



**REGULAR BOARD MEETING AGENDA  
TRABUCO CANYON WATER DISTRICT  
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA  
VIDEO/AUDIO BROADCAST MEETING  
OCTOBER 21, 2020 AT 7:00 PM**

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**BOARD OF DIRECTORS**

Michael Safranski, President  
Don Chadd, Vice President  
Glenn Acosta, Director  
Stephen Dopudja, Director  
Edward Mandich, Director

**DISTRICT STAFF**

Fernando Paludi, General Manager  
Michael Perea, District Secretary  
Cindy Byerrum, District Treasurer  
Atkinson, Andelson, Loya, Ruud & Romo  
District General Legal Counsel

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**AGENDA NOTE:**

*Due to the spread of COVID-19 and as authorized by the Governor's Executive Order, Trabuco Canyon Water District will be holding this Regular Board Meeting by video broadcast via **Go To Meeting**, and will be available live by video conference and telephone audio as follows:*

**Video Conferencing:** You can join the meeting from your computer, tablet, or smartphone by clicking on the following link:  
<https://global.gotomeeting.com/join/177055533>

**Telephone Audio:** [1 877 309 2073](tel:18773092073) (Toll Free)

**Access Code:** 177-055-533

*Persons desiring to monitor the Board meeting agenda items may download the Board meeting agenda and documents on the internet at [www.tcwd.ca.gov](http://www.tcwd.ca.gov).*

*You may submit public comments by email to the Board at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). In order to be part of the record, emailed comments on meeting agenda items must be received by the District, at the referenced e-mail address, not later than 6:00 p.m. (PDT) on the day of the meeting. Public comments may also be submitted by teleconference during the meeting.*

**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

*Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.*

**VISITOR PARTICIPATION**

*Members of the public wishing to address the Board regarding a particular item on the agenda are requested to submit public comments by email to the Board at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). Public comments may also be submitted by teleconference during the meeting. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

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**ORAL COMMUNICATION**

Members of the public who wish to make comment on matters not appearing on the agenda are requested to submit oral communication by email to the Board at [mperea@tcwd.ca.gov](mailto:mperea@tcwd.ca.gov). Public comments may also be submitted by teleconference during the meeting. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

**DIRECTORS' COMMENTS AND MEETING REPORTS**

**REPORT FROM THE GENERAL MANAGER**

**CONSENT CALENDAR**

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

**ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)**

**RECOMMENDED ACTION**

Approve the minutes of the following Board Meetings:

1. September 16, 2020 Regular Board Meeting

**ITEM 2: TREASURER'S REPORT**

a. **FINANCE/AUDIT COMMITTEE MEETING**

**RECOMMENDED ACTION:**

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. September 9, 2020

b. **PRESENTATION OF FINANCIALS**

**RECOMMENDED ACTION:**

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

1. August 2020

c. **PAYMENT OF BILLS FOR CONSIDERATION**

**RECOMMENDED ACTION:**

ratify the payment of bills for consideration, Payroll and Payroll Taxes for September 2020.



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**ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING**

**RECOMMENDED ACTION:**

*Receive and file the following Engineering/Operational Committee Meeting Recap(s):*

1. *September 2, 2020*

**ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE**

**RECOMMENDED ACTION:**

*Ratify the Directors' expenses and fees from September 2020 and approve tentative future meetings/attendance.*

**ACTION CALENDAR**

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*All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.*

**ADMINISTRATIVE MATTERS**

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**ITEM 5: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING THE CORONAVIRUS, INCLUDING SAFETY OF DISTRICT SERVICES AND EMPLOYEES, AND IMPACT TO BOARD & COMMITTEE MEETINGS**

**RECOMMENDED ACTION(S):**

*Receive information at the time of the Board meeting and take action(s) as deemed appropriate.*

**ITEM 6: DISCUSSION AND POSSIBLE ACTION(S) RELATED TO THE PROPOSED PALOMA SQUARE DEVELOPMENT (DOVE CANYON PLAZA) AND OTHER RELATED MATTERS**

**RECOMMENDED ACTION(S):**

1. *Receive information at the time of the Board meeting.*
2. *Authorize the General Manager to execute the Assumption and Assignment of Contract from Albert Grover and Associates to AGA Engineers, Inc.*

**ITEM 7: DISCUSSION AND APPROVAL OF NOTICE OF PUBLIC HEARING ON PROPOSED WATER, WASTEWATER, AND RECYCLED WATER RATE ADJUSTMENTS**

**RECOMMENDED ACTION:**

1. *Receive staff presentation at the time of the Board meeting.*
2. *Provide direction and authorization to District staff to move forward with the preparation of the DRAFT Rate Study and Report and other related matters for a Public Hearing at the December 16, 2020 Regular Board Meeting.*
3. *Approve form of, and authorize District staff to publish, post, and mail the Notice of Public Hearing concerning Proposed Water, Wastewater, and Recycled Water Rate Adjustments in accordance with Proposition 218 and District Policies.*
4. *Take other related action(s) as deemed appropriate.*



**ENGINEERING MATTERS**

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**ITEM 8: APPROVAL OF CONTRACT WITH TESCO CONTROLS FOR THE PURCHASE OF SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) EQUIPMENT FOR THE DISTRICT'S SCADA SYSTEM UPGRADE PROJECT**

**RECOMMENDED ACTION:**

1. *Receive information at the time of the Board Meeting.*
2. *Authorize the General Manager to execute a contract for the Fiscal Year 2020-2021 SCADA Upgrades to TESCO Controls, Inc. in the not to exceed amount of \$580,120*

**ITEM 9: SKYRIDGE BY LENNAR HOMES OF CALIFORNIA, INC. – ACCEPTANCE OF WATER, NON-DOMESTIC WATER, AND SEWER FACILITIES CONSTRUCTED IN TRACT NO. 17392 AND OFFSITE IMPROVEMENTS**

**RECOMMENDED ACTION:**

1. *Receive information at the time of the Board Meeting.*
2. *Adopt Resolution No. 2020-1287 – Resolution of the Board of Directors of Trabuco Canyon Water District Accepting Water, Non-Domestic Water, and Sewer Facilities Constructed Within Tract No. 17392 and Accepting Off-Site Improvements (Skyridge by Lennar Homes of California, Inc.).*

**ITEM 10: APPROVAL OF CONTRACT AMENDMENT WITH TETRA TECH ENGINEERING FOR PORTER PROPERTY RESERVOIR PLANNING LEVEL CONSTRUCTION COST ESTIMATE**

**RECOMMENDED ACTION:**

1. *Receive information at the time of the Board Meeting.*
2. *Approve contract amendment with Tetra Tech Engineering for Porter Property Reservoir Planning Level Construction Cost Estimate for a not to exceed amount of \$11,880.*

**ITEM 11: APPROVAL OF CONTRACT WITH FERREIRA CONSTRUCTION FOR SILVERTREE LANE PIPELINE IMPROVEMENTS**

**RECOMMENDED ACTION:**

1. *Receive information at the time of the Board Meeting.*
2. *Ratify the contract with Ferreira Construction for the Slivertree Lane Water Main Replacement Project on Time and Materials Basis, for a not to exceed amount of \$450,000 without further Board approval.*

**LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS**

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**ITEM 12: ELECTION OF INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY (ISDOC) EXECUTIVE COMMITTEE OFFICERS**

**RECOMMENDED ACTION:**

1. *Receive information at the time of the Board Meeting.*
2. *Authorize vote through the District Board of Directors ISDOC representative for the ISDOC Executive Committee President for 2021.*
3. *Authorize and direct District staff to submit the ISDOC official ballot accordingly.*



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**ITEM 13: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)**

**RECOMMENDED ACTION(S):**

*Review and discuss local government and legislative informational matter(s) and take action(s) as deemed appropriate.*

**CLOSED SESSIONS**

**CLOSED SESSION NO. 1: CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

**Significant exposure to legal proceedings and/or litigation**

**Government Code Sections 54956.9(d)(2) and 54954.5(c)**

Number of Potential Cases: 1

**CLOSED SESSION NO. 2: CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

**Government Code Sections 54956.8 and 54954.5(b)**

Property: Real Property located at APN Nos. 842-061-05, 842-061-06, and 842-061-07, Trabuco Canyon, California.

District Negotiator: General Manager

Negotiating parties: Trabuco Canyon Water District & Irvine Ranch Water District

Under negotiation: Price and Terms/Conditions of Sale

**ITEM 14: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION**

**RECOMMENDED ACTION(S):**

*Provide announcement(s) of action(s) taken in Closed Session(s), if any.*

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

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**ITEM 15:** \_\_\_\_\_

**ITEM 16:** \_\_\_\_\_

**OTHER INFORMATION/MATTERS**

*Reports or comments from the General Manager and/or Staff*

**ADDITIONAL DIRECTORS' COMMENTS**

*Additional reports or comments from Directors*

**ADDITIONAL GENERAL MANAGER COMMENTS**

*Additional reports or comments from the General Manager*

**END ACTION CALENDAR & ADJOURNMENT**

**AVAILABILITY OF AGENDA MATERIALS**

*Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility) and will be posted online on the District's website located at [www.tcwd.ca.gov](http://www.tcwd.ca.gov). If such writings are distributed to members of the Board less than 72 hours*



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*prior to the meeting, they will be available online at [www.tcwd.ca.gov](http://www.tcwd.ca.gov) at the same time as they are distributed to the Board Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be posted online on the District's website located at [www.tcwd.ca.gov](http://www.tcwd.ca.gov).*

**COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2**

*In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification at least 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.*

**FUTURE SCHEDULED REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS**

*Upcoming Regular Meetings of the Board are expected to be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are currently scheduled as follows:*

**November 18, 2020 | December 16, 2020 | January 20, 2021**

*The District may conduct future meetings via teleconferencing and/or video during the current ongoing emergency situation.*

