



**REGULAR BOARD MEETING AGENDA  
TRABUCO CANYON WATER DISTRICT  
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA  
ADMINISTRATIVE FACILITY, BOARD ROOM  
AUGUST 19, 2021 AT 7:00 PM**

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**BOARD OF DIRECTORS**

Don Chadd, President  
Stephen Dopudja, Vice President  
Glenn Acosta, Director  
Edward Mandich, Director  
Michael Safranski, Director

**DISTRICT STAFF**

Fernando Paludi, General Manager  
Michael Perea, District Secretary  
Cindy Byerrum, District Treasurer  
Hanson Bridgett LLP, District General Legal Counsel

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**AGENDA NOTE:**

*Due to the spread of COVID-19 and as authorized by the Governor's Executive Order, Trabuco Canyon Water District will be holding this Regular Board Meeting by video broadcast and the meeting will be available live by video conference and telephone audio as follows:*

**Video Conferencing:** *You can join the meeting from your computer, tablet, or smartphone by clicking on the following link: <https://zoom.us/j/91386811652>*

**Telephone Audio:** 1 (669) 900-6833 (Toll Free)

**Access Code:** 913-8681-1652

*Persons desiring to monitor the Board meeting agenda items may download the Board meeting agenda and documents on the internet at [www.tcwd.ca.gov](http://www.tcwd.ca.gov).*

*You may submit public comments by email to the Board at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). In order to be part of the record, emailed comments on meeting agenda items must be received by the District, at the referenced e-mail address, not later than 6:00 p.m. (PDT) on the day of the meeting. Public comments may also be submitted by teleconference during the meeting.*

**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

*Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.*

**VISITOR PARTICIPATION**

*Members of the public wishing to address the Board regarding a particular item on the agenda are requested to submit public comments by email to the Board at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). Public comments may also be submitted by teleconference during the meeting. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING AGENDA | AUGUST 19, 2021**

**ORAL COMMUNICATION**

Members of the public who wish to make comment on matters not appearing on the agenda are requested to submit oral communication by email to the Board at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). Public comments may also be submitted by teleconference during the meeting. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

**DIRECTORS' COMMENTS AND MEETING REPORTS**

**REPORT FROM THE GENERAL MANAGER**

**CONSENT CALENDAR**

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

**ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)**

**RECOMMENDED ACTION**

Approve the minutes of the following Board Meetings:

1. July 7, 2021 Special Board Meeting
2. July 21, 2021 Regular Board Meeting

**ITEM 2: TREASURER'S REPORT**

a. **FINANCE/AUDIT COMMITTEE MEETING**

**RECOMMENDED ACTION:**

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. July 14, 2021

b. **PRESENTATION OF FINANCIALS**

**RECOMMENDED ACTION:**

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

None

c. **PAYMENT OF BILLS FOR CONSIDERATION**

**RECOMMENDED ACTION:**

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for July 2021.



**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING AGENDA | AUGUST 19, 2021**

**ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING**

**RECOMMENDED ACTION:**

*Receive and file the following Engineering/Operational Committee Meeting Recap(s):*

1. July 6, 2021 Engineering/Operational Special Meeting
2. July 7, 2021 Engineering/Operational Meeting

**ACTION CALENDAR**

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*All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.*

**ADMINISTRATIVE MATTERS**

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**ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE**

**RECOMMENDED ACTION:**

*Approve the tentative future meetings/attendance items and ratify the Directors' expenses and fees from the following period(s):*

1. July 2021

**ITEM 5: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING THE CORONAVIRUS, INCLUDING SAFETY OF DISTRICT SERVICES AND EMPLOYEES, AND IMPACT TO BOARD & COMMITTEE MEETINGS**

**RECOMMENDED ACTION(S):**

*Receive information at the time of the Board meeting and take action(s) as deemed appropriate.*

**ITEM 6: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING ALTERNATIVE WORK SCHEDULE FOR DISTRICT EMPLOYEES**

**RECOMMENDED ACTION:**

*Receive information at the time of the Board Meeting and take action(s) as deemed appropriate.*

**FINANCIAL MATTERS**

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**ITEM 7: DISCUSSION AND ACTION RELATED TO URBAN WATER INSTITUTE'S 2021 ANNUAL WATER CONFERENCE**

**RECOMMENDED ACTION:**

*Recommend the Board of Directors approve a sponsorship of the Urban Water Institute's 2021 Annual Water Conference in an amount not to exceed \$1,500.*



**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING AGENDA | AUGUST 19, 2021**

**ITEM 8: ADOPTION OF RESOLUTIONS CONCERNING TRABUCO CANYON WATER DISTRICT HEALTH BENEFIT COSTS FOR 2021 OPEN ENROLLMENT**

**RECOMMENDED ACTION:**

1. *Receive information at the time of the Board Meeting.*
2. *Adopt Resolution No. 2021-1299 – Resolution of the Board of Directors of Trabuco Canyon Water District Fixing the Employer Contribution at an Equal Amount of Employees and Annuitants Under the Public Employees’ Medical and Hospital Care Act (PERS Members).*
3. *Adopt Resolution No. 2021-1300 - Resolution of the Board of Directors of Trabuco Canyon Water District Fixing the Employer Contribution at an Equal Amount of Employees and Annuitants Under the Public Employees’ Medical and Hospital Care Act (Non-PERS Members).*

**ENGINEERING MATTERS**

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**ITEM 9: DISCUSSION AND POSSIBLE ACTION CONCERNING EL TORO SEWER LIFT STATION SURGE TANK REPLACEMENT**

**RECOMMENDED ACTION:**

*Receive information at the time of the Board Meeting and take action(s) as deemed appropriate.*

**ITEM 10: DISCUSSION AND RATIFICATION OF REPAIR OF VERTICAL TURBINE PUMP NO. 3 FOR THE DIMENSION WATER TREATMENT PLANT**

**RECOMMENDED ACTION:**

1. *Receive information at the time of the Board Meeting.*
2. *Ratify Flo-Services, Inc. Proposal No. 21-048 in the amount of \$60,951 for the repair of the Dimension Water Treatment Plant Vertical Booster Pump No. 3 (3 CFS).*

**LEGISLATIVE AND OTHER MATTERS**

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**ITEM 11: CONSIDERATION AND POSSIBLE ACTION CONCERNING THE ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 10 BOARD ELECTION FOR THE 2022-2023 TERM**

**RECOMMENDED ACTION:**

1. *Receive information at the time of the Board Meeting.*
2. *Authorize District staff to cast the official election ballot on behalf the Board of Directors ACWA Delegate Director Mike Safranski.*

**ITEM 12: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)**

**RECOMMENDED ACTION(S):**

*Recommend the Board of Directors appoint a representative to participate in the “Role of MWDOC” facilitated process including an interview with the consultant facilitator.*

**CLOSED SESSION(S):**

**CLOSED SESSION NO. 1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code § 54957)**

**TITLE: GENERAL MANAGER**

**Pursuant to California Government Code Sections 54957(b) and 54954.5(e), the Board will meet in Closed Session to review and discuss confidential information concerning the District’s General Manager (Public Employment)**



**TRABUCO CANYON WATER DISTRICT  
REGULAR BOARD MEETING AGENDA | AUGUST 19, 2021**

**CLOSED SESSION NO. 2 CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code § 54957.6)**

Agency Designated Representative: Chair of the Board Don Chadd  
Unrepresented employee: General Manager

**ITEM 13: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION(S)**

**RECOMMENDED ACTION(S):**

*Provide announcement(s) of action(s) taken in Closed Session(s), if any.*

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

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**ITEM 14:** \_\_\_\_\_

**ITEM 15:** \_\_\_\_\_

**OTHER INFORMATION/MATTERS**

*Reports or comments from the General Manager and/or Staff*

**ADDITIONAL DIRECTORS' COMMENTS**

*Additional reports or comments from Directors*

**END ACTION CALENDAR & ADJOURNMENT**

**AVAILABILITY OF AGENDA MATERIALS**

*Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility) and will be posted online on the District's website located at [www.tcwd.ca.gov](http://www.tcwd.ca.gov). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available online at [www.tcwd.ca.gov](http://www.tcwd.ca.gov) at the same time as they are distributed to the Board Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be posted online on the District's website located at [www.tcwd.ca.gov](http://www.tcwd.ca.gov).*

**COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2**

*In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification at least 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.*

**FUTURE SCHEDULED REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS**

*Upcoming Regular Meetings of the Board are expected to be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are currently scheduled as follows:*

**September 16, 2021 | October 21, 2021 | November 18, 2021**

*The District may conduct future meetings via teleconferencing and/or video during the current ongoing emergency situation.*

