">DEP0014055</a>	Utility Payment Packet UBPKT06058	Utility Billing	Outstanding	Deposit	2,340.72
07/07/2021		<a href="#">DEP0014058</a>	Utility Payment Packet UBPKT06064	Utility Billing	Outstanding	Deposit	3,267.35
07/08/2021		<a href="#">DEP0014062</a>	Utility Payment Packet UBPKT06066	Utility Billing	Outstanding	Deposit	1,485.19
07/08/2021		<a href="#">DEP0014064</a>	Utility Payment Packet UBPKT06065	Utility Billing	Outstanding	Deposit	4,793.13
07/08/2021		<a href="#">DEP0014067</a>	Utility Payment Packet UBPKT06068	Utility Billing	Outstanding	Deposit	15,507.61
07/09/2021		<a href="#">DEP0014071</a>	Utility Payment Packet UBPKT06069	Utility Billing	Outstanding	Deposit	5,328.23
07/09/2021		<a href="#">DEP0014073</a>	Utility Payment Packet UBPKT06070	Utility Billing	Outstanding	Deposit	3,699.33
07/09/2021		<a href="#">DEP0014080</a>	Utility Payment Packet UBPKT06071	Utility Billing	Outstanding	Deposit	1,915.76
07/09/2021		<a href="#">DEP0014082</a>	Utility Payment Packet UBPKT06072	Utility Billing	Outstanding	Deposit	2,630.81
07/09/2021		<a href="#">DEP0014084</a>	Utility Payment Packet UBPKT06073	Utility Billing	Outstanding	Deposit	1,377.36
07/09/2021		<a href="#">DEP0014086</a>	Utility Payment Packet UBPKT06074	Utility Billing	Outstanding	Deposit	597.06
07/09/2021		<a href="#">DEP0014089</a>	Utility Payment Packet UBPKT06078	Utility Billing	Outstanding	Deposit	3,062.19
07/10/2021		<a href="#">DEP0014093</a>	Utility Payment Packet UBPKT06082	Utility Billing	Outstanding	Deposit	21,625.76
07/11/2021		<a href="#">DEP0014096</a>	Utility Payment Packet UBPKT06083	Utility Billing	Outstanding	Deposit	1,152.47
07/12/2021		<a href="#">DEP0014099</a>	Utility Payment Packet UBPKT06085	Utility Billing	Outstanding	Deposit	2,981.72
07/12/2021		<a href="#">DEP0014102</a>	Utility Payment Packet UBPKT06084	Utility Billing	Outstanding	Deposit	5,572.57
07/12/2021		<a href="#">DEP0014105</a>	Utility Payment Packet UBPKT06087	Utility Billing	Outstanding	Deposit	8,679.08
07/12/2021		<a href="#">DEP0014108</a>	Utility Payment Packet UBPKT06088	Utility Billing	Outstanding	Deposit	4,613.59
07/12/2021		<a href="#">DEP0014115</a>	Utility Payment Packet UBPKT06093	Utility Billing	Outstanding	Deposit	116,342.21
07/12/2021		<a href="#">DEP0014134</a>	Deposit Input Packet UBPKT06099	Utility Billing	Outstanding	Deposit	6,000.00
07/13/2021		<a href="#">DEP0014118</a>	Utility Payment Packet UBPKT06094	Utility Billing	Outstanding	Deposit	2,661.24
07/13/2021		<a href="#">DEP0014121</a>	Utility Payment Packet UBPKT06095	Utility Billing	Outstanding	Deposit	3,144.91
07/13/2021		<a href="#">DEP0014125</a>	Utility Payment Packet UBPKT06096	Utility Billing	Outstanding	Deposit	3,540.10
07/14/2021		<a href="#">DEP0014128</a>	Utility Payment Packet UBPKT06098	Utility Billing	Outstanding	Deposit	3,405.00
07/14/2021		<a href="#">DEP0014131</a>	Utility Payment Packet UBPKT06097	Utility Billing	Outstanding	Deposit	4,361.88
07/14/2021		<a href="#">DEP0014137</a>	Utility Payment Packet UBPKT06101	Utility Billing	Outstanding	Deposit	3,873.65
07/14/2021		<a href="#">DEP0014140</a>	Utility Payment Packet UBPKT06102	Utility Billing	Outstanding	Deposit	5,137.35
07/15/2021		<a href="#">DEP0014143</a>	Utility Payment Packet UBPKT06105	Utility Billing	Outstanding	Deposit	5,305.14
07/15/2021		<a href="#">DEP0014145</a>	ACH Draft Packet UBPKT05958	Utility Billing	Outstanding	Deposit	133,178.99
07/15/2021		<a href="#">DEP0014148</a>	Reverse Dep. Packet UBPKT06112	Utility Billing	Outstanding	Deposit	-2,000.00
07/15/2021		<a href="#">DEP0014152</a>	Utility Payment Packet UBPKT06103	Utility Billing	Outstanding	Deposit	8,335.31
07/15/2021		<a href="#">DEP0014154</a>	Reverse Dep. Packet UBPKT06115	Utility Billing	Outstanding	Deposit	-2,000.00
07/15/2021		<a href="#">DEP0014157</a>	Reverse Dep. Packet UBPKT06116	Utility Billing	Outstanding	Deposit	-2,000.00
07/15/2021		<a href="#">DEP0014160</a>	Deposit Input Packet UBPKT06122	Utility Billing	Outstanding	Deposit	6,000.00
07/15/2021		<a href="#">DEP0014169</a>	Utility Payment Packet UBPKT06123	Utility Billing	Outstanding	Deposit	36,344.02
07/16/2021		<a href="#">DEP0014163</a>	Utility Payment Packet UBPKT06124	Utility Billing	Outstanding	Deposit	4,863.87
07/16/2021		<a href="#">DEP0014166</a>	Utility Payment Packet UBPKT06125	Utility Billing	Outstanding	Deposit	552.22
07/16/2021		<a href="#">DEP0014172</a>	Utility Payment Packet UBPKT06126	Utility Billing	Outstanding	Deposit	14,821.07
07/16/2021		<a href="#">DEP0014178</a>	Utility Payment Packet UBPKT06133	Utility Billing	Outstanding	Deposit	2,845.59
07/17/2021		<a href="#">DEP0014184</a>	Utility Payment Packet UBPKT06138	Utility Billing	Outstanding	Deposit	1,588.15
07/18/2021		<a href="#">DEP0014186</a>	Utility Payment Packet UBPKT06139	Utility Billing	Outstanding	Deposit	817.87
07/19/2021		<a href="#">DEP0014188</a>	Utility Payment Packet UBPKT06136	Utility Billing	Outstanding	Deposit	368.81

**Bank Transaction Report**

**Issued Date Range: -**

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
07/19/2021		<a href="#">DEP0014190</a>	Utility Payment Packet UBPKT06137	Utility Billing	Outstanding	Deposit	536.36
07/19/2021		<a href="#">DEP0014203</a>	Utility Reverse Payment Packet UBPKT06146	Utility Billing	Outstanding	Deposit	-105.17
07/19/2021		<a href="#">DEP0014206</a>	Utility Payment Packet UBPKT06150	Utility Billing	Outstanding	Deposit	15,677.99
07/20/2021		<a href="#">DEP0014210</a>	Utility Payment Packet UBPKT06152	Utility Billing	Outstanding	Deposit	190.59
07/20/2021		<a href="#">DEP0014212</a>	Utility Payment Packet UBPKT06151	Utility Billing	Outstanding	Deposit	208.35
07/20/2021		<a href="#">DEP0014215</a>	Utility Payment Packet UBPKT06157	Utility Billing	Outstanding	Deposit	8,042.76
07/21/2021		<a href="#">DEP0014219</a>	Utility Payment Packet UBPKT06158	Utility Billing	Outstanding	Deposit	3,198.27
07/21/2021		<a href="#">DEP0014221</a>	Utility Payment Packet UBPKT06159	Utility Billing	Outstanding	Deposit	513.35
07/21/2021		<a href="#">DEP0014224</a>	Utility Payment Packet UBPKT06161	Utility Billing	Outstanding	Deposit	2,628.98
07/21/2021		<a href="#">DEP0014227</a>	Utility Payment Packet UBPKT06168	Utility Billing	Outstanding	Deposit	11,507.16
07/22/2021		<a href="#">DEP0014231</a>	Utility Payment Packet UBPKT06169	Utility Billing	Outstanding	Deposit	4,189.32
07/22/2021		<a href="#">DEP0014233</a>	Utility Payment Packet UBPKT06170	Utility Billing	Outstanding	Deposit	794.69
07/22/2021		<a href="#">DEP0014236</a>	Utility Payment Packet UBPKT06171	Utility Billing	Outstanding	Deposit	3,170.51
07/22/2021		<a href="#">DEP0014239</a>	Utility Payment Packet UBPKT06173	Utility Billing	Outstanding	Deposit	4,639.88
07/23/2021		<a href="#">DEP0014243</a>	Utility Payment Packet UBPKT06174	Utility Billing	Outstanding	Deposit	2,403.80
07/23/2021		<a href="#">DEP0014245</a>	Utility Payment Packet UBPKT06175	Utility Billing	Outstanding	Deposit	4,833.57
07/23/2021		<a href="#">DEP0014248</a>	Utility Reverse Payment Packet UBPKT06176	Utility Billing	Outstanding	Deposit	-227.53
07/23/2021		<a href="#">DEP0014251</a>	Utility Payment Packet UBPKT06178	Utility Billing	Outstanding	Deposit	6,862.96
07/23/2021		<a href="#">DEP0014254</a>	Utility Payment Packet UBPKT06180	Utility Billing	Outstanding	Deposit	19,409.53
07/24/2021		<a href="#">DEP0014264</a>	Utility Payment Packet UBPKT06183	Utility Billing	Outstanding	Deposit	1,474.96
07/25/2021		<a href="#">DEP0014267</a>	Utility Payment Packet UBPKT06184	Utility Billing	Outstanding	Deposit	2,521.85
07/26/2021		<a href="#">DEP0014257</a>	Utility Payment Packet UBPKT06181	Utility Billing	Outstanding	Deposit	2,628.21
07/26/2021		<a href="#">DEP0014261</a>	Utility Payment Packet UBPKT06182	Utility Billing	Outstanding	Deposit	4,957.53
07/26/2021		<a href="#">DEP0014273</a>	Utility Payment Packet UBPKT06186	Utility Billing	Outstanding	Deposit	14,004.12
07/27/2021		<a href="#">DEP0014270</a>	Utility Payment Packet UBPKT06188	Utility Billing	Outstanding	Deposit	4,108.05
07/27/2021		<a href="#">DEP0014276</a>	Utility Payment Packet UBPKT06187	Utility Billing	Outstanding	Deposit	6,278.16
07/27/2021		<a href="#">DEP0014279</a>	Utility Payment Packet UBPKT06189	Utility Billing	Outstanding	Deposit	4,811.43
07/27/2021		<a href="#">DEP0014282</a>	Utility Payment Packet UBPKT06190	Utility Billing	Outstanding	Deposit	5,413.52
07/27/2021		<a href="#">DEP0014285</a>	Utility Payment Packet UBPKT06191	Utility Billing	Outstanding	Deposit	15,976.05
07/27/2021		<a href="#">DEP0014290</a>	Utility Payment Packet UBPKT06193	Utility Billing	Outstanding	Deposit	1,671.93
07/28/2021		<a href="#">DEP0014293</a>	Utility Payment Packet UBPKT06195	Utility Billing	Outstanding	Deposit	7,269.71
07/28/2021		<a href="#">DEP0014296</a>	Utility Payment Packet UBPKT06194	Utility Billing	Outstanding	Deposit	1,721.73
07/28/2021		<a href="#">DEP0014299</a>	Utility Payment Packet UBPKT06196	Utility Billing	Outstanding	Deposit	6,851.55
07/28/2021		<a href="#">DEP0014306</a>	Utility Payment Packet UBPKT06200	Utility Billing	Outstanding	Deposit	3,009.89
07/29/2021		<a href="#">DEP0014303</a>	Utility Reverse Payment Packet UBPKT06197	Utility Billing	Outstanding	Deposit	-104.87
07/29/2021		<a href="#">DEP0014309</a>	Utility Payment Packet UBPKT06201	Utility Billing	Outstanding	Deposit	4,825.76
07/29/2021		<a href="#">DEP0014312</a>	Utility Payment Packet UBPKT06198	Utility Billing	Outstanding	Deposit	2,424.13
07/29/2021		<a href="#">DEP0014315</a>	Utility Payment Packet UBPKT06203	Utility Billing	Outstanding	Deposit	2,626.30
07/29/2021		<a href="#">DEP0014318</a>	Utility Payment Packet UBPKT06204	Utility Billing	Outstanding	Deposit	21,430.06
07/30/2021		<a href="#">DEP0014321</a>	Utility Payment Packet UBPKT06206	Utility Billing	Outstanding	Deposit	3,005.00
07/30/2021		<a href="#">DEP0014324</a>	Utility Payment Packet UBPKT06205	Utility Billing	Outstanding	Deposit	3,043.95
07/30/2021		<a href="#">DEP0014327</a>	Utility Payment Packet UBPKT06207	Utility Billing	Outstanding	Deposit	6,626.56
07/30/2021		<a href="#">DEP0014330</a>	Utility Payment Packet UBPKT06208	Utility Billing	Outstanding	Deposit	19,389.09

**Bank Transaction Report**

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
07/31/2021		<a href="#">DEP0014336</a>	Utility Payment Packet UBPKT06209	Utility Billing	Outstanding	Deposit	1,743.44
<b>Deposit Total: (104)</b>							<b>761,766.81</b>
<b>Utility Billing Total: (104)</b>							<b>761,766.81</b>
<b>Report Total: (276)</b>							<b>2,973.98</b>

## Summary

Bank Account	Count	Amount
<a href="#">030866939 Bank of the West Checking</a>	276	2,973.98
<b>Report Total:</b>	<b>276</b>	<b>2,973.98</b>

Cash Account	Count	Amount
<a href="#">**No Cash Account**</a>	1	0.00
<a href="#">99 99-000-1004 Bank of the West Checking (Pooled Cash)</a>	275	2,973.98
<b>Report Total:</b>	<b>276</b>	<b>2,973.98</b>

Transaction Type	Count	Amount
Bank Draft	51	-762,803.52
Check	92	-833,657.73
Deposit	115	1,799,585.01
EFT	12	-479,135.53
EFT Reversal	6	278,985.75
<b>Report Total:</b>	<b>276</b>	<b>2,973.98</b>



Trabuco Canyon Water District  
General Fund Warrant Register  
7/14/2021

**Summary of Disbursements**


Computer Checks	1,008,892.68
UB Refund Checks	1,854.68
Bank Drafts	907,478.10
Bank EFTs	204,503.20
Voided Checks	-
<b>Total Disbursements</b>	<b>2,122,728.66</b>

I hereby certify that the claims or demands covered by the above listed warrants have been audited as to accuracy and the availability of funds for payment thereof; and that the said claims or demands are accurate and that the funds are available.

  
\_\_\_\_\_  
General Manager / Assistant General Manager

This is to certify that claims or demands covered by the above listed warrants have been audited by the Finance/Audit Committee of the Trabuco Canyon Water District and that all of the said warrants are approved for payment.

  
\_\_\_\_\_  
By: 7/14/21  
Date:

  
\_\_\_\_\_  
By: 7/14/21  
Date:



Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: APBNK-APBNK</b>						
TRUE0001	ALS - Truesdail Laboratories	06/15/2021	EFT	0.00	379.00	53
MWDO0001	MWDOC	06/15/2021	EFT	0.00	31.69	54
SYNO0001	Synoptek, LLC	06/15/2021	EFT	0.00	3,942.73	55
ACWA0002	ACWA/JPIA	07/07/2021	EFT	0.00	686.93	56
TRUE0001	ALS - Truesdail Laboratories	07/07/2021	EFT	0.00	890.50	57
BRAY0001	Bray Sales California	07/07/2021	EFT	0.00	6,293.99	58
EIDE0001	Eide Bailly	07/07/2021	EFT	0.00	8,064.89	59
MWDO0001	MWDOC	07/07/2021	EFT	0.00	182,725.04	60
UNIT0001	United Water Works, Inc.	07/07/2021	EFT	0.00	1,488.43	61
ARC0001	ARC	06/15/2021	Regular	0.00	978.06	10178
AT&T0001	AT&T	06/15/2021	Regular	0.00	789.12	10179
CARQ0001	Carquest of Orange County	06/15/2021	Regular	0.00	66.23	10180
CHAM0001	Champion Paving, Inc.	06/15/2021	Regular	0.00	1,798.00	10181
CWEA00001	CWEA Membership	06/15/2021	Regular	0.00	192.00	10182
DEZU0001	DeZURIK, Inc.	06/15/2021	Regular	0.00	1,753.10	10183
DMCE0001	DMc Engineering	06/15/2021	Regular	0.00	17,318.31	10184
CHAD0001	Don Chadd	06/15/2021	Regular	0.00	124.64	10185
DUDE0001	Dudek	06/15/2021	Regular	0.00	2,925.00	10186
FEDE0001	FedEx	06/15/2021	Regular	0.00	67.67	10187
FERG0001	Ferguson Waterworks	06/15/2021	Regular	0.00	4,334.14	10188
GMUG0001	GMU Geotechnical, Inc.	06/15/2021	Regular	0.00	3,020.00	10189
GRAN0001	Granicus, LLC	06/15/2021	Regular	0.00	9,301.95	10190
HARB0001	Harbor Pointe Air Conditioning & Control System	06/15/2021	Regular	0.00	20.00	10191
IRVI0001	Irvine Ranch Water District	06/15/2021	Regular	0.00	20,256.79	10192
JONS0001	Jon's Flags & Poles Inc.	06/15/2021	Regular	0.00	200.88	10193
KESS0001	Kessler, Gary	06/15/2021	Regular	0.00	105.00	10194
LAHA0001	La Habra Fence Co., Inc.	06/15/2021	Regular	0.00	577.00	10195
MKN0001	Michael K. Nunley & Associates	06/15/2021	Regular	0.00	1,863.53	10196
OCSU0001	OC Superior Cleaning Services	06/15/2021	Regular	0.00	980.00	10197
OLIN0001	Olin Chemicals	06/15/2021	Regular	0.00	3,438.39	10198
ORAN0004	Orange County Pumping, Inc.	06/15/2021	Regular	0.00	2,130.00	10199
ORKI0001	Orkin Commercial Services	06/15/2021	Regular	0.00	2,096.64	10200
PSOM0001	PSOMAS	06/15/2021	Regular	0.00	11,040.00	10201
S&JS0001	S & J Supply Company	06/15/2021	Regular	0.00	3,204.23	10202
SANT0003	Santa Margarita Water District	06/15/2021	Regular	0.00	46,567.93	10203
SERPO001	Serpas, Phil	06/15/2021	Regular	0.00	105.00	10204
SOUT0009	SouthWest Hydro Tech ACV Systems	06/15/2021	Regular	0.00	540.00	10205
SPAR0001	Sparkletts	06/15/2021	Regular	0.00	20.50	10206
Stad0001	Stadia Realty, Inc	06/15/2021	Regular	0.00	1,005.08	10207
SUPE0001	Superior Tank Company Inc.	06/15/2021	Regular	0.00	72,283.41	10208
TABA0001	TAB AnswerNetwork	06/15/2021	Regular	0.00	166.60	10209
TOUC0001	Touch Tel Mobile	06/15/2021	Regular	0.00	625.00	10210
TYLE0001	Tyler Technologies, Inc.	06/15/2021	Regular	0.00	895.09	10211
UNDE0001	Underground Service Alert/SC	06/15/2021	Regular	0.00	105.64	10212
USAB0001	USABlueBook	06/15/2021	Regular	0.00	749.10	10213
VITU0001	Vituity - Urgent Care Services	06/15/2021	Regular	0.00	1,797.00	10214
VWR0001	VWR	06/15/2021	Regular	0.00	425.29	10215
WECK0001	Weck Laboratories, Inc.	06/15/2021	Regular	0.00	664.80	10216
WHIT0001	White Cap, L.P.	06/15/2021	Regular	0.00	852.14	10217
DATTO0001	David Dattola	06/17/2021	Regular	0.00	100.00	10218
DUTH0001	Duthie Electric Service Corporation	06/18/2021	Regular	0.00	193,084.66	10219
NICO0002	Nicotra, Gary	06/30/2021	Regular	0.00	1,866.39	10221
NICO0002	Nicotra, Gary	06/30/2021	Regular	0.00	2,673.34	10222
ARC0001	ARC	07/07/2021	Regular	0.00	794.03	10223

Check Report

Date Range: 06/08/2021 - 07/12/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
AT&T0001	AT&T	07/07/2021	Regular	0.00	49.14	10224
ATK0001	Atkinson, Andelson, Loya, Ruud & Romo	07/07/2021	Regular	0.00	5,741.50	10225
CHEM0001	Chemtrade Chemicals US LLC	07/07/2021	Regular	0.00	3,961.85	10226
CLAV0001	Cla-Val	07/07/2021	Regular	0.00	4,175.69	10227
COAS0001	Coastline Equipment	07/07/2021	Regular	0.00	108.14	10228
DEZU0001	DeZURIK, Inc.	07/07/2021	Regular	0.00	15,615.14	10229
DMCE0001	DMc Engineering	07/07/2021	Regular	0.00	23,194.62	10230
DOVE0002	Dove Canyon Masters Association	07/07/2021	Regular	0.00	11,617.00	10231
DUTH0001	Duthie Electric Service Corporation	07/07/2021	Regular	0.00	2,430.00	10232
EAGL0001	Eagle Communications	07/07/2021	Regular	0.00	597.21	10233
FEDE0001	FedEx	07/07/2021	Regular	0.00	83.64	10234
FERR0002	Ferreira Construction Company	07/07/2021	Regular	0.00	260,193.42	10235
FLOS0001	Flo-Services, Inc.	07/07/2021	Regular	0.00	34,393.01	10236
FULL0001	Fuller Truck Accessories	07/07/2021	Regular	0.00	3,518.04	10237
HANS0001	Hanson Bridgett LLP	07/07/2021	Regular	0.00	6,660.50	10238
HYDR0002	Hydrotech Electric	07/07/2021	Regular	0.00	4,769.00	10239
INDU0002	Industrial Metal Supply Company	07/07/2021	Regular	0.00	105.84	10240
INFO0001	InfoSend, Inc.	07/07/2021	Regular	0.00	2,858.57	10241
IRVI0002	Irvine Pipe Supply	07/07/2021	Regular	0.00	1,055.36	10242
IWAT0001	iWater, Inc.	07/07/2021	Regular	0.00	2,450.00	10243
JIGC0001	JIG Consultants	07/07/2021	Regular	0.00	7,549.00	10244
SITZ0001	Kyle Sitzmann	07/07/2021	Regular	0.00	210.00	10245
LAHA0001	La Habra Fence Co., Inc.	07/07/2021	Regular	0.00	6,118.00	10246
MCFA0001	McFadden-Dale Industrial Hardware	07/07/2021	Regular	0.00	551.54	10247
NIGR0001	Nigro & Nigro, PC	07/07/2021	Regular	0.00	750.00	10248
OCSU0001	OC Superior Cleaning Services	07/07/2021	Regular	0.00	1,225.00	10249
OCWA0001	OC Waste & Recycling	07/07/2021	Regular	0.00	1,805.35	10250
OLIN0001	Olin Chemicals	07/07/2021	Regular	0.00	3,293.25	10251
ORAN0004	Orange County Pumping, Inc.	07/07/2021	Regular	0.00	6,890.00	10252
ORVA0001	Orvac Electronics	07/07/2021	Regular	0.00	97.02	10253
PSOM0001	PSOMAS	07/07/2021	Regular	0.00	1,592.50	10254
RSMLO001	RSM Lock and Safe, Inc	07/07/2021	Regular	0.00	230.04	10255
S&JS0001	S & J Supply Company	07/07/2021	Regular	0.00	6,187.33	10256
SANT0002	Santa Margarita Ford	07/07/2021	Regular	0.00	13.02	10257
SOCW0001	SOCWA	07/07/2021	Regular	0.00	6,017.00	10258
SSME0001	SS Mechanical Construction Corp.	07/07/2021	Regular	0.00	68,621.27	10259
TOUC0001	Touch Tel Mobile	07/07/2021	Regular	0.00	625.00	10260
TRUC0001	TrucParCo	07/07/2021	Regular	0.00	234.60	10261
UNIT0002	United Rentals (North America), Inc.	07/07/2021	Regular	0.00	631.42	10262
USAB0001	USABlueBook	07/07/2021	Regular	0.00	6,459.99	10263
VALV0001	Valvate Associates	07/07/2021	Regular	0.00	1,076.32	10264
WECK0001	Weck Laboratories, Inc.	07/07/2021	Regular	0.00	1,362.20	10265
XYLE0001	Xylem	07/07/2021	Regular	0.00	89,873.48	10266
SOUT0002	Southern California Edison	06/14/2021	Bank Draft	0.00	27,038.62	DFT0002112
ADP0001	ADP	06/10/2021	Bank Draft	0.00	1,882.61	DFT0002113
COXC0001	Cox Communications	06/14/2021	Bank Draft	0.00	107.96	DFT0002114
COXC0001	Cox Communications	06/17/2021	Bank Draft	0.00	689.96	DFT0002115
COXC0001	Cox Communications	06/09/2021	Bank Draft	0.00	1,724.08	DFT0002116
TOLLO001	The Toll Roads	06/10/2021	Bank Draft	0.00	140.00	DFT0002117
ADP0001	ADP	06/11/2021	Bank Draft	0.00	300.76	DFT0002118
UMPQ0001	Umpqua Bank	06/14/2021	Bank Draft	0.00	10,581.09	DFT0002119
HOME0001	Home Depot	06/15/2021	Bank Draft	0.00	2,542.90	DFT0002120
SHRE0001	Shred-it USA LLC	06/14/2021	Bank Draft	0.00	60.00	DFT0002121
CB&T0001	California Bank & Trust	06/15/2021	Bank Draft	0.00	115,190.52	DFT0002122
ADP0001	ADP	06/15/2021	Bank Draft	0.00	86.33	DFT0002123
XERO0001	Xerox Corporation	06/16/2021	Bank Draft	0.00	388.33	DFT0002124
CALP0001	CalPERS	06/17/2021	Bank Draft	0.00	8,580.68	DFT0002125
CALP0001	CalPERS	06/17/2021	Bank Draft	0.00	14,226.35	DFT0002126
CALP0001	CalPERS	06/17/2021	Bank Draft	0.00	4,242.89	DFT0002127
ADP0001	ADP	06/17/2021	Bank Draft	0.00	98,689.07	DFT0002128
STAN0001	Stanley Security Solutions	06/17/2021	Bank Draft	0.00	680.25	DFT0002129

Check Report

Date Range: 06/08/2021 - 07/12/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
AT&T0003	AT&T Mobility	06/23/2021	Bank Draft	0.00	1,071.10	DFT0002130
TOLL0001	The Toll Roads	06/21/2021	Bank Draft	0.00	140.00	DFT0002131
ADP0001	ADP	06/23/2021	Bank Draft	0.00	546.99	DFT0002132
WAGE0001	Wage Works, Inc.	06/24/2021	Bank Draft	0.00	75.00	DFT0002133
TOLL0001	The Toll Roads	06/28/2021	Bank Draft	0.00	140.00	DFT0002134
CALP0001	CalPERS	06/29/2021	Bank Draft	0.00	226,423.00	DFT0002135
CALP0001	CalPERS	06/29/2021	Bank Draft	0.00	12,957.00	DFT0002136
CALP0001	CalPERS	06/30/2021	Bank Draft	0.00	108,754.00	DFT0002137
PITN0001	Pitney Bowes	06/28/2021	Bank Draft	0.00	190.02	DFT0002138
CALP0001	CalPERS	06/30/2021	Bank Draft	0.00	57,555.00	DFT0002139
ADP0001	ADP	07/01/2021	Bank Draft	0.00	106,545.86	DFT0002140
CALP0001	CalPERS	07/01/2021	Bank Draft	0.00	8,580.68	DFT0002141
CALP0001	CalPERS	07/01/2021	Bank Draft	0.00	14,226.35	DFT0002142
CALP0001	CalPERS	07/01/2021	Bank Draft	0.00	4,745.03	DFT0002143
CALP0001	CalPERS	07/01/2021	Bank Draft	0.00	44,100.75	DFT0002144
CALP0001	CalPERS	07/01/2021	Bank Draft	0.00	5,266.36	DFT0002145
ADP0001	ADP	07/02/2021	Bank Draft	0.00	120.00	DFT0002146
GUAR0001	Guardian	07/01/2021	Bank Draft	0.00	4,470.72	DFT0002147
VSP0001	VSP	07/01/2021	Bank Draft	0.00	887.26	DFT0002148
EPX0001	EPX	07/01/2021	Bank Draft	0.00	4,484.55	DFT0002149
EXX0001	Exxon/Mobil	07/02/2021	Bank Draft	0.00	2,859.42	DFT0002150
SHEL0001	Shell Fleet Plus	07/02/2021	Bank Draft	0.00	776.18	DFT0002151
CINT0001	Cintas	07/02/2021	Bank Draft	0.00	186.40	DFT0002152
CINT0001	Cintas	07/02/2021	Bank Draft	0.00	345.80	DFT0002153
CINT0001	Cintas	07/02/2021	Bank Draft	0.00	814.38	DFT0002154
SANT0003	Santa Margarita Water District	07/06/2021	Bank Draft	0.00	4,307.17	DFT0002155
HOME0001	Home Depot	07/07/2021	Bank Draft	0.00	1,578.26	DFT0002156
LOWE0001	Lowe's	07/07/2021	Bank Draft	0.00	577.60	DFT0002157
TOLL0001	The Toll Roads	07/07/2021	Bank Draft	0.00	140.00	DFT0002158
COXC0001	Cox Communications	07/09/2021	Bank Draft	0.00	2,379.54	DFT0002159
COXC0001	Cox Communications	07/09/2021	Bank Draft	0.00	1,723.84	DFT0002160
COXC0001	Cox Communications	06/15/2021	Bank Draft	0.00	-102.45	DFT0002161
COXC0001	Cox Communications	06/15/2021	Bank Draft	0.00	102.45	DFT0002161
COXC0001	Cox Communications	06/19/2021	Bank Draft	0.00	689.96	DFT0002162
COXC0001	Cox Communications	06/19/2021	Bank Draft	0.00	-689.96	DFT0002162
ADP0001	ADP	07/10/2021	Bank Draft	0.00	1,882.61	DFT0002163
STAN0001	Stanley Security Solutions	07/09/2021	Bank Draft	0.00	680.25	DFT0002164
SOUT0001	South Coast AQMD	07/09/2021	Bank Draft	0.00	582.74	DFT0002165
XERO0001	Xerox Corporation	07/12/2021	Bank Draft	0.00	211.84	DFT0002166

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	171	88	0.00	1,008,892.68
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	163	57	0.00	907,478.10
EFT's	14	9	0.00	204,503.20
	<b>348</b>	<b>154</b>	<b>0.00</b>	<b>2,120,873.98</b>



### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	171	88	0.00	1,008,892.68
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	163	57	0.00	907,478.10
EFT's	14	9	0.00	204,503.20
	<b>348</b>	<b>154</b>	<b>0.00</b>	<b>2,120,873.98</b>

### Fund Summary

Fund	Name	Period	Amount
99	Pooled Cash	6/2021	1,112,465.58
99	Pooled Cash	7/2021	1,008,408.40
			<b>2,120,873.98</b>



Trabuco Canyon Water District, CA

# Refund Check Register

## Refund Check Detail

UBPKT05957 - Refunds 02 UBPKT05931 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
800-0009-016	HOMES, LENNAR	6/30/2021	10220	1,854.68			1854.68	Generated From Billing
<b>Total Refunds: 1</b>			<b>Total Refunded Amount:</b>	1,854.68				

### Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	1854.68
<b>Revenue Total:</b>	1854.68

### General Ledger Distribution

Posting Date: 06/30/2021

Account Number	Account Name	Posting Amount	IFT
<b>Fund: 10 - Water Fund</b>			
10-000-1010	Claim on Cash	-1,854.68	Yes
10-000-2501	Customer Credit	1,854.68	
<b>10 Total:</b>		0.00	
<b>Fund: 99 - Pooled Cash</b>			
99-000-1004	Bank of the West Checking (Pooled Cash)	-1,854.68	
99-000-2120	Due to Other Fund	1,854.68	Yes
<b>99 Total:</b>		0.00	
<b>Distribution Total:</b>		0.00	



Warrant Registry  
Trabuco Canyon Water District  
County of Orange  
State of California

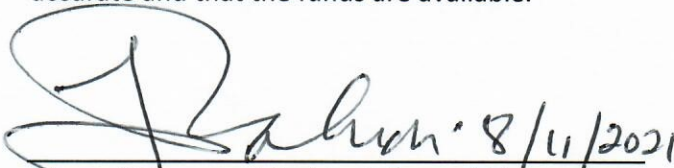
GENERAL FUND PAYROLL WARRANT REGISTER

For the Month of: July 2021


\$ 208,670.91

I hereby certify that the claims or demands covered by the above listed warrants have been audited as to accuracy and the availability of funds for payment thereof; and that the said claims or demands are accurate and that the funds are available.

This is to certify that claims or demands covered by the above listed warrants have been audited by the Finance/Audit Committee of the Trabuco Canyon Water District and that all of the said warrants are approved for payment.

  
General Manager / Assistant General Manager

  
By Date

  
By Date

Net Pay	<b>Checks</b>				.00
	<b>Direct Deposits</b>				70,723.22
	Subtotal Net Pay				70,723.22
	<b>Adjustments</b>				.00
	Total Net Pay Liability (Net Cash)				70,723.22

Taxes		You are responsible for		Amount debited		
		Depositing these amounts		from your account		
Federal	Agency	Rate	EE withheld	ER contrib.	EE withheld	ER contrib.
	<b>Federal Income Tax</b>				11,597.59	
	<b>Earned Income Credit Advances</b>					
	<b>Social Security</b>				6,094.65	6,094.65
	<b>Medicare</b>				1,579.61	1,579.61
	<b>Medicare Surtax</b>					
	<b>Federal Unemployment Tax</b>					
	Subtotal Federal		19,271.85		7,674.26	26,946.11
	<b>FMLA-PSL Payments Credit</b>					
	<b>FMLA-PSL ER FICA Credit</b>					
	<b>FMLA-PSL Health Care Premium Credit</b>					
	<b>Employee Retention Qualified Payments Cre</b>					
	<b>Employee Retention Qualified Health Care</b>					
	<b>Cobra Premium Assistance Payments</b>					
	Total Federal		19,271.85		7,674.26	26,946.11
State	<b>CA State Income Tax</b>				5,044.43	
	<b>CA State Unemployment Insurance-ER 0000</b>					
	<b>CA State Disability Insurance-EE</b>				1,177.63	
	Subtotal CA				6,222.06	6,222.06
	Total Taxes	.00	.00	25,493.91	7,674.26	33,168.17
	Amount ADP Debited From AccountXXXX6939					33,168.17

**Excludes Taxes That Are Your Responsibility**

Other	<b>ADP Direct Deposit</b>				70,723.22	26 Employee Transactions
	Transfers Amount ADP Debited From AccountXXXX6939					70,723.22
	Total Amount ADP Debited From Your Accounts					103,891.39



**Statistical Summary Detail**

**TRABUCO CANYON WATER**

Region Name : **GKN**  
Company Code : ADP RESOURCE

Batch : **6328**  
Quarter Number : **3**  
Service Center: **580**

Period Ending : **07/15/2021**  
Pay Date : **07/20/2021**  
Current Date : **07/16/2021**

**Week 29**  
Page 2

Net Pay	<b>Checks</b>	<b>922.89</b>			
	<b>Direct Deposits</b>	<b>68,662.59</b>			
	Subtotal Net Pay				69,585.48
	<b>Adjustments</b>	<b>.00</b>			
	Total Net Pay Liability (Net Cash)				69,585.48

Taxes		You are responsible for		Amount debited		
		Depositing these amounts		from your account		
Federal	Agency	Rate	EE withheld	ER contrib.	EE withheld	ER contrib.
	<b>Federal Income Tax</b>				<b>13,243.05</b>	
	<b>Earned Income Credit Advances</b>					
	<b>Social Security</b>				<b>6,122.05</b>	<b>6,122.07</b>
	<b>Medicare</b>				<b>1,591.86</b>	<b>1,591.82</b>
	<b>Medicare Surtax</b>					
	<b>Federal Unemployment Tax</b>					
	Subtotal Federal		20,956.96		7,713.89	28,670.85
	<b>FMLA-PSL Payments Credit</b>					
	<b>FMLA-PSL ER FICA Credit</b>					
	<b>FMLA-PSL Health Care Premium Credit</b>					
	<b>Employee Retention Qualified Payments Cre</b>					
	<b>Employee Retention Qualified Health Care</b>					
	<b>Cobra Premium Assistance Payments</b>					
	Total Federal		20,956.96		7,713.89	28,670.85
State	<b>CA State Income Tax</b>				<b>5,347.85</b>	
	<b>CA State Unemployment Insurance-ER 0000</b>					<b>38.97</b>
	<b>CA State Disability Insurance-EE</b>				<b>1,136.37</b>	
	Subtotal CA		6,484.22		38.97	6,523.19
	Total Taxes	.00	.00	27,441.18	7,752.86	35,194.04
	Amount ADP Debited From AccountXXXX6939					35,194.04
	Tran/ABA XXXXXXXXXX					<b>Excludes Taxes That Are Your Responsibility</b>

Other	<b>ADP Direct Deposit</b>	<b>68,662.59</b>				<b>31 Employee Transactions</b>
Transfers	<b>ADP Check</b>	<b>922.89</b>				
	Amount ADP Debited From AccountXXXX6939					69,585.48
	Tran/ABA XXXXXXXXXX					
	Total Amount ADP Debited From Your Accounts					104,779.52



**Statistical Summary**  
**Detail**

**TRABUCO CANYON WATER**

Region Name : **GKN**  
Company Code : ADP RESOURCE

Batch : **7687**  
Quarter Number : **3**  
Service Center : **580**

Period Ending : **07/31/2021** **Week 31**  
Pay Date : **08/05/2021**  
Current Date : **08/03/2021** Page 2

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | AUGUST 19, 2021**

**CONSENT CALENDAR**

**ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING**

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**RECOMMENDED ACTION:**

*Receive and file the following Engineering/Operational Committee Meeting Recap(s):*

- 1. July 6, 2021 Special Engineering/Operational Meeting*
- 2. July 7, 2021 Engineering/Operational Meeting*

**CONTACTS (staff responsible): PALUDI/PEREA/SANGI**



## **TRABUCO CANYON WATER DISTRICT ENGINEERING/OPERATIONAL COMMITTEE SPECIAL MEETING RECAP | JULY 6, 2021**

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### **DIRECTORS PRESENT**

Stephen Dopudja, Committee Member  
Mike Safranski, Alternate Committee Member

### **STAFF PRESENT**

Fernando Paludi, General Manager  
Michael Perea, Assistant General Manager  
Lorrie Lausten, District Engineer

### **PUBLIC PRESENT VIA CONFERNECE CALL**

None

### **CALL MEETING TO ORDER**

Director Dopudja called the July 6, 2021 Engineering/Operational Committee Meeting to order at 4:00 p.m. Public access to the meeting was made available by video broadcast.

### **VISITOR PARTICIPATION**

No comments were received.

### **ORAL COMMUNICATION**

No comments were received.

### **COMMITTEE MEMBER COMMENTS**

No comments were received.

### **REPORT FROM THE GENERAL MANAGER**

No comments were received.

### **ITEM 1: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRABUCO CANYON WATER DISTRICT'S DOMESTIC WATER EMERGENCY STORAGE GOAL AND RELATED MATTERS**

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Mr. Paludi introduced this matter for Committee consideration, and he presented a handout which provided an overview of the recent discussions with the developer concerning the potential joint storage. Discussion occurred concerning certain storage goals and associated construction costs. Ms. Lausten provided an update concerning the potential impacts of the proposed construction as it relates to the lease agreement with the US Department of Forestry. Mr. Paludi reviewed the developers concerns related to the construction costs of the proposed joint storage. Discussion occurred concerning proposed total project costs and the District's established determination methodology for joint storage costs.

### **RECOMMENDED ACTION:**

The Committee received the status update. No action was taken.

### **ADJOURNMENT**

Director Dopudja adjourned the July 6, 2021 Engineering/Operational Committee Special Meeting at 5:07 p.m.



## TRABUCO CANYON WATER DISTRICT ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | JULY 7, 2021

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### **DIRECTORS PRESENT**

Ed Mandich, Committee Chair  
Stephen Dopudja, Committee Member

### **STAFF PRESENT**

Fernando Paludi, General Manager  
Michael Perea, Assistant General Manager  
Lorrie Lausten, District Engineer  
Karen Warner, Principal Accountant  
Gary Kessler, Water Department Superintendent  
Jason Stroud, Maintenance Superintendent  
Lisa Marie Sangi, Executive Assistant

### **PUBLIC PRESENT**

Lewis Smith, Tesco Controls

### **PUBLIC PRESENT VIA CONFERENCE CALL**

Keith Webb, Tesco Controls

### **CALL MEETING TO ORDER**

Director Mandich called the July 7, 2021 Engineering/Operational Committee Meeting to order at 7:02 AM. Public access to the meeting was made available by video broadcast.

### **VISITOR PARTICIPATION**

No comments were received.

### **ORAL COMMUNICATION**

No comments were received.

### **COMMITTEE MEMBER COMMENTS**

Director Mandich asked to move Item 6, after Item 1.

### **REPORT FROM THE GENERAL MANAGER**

Mr. Paludi introduced Mr. Lewis Smith, Tesco Controls.  
Mr. Paludi also mentioned that Jason Stroud, Maintenance Superintendent was out of the office.

### **ITEM 1: ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP**

Mr. Paludi presented the Engineering/Operational Committee Meeting Recap for Committee review in accordance with the agenda.

### **RECOMMENDED ACTION**

The Committee recommended that the Engineering/Operational Committee Meeting Recap(s) be forwarded to the Board of Directors for approval (Consent Calendar).



**TRABUCO CANYON WATER DISTRICT  
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | JULY 7, 2021**

**ITEM 6: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING SCADA UPGRADE PROJECT**

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Mr. Paludi introduced this action item for Committee consideration. Ms. Lausten reviewed the project for the current fiscal year which included the upgrade of all of the remote sites. Ms. Lausten discussed the recent issue at Dimension Water Treatment Plant (DWTP) prompted staff to revise the schedule to make the DWTP a priority and upgrade the remaining remote sites in Fiscal Year 22/23. Mr. Lewis Smith, Tesco Controls reviewed the PowerPoint presentation and mentioned the upcoming fiscal year project timelines. There was a brief discussion on the map, schedule and radio communication links. Ms. Lausten indicated that the scope of work changed for Fiscal Year 21/22 but the budget remained the same.

**RECOMMENDED ACTION:**

Committee to recommend that the Board of Directors authorize the General Manager to execute a Contract for the Fiscal Year 2021-2022 SCADA Upgrades to TESCO Controls, Inc. in the not to exceed amount of \$998,500.00 (Action Calendar).

**ITEM 2: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING BELL CANYON SEWER LIFT STATION REHABILITATION PROJECT**

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Ms. Lausten provided brief project status update to the Committee, she highlighted the project construction timeline, the generator and pump start-up schedules, removal of the bypass pump and temporary fence. Ms. Lausten mentioned that paving would be done by Dove Canyon Master Association in August 2021 and reviewed the change orders and credits. There was a brief discussion on the old generator being non-compliant and ability to repurpose the surge tank.

**RECOMMENDED ACTION:**

Committee to recommend that the Board of Directors authorize the General Manager to execute the Contract Change Order No. 1 to Ferreira Construction for the Bell Canyon Lift Station Rehabilitation Project in the amount of \$28,583.05 (Action Calendar).

**ITEM 3: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING GOLF CLUB SEWER LIFT STATION IMPROVEMENTS**

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Mr. Paludi introduced this matter to the Committee, he mentioned the critical upcoming work of installing the sewage bypass. Ms. Lausten reviewed the sewer bypass plan, which serves dual purpose to support the motor control center (MCC) installation and to provide an emergency bypass pumping system.

**RECOMMENDED ACTION:**

Committee to recommend that the Board of Directors authorize the General Manager award a Contract to Ferreira Construction for the Sewer Bypass Installation for Golf Club Sewer Lift Station for \$78,500 with a 10% contingency of \$7,850, for a total not-to-exceed fee of \$86,350 (Action Calendar).

**ITEM 4: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING DIMENSION WATER TREATMENT PLANT BACKWASH TANK REPLACEMENT PROJECT**

---

Mr. Paludi introduced this matter to the Committee. Ms. Lausten reviewed the project photos. Mr. Kessler mentioned that due to the steel under the concrete base, the floor was leaking and there will be a change order for this repair.

**RECOMMENDED ACTION:**

Committee to receive information at the time of the Committee Meeting.

**TRABUCO CANYON WATER DISTRICT  
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | JULY 7, 2021**

**ITEM 5: DISCUSSION AND POSSIBLE ACTION CONCERNING ASSET MANAGEMENT SOFTWARE PURCHASE**

---

Mr. Paludi introduced this matter for Committee consideration, he reviewed the vendors and different CMMS packages. Ms. Lausten worked with MKN and Associates for selecting the CMMS companies, as well as collaboration with District Operations staff on the vendor selection process. Mr. Perea mentioned the challenges of multiple systems and reaching out to other agencies was helpful on making the decision to select Cartegraph.

**RECOMMENDED ACTION:**

Committee to recommend that the Board of Directors authorize the General Manager award a five -year contract to Cartegraph for the Computerized Maintenance - Management System Software for a not-to-exceed fee of \$100,367.

**ITEM 7: OTHER ENGINEERING AND OPERATIONS PROJECTS**

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**1. Master Plan and Condition Assessment Update**

Ms. Paludi provided a scope of work handout to the Committee, requesting their feedback prior to the request for proposal (RFP). Ms. Lausten highlighted various item on the scope of work, along with the condition assessment and update to the executive summary. There was a brief discussion on an RFP for GIS consultants. There was further discussion on the sewer invert survey data and the timeline for particular items.

**2. Heritage Sewer Lift Station Improvements**

Mr. Paludi introduced this matter to the Committee. Ms. Lausten mentioned the timeline of receiving the plans and the repairs that will be going out to bid. Mr. Perea commented on the sewer spill, manhole location and the repair of the wet well.

**3. Oaks at Trabuco Update**

Mr. Perea provided an update, he mentioned that one of the homes water softener had failed and filled the tank. District staff worked with OC Pumping to assist at the Crystal Canyon WWTP. There was a discussion on flows to the facility, and a flow meter that was previously discussed with the Developer which is still not installed.

**4. Other Projects**

Mr. Paludi mentioned that the District was working with OC Rescue Mission. District staff met with them onsite to discuss their upcoming property improvements, which the District will determine the service location to these areas. There was a brief discussion on the current service to this property and the need for future underground research.

**RECOMMENDED ACTION**

The Committee received the status update. There was no action taken.

**ITEM 8: WATER SYSTEM UPDATES**

---

Mr. Kessler reviewed the projects and repairs for June 2021, and he provided the additional highlights:

1. Water Operations staff replaced the effluent valve on Filter Three (3), influent valves on Filters; One (1), Three (3) and Four (4), and check valves on Filters one (1) and three (3).
2. Water Operations staff replaced one (1) fire hydrant on the El Toro Bike Trail and converted one (1) dry barrel hydrant to wet barrel on Fall River Road in the Trabuco Highlands Community.

**TRABUCO CANYON WATER DISTRICT  
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | JULY 7, 2021**

3. Water Operations staff worked with the Maintenance Department to replace one (1) pump motor and service all flow control valves at the Field Office.
4. Water Operations staff worked with Superior Tank and their subcontractors to clean out and remove existing Backwash Recovery Tanks and removed the old abandon wet well.
5. The Dimension Water Treatment Plant was taken offline at 10:00 am on June 18, 2021.

Mr. Kessler mentioned the meter being replaced at The Oaks Development. The DWTP is operating at 5 CFS. There was a brief discussion on the operation of the Wells, seasonal timeline for the rehabilitation of the facility and procurement lead time.

**RECOMMENDED ACTION**

The Committee received the status update. There was no action taken.

**ITEM 9: WASTEWATER SYSTEM UPDATES**

---

Mr. Perea reviewed the projects and repairs for June 2021, and he reported that Wastewater Operations staff had completed the following tasks:

1. Responded to a Category 3 Sanitary Sewer Overflow (SSO) [*<1,000 gallons*] at the intersection of Robinson Ranch and High Country on Saturday, June 26. The SSO was caused by a clog of solidified detergent and debris. Currently, Operations and Maintenance are working with DMC Engineering to perform a condition assessment (video) of the segment of pipeline to determine its condition.
2. Drained, cleaned, and performed aeration system repairs/improvements on the WWTP West Sequencing Batch Reactor (SBR) due to the failure of a significant amount of diffuser sheaths and performed minor aeration header repairs.
3. Responded to filled tanks at the Crystal Canyon WWTP in The Oaks private community due to a residential water softener system valve failure.
4. Worked with SS Mechanical to remove and install a temporary surge tank assembly at El Toro Sewer Lift Station due to the failure of the existing surge tank assembly.
5. Worked with Maintenance Department staff to install a new stainless-steel cabinet for secondary effluent turbidimeter and replaced a section of ductile iron pipe.,
6. Lead Wastewater System Operator Blake Smith successfully passed his CWEA Laboratory Analyst I certificate exam.

Mr. Perea reported that recycled water use has increased this year, and there has been no use of supplemental domestic water.

**RECOMMENDED ACTION**

The Committee received the status update. There was no action taken.

**TRABUCO CANYON WATER DISTRICT  
ENGINEERING/OPERATIONAL COMMITTEE MEETING RECAP | JULY 7, 2021**

**ITEM 10: MAINTENANCE DEPARTMENT UPDATES**

---

Mr. Perea reviewed the projects and repairs for June 2021, and he provided the additional highlights:

1. Maintenance Department staff scheduled work at the Field Office (booster one) with the following contractors: Flo-Services, CLA-VAL and Hydrotech Electric.
2. Maintenance Department staff performed ongoing Preventative Maintenance on the emergency generators with Duthie Electric Power Services.
3. Maintenance Department staff scheduled Hydrotech Electric to work on the SCADA upgrades at the Joplin site.
4. Maintenance Department staff procured one new Godwin mobile transfer pump from Zylem.
5. Maintenance Department staff procured one new Cummins powered mobile diesel generator.
6. Maintenance Department staff assisted Wastewater Operations with the repairs at the Robinson Ranch Wastewater Plat, West SBR (aeration header failed).
7. Maintenance Department staff continued work at the Robinson Ranch Wastewater Plant troubleshooting electrical issues and repairs.
8. Maintenance Department staff worked with consultant, JIG Engineering to start a Surge Analysis Report to replace the damaged surge tank at El Toro Sewer Lift Station (which is offline and bypassed until further notice).

Mr. Perea mentioned that the lead time for the generator is the twenty-four (24) to twenty-eight (2) weeks.

**RECOMMENDED ACTION**

The Committee received the status update. There was no action taken.

**ITEM 11: OTHER MATTERS/REPORTS**

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None.

**RECOMMENDED ACTION**

There was no action taken.

**ADJOURNMENT**

Director Mandich adjourned the July 7, 2021 Engineering/Operational Committee Meeting at 8:19 AM.

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | AUGUST 19, 2021**

**ACTION CALENDAR**

**ADMINISTRATIVE MATTERS**

**ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE**

***FEES AND EXPENSES***

Consistent with Board policy, Directors are reimbursed for expenses incurred while serving in their capacity as Directors. Additionally, Directors earn a per diem stipend for attendance at meetings or functions in a Director capacity. The attached spreadsheet provides a recap of the meetings, seminars, conferences attended by Directors along with expenses recorded to date.

***TENTATIVE FUTURE MEETINGS***

The attached spreadsheet provides a schedule of the tentative future meetings and attendance items.

**FUNDING SOURCE:**

General Fund

**FISCAL IMPACT**

FY 2020/2021 Budgeted Board Expenses: \$39,600

**ENVIRONMENTAL COMPLIANCE:**

Not applicable

**COMMITTEE STATUS:**

This matter was reviewed with the Finance/Audit Committee.

**RECOMMENDED ACTIONS:**

*Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees from the following period(s):*

1. July 2021

**EXHIBIT(S):**

1. Directors Fees and Expenses Monthly Report for July 2021
2. Directors Future/Tentative Meeting/Attendance Schedule for Calendar Year 2021

**CONTACTS (staff responsible): PALUDI/PEREA/SANGI**


**TRABUCO CANYON WATER DISTRICT  
DIRECTORS' FEES AND EXPENSES MONTHLY REPORT | JULY 2021**

MEETING DESCRIPTION	ACOSTA	CHADD	DOPUDJA	MANDICH	SAFRANSKI
<b>DISTRICT MEETINGS</b>					
Special Engineering/Operational Committee Meeting			07/06/21		07/06/21
Engineering/Operational Committee Meeting			07/07/21	07/07/21	
Special Board Meeting	07/07/21	07/07/21	07/07/21	07/07/21	07/07/21
Executive Committee		07/13/21	07/13/21		
Finance/Audit Committee Meeting	07/14/21	07/14/21			
Individual Meeting with General Manager	07/19/21	07/19/21		07/19/21	07/20/21
Bell Canyon Lift Station Tour	07/30/21				
Regular Board Meeting	07/21/21	07/21/21	07/21/21	07/21/21	07/21/21
<b>REPRESENTATIVE MEETINGS</b>					
City of Rancho Santa Margarita Council Meeting	07/14/21				
City of Rancho Santa Margarita Council Meeting					CXL
City of Rancho Santa Margarita City Planning Commission Meeting	07/07/21				
Independent Special Districts of Orange County Meeting					
OCWD Webinar - Drought Conditions Affect Southern Ca.	07/29/21				
MWDOC Forum Dinner	07/14/21		07/14/21		07/14/21
Santiago Aqueduct Commission Meeting(SAC)					
South Orange County Agencies Group					
South Orange County Wastewater Authority (SOCWA) Regular Board Meeting			07/01/21		
South Orange County Integrated Regional Watershed Management Executive Committee					
Southern California Water Coalition Luncheon	07/23/21				
Water Advisory Committee of Orange County Meeting (WACO)	07/02/21				
<b>NUMBER OF MEETINGS ATTENDED</b>	<b>8</b>	<b>5</b>	<b>6</b>	<b>3</b>	<b>5</b>
<b>FEES (\$125 per each meeting*)</b>	<b>\$1,000.00</b>	<b>\$625.00</b>	<b>\$750.00</b>	<b>\$375.00</b>	<b>\$625.00</b>
<b>DIRECT REIMBURSABLE EXPENSES</b>					
<b>DIRECT REIMBURSABLE EXPENSES TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>INDIRECT REIMBURSABLE EXPENSES</b>					
<b>INDIRECT REIMBURSABLE EXPENSES TOTALS</b>					
<b>TOTAL</b>	<b>\$1,000.00</b>	<b>\$625.00</b>	<b>\$750.00</b>	<b>\$375.00</b>	<b>\$625.00</b>
<i>* Maximum per diem per day is one; maximum per diems per month is 10</i>					

**DIRECTOR SIGNATURE**

**TRABUCO CANYON WATER DISTRICT | 2021 PUBLIC MEETING AND CONFERENCE CALENDAR**

2021													
LINE ITEM	MEETING DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>DISTRICT PUBLIC MEETINGS</b>													
1	Executive Committee Meeting	TBD			TBD			TBD			TBD		
2	Engineering/Operational Committee Meeting	01/06/21	02/03/21	03/03/21	04/07/21	05/05/21	06/02/21	07/07/21	08/04/21	09/01/21	10/06/21	11/03/21	12/01/21
3	Finance/Audit Committee Meeting	01/13/21	02/10/21	03/10/21	04/14/21	05/12/21	06/09/21	07/14/21	08/11/21	09/08/21	10/13/21	11/10/20	12/08/21
4	Regular Board Meeting	01/20/21	02/17/21	03/17/21	04/21/21	05/19/21	06/16/21	07/21/21	08/18/21	09/15/21	10/20/21	11/17/21	12/15/21
5	District Properties Ad Hoc Committee Meeting	-	-	-	-	-	-	-	-	-	-	-	-
<b>PUBLIC MEETINGS</b>													
6	City of RSM City Council Meeting - Meeting No. 1	01/13/21	02/10/21	03/10/21	04/14/21	05/12/21	06/09/21	07/14/21	08/11/21	09/08/21	10/13/21	11/10/21	12/08/21
7	City of RSM City Council Meeting - Meeting No. 2	01/27/21	02/24/21	03/24/21	04/28/21	05/26/21	06/23/21	07/28/21	08/25/21	09/22/21	10/27/21	11/24/21	12/22/21
8	Independent Special Districts of Orange County Meeting	01/05/21	02/02/21	03/02/21	04/06/21	05/04/21	06/01/21	07/06/21	08/03/21	09/07/21	10/05/21	11/02/21	12/07/21
9	Independent Special Districts of Orange County Meeting	01/28/21	-	-	04/29/21	-	-	07/29/21	-	-	10/28/21	-	-
10	Orange County Local Agency Formation Commission (OC LAFCO)	01/13/21	02/10/21	03/10/21	04/14/21	05/12/21	06/09/21	07/14/21	08/11/21	09/08/21	10/13/21	11/10/21	12/08/21
11	Santiago Aqueduct Commission Meeting	-	-	03/18/21	-	-	06/17/21	-	-	09/16/21	-	-	12/16/21
12	South Orange County Integrated Regional Watershed Management Executive Committee	-	-	03/04/21	-	05/06/21	-	-	08/05/21	-	-	11/04/21	-
13	South Orange County Water Agencies Group Meeting*	01/28/21	-	03/25/21	-	05/27/21	-	07/22/21	-	09/23/21	-	11/25/21	-
14	South Orange County Wastewater Authority Regular Board Meeting	01/07/21	02/04/21	03/04/21	04/07/21	05/06/21	06/03/21	07/01/21	08/05/21	09/02/21	10/07/21	11/04/21	12/02/21
15	Water Advisory Committee of Orange County	01/01/21	02/05/21	03/05/21	04/02/21	05/07/21	06/04/21	07/02/21	08/07/21	09/03/21	10/01/21	11/06/21	12/04/21
<b>CONFERENCES</b>													
16	ACWA Spring Conference - Monterey, CA					5/11 - 5/14							
17	ACWA Fall Conference - Pasadena, CA											11/30 12/3	
18	CSDA Annual Conference -Monterey, CA								8/3 - 9/2				
19	CSDA GM Leadership Summit - Olympic Valley, CA						6/27 - 6/29						
20	CSDA SDLA Conference - Lake Tahoe, CA									9/26 - 9/29			

**LEGEND**  
 District Observed Holiday - Reschedule Meeting  
 \*4th Tuesday of the Odd Numbered Month

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | AUGUST 19, 2021**

**ACTION CALENDAR**

**ADMINISTRATIVE MATTERS**

**ITEM 5: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING THE CORONAVIRUS, INCLUDING SAFETY OF DISTRICT SERVICES AND EMPLOYEES, AND IMPACT TO BOARD & COMMITTEE MEETINGS**

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**DISTRICT RESPONSE EFFORTS**

Under Governor Newsom's COVID reopening plan, the Brown Act provisions within Executive Order N-29-20 that allow local or state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically without violating open meeting laws, will expire on September 30, 2021. Any local agency meetings taking place after that time must ensure physical public access to all meeting locations.

Trabuco Canyon Water District offices remain closed to the public and community groups. Staff and General Counsel are updating the District's Facility Use Policy as it relates to use of the Boardroom by non-profit organizations and other groups. The updated Policy will be ready for Board consideration of approval at the September regular meeting.

**FUNDING SOURCE:**

Not applicable.

**FISCAL IMPACT**

Unknown at this time.

**ENVIRONMENTAL COMPLIANCE:**

Not applicable.

**COMMITTEE STATUS:**

This matter was not reviewed at the Committee level.

**RECOMMENDED ACTIONS:**

*Receive information at the time of the Board meeting and take action(s) as deemed appropriate.*

**EXHIBIT(S):**

None

**CONTACTS (staff responsible): PALUDI/PEREA**



**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | AUGUST 19, 2021**

**ACTION CALENDAR**

**ADMINISTRATIVE MATTERS**

**ITEM 6: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING ALTERNATIVE WORK SCHEDULE FOR DISTRICT EMPLOYEES**

At the July Regular Board Meeting, Directors provided valuable feedback to staff regarding the proposed 9/80 work schedule for all non-exempt District employees. The most common areas of concern are maintaining customer service and minimizing fiscal impacts.

In terms of customer service on off-Fridays, all urgent requests would be handled through the combination of the District’s after-hours answering service (Tab Answer Network) and Operations personnel on Standby, the same as occurs on Saturdays and Sundays. For example, if a customer phones in a domestic line break on a closed Friday, the message is routed to the assigned Water Operations employee on Standby to address the issue. All non-urgent requests are addressed the following Monday. Fridays are traditionally the weekday with the lowest customer service demand in terms of phone calls and walk-ins (pre-COVID). Most calls concern paying a bill, and the current proportion of customers who use automatic bill payment is 40% and anticipated to increase significantly in the near future.

The following example two-week schedules are intended to clarify work schedules and Standby coverage under the proposed 9/80 work schedule:

	MON	TUE	WED	THU	FRI	SAT/SUN
<b>Staff Hrs</b>	6:30 – 4	6:30 – 4	6:30 – 4	6:30 – 4	6:30 – 3	/
<b>Office Hrs</b>	7 – 4	7 – 4	7 – 4	7 – 4	7 – 3	
<b>Staff Hrs</b>	6:30 – 4	6:30 – 4	6:30 – 4	6:30 – 4	<b>OFF</b>	/
<b>Office Hrs</b>	7 – 4	7 – 4	7 – 4	7 – 4		

**OPERATIONS Staff Schedule**

	MON	TUE	WED	THU	FRI	SAT/SUN
<b>Staff Hrs</b>	6:30 – 4	6:30 – 4	6:30 – 4	6:30 – 4	6:30 – 3	<b>STANDBY</b> 2 x 3hrs
<b>Staff Hrs</b>	6:30 – 4	6:30 – 4	6:30 – 4	6:30 – 4	<b>STANDBY</b> 2 X 3hrs*	<b>STANDBY</b> 2 X 3hrs

\*Standby shifts (6 hrs every two weeks) resulting from 9/80 schedule

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | AUGUST 19, 2021**

Anticipated cost savings from closing District offices an added 26 days annually will offset overtime pay cost by nearly 50%. The majority of savings will be in fuel costs, but also energy and other utilities primarily from a dark Administrative Facility.

On rare occasions when a scheduled Friday off falls on a District holiday, the day off and office closure would shift to the prior workday. The District's Administrative Facility still remains closed to the public due to the pandemic response. Should the 9/80 be implemented, the District would adequately publicize the office closure schedule to District customers and the general public for when the Facility reopens.

**FUNDING SOURCE:**

General Fund.

**FISCAL IMPACT:**

Increased overtime labor costs associated with the 9/80 schedule would be partially offset by operational cost savings so that the net fiscal impact would be approximately \$6,000 annually.

**ENVIRONMENTAL COMPLIANCE:**

Not applicable.

**COMMITTEE STATUS:**

This matter was reviewed with the Executive Committee.

**RECOMMENDED ACTIONS:**

*Receive information at the time of the Board meeting and take action(s) as deemed appropriate.*

**EXHIBIT(S):**

None

**CONTACTS (staff responsible): PALUDI/PEREA**

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | AUGUST 19, 2021**

**ACTION CALENDAR  
FINANCIAL MATTERS**

**ITEM 7: DISCUSSION AND ACTION RELATED TO URBAN WATER INSTITUTE'S 2021 ANNUAL WATER CONFERENCE**

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The Urban Water Institute (UWI) is hosting its annual water conference in-person at the Westin South Coast Plaza in Costa Mesa on September 8-9, 2021. Typically, the annual conference is held in the Mission Bay area of San Diego. This year's conference will span the afternoon (and evening reception) of September 8 and morning of September 9. The theme of the conference is "Message from a Bottle – An S.O.S. for Western Utilities" and the list of presenters is shown on the UWI's August Newsletter, included as Exhibit 1.

The mission of the Urban Water Institute (UWI) is "to provide non-partisan information of timely and pertinent interest to the water resource industry, including public agencies and consulting firms, with particular emphasis on water economics, management and resource policies as they affect consumers and the general economy." Trabuco Canyon Water District joined UWI in 2020 and the District's General Manager is a member of the UWI Board of Directors. Sponsorship of the water conference brings additional exposure to the District. A \$1,500 Silver Sponsorship includes District logo placement all conference promotional opportunities and two complimentary conference registrations worth \$650. The list of sponsorship opportunities is included as Exhibit 2.

**FUNDING SOURCE:**

General Fund

**FISCAL IMPACT:**

\$1,500

**ENVIRONMENTAL COMPLIANCE:**

Not applicable.

**COMMITTEE STATUS:**

This matter was reviewed with the Finance/Audit Committee.

**RECOMMENDED ACTION:**

*Recommend the Board of Directors approve a sponsorship of the Urban Water Institute's 2021 Annual Water Conference in an amount not to exceed \$1,500.*

**EXHIBIT(S):**

1. UWI August Newsletter
2. Annual Water Conference Sponsorship Opportunities

**CONTACTS (staff responsible): PALUDI/PEREA**

# URBAN WATER INSTITUTE NEWSLETTER



Term: Summer | Issue 16 | Date: August 1, 2021

## Urban Water Institute's Annual Conference: Drought Leads Conference Topic

### Urban Water Institute Annual Conference *"Message From A Bottle - An S.O.S. For Western Utilities"*

You are cordially invited to attend Urban Water Institute's Annual Water Conference on September 8-9, 2021 at The Westin South Coast Plaza in Costa Mesa.

The theme is: "Message From A Bottle - An S.O.S. For Western Utilities." Specifically, our SOS features: Sources, Organizations & Sustainability.

The Westin South Coast Plaza is located at 686 Anton Boulevard, Costa Mesa, CA 92626.

UWI has a special conference rate of \$120 per night plus tax. To make your room reservations, call The Westin South Coast Plaza directly at 714-540-2500 and reference Urban Water Institute. Please note the cut-off date for the group rate is August 27, 2021. You may also call Marriott Reservations at 1-888-236-2427 and mention you are attending the Urban Water Institute conference to make your reservation.

Daily parking is available on site for \$10 per day. Overnight parking is \$39.

Registration for this conference is \$325 Regular Member Registration (must be a UWI member with annual dues paid in full) and \$375 for Non-Members of UWI.

After September 1, 2021 registrations will be accepted at the door on a space available basis, with an additional \$25 administrative charge.



**SAVE THE DATE: September 8-9, 2021 @ The Westin South Coast Plaza, Costa Mesa.**

**\$290 EARLY BIRD SPECIAL Urban Water Member  
Registration Fee for Conference (Deadline: August 12,  
2021). Register at [www.UrbanWater.com](http://www.UrbanWater.com).**

For more information about the UWI Annual Conference, please contact Stacy Davis at Urban Water Institute at (949) 679-9676.

## Day 1 - September 8, 2021: Sources

The Western U.S. and California are in the throes of a Mega-Drought! Key officials from the U.S. Bureau of Reclamation, along with General Managers from three California Utilities open the conference with an up-to-date reality check on the drought and adaptations.

### Reclamation's Drought Assessment



**Michael Bernardo, USBR,**  
River Operations Manager,  
Lower Colorado Basin Region

Mr. Bernardo will discuss the current Colorado River drought, projected near-term reservoir operations, and the implications of a Lower Basin shortage conditions and the Drought Contingency Plan (DCP) on operations in 2022.



**Rebecca Smith, Ph.D., USBR,**  
Civil Engineer, Lower Colorado  
Basin Region's Research &  
Modeling Team, University of  
Colorado, Boulder

Dr. Smith will discuss uncertainty and related research efforts, the impacts of climate and drought on streamflow, and a longer-term outlook for reservoir conditions.



**John Thornton,** Partner, Water Resource Consultant, Hunt Thornton Resource Strategies, LLC & Treasurer, Urban Water Institute

Thornton will moderate the opening panel.

## Thank You Sponsors!



## Day 1 - September 8, 2021: Sources (continued)

### California Water Agencies Plan, Act, Survive

#### Southern California



**Bill Hasencamp**, Manager For Colorado River Resources, Metropolitan Water District

Mr. Hasencamp will discuss Metropolitan's assessments, plans, and responses to the Colorado River drought conditions, to provide water to Southern California users.

#### California's Central Valley



**Cannon Michael**, President, CEO, Bowles Farming Company

What does the drought mean to the agricultural community? Cannon Michael will share his boots on the ground experience, insight and commentary.

#### Northern California



**Ben Horenstein**, General Manager, Marin Municipal Water District

MMWD is Marin County's largest provider of drinking water, serving a population of 190,300 in a 147-square-mile area of South and Central Marin County. The district owns and manages 21,600 acres of watershed land on Mt. Tamalpais and in West Marin. The primary source of water supply is rainfall captured in seven reservoirs, providing 75 percent of the water consumed each year. The remaining 25 percent is imported annually from the Russian River through an agreement with the Sonoma County Water Agency. Ben Horenstein will tell how MMWD is coping with the drought.

### Sites: Promise, Partnerships and Drought Proofing



**Jerry Brown**, Executive Director, Sites Reservoir Project Authority

Mr. Brown will reveal how the Sites Project can be a key part in drought proofing the entire state.



**Jeff Davis**, Former Chairman, San Geronio Pass Water Agency & Member, Sites Reservoir Committee



**John Rossi**, Chair, Urban Water Institute & Member, Rancho California Water District Board

Chair Rossi will moderate the Sites panel.

## Become A Sponsor For The Conference

All sponsorship opportunities include the display of your company logo prominently visible in programs, presentation screens, posters, registration area and on the UWI website. For more information on how to sponsor the annual conference, please contact: 949-679-9676.

## Day 1 - September 8, 2021: Organizations

Water utilities found ways to adapt to the challenges of the pandemic in terms of treatment operations, customer service, financial management, rate payer communications, governance and all aspects of utility management. As we emerge from the strict lock down requirements we will discuss some of these adaptations and whether they will become part of the new best practices. Experts and practitioners will share their messages from the bottle – focusing on observations and insights related to the utility business practices of the future.



**Frank Ury**, Director, Santa Margarita Water District

Director Ury will talk about the world of cybersecurity in SMWD. Has the pandemic heightened this risk? Are there new adaptations? A timely organizational dynamic topic for water professionals.



**Raluca F. Constantinescu, PE, PMP**, Principal I&C/Automation Engineer, Arcadis

Ms. Constantinescu is an expert on the nuts and bolts, electronics and impacts of cybersecurity. She will discuss risk management tactics for California's water utilities.



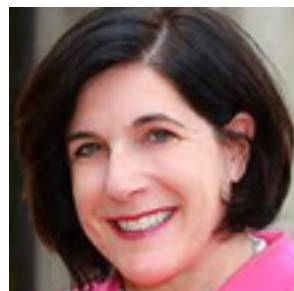
**Steve Bucknam**, President, Bucknam & Associates, Inc. & Board Member & Past Chair, Urban Water Institute UWI

Mr. Bucknum will moderate the first two panels on organizational dynamics.



**Ron Williams**, Senior VP, Jacobs

Mr. Williams will share his knowledge of how the pandemic has impacted the water utility business. What changes will be kept, what changes will be released, how will business be defined?



**Shana Epstein**, Director of Public Works, City of Beverly Hills

How did the pandemic impact operations in the City of Beverly Hills? The City of Beverly Hills is located in the middle of Los Angeles County, surrounded by the cities of Los Angeles, West Hollywood, Santa Monica and Culver City. Within its 5.7 square mile radius, Beverly Hills has approximately 34,000 residents with a business and commercial base that ranks next to cities with a population of several hundred thousand. The daytime population is estimated to be 150,000 to 200,000. As a full-service community, police, fire, water treatment, refuse collection and building inspections, among other services, are provided directly by the City. Beverly Hills has its own school district with a reputation for some of the best schools in the nation.

## Join In The Fun, Hospitality & Networking



Urban Water Institute will be hosting a private outdoor reception for all registered guests and panelists.

Come enjoy the camaraderie, network with other water leaders and renew friendships within the industry.

This will be a special opportunity you will not want to miss.

## Day 1 - September 8, 2021: Organizations *(continued)*

### Water Utilities Dialogue: Us Too!

How and why utilities are creating environments that are diverse, welcoming new views and perspectives, designing utilities for the future.



**Joone Lopez**, General Manager, Moulton Niguel Water District

The MNWD provides water, wastewater and recycled water services to six cities in South Orange County. Prior to joining MNWD she served as GM of Calaveras County Water District and before that she was a police officer for the City of Pasadena where she received the Silver Medal of Courage.

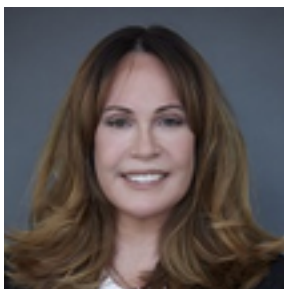
Ms. Lopez will share how a well-managed, pro-active water utility creates a healthy working environment that values all employees, respects diverse views to effectively serve their customers.



**Rick Callender**, CEO, Valley Water District

Mr. Callender, a longtime advocate for racial equality, established a new unit within Valley Water, the Office of Racial Equity, Diversity and Inclusion. This office will ensure effective diversity and inclusion practices are in place internally and also within the communities Valley Water serves.

“I believe having these conversations around racial equity and taking a look at increasing our diversity and inclusion efforts will result in Valley Water transforming to an organization in which no one feels marginalized,” said Callender. “Programs like Safe, Clean Water and Natural Flood Protection are an opportunity to make sure everyone has a voice in the public safety and life sustaining services we provide.”



**Lisa Ohlund**, former General Manager, East Orange County Water District & Past Chair & Board Member, Urban Water Institute

With 38 years in the water industry, Mrs. Ohlund will moderate the panel on ‘Us Too’-workable organizational diversity activities.

## Day 2 - September 9, 2021: Sustainability



Day 2 features Keynote Address by the newly appointed Metropolitan Water District General Manager, Legislative Updates, and Drought Proofing – San Diego Style!

### Keynote Address

Introduced by UWI Chair John Rossi, our Keynote speaker, Metropolitan Water District General Manager Adel Hagekhalil (*at left*).

Mr. Hagekhalil will lead off on Day 2 of our conference.



## Day 2 - September 9, 2021: Sustainability *(continued)*

### Legislative Update



**Eric Sapirstein**, Owner, ENS Resources

After leadership positions at the U.S. Environmental Protection Agency (EPA) and Washington-based consulting firms, Eric Sapirstein founded ENS Resources, Inc., in 1986. For more than 20 years, his firm has focused on legislative and regulatory affairs consulting for local and regional governments as well as national organizations that serve the public's interests.

Mr. Sapirstein will report on the Infrastructure bill and other hot DC topics.



**Cori Takkinen**, Townsend Public Affairs

Since joining Townsend in 2011, Cori has successfully advanced their client's legislative priorities in Sacramento and Washington DC and secured over \$90 million in competitive local, state, and federal grants and legislative funding for our clients.

Ms. Takkinen will cover state legislative matters affecting water utilities.

### Drought Proofing – San Diego Style

We start the conference addressing drought and will end the conference learning first-hand from the San Diego County Water Authority about their drought proofing approach.



**Sandra L. Kerl**, General Manager, San Diego County Water Authority

Ms. Kerl will describe current projects and programs underway at SDCWA.

Drought planning and mitigation have long been a cornerstone of the authority's board and executive staff priorities.

Today is no exception.



**Dr. Greg Quist**, Vice President Rincon del Diablo Water District  
Past Chair, Urban Water Institute

Dr. Quist will introduce Ms. Kerl.

### Don't Forget To Register For This Conference

**DON'T FORGET**

All guests at the Urban Water Institute's Annual Water Conference must be pre-registered to attend.

You can register online at [www.UrbanWater.com](http://www.UrbanWater.com) and find out more information. Additionally, you may contact UWI at 949-679-9676.



**28<sup>th</sup> Annual Water Conference**  
**September 8-9, 2021 – The Westin South Coast Plaza**

**PREMIUM SPONSORSHIP OPPORTUNITIES**

**PLATINUM SPONSOR: \$3,000**

- Company logo listed in all promotional materials
- Company logo on cover of program
- Company logo projected on presentation screens
- Company logo displayed during Welcome Reception
- Company logo displayed in registration area
- 4 conference registrations

**GOLD SPONSOR: \$2,000**

- Company logo listed in promotional materials
- Company logo on cover of program
- Company logo projected on presentation screens
- Company logo displayed during Welcome Reception
- Company logo displayed in registration area
- 3 conference registrations

**SILVER SPONSOR: \$1,500**

- Company logo listed in promotional materials
- Company logo on cover of program
- Company logo projected on presentation screens
- Company logo displayed during Welcome Reception
- Company logo displayed in registration area
- 2 conference registration



## ADDITIONAL SPONSORSHIP OPPORTUNITIES

- ~~Welcome Reception Sponsor – September 8<sup>th</sup> \$2,500 SECURED!~~
- ~~Buffet Breakfast Sponsor – September 9<sup>th</sup> \$1,500 SECURED!~~
- ~~Poster Signs for Conference Sponsor \$1,000 SECURED!~~
- Audio Visual Sponsor \$1,500
- Program Printing Sponsor \$1,500
- ~~Marketing Sponsor \$2,000 SECURED!~~
- ~~Social Media Sponsor \$1,000 SECURED!~~
- WIFI Sponsor \$2,500
- ~~Lanyard Sponsor \$1,000 SECURED!~~
- Folder Sponsor \$1,250
- Speaker Gift Sponsor \$750
- ~~Coffee Sponsor – September 8<sup>th</sup> \$500 SECURED!~~
- Coffee Sponsor – September 9<sup>th</sup> \$500

### ALL SPONSORSHIP OPPORTUNITIES INCLUDE THE FOLLOWING BENEFITS

- Company logo will be included in conference program agenda
- Company logo will be projected on our presentation screens
- Customized company poster will be displayed during the sponsored event
- Company logo will be displayed in the registration area
- Company logo will appear on the Urban Water Institute website

To sponsor the Urban Water Institute conference, please see the attached registration form or contact the Urban Water Institute at (949) 679-9676 or [stacy@urbanwater.com](mailto:stacy@urbanwater.com)

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | AUGUST 19, 2021**

**ACTION CALENDAR  
FINANCIAL MATTERS**

**ITEM 8: ADOPTION OF RESOLUTIONS CONCERNING TRABUCO CANYON WATER DISTRICT HEALTH BENEFIT COSTS FOR 2021 OPEN ENROLLMENT**

Each year, the CalPERS Board of Directors reviews medical benefits, negotiates with the medical providers, and establishes medical rates that are effective January 1<sup>st</sup> of the following year. The CalPERS Board of Directors has released the medical rates that will be effective January 1, 2022; a six-year trend analysis of the CalPERS Health Benefit Rates prepared by District staff is included as an exhibit for Board review.

In September of 2001, the Board established the **PERSChoice, employee plus two dependents** level as the benchmark for medical care coverage. If an employee selects a provider which is higher than the benchmark level, then the employee is responsible for the additional monthly premium. For 2022, CalPERS has made certain changes to the offered plans, specifically, PERSCare and PERSChoice plans have been combined into one plan named PERS Platinum, and PERS Select has been renamed PERS Gold. The monthly premium for PERS Platinum in 2022 is set at **\$2,293.67**. The current Employer Contribution benchmark level is **\$2,036.29**, which was approved by the Board by Resolution Nos. 2020-1284 (*PERS Members*) and 2020-1285 (*Non-PERS Members*) at the September 16, 2020 Regular Board Meeting. The CalPERS Open Enrollment period begins September 20<sup>th</sup> and ends on October 15<sup>th</sup> this year. At that time, employees can change health plan providers. *Please note that this change does not affect employee dental or vision insurance.*

Additional information concerning the potential fiscal impact to the budgeted amount is shown below.

<b>BENEFIT CLASSIFICATION</b>	<b>FY 2021/22 BUDGETED COSTS</b>	<b>FY 2021/22 PROJECTED COSTS</b>	<b>PERCENT CHANGE</b>
Employees	\$ 473,600	\$ 434,251	- 8.3%
Directors	\$ 65,400	\$ 64,560	- 1.3%

Due to the impacts of retiring long-term employees in FY 2021/2022 and the recruitment of new employees that have selected lower cost plans, it is anticipated that the District will experience a health benefits budget savings this year as demonstrated in the table above. District staff recommends the Board of Directors increase the medical care coverage benchmark to the PERS Platinum premium of \$2,293.67 by resolution at the next Regular Board Meeting.

**FUNDING SOURCE:**

General Fund

**FISCAL IMPACT**

Employee Health Benefits Budget: \$ 473,600  
Director Health Benefits Budget: \$ 65,400

**ENVIRONMENTAL COMPLIANCE:**

Not applicable

**COMMITTEE STATUS:**

This matter was reviewed with the Finance/Audit Committee.

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | AUGUST 19, 2021**

**RECOMMENDED ACTION:**

1. *Receive information at the time of the Board Meeting.*
2. *Adopt Resolution No. 2021-1299 – Resolution of the Board of Directors of Trabuco Canyon Water District Fixing the Employer Contribution at an Equal Amount of Employees and Annuitants Under the Public Employees’ Medical and Hospital Care Act (PERS Members).*
3. *Adopt Resolution No. 2021-1300 - Resolution of the Board of Directors of Trabuco Canyon Water District Fixing the Employer Contribution at an Equal Amount of Employees and Annuitants Under the Public Employees’ Medical and Hospital Care Act (Non-PERS Members).*

**EXHIBIT(S):**

1. CalPERS 2022 Adopted Health Benefit Rates
2. CalPERS Health Benefit Rates Six-Year Trend Analysis
3. DRAFT Resolution No. 2021-1299
4. DRAFT Resolution No. 2021-1300

**CONTACTS (staff responsible): PALUDI/PEREA**

**2022 Regional PSPM Premiums for Public Agencies and Schools  
Preferred Provider Organization (PPO) Plans Only  
July Board of Administration Offsite Final Proposed Premiums**

2021 Basic Plans	2021			2022 Basic Plans <sup>1</sup>	2022			Percent Change
	Single	2-Party	Family		Single	2-Party	Family	
<b>Basic Premiums - Region 1</b>								
Alameda, Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, Del Norte, El Dorado, Glenn, Humboldt, Lake, Lassen, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Placer, Plumas, Sacramento, San Benito, San Francisco, San Joaquin, San Mateo, Santa Clara, Santa Cruz, Shasta, Sierra, Siskiyou, Solano, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yolo and Yuba								
Anthem EPO Del Norte	\$935.84	\$1,871.68	\$2,433.18	Anthem EPO Del Norte	\$1,057.01	\$2,114.02	\$2,748.23	12.95%
PERSCare	1,294.69	2,589.38	3,366.19	PERS Platinum	1,057.01	2,114.02	2,748.23	(18.36%)
PERS Choice	935.84	1,871.68	2,433.18					12.95%
PERS Select	566.67	1,133.34	1,473.34	PERS Gold	701.23	1,402.46	1,823.20	23.75%
<b>Basic Premiums - Region 2</b>								
Fresno, Imperial, Inyo, Kern, Kings, Madera, Orange, San Diego, San Luis Obispo, Santa Barbara, Tulare and Ventura								
PERSCare	\$1,115.68	\$2,231.36	\$2,900.77	PERS Platinum	\$882.18	\$1,764.36	\$2,293.67	(20.93%)
PERS Choice	783.19	1,566.38	2,036.29					12.64%
PERS Select	476.92	953.84	1,239.99	PERS Gold	587.78	1,175.56	1,528.23	23.24%
<b>Basic Premiums - Region 3</b>								
Los Angeles, Riverside and San Bernardino								
PERSCare	\$1,036.07	\$2,072.14	\$2,693.78	PERS Platinum	\$863.37	\$1,726.74	\$2,244.76	(16.67%)
PERS Choice	761.23	1,522.46	1,979.20					13.42%
PERS Select	459.94	919.88	1,195.84	PERS Gold	575.56	1,151.12	1,496.46	25.14%
<b>Basic Premiums - Out of State</b>								
PERSCare	\$1,008.08	\$2,016.16	\$2,621.01	PERS Platinum	\$847.71	\$1,695.42	\$2,204.05	(15.91%)
PERS Choice	760.17	1,520.34	1,976.44					11.52%

2021 Medicare Plans	2021			2022 Medicare Plans	2022			Percent Change
	Single	2-Party	Family		Single	2-Party	Family	
<b>Medicare Premium Rates - All Regions</b>								
PERSCare	\$381.25	\$762.50	\$1,143.75	PERS Platinum	\$381.94	\$763.88	\$1,145.82	0.18%
PERS Choice	349.97	699.94	1,049.91					9.14%
PERS Select	349.97	699.94	1,049.91	PERS Gold	377.41	754.82	1,132.23	7.84%

**2022 Regional PSPM Premiums for Public Agencies and Schools  
Health Maintenance Organization (HMO) Plans Only  
July Board of Administration Offsite Final Proposed Premiums**

Basic Plans <sup>1</sup>	2021			2022			Percent Change
	Single	2-Party	Family	Single	2-Party	Family	
<b>Basic Premiums - Region 1</b>							
Alameda, Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, Del Norte, El Dorado, Glenn, Humboldt, Lake, Lassen, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Placer, Plumas, Sacramento, San Benito, San Francisco, San Joaquin, San Mateo, Santa Clara, Santa Cruz, Shasta, Sierra, Siskiyou, Solano, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yolo and Yuba							
Anthem Select	\$925.60	\$1,851.20	\$2,406.56	\$1,015.81	\$2,031.62	\$2,641.11	9.75%
Anthem Traditional	1,307.86	2,615.72	3,400.44	1,304.00	2,608.00	3,390.40	(0.30%)
Blue Shield Access+	1,170.08	2,340.16	3,042.21	1,116.01	2,232.02	2,901.63	(4.62%)
Blue Shield Trio	880.50	1,761.00	2,289.30	898.54	1,797.08	2,336.20	2.05%
Health Net SmartCare	1,120.21	2,240.42	2,912.55	1,153.00	2,306.00	2,997.80	2.93%
Kaiser CA	813.64	1,627.28	2,115.46	857.06	1,714.12	2,228.36	5.34%
UnitedHealthcare Alliance	941.17	1,882.34	2,447.04	1,020.28	2,040.56	2,652.73	8.41%
Western Health Advantage	757.02	1,514.04	1,968.25	741.26	1,482.52	1,927.28	(2.08%)
<b>Basic Premiums - Region 2</b>							
Fresno, Imperial, Inyo, Kern, Kings, Madera, Orange, San Diego, San Luis Obispo, Santa Barbara, Tulare and Ventura							
Anthem Select	\$674.69	\$1,349.38	\$1,754.19	\$712.43	\$1,424.86	\$1,852.32	5.59%
Anthem Traditional	1,046.04	2,092.08	2,719.70	1,007.13	2,014.26	2,618.54	(3.72%)
Blue Shield Access+	938.96	1,877.92	2,441.30	900.22	1,800.44	2,340.57	(4.13%)
Blue Shield Trio	722.56	1,445.12	1,878.66	742.70	1,485.40	1,931.02	2.79%
Health Net Salud y Más	458.66	917.32	1,192.52	548.26	1,096.52	1,425.48	19.54%
Health Net SmartCare	769.11	1,538.22	1,999.69	845.69	1,691.38	2,198.79	9.96%
Kaiser CA	669.77	1,339.54	1,741.40	706.02	1,412.04	1,835.65	5.41%
Sharp	632.27	1,264.54	1,643.90	699.21	1,398.42	1,817.95	10.59%
UnitedHealthcare Alliance	723.84	1,447.68	1,881.98	775.09	1,550.18	2,015.23	7.08%
UnitedHealthcare Harmony	-	-	-	782.74	1,565.48	2,035.12	N/A
<b>Basic Premiums - Region 3</b>							
Los Angeles, Riverside and San Bernardino							
Anthem Select	\$639.10	\$1,278.20	\$1,661.66	\$676.48	\$1,352.96	\$1,758.85	5.85%
Anthem Traditional	984.21	1,968.42	2,558.95	935.57	1,871.14	2,432.48	(4.94%)
Blue Shield Access+	834.88	1,669.76	2,170.69	779.87	1,559.74	2,027.66	(6.59%)
Blue Shield Trio	660.49	1,320.98	1,717.27	668.13	1,336.26	1,737.14	1.16%
Health Net Salud y Más	412.88	825.76	1,073.49	463.87	927.74	1,206.06	12.35%
Health Net SmartCare	691.48	1,382.96	1,797.85	764.96	1,529.92	1,988.90	10.63%
Kaiser CA	669.84	1,339.68	1,741.58	719.78	1,439.56	1,871.43	7.46%
UnitedHealthcare Alliance	720.89	1,441.78	1,874.31	771.85	1,543.70	2,006.81	7.07%
UnitedHealthcare Harmony	-	-	-	714.28	1,428.56	1,857.13	N/A
<b>Basic Premiums - Out of State</b>							
Kaiser Out of State	\$1,040.15	\$2,080.30	\$2,704.39	\$1,138.95	\$2,277.90	\$2,961.27	9.50%

<sup>1</sup>CalPERS 2022 Basic plan premiums are portfolio rated with two-year phase-in.

**TRABUCO CANYON WATER DISTRICT  
CALPERS HEALTH BENEFIT RATES SIX-YEAR TREND ANALYSIS**

<b>2022 HEALTH BENEFIT RATES</b>				
<b>HEALTH BENEFIT PROVIDER</b>	<b>SINGLE</b>	<b>TWO-PARTY</b>	<b>FAMILY</b>	<b>PERCENT CHANGE FROM PRIOR YEAR</b>
Anthem Select HMO	\$ 712.43	\$ 1,424.86	\$ 1,852.32	5.59%
Anthem Traditional HMO	\$ 1,007.13	\$ 2,014.26	\$ 2,618.54	-3.72%
Blue Shield Access Plus	\$ 900.22	\$ 1,800.44	\$ 2,340.57	-4.13%
Health Net SmartCare	\$ 845.69	\$ 1,691.38	\$ 2,198.79	9.96%
Kaiser CA	\$ 706.02	\$ 1,412.04	\$ 1,835.65	5.41%
<b>PERS Platinum</b>	<b>\$ 882.18</b>	<b>\$ 1,764.36</b>	<b>\$ 2,293.67</b>	<b>12.64%</b>
PERS Gold	\$ 587.78	\$ 1,175.56	\$ 1,528.23	23.25%
Sharp	\$ 699.21	\$ 1,398.42	\$ 1,817.95	10.59%
UnitedHealthcare Alliance	\$ 775.09	\$ 1,550.18	\$ 2,015.23	7.08%
UnitedHealthcare Harmony	\$ 782.74	\$ 1,565.48	\$ 2,035.12	-

<b>2021 HEALTH BENEFIT RATES</b>				
<b>HEALTH BENEFIT PROVIDER</b>	<b>EMPLOYEE</b>	<b>EMPLOYEE PLUS ONE DEPENDENT</b>	<b>EMPLOYEE PLUS TWO DEPENDENTS</b>	<b>PERCENT CHANGE FROM PRIOR YEAR</b>
Anthem Blue Cross Select HMO	\$ 674.69	\$ 1,349.38	\$ 1,754.19	3.06%
Anthem Blue Cross Traditional HMO	\$ 1,046.04	\$ 2,092.08	\$ 2,719.70	10.62%
Blue Shield Access Plus	\$ 938.96	\$ 1,877.92	\$ 2,441.30	3.10%
Health Net SmartCare	\$ 769.11	\$ 1,538.22	\$ 1,999.69	6.48%
Kaiser Permanente	\$ 669.77	\$ 1,339.54	\$ 1,741.40	3.66%
<b>PERS Choice</b>	<b>\$ 783.19</b>	<b>\$ 1,566.38</b>	<b>\$ 2,036.29</b>	<b>5.99%</b>
PERS Select	\$ 476.92	\$ 953.84	\$ 1,239.99	5.32%
PERS Care	\$ 1,115.68	\$ 2,231.36	\$ 2,900.77	11.56%
Sharp	\$ 632.27	\$ 1,264.54	\$ 1,643.90	4.33%
UnitedHealthcare Signature Value Alliance	\$ 723.84	\$ 1,447.68	\$ 1,881.98	7.22%

<b>2020 HEALTH BENEFIT RATES</b>				
<b>HEALTH BENEFIT PROVIDER</b>	<b>EMPLOYEE</b>	<b>EMPLOYEE PLUS ONE DEPENDENT</b>	<b>EMPLOYEE PLUS TWO DEPENDENTS</b>	<b>PERCENT CHANGE FROM PRIOR YEAR</b>
Anthem Select HMO	\$ 654.00	\$ 1,308.08	\$ 1,700.50	4.43%
Anthem Traditional HMO	\$ 934.95	\$ 1,869.90	\$ 2,430.87	11.13%
Blue Shield Access Plus	\$ 909.87	\$ 1,819.74	\$ 2,365.66	16.47%
Health Net SmartCare	\$ 719.26	\$ 1,438.52	\$ 1,870.08	10.64%
Kaiser Permanente	\$ 645.24	\$ 1,290.48	\$ 1,677.62	2.57%
<b>PERS Choice</b>	<b>\$ 736.28</b>	<b>\$ 1,472.56</b>	<b>\$ 1,914.33</b>	<b>2.06%</b>
PERS Select	\$ 451.54	\$ 903.08	\$ 1,174.00	-2.47%
PERS Care	\$ 986.66	\$ 1,973.32	\$ 2,565.32	8.04%
Sharp	\$ 606.02	\$ 1,212.04	\$ 1,575.65	2.04%
UnitedHealthcare	\$ 671.60	\$ 1,343.20	\$ 1,746.16	3.72%



**TRABUCO CANYON WATER DISTRICT  
CALPERS HEALTH BENEFIT RATES SIX-YEAR TREND ANALYSIS**

<b>2019 HEALTH BENEFIT RATES</b>				
<b>HEALTH BENEFIT PROVIDER</b>	<b>EMPLOYEE</b>	<b>EMPLOYEE PLUS ONE DEPENDENT</b>	<b>EMPLOYEE PLUS TWO DEPENDENTS</b>	<b>PERCENT CHANGE FROM PRIOR YEAR</b>
Anthem Select HMO	\$ 625.07	\$ 1,250.14	\$ 1,625.18	-5.54%
Anthem Traditional HMO	\$ 830.89	\$ 1,661.78	\$ 2,160.31	11.53%
Blue Shield Access Plus	\$ 760.04	\$ 1,520.08	\$ 1,976.10	8.43%
Health Net SmartCare	\$ 642.71	\$ 1,285.42	\$ 1,671.05	5.45%
Kaiser Permanente	\$ 628.63	\$ 1,257.26	\$ 1,634.44	-6.07%
<b>PERS Choice</b>	<b>\$ 721.11</b>	<b>\$ 1,442.22</b>	<b>\$ 1,874.89</b>	<b>3.07%</b>
PERS Select	\$ 462.71	\$ 925.42	\$ 1,203.05	-41.50%
PERS Care	\$ 907.29	\$ 1,814.58	\$ 2,358.95	19.15%
Sharp	\$ 593.66	\$ 1,187.32	\$ 1,543.52	-4.12%
UnitedHealthcare	\$ 646.65	\$ 1,293.30	\$ 1,681.29	4.64%

<b>2018 HEALTH BENEFIT RATES</b>				
<b>HEALTH BENEFIT PROVIDER</b>	<b>EMPLOYEE</b>	<b>EMPLOYEE PLUS ONE DEPENDENT</b>	<b>EMPLOYEE PLUS TWO DEPENDENTS</b>	<b>PERCENT CHANGE FROM PRIOR YEAR</b>
Anthem Select HMO	\$ 659.69	\$ 1,319.38	\$ 1,715.19	0.10%
Anthem Traditional HMO	\$ 735.08	\$ 1,470.16	\$ 1,911.21	-8.72%
Blue Shield Access Plus	\$ 695.97	\$ 1,391.94	\$ 1,809.52	-11.85%
Health Net SmartCare	\$ 607.68	\$ 1,215.36	\$ 1,579.97	11.60%
Kaiser	\$ 666.80	\$ 1,333.60	\$ 1,733.68	10.09%
<b>PERS Choice</b>	<b>\$ 698.96</b>	<b>\$ 1,397.92</b>	<b>\$ 1,817.30</b>	<b>-2.21%</b>
PERS Select	\$ 654.74	\$ 1,309.48	\$ 1,702.32	3.25%
PERS Care	\$ 733.50	\$ 1,467.00	\$ 1,907.10	-9.37%
Sharp	\$ 618.14	\$ 1,236.28	\$ 1,607.16	0.59%
UnitedHealthcare	\$ 616.66	\$ 1,233.32	\$ 1,603.32	10.85%

<b>2017 HEALTH BENEFIT RATES</b>				
<b>HEALTH BENEFIT PROVIDER</b>	<b>EMPLOYEE</b>	<b>EMPLOYEE PLUS ONE DEPENDENT</b>	<b>EMPLOYEE PLUS TWO DEPENDENTS</b>	<b>PERCENT CHANGE FROM PRIOR YEAR</b>
Anthem Select HMO	\$ 659.03	\$ 1,3718.06	\$ 1,713.48	3.68%
Anthem Traditional HMO	\$ 799.15	\$ 1,598.30	\$ 2,077.79	11.06%
Blue Shield Access Plus	\$ 778.45	\$ 1,556.90	\$ 2,023.97	15.88%
Health Net SmartCare	\$ 537.20	\$ 1,074.40	\$ 1,396.72	
Kaiser	\$ 599.54	\$ 1,199.08	\$ 1,558.80	-0.92%
<b>PERS Choice</b>	<b>\$ 714.43</b>	<b>\$ 1,428.86</b>	<b>\$ 1,857.52</b>	<b>4.30%</b>
PERS Select	\$ 633.46	\$ 1,266.92	\$ 1,647.00	1.30%
PERS Care	\$ 802.24	\$ 1,604.48	\$ 2,085.82	5.08%
Sharp	\$ 614.46	\$ 1,228.92	\$ 1,597.60	
UnitedHealthcare	\$ 549.76	\$ 1,099.52	\$ 1,429.38	

**TRABUCO CANYON WATER DISTRICT  
CALPERS HEALTH BENEFIT RATES SIX-YEAR TREND ANALYSIS**

<b>2016 HEALTH BENEFIT RATES</b>				
<b>HEALTH BENEFIT PROVIDER</b>	<b>EMPLOYEE</b>	<b>EMPLOYEE PLUS ONE DEPENDENT</b>	<b>EMPLOYEE PLUS TWO DEPENDENTS</b>	<b>PERCENT CHANGE FROM PRIOR YEAR</b>
Anthem Select HMO	\$ 634.75	\$ 1,269.50	\$ 1,650.35	-3.03%
Anthem Traditional HMO	\$ 710.79	\$ 1,421.58	\$ 1,848.05	-4.55%
Blue Shield Access Plus	\$ 654.87	\$ 1,309.74	\$ 1,702.66	8.58%
Blue Shield NetValue	\$ 666.35	\$ 1,332.70	\$ 1,732.51	15.83%
Kaiser	\$ 605.05	\$ 1,210.10	\$ 1,573.13	4.17%
<b>PERS Choice</b>	<b>\$ 683.71</b>	<b>\$ 1,367.42</b>	<b>\$ 1,777.65</b>	<b>13.06%</b>
PERS Select	\$ 625.20	\$ 1,250.40	\$ 1,625.52	6.34%
PERS Care	\$ 761.50	\$ 1,523.00	\$ 1,979.90	13.68%

<b>2015 HEALTH BENEFIT RATES</b>				
<b>HEALTH BENEFIT PROVIDER</b>	<b>EMPLOYEE</b>	<b>EMPLOYEE PLUS ONE DEPENDENT</b>	<b>EMPLOYEE PLUS TWO DEPENDENTS</b>	<b>PERCENT CHANGE FROM PRIOR YEAR</b>
Anthem Select HMO	\$ 653.97	\$ 1,307.94	\$ 1,700.32	17.89%
Anthem Traditional HMO	\$ 743.12	\$ 1,486.24	\$ 1,932.11	20.31%
Blue Shield Access Plus	\$ 598.66	\$ 1,197.32	\$ 1,556.52	9.26%
Blue Shield NetValue	\$ 561.09	\$ 1,122.18	\$ 1,458.33	18.49%
Kaiser	\$ 579.80	\$ 1,159.60	\$ 1,507.48	-3.96%
<b>PERS Choice</b>	<b>\$ 594.40</b>	<b>\$ 1,188.80</b>	<b>\$ 1,545.44</b>	<b>-3.00%</b>
PERS Select	\$ 585.58	\$ 1,171.16	\$ 1,522.51	-0.13%
PERS Care	\$ 657.32	\$ 1,314.64	\$ 1,709.03	2.91%

<b>2014 HEALTH BENEFIT RATES</b>				
<b>HEALTH BENEFIT PROVIDER</b>	<b>EMPLOYEE</b>	<b>EMPLOYEE PLUS ONE DEPENDENT</b>	<b>EMPLOYEE PLUS TWO DEPENDENTS</b>	<b>PERCENT CHANGE FROM PRIOR YEAR</b>
Anthem Select HMO	\$ 536.99	\$ 1,073.98	\$ 1,396.17	
Anthem Traditional HMO	\$ 592.20	\$ 1,184.40	\$ 1,539.72	
Blue Shield Advantage	\$ 543.21	\$ 1,086.42	\$ 1,412.35	-15.64%
Blue Shield NetValue Advntg	\$ 457.17	\$ 914.34	\$ 1,188.64	-16.88%
Kaiser	\$ 602.79	\$ 1,205.58	\$ 1,567.25	7.84%
<b>PERS Choice</b>	<b>\$ 612.25</b>	<b>\$ 1,224.50</b>	<b>\$ 1,591.85</b>	<b>0.16%</b>
PERS Select	\$ 586.32	\$ 1,172.64	\$ 1,524.43	31.32%
PERS Care	\$ 638.22	\$ 1,276.44	\$ 1,659.37	-35.70%

**RESOLUTION NO. 2021-1299**  
**FIXING THE EMPLOYER CONTRIBUTION AT AN EQUAL AMOUNT FOR EMPLOYEES AND**  
**ANNUITANTS UNDER THE PUBLIC EMPLOYEES’ MEDICAL AND HOSPITAL CARE ACT**

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- WHEREAS,** (1) Trabuco Canyon Water District is a contracting agency under Government Code Section 22920 and subject to the Public Employees’ Medical and Hospital Care Act (the “Act”); and
- WHEREAS,** (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and
- WHEREAS,** (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; and
- RESOLVED,** (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of **\$2,293.67** per month, plus administrative fees and Contingency Reserve Fund assessments; and be it further
- RESOLVED,** (b) Trabuco Canyon Water District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further
- RESOLVED,** (c) That the participation of the employees and annuitants of Trabuco Canyon Water District shall be subject to determination of its status as an “agency or instrumentality of the state or political subdivision of a State” that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that Trabuco Canyon Water District would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer.
- RESOLVED,** (d) That the executive body appoint and direct, and it does hereby appoint and direct, the District Secretary to file with the Board a verified copy of this resolution, and to perform on behalf of Trabuco Canyon Water District all functions required of it under the Act.

Adopted at a Regular Board meeting of the Board of Directors of the Trabuco Canyon Water District at 32003 Dove Canyon Drive, Trabuco Canyon, CA 92679, this 19th day August, 2021.

[Reminder of this page intentionally left blank]

**ADOPTED, SIGNED AND APPROVED** this 19th day of August, 2021.

**TRABUCO CANYON WATER DISTRICT:**

---

President/Vice President

---

Secretary/Assistant Secretary

DRAFT

STATE OF CALIFORNIA            )  
  ) ss.  
COUNTY OF ORANGE            )

I, Michael Perea, District Secretary of the Trabuco Canyon Water District, do hereby certify that the foregoing resolution was duly adopted by the Board of said District at a meeting of said Board held on the 19th day of August, 2021, of which meeting all of the members of the Board had due notice and at which a quorum thereof were present and acting throughout and for which notice and an agenda was prepared and posted as required by law and that at such meeting such resolution was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

District Secretary,  
Trabuco Canyon Water District

DRAFT

STATE OF CALIFORNIA            )  
  ) ss.  
COUNTY OF ORANGE            )

I, Michael Perea, District Secretary of the Trabuco Canyon Water District, do hereby certify that the foregoing is a full, true and correct copy of Resolution No. 2021-1299 of such Board and that the same has not been amended or repealed.

Dated this 19th day of August, 2021.

---

District Secretary,  
Trabuco Canyon Water District

DRAFT

**RESOLUTION NO. 2021-1300**  
**FIXING THE EMPLOYER CONTRIBUTION AT AN EQUAL AMOUNT FOR EMPLOYEES AND**  
**ANNUITANTS UNDER THE PUBLIC EMPLOYEES’ MEDICAL AND HOSPITAL CARE ACT**

---

- WHEREAS,** (1) Trabuco Canyon Water District is a contracting agency under Government Code Section 22920 and subject to the Public Employees’ Medical and Hospital Care Act (the “Act”); and
- WHEREAS,** (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and
- WHEREAS,** (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; and
- RESOLVED,** (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of **\$2,293.67** per month, plus administrative fees and Contingency Reserve Fund assessments; and be it further
- RESOLVED,** (b) Trabuco Canyon Water District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further
- RESOLVED,** (c) That the participation of the employees and annuitants of Trabuco Canyon Water District shall be subject to determination of its status as an “agency or instrumentality of the state or political subdivision of a State” that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that Trabuco Canyon Water District would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer.
- RESOLVED,** (d) That the executive body appoint and direct, and it does hereby appoint and direct, the District Secretary to file with the Board a verified copy of this resolution, and to perform on behalf of Trabuco Canyon Water District all functions required of it under the Act.

Adopted at a Regular Board Meeting of the Board of Directors of the Trabuco Canyon Water District at 32003 Dove Canyon Drive, Trabuco Canyon, CA 92679, this 19th day of August, 2021.

[Reminder of this page intentionally left blank]

**ADOPTED, SIGNED AND APPROVED** this 19th day of August, 2021.

**TRABUCO CANYON WATER DISTRICT:**

---

President/Vice President

---

Secretary/Assistant Secretary

DRAFT



STATE OF CALIFORNIA            )  
  ) ss.  
COUNTY OF ORANGE            )

I, Michael Perea, District Secretary of the Trabuco Canyon Water District, do hereby certify that the foregoing resolution was duly adopted by the Board of said District at a meeting of said Board held on the 19th day of August, 2021, of which meeting all of the members of the Board had due notice and at which a quorum thereof were present and acting throughout and for which notice and an agenda was prepared and posted as required by law and that at such meeting such resolution was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

District Secretary,  
Trabuco Canyon Water District

DRAFT

STATE OF CALIFORNIA            )  
  ) ss.  
COUNTY OF ORANGE            )

I, Michael Perea, District Secretary of the Trabuco Canyon Water District, do hereby certify that the foregoing is a full, true and correct copy of Resolution No. 2021-1300 of such Board and that the same has not been amended or repealed.

Dated this 19th day of August, 2021.

---

District Secretary,  
Trabuco Canyon Water District

DRAFT

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | AUGUST 19, 2021**

**ACTION CALENDAR  
ENGINEERING MATTERS**

**ITEM 9: DISCUSSION AND POSSIBLE ACTION EL TORO SEWER LIFT STATION SURGE TANK REPLACEMENT**

Trabuco Canyon Water District (District) owns and operates the El Toro Sewer Lift Station (Station) near the intersection of El Toro Road and Santa Margarita Parkway (SMP) in the City of Lake Forest. The station is a three (3)-level lift station consisting of a control room, storage room, pump room (dry pit), surge tank and wet wells. The lift station has a dual wet well/dry pit configuration with two separate wet wells. The station pumps from a gravity pipeline flowing east to west along El Toro Road to a force main in SMP, which conveys the flows to the Chiquita Treatment Plant owned and operated by Santa Margarita Water District.

The surge protection system consists of a 1,500-gallon surge tank and associated components. ZZ Technologies was retained by the District to evaluate the needed surge system at the facility and it was determined that a 1,100-gallon surge tank would be appropriate. The existing surge tank is not operating at this time, and the station is being bypassed with flows being sent downstream to Irvine Ranch Water District’s facility.

District staff is working with S.S. Mechanical to expedite the surge tank replacement and the following scope of work had been identified:

<b>Item</b>	<b>Description</b>
1	1,100-gallon Bladderless Surge Tank with external level indicator assembly - vertical vessel with an 8” inlet connection. Please provide options for tank build material.
2	8” Dezurik Plug Valve (full port plug valve with fusion bonded epoxy lining). Indicate procurement time.
2A	8” Kennedy Plug Valve (Full port plug valve with fusion bonded epoxy lining)- Alternate 2 Bid Item
3	Quincy scroll-type oil-free Compressor Unit (0-200 psi)
4	Approximately 10–20 feet of ductile iron pipe with ceramic epoxy lining & appurtenances
5	Stainless Steel Flex-line connection for compressor to surge tank inlet
6	Labor costs for installation, start up and training

**FUNDING SOURCE:**  
Reserves (Unbudgeted)

**FISCAL IMPACT (PROJECT BUDGET):**  
TBD (Staff will present the contractor’s bid at the time of the meeting)

**ENVIRONMENTAL COMPLIANCE:**  
Notice of Exemption

**COMMITTEE STATUS:**  
This matter was reviewed with the Engineering/Operational Committee.

**RECOMMENDED ACTION:**  
*Receive information at the time of the Board meeting and take action(s) as deemed appropriate.*

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | AUGUST 19, 2021**

**EXHIBIT(S):**

1. Project Location Map

**CONTACTS (staff responsible): PALUDI/PEREA/LAUSTEN**



**Project Location**



**LOCATION MAP**

 Area of Work

**El Toro Sewer Lift Station**

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | AUGUST 19, 2021**

**ACTION CALENDAR**

**ENGINEERING MATTERS**

**ITEM 10: DISCUSSION AND RATIFICATION OF REPAIR OF VERTICAL TURBINE PUMP NO. 3 FOR THE DIMENSION WATER TREATMENT PLANT**

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Trabuco Canyon Water District (District) owns and operates the Dimension Water Treatment Plant (DWTP) which serves as the primary domestic water filtration, treatment, and production facility to meet District water demands. The DWTP is currently offline due to the Backwash Tank Replacement Project, and it is scheduled to go online in early September 2021. District Operations and Maintenance teams are using this period to perform essential preventative maintenance and equipment improvements.

The DWTP uses three vertical turbine pumps to deliver treated domestic water to the service area. On July 28, 2021, the Vertical Turbine Pump No. 3 (3 CFS) was removed for inspection and repairs by Flo-Services, Inc., with the goal of repairing and reinstalling the pump prior to DWTP going back online after the Labor Day holiday. On August 10, 2021, Flo-Services, Inc. provided a proposal for the repair, reconditioning, and testing of the pump for a total of \$60,951. The proposal is attached for Committee consideration. This matter was reviewed and approved by the Finance/Audit Committee and is presented for Board consideration and ratification.

**FUNDING SOURCE:**

General Fund

**FISCAL IMPACT (PROJECT BUDGET)**

\$60,951

**ENVIRONMENTAL COMPLIANCE:**

Not applicable

**COMMITTEE STATUS:**

This matter was reviewed with the Finance/Audit Committee.

**RECOMMENDED ACTION(S):**

1. *Receive information at the time of the Board Meeting.*
2. *Ratify Flo-Services, Inc. Proposal No. 21-048 in the amount of \$60,951 for the repair of the Dimension Water Treatment Plant Vertical Booster Pump No. 3 (3 CFS).*

**EXHIBIT(S):**

1. Flo-Services, Inc. Proposal No. 21-048

**CONTACTS (staff responsible): PALUDI/PEREA/STROUD**

August 10, 2021  
Proposal #21-048  
Page 1 of 5

Trabuco Canyon Water District  
32003 Dove Canyon Drive  
Trabuco Canyon, California 92679

Attention: Jason Stroud  
Email: [jstroud@tcwd.ca.gov](mailto:jstroud@tcwd.ca.gov)  
Telephone: 949-858-0277

Re: Vertical Booster Pump #3  
Size: 10" Stages: 7  
Flo-Services Job#: 21K564

Dear Jason,

Flo-Services removed the above referenced pump and motor from Trabuco Canyon Water Districts Dimension Water Plant and brought both back to our shop, for teardown, evaluation, and repair. As the result of our teardown, and evaluation, we found the following list of discrepancies which require repair and/or replacement.

1. This motor requires reconditioning to include reinsulate dip and bake the stator, reinsulate, and balance rotor, new bearings, site glass, etc. This motor does not have a steady bushing and steady bushing is required for this application.  
See price adder #1.
2. The pump bowls and column pipe have erosion and require deep cleaning and recoating with two-part potable water epoxy coating.
3. All the sleeve bushings and sleeve bearings have wear and require replacement.
4. The pump shafts are out of tolerance and require replacement. The bowl shafts were threaded together at the turn down area with two pieces which caused the large bowl shaft to crack (the industry standard is bowl shafts must be one piece). This pump was in the process of a catastrophic failure. The previous repair company fabricated and installed bowl shafts that are not per industry standard.

5. The mechanical seal is damaged and requires replacement. Note: The industry standard for mechanical seal installation on this style pump is to utilize a solid shaft motor. Your installation is utilizing a hollow shaft motor which will shorten the mechanical seal life. As we discussed, we will purchase a new mechanical seal for this pump rebuild and rebuild the existing mechanical seal for future use.
6. The impellers require cleaning and are in good condition. The impellers have limited wear.
7. The mechanical seal gland and the discharge head are in good condition and can be utilized for this pump repair.

Flo-Services is pleased to present our proposal to repair the above referenced pump as follows:

### **Repair Pump**

Shop disassembly and inspection of the existing pump to include removal of the impellers from the bowl shaft and pressing out all bearings. Repair the pump to include cleaning the bowl assemblies, column piping, discharge head, impellers, and seal gland. Replace the bearings and shafts. Furnish and install a new mechanical seal and repair the existing mechanical seal for future use. Coat the pump and interior of the discharge head with two-part potable water epoxy coating. Paint upper discharge head with color matched blue paint. Assemble the pump. Furnish a new air release valve with misc. pipe fittings and new a new 10-inch Victaulic discharge coupling for field installation.

<b>Price for pump rebuild as mentioned above (Includes parts freight, sales tax, and delivery back to the jobsite)</b>	<b>\$53,159.04</b> _____
	<b>Initials</b>

**Delivery is approximately 2-3 weeks**

### **Price Adder #1-Recondition Motor**

Disassemble the motor. Clean, test, dip and bake the stator. Clean, test, reinsulate, and balance the rotor. Install new motor bearings, heaters, and site glass, assemble, and test the motor. Modify the existing electrical junction box to accept a 4" conduit. Furnish and install a new steady bushing if available.

<b>Price for Adder #1 as mentioned above (Includes parts freight, sales tax, and delivery)</b>	<b>\$7,791.76</b> _____
	<b>Initials</b>

**Note: The above price does not include field labor to install the above equipment. Based on our onsite removal of this pump there are electrical modifications required to reinstall the pump. Several issues were found. The electrical modifications will be provided on a time as**



**material basis per our rates with Trabuco Canyon Water District. Discharge spools require replacement. These spools are welded in place and need to be done by the district welder in the field after installation.**

**THIS PROPOSAL EXPIRES IN 30 DAYS** from the date of this proposal or bid opening date, if applicable.

The Sellers work and responsibility is expressly limited to providing materials and performing the services listed in this proposal. Design, application and direction for work and materials are to be provided by and responsibility of the Buyer. Flo- Services Total liability of the Seller for this purchase agreement including indemnity, liquidated damages, actual damages, special damages and consequential damages is limited to the coverage offered and paid by the Seller's insurance policies.

Liquidated/Actual damages are further limited to what is assessed by the Owner, paid to Owner and assessed due to the sole cause of Seller's delays.

CUSTOMER agrees to pay all charges due hereunder. Terms are Net 30 days from the date of customer's receipt of invoice. Alterations to the equipment may require an increase in service rates.

FLO-SERVICES Contractor's license Number is: 988492

The expiration date of FLO-SERVICES Contractor's license is: 11/30/21

Bidder acknowledges that Section 7028.15 (e) of the Business and Professions Code provides as follows:

A license contractor shall not submit a bid to a public agency unless his or her contractor's license number appears clearly on the bid, the license expiration date is stated, and the bid contains a statement that the representations herein are made under penalty of perjury. Any bid not containing this information, or a bid containing the information, which is subsequently proven false, shall be considered non-responsive and shall be rejected by the public agency."

The undersigned declares, under penalty of perjury, that the representations made by the undersigned in the bid proposal are true and correct.

Thank you for your consideration to this proposal.

Very truly yours,

  
John Krukowski  
FLO-SERVICES, INC.

TERMS OF SALE

1. ACCEPTANCE. "SELLER" is Flo-Services, Inc. who may function as a SUB-CONTRACTOR, REPAIR AND SERVICE ORGANIZATION OR VENDOR. "BUYER" is the CUSTOMER who may function as a CONTRACTOR, OWNER, ETC. These terms govern the purchase and sale of equipment, contractor's services, etc., referred to in SELLER'S proposal or acknowledgement. SELLER rejects all additional or different terms in any of BUYER'S forms or documents unless specifically accepted by SELLER in writing.
2. PAYMENT. Terms are Net 30 days from date of shipment and invoice, subject to approval of credit. SELLER may proceed on a "when ready" basis and partial invoice for the equipment that has shipped and /or services rendered. Interest at one percent per month or at the legal maximum rate will be assessed for late payment.
3. RETENTIONS, unless herein authorized by SELLER, are not allowed.
4. BACK CHARGES The BUYER agrees to pay reasonable BACK CHARGES (based on actual cost plus profit, overhead and taxes) for any special services, additional equipment, repairs etc. made necessary by the omissions, mistakes, accidents, negligence or miscalculations of the BUYER, ENGINEER or OWNER. Commensurate with the urgency, nature and scope of the back charge, SELLER shall give BUYER advance notice of the intended back charge, but such advance notice shall not be a prerequisite for BACK CHARGES against the BUYER. Any BACK CHARGES from the intended BUYER, not authorized in writing by SELLER, will not be recognized.
5. DELIVERY. SELLER shall not be liable for delays due to fire, flood, labor issues, war, civil disorders, delay in transportation, inability to obtain materials, accidents, acts of God or other causes beyond SELLER'S reasonable control.
6. RESPONSIBILITY. SELLER shall not be responsible for damage to equipment if misused, improperly stored, installed or maintained. SELLER SHALL NOT BE LIABLE FOR CONSEQUENTIAL, INCIDENTAL, SPECIAL, PUNITIVE, COLLATERAL, LIQUIDATED OR OTHER INDIRECT DAMAGES. CONSEQUENTIAL DAMAGES FOR THE PURPOSES OF THIS AGREEMENT SHALL INCLUDE BUT NOT BE LIMITED TO, LOSS OF USE, INCOME, PROFIT, LOSS OF OR DAMAGE TO PROPERTY, ETC. These limitations apply whether the liability is based upon contract, tort, strict liability or any other theory.
7. WARRANTY. For benefit of the original user, SELLER warrants all new equipment sold to be free from defects in material and workmanship, and will replace or repair, F.O.B. at its factories or other location designated by it, any part or parts returned to it which SELLERS examination shall show to have failed under normal use and service by the original user within one year following initial shipment to the BUYER. This warranty does not cover damage by decomposition from chemical action or wear caused by abrasive materials nor does it cover damage resulting from misuse, alteration, accident or neglect, or from improper operation, maintenance, installation, modification or adjustment. Such repair or replacement shall be free for all items except for those items that are consumable and normally replaced during maintenance. THIS WARRANTY IS EXPRESSLY MADE BY SELLER AND ACCEPTED BY BUYER IN LIEU OF ALL OTHER WARRANTIES, WHETHER WRITTEN, ORAL, EXPRESS OR IMPLIED.
8. COMPLIANCE WITH LAWS. BUYER shall be solely responsible for securing any necessary permits and for compliance with all safety, health, sanitation and any other laws, ordinances and regulations in connection with the design, installation and operation of the equipment.
9. INDEMNIFICATION. It is understood that SELLER has relied upon data furnished by and on behalf of BUYER with respect to the safety aspects and application of the equipment and that it is BUYERS responsibility to assure that the equipment will, when installed and put in use, be in compliance with requirements fixed by law and otherwise legally adequate to safeguard against injuries or damage to persons or property. BUYER hereby agrees to defend, indemnify and hold harmless SELLER, its agents and employees against any and all losses, costs, damages, claims, liabilities or expenses, arising out of or resulting from any injury or damage to any person or property caused by the inadequacy of safety features, devices or characteristics in the equipment or in the installation, use or operation of the same, except claims for repair or replacement of defective parts are provided in Paragraph 7 hereof. Within the policy limitations of the SELLERS insurance policies, SELLER will indemnify, defend and hold BUYER harmless from any claim, cause of action or liability incurred by BUYER as a result of third party claims for personal injury, death or damage to tangible property, to the extent caused by SELLERS sole negligence. SELLER shall have the sole authority to direct the defense of and settle any indemnified claim. SELLER's indemnification is conditioned on BUYER (a) promptly notifying SELLER of any claim, and (b) providing reasonable cooperation in the defense of any claim.
- 8.TITLE & LIEN RIGHTS. After delivery to Buyer, Seller will have all such rights, including security interests and liens, in the equipment as lawfully may be conferred upon Seller by contract under any applicable provision of law.
- 9.MISCELLANEOUS. Goods may not be returned without previous written permission and are subject to a restocking charge. The SELLER may cancel agreement only upon written notice and payment of reasonable cancellation charges, including anticipated profit. Attorney's fees and court costs necessary to enforce these terms of sale will be paid to the prevailing party. No part of the Agreement may be changed or cancelled except by a written document signed by SELLER and BUYER. No course of dealing or performance, usage of trade or failure to enforce any term shall be used to modify the Agreement. If any of these terms is unenforceable, such term shall be limited only to the extent necessary to make it enforceable and all other terms shall remain in full force and effect. BUYER may not assign or permit any other transfer of the Agreement without SELLERS prior written consent. The Agreement shall be governed by the laws of the State of California without regard to its conflict of laws provisions.

Acceptance of this proposal with the terms referred to herein may be accomplished by executing this document or by providing a BUYERS purchase order/contract.

Accepted: SELLER  
Flo-Service, Inc.

Accepted: BUYER

Submitted: FLO-SERVICES, INC

By: \_\_\_\_\_

By: \_\_\_\_\_

By: John Krukowski

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: 8-10-2021

## NOTICE TO PROPERTY OWNER

If bills are not paid in full for the labor, services, equipment, or materials furnished or to be furnished, a mechanic's lien leading to the loss, through court foreclosure proceeding, of all or part of your property being so improved may be placed against the property even though you have paid your contractor in full. You may wish to protect yourself against this consequence by (1) requiring your contractor to furnish a signed release by the person or firm giving you this notice before making payment to your contractor or (2) any other method or device that is appropriate under the circumstances, such as a contractor's payment bond.

**CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTOR'S STATE LICENSE BOARD** which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within ten years of the date of the alleged violation. Any questions concerning a contractor may be referred to:

**Registrar Contractor's State License Board  
P.O. Box 26000  
Sacramento, California 95826**

**CONTRACTORS STATE LICENSE BOARD  
STATE OF CALIFORNIA  
DEPARTMENT OF  
CONSUMER AFFAIRS  
CONTRACTORS - LICENSE NO. 988492**



**FL  -SERVICES, INC.**



3010 FLOYD ST \*BURBANK, CA 91504-2599  
TEL: (818) 847-2888 \* FAX: (818) 847-2256  
[www.fl-servicesinc.com](http://www.fl-servicesinc.com) \* LIC#988492

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | AUGUST 19, 2021**

**ACTION CALENDAR**

**LEGISLATIVE AND OTHER MATTERS**

**ITEM 11: CONSIDERATION AND POSSIBLE ACTION CONCERNING THE ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 10 BOARD ELECTION FOR THE 2022-2023 TERM**

Trabuco Canyon Water District (District) is a member of the Association of California Water Agencies (ACWA) Region 10. Every two years, ACWA holds elections for each of its Region Boards. The Region 10 Nominating Committee has recommended a slate of candidates for the 2022-2023 Region 10 officers and Board Members, and ACWA is now in the process of holding the election for these positions.

ACWA Region 10 election rules and regulations require the following:

- The Region 10 Chair and Vice Chair be from different counties.
- At least one of the Chair or Vice Chair positions be an elected/appointed director from a member agency.
- Region 10 Board membership alternates every two-year with region Board members from one county and two from the other.

The county from which the Chair comes from shall have two region Board members and the county from which the Vice Chair comes from shall have three region Board members. During the 2022-2023 term, the Chair and two region Board members shall be from Orange County, and the Vice Chair and three region Board members from San Diego County. The Nomination Committee has recommended the following candidate slate:

<b>CHAIR &amp; VICE CHAIR</b>
Chair - Cathy Green, Orange County Water District Director (OC)
Vice Chair - Dana Frieauf, Santa Fe Irrigation District Director (SD)

<b>BOARD MEMBERS</b>
Chuck T. Gibson, Santa Margarita Water District Director (OC)
Shauna Lorange, City of San Diego Public Utilities Department Director (SD)
George Murdoch, East Orange County Water District Director (OC)
Richard L. Vasquez, Vista Irrigation District, Vice President (SD)
DeAna Verbeke, Helix Water District Director (SD)

The official ACWA Region 10 Board Election ballot is included for Board consideration. More information may be presented at the time of the meeting.

**FUNDING SOURCE:**

Not applicable

**FISCAL IMPACT (PROJECT BUDGET)**

Not applicable

**ENVIRONMENTAL COMPLIANCE:**

Not applicable

**COMMITTEE STATUS:**

This matter has not been reviewed at the Committee level.

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | AUGUST 19, 2021**

**RECOMMENDED ACTION(S):**

1. *Receive information at the time of the Board Meeting.*
2. *Authorize District staff to cast the official election ballot on behalf the Board of Directors ACWA Delegate Director Mike Safranski.*

**EXHIBIT(S):**

1. ACWA Official Region 10 Board Election Ballot

**CONTACTS (staff responsible): PALUDI/PEREA**

# OFFICIAL REGION 10 Board Ballot

2022-2023 TERM



**Please return completed ballot by Sept. 30, 2021**

E-mail: [regionelections@acwa.com](mailto:regionelections@acwa.com)  
Mail: ACWA  
980 9th Street, Suite 1000  
Sacramento, CA 95814

## General Voting Instructions:

- 1 You may either vote for the slate recommended by the Region 10 Nominating Committee, or vote for individual candidates to serve as chair, vice chair, and board members for each county (please note rules & regulations for specific qualifications). Mark the appropriate box to indicate your decision.
- 2 Complete your agency information. The authorized representative is determined by your agency in accordance with your agency's policies and procedures.

## Region 10 Rules & Regulations:

The chair and vice chair shall be from different counties. The 2022-'23 term shall consist of a chair and 2 board members from Orange County and a vice chair and 3 board members from San Diego County.

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### Nominating Committee's Recommended Slate

- I concur with the Region 10 Nominating Committee's recommended slate below.

#### CHAIR:

- **Cathy Green**, First Vice President, Orange County Water District (OC)

#### VICE CHAIR:

- **Dana Frieauf**, Director, Santa Fe Irrigation District (SD)

#### BOARD MEMBERS:

- **Charles T. Gibson**, Director, Santa Margarita Water District (OC)
- **Shauna Lorange**, Public Utilities Director, City of San Diego (SD)
- **George Murdoch**, Director, East Orange County Water District (OC)
- **Richard L. Vasquez**, Vice President, Vista Irrigation District (SD)
- **DeAna Verbeke**, Board Member, Helix Water District (SD)

OR

### Individual Board Candidate Nominations

(See Rules & Regulations before selecting)

- I do not concur with the Region 10 Nominating Committee's recommended slate. I will vote for individual candidates below as indicated.

#### CANDIDATES FOR CHAIR: (CHOOSE ONE)

- Cathy Green**, First Vice President, Orange County Water District (OC)

#### CANDIDATES FOR VICE CHAIR: (CHOOSE ONE)

- Dana Frieauf**, Director, Santa Fe Irrigation District (SD)

#### SAN DIEGO COUNTY CANDIDATES FOR BOARD MEMBERS: (MAX OF 3 CHOICES)

- Dana Frieauf**, Director, Santa Fe Irrigation District (SD)
- Shauna Lorange**, Public Utilities Director, City of San Diego (SD)
- Richard L. Vasquez**, Vice President, Vista Irrigation District (SD)
- DeAna Verbeke**, Board Member, Helix Water District (SD)

#### ORANGE COUNTY CANDIDATES FOR BOARD MEMBERS: (MAX OF 2 CHOICES)

- Charles T. Gibson**, Director, Santa Margarita Water District (OC)
- Mark Lewis**, Chairman, Laguna Beach County Water District (OC)
- George Murdoch**, Director, East Orange County Water District (OC)

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AGENCY NAME

AUTHORIZED REPRESENTATIVE

DATE

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | AUGUST 19, 2021**

**ACTION CALENDAR**

**LEGISLATIVE AND OTHER MATTERS**

**ITEM 12: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)**

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**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY (MWDOC) FACILITATED PROCESS**

Over the course of the past year, there have been a series of discussions within the MWDOC Member Agency Managers (MMAM) monthly meetings regarding the “role of MWDOC” and the overall relationship between MWDOC and the Member Agencies. Most recently, the issue was discussed at the April MMAM meeting and a facilitated approach was presented. As approved by MWDOC, the facilitated approach would consist of two initial phases which may result in the recommendation for a third phase (not included in what has been budgeted thus far).

Phase 1 will consist of a comprehensive survey of the current status including both positives and negatives by all Member Agencies and the MWDOC Board of Directors utilizing a structured interview format. Member Agency interviews will be conducted individually with one board-level representative and the General Manager for each Member Agency. In addition, the MWDOC Board of Directors and the two independent MWDOC-MET directors will be interviewed. The information from these interviews will be summarized in a findings document.

Phase 2 will include facilitated discussion workshops of the Phase 1 findings. The scope includes three workshops with the Member Agencies and one with the MWDOC Board of Directors. The intention is not only to discuss but to see if a consensus view is achievable. Depending upon the outcome, the process could end there with a summary report or a Phase 3 could be recommended.

District staff is requesting that the Board of Directors appoint the “board-level representative” to participate in the Phase 1 interview and in subsequent discussions if necessary. The interviews are anticipated to take place in September and the entire process to take several months.

**RECOMMENDED ACTION(S):**

*Recommend the Board of Directors appoint a representative to participate in the “Role of MWDOC” facilitated process including an interview with the consultant facilitator.*

**CONTACTS (staff responsible): PALUDI/PEREA**

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING | AUGUST 19, 2021**

**CLOSED SESSION**

**ITEM 13: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION(S)**

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**RECOMMENDED ACTION(S):**

*Provide announcement(s) of action(s) taken in Closed Session(s), if any.*

**CONTACTS (staff responsible): PALUDI/PEREA**