



**EXECUTIVE COMMITTEE MEETING AGENDA  
TRABUCO CANYON WATER DISTRICT  
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CA  
ADMINISTRATIVE FACILITY, CONFERENCE ROOM  
MARCH 9, 2021 AT 1:00 PM**

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**COMMITTEE MEMBERS**

Stephen Dopudja, Committee Chair  
Don Chadd, Committee Member

**DISTRICT STAFF**

Fernando Paludi, General Manager  
Michael Perea, District Secretary

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**AGENDA NOTE:**

*Meeting attendees should be aware that the meetings of the Board of Directors are, as required by law, open to the public and the District has very limited powers to regulate who attends Board meetings.*

**CONFERENCE CALL INFORMATION**

*Due to the spread of COVID-19 and as authorized by the Governor's Executive Order, Trabuco Canyon Water District will be holding all upcoming public meetings by Go To Meeting, and will be available by either computer or telephone audio as follows:*

**Computer Audio:** *You can join the meeting from your computer, tablet, or smartphone by clicking on the following link <https://zoom.us/j/97986885071>*

**You can also dial in using your phone.**

United States: +1 669 900 6833

**Access Code:** 979 8688 5071

*Persons desiring to monitor the Board meeting agenda items may download the Board meeting agenda and documents on the internet at [www.tcwd.ca.gov](http://www.tcwd.ca.gov).*

*You may submit public comments by email to the Board at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). In order to be part of the record, emailed comments on meeting agenda items must be received by the District, at the referenced e-mail address, not later than 10:00 a.m. (PDT) on the day of the meeting.*

**CALL MEETING TO ORDER**

**VISITOR PARTICIPATION**

*Members of the public wishing to address the Committee regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Committee Chair will call on the visitor following the Committee's discussion about the matter. Committees do not constitute a quorum of the Board of Directors and Committee Members cannot make decisions on matters. The Committee makes recommendations only to the Board of Directors. Members of the public will be given the opportunity to speak to the Committee prior to making a recommendation on the matter. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

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**ORAL COMMUNICATION**

*Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. The Committee Chair will call on the visitor following the Committee's discussion about the matter. Committees do not constitute a quorum of the Board of Directors and Committee Members cannot make decision on matters. The Committee makes recommendations only to the Board of Directors. Under the requirements of State Law, Committee Members cannot take action on items not identified on the agenda and will not make decisions on such matters. The Committee Chair may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**COMMITTEE MEMBER COMMENTS**

**REPORT FROM THE GENERAL MANAGER**

**ADMINISTRATIVE MATTERS**

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**ITEM 1: EXECUTIVE COMMITTEE MEETING RECAP**

**RECOMMENDED ACTION:**

*Approve the following Executive Committee Meeting Recap and recommend that the Board receive and file the same. (Consent Calendar)*

1. July 23, 2020

**DISCUSSION MATTERS**

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**ITEM 2: BOARD AGENDA PLANNING CALENDAR**

**RECOMMENDED ACTION:**

*Committee to discuss information at the time of the Executive Committee Meeting and take action(s) as deemed appropriate.*

**OTHER MATTERS**

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**ITEM 3: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF**

**RECOMMENDED ACTION:**

*Hear other matters from the General Manager and/or Staff.*

**ADJOURNMENT**

**AVAILABILITY OF AGENDA MATERIALS**

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Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Facility at the same time as they are distributed, except that, if such writings are



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distributed immediately prior to or during the meeting, they will be available in the Boardroom at the District Facility.

**COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2**

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277 at least 48 hours in advance of the scheduled meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The District office is wheelchair accessible.

[www.tcwd.ca.gov](http://www.tcwd.ca.gov)



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**BOARD AGENDA MATTERS**

**ITEM 1: EXECUTIVE COMMITTEE MEETING RECAP**

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The Executive Committee Meeting Recap for the following meeting(s) is attached for Committee review.

**RECOMMENDED ACTION:**

*Approve the following Executive Committee Meeting Recap and recommend that the Board receive and file the same. (Consent Calendar)*

1. July 23, 2020

**CONTACTS (staff responsible): PALUDI/PEREA**



## TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | JULY 23, 2020

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### **DIRECTORS PRESENT**

Vice President Don Chadd, Committee Chair  
President Mike Safranski, Committee Member

### **STAFF PRESENT**

Fernando Paludi, General Manager  
Michael Perea, Assistant General Manager/District Secretary

### **CONSULTANTS PRESENT**

None

### **PUBLIC PRESENT**

There were no members of the public present

### **CALL MEETING TO ORDER**

Vice President Chadd called the July 23, 2020 Executive Committee Meeting to order at 1:01 PM.

### **VISITOR PARTICIPATION**

No visitor participation was received.

### **ORAL COMMUNICATION**

No oral communication was received.

### **COMMITTEE MEMBER COMMENTS**

President Safranski had no comments.

Vice President Chadd had no comments.

### **REPORT FROM THE INTERIM GENERAL MANAGER**

Mr. Paludi had no comments.

### **BOARD AGENDA MATTERS**

#### **ITEM 1: EXECUTIVE COMMITTEE MEETING RECAP**

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The January 8, 2020 Executive Committee Meeting Recap was presented to the Committee. No comments or changes were presented or made.

#### **RECOMMENDED ACTION:**

The Committee recommended that the January 8, 2020 Executive Committee Meeting Recap be received and filed by the Board (Consent Calendar Item).

**TRABUCO CANYON WATER DISTRICT  
EXECUTIVE COMMITTEE MEETING RECAP | JANUARY 23, 2020**

**DISCUSSION MATTERS**

**ITEM 2: DISCUSSION CONCERNING PENDING AND FUTURE BOARD AGENDA TOPICS**

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Mr. Paludi presented this matter for Committee consideration and provided a brief review of the pending and future Board Meeting agenda topics for the next six months. The topics included a brief update on the Water, Wastewater, and Non-Domestic Water Rates and Charges analysis and other items listed on the outline as presented to the Executive Committee. Mr. Paludi reported that more information concerning this matter would be reviewed with the Board at the Special Board Meeting – Rates Workshop scheduled for January 28, 2020.

**RECOMMENDED ACTION:**

The Committee recommended that the reviewed matters be agendized by District staff as presented.

**OTHER MATTERS**

**ITEM 3: OTHER MATTERS OR COMMENTS FROM INTERIM GENERAL MANAGER AND/OR STAFF**

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There were no other matters presented or discussed.

**RECOMMENDED ACTION:**

There was no action.

**ADJOURNMENT**

Vice President Chadd adjourned the July 23, 2020 Executive Committee Meeting at 1:53 PM.

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**DISCUSSION MATTERS**

**ITEM 2: BOARD AGENDA PLANNING CALENDAR**

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The following list reflects the planned future Board Meeting topics for the next six-month period:

<b>MARCH 2021</b>
FOR DISCUSSION: <ul style="list-style-type: none"><li>• License Agreement with County to operate SCADA antenna at Joplin property</li></ul> CLOSED SESSION: <ul style="list-style-type: none"><li>• General Legal Counsel Perf. Review</li></ul>
<b>APRIL 2021</b>
<ul style="list-style-type: none"><li>• Notice of Public Hearing for WSCP Ordinance</li><li>• Approve Update of TCWD Code of Conduct and Expense Reimbursement Guidelines (for CSDA Transparency Certification)</li><li>• Approval to Establish a Section 115 Pension Trust (tentative)</li></ul> FOR DISCUSSION: <ul style="list-style-type: none"><li>• Reinstatement of Late Payment Penalties</li></ul>
<b>MAY 2021</b>
<ul style="list-style-type: none"><li>• CSDA Transparency Certification (Information)</li><li>• Special Board Meeting – Budget Workshop</li></ul>
<b>JUNE 2021</b>
<ul style="list-style-type: none"><li>• Approve 2020 UWMP</li><li>• Approve new Water Shortage Contingency Plan (WSCP)</li><li>• Adopt WSCP Ordinance</li><li>• Adopt FY 2021-22 Appropriations Limit</li><li>• Approve FY 2021-22 Operating Budget</li><li>• Approve MWD OC Choice Programs for TCWD for FY 2021-22</li><li>• Set Public Hearing for FY 2021-22 Undeveloped Land/Water Standby Charge</li></ul>
<b>JULY 2021</b>
<ul style="list-style-type: none"><li>• Approve FY 2021-22 Undeveloped Land/Water Standby Charge – Public Hearing</li></ul>
<b>SEPTEMBER 2021</b>
<ul style="list-style-type: none"><li>• Approve CalPERS Health Benefit Costs for Open Enrollment 2022</li></ul>

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**RECOMMENDED ACTION:**

*Committee to discuss information at the time of the Executive Committee Meeting and take action(s) as deemed appropriate.*

**EXHIBIT(S):**

None



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**OTHER MATTERS**

**ITEM 3: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF**

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Other matters may have arisen after the posting of the agenda and will be brought forward for discussion and/or information at the time of the Executive Committee.

**RECOMMENDED ACTION:**

*Hear other matters from the General Manager and/or Staff.*