



**REGULAR BOARD MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA
VIDEO/AUDIO BROADCAST MEETING
SEPTEMBER 16, 2020 AT 7:00 PM**

BOARD OF DIRECTORS

Michael Safranski, President
Don Chadd, Vice President
Glenn Acosta, Director
Stephen Dopudja, Director
Edward Mandich, Director

DISTRICT STAFF

Fernando Paludi, General Manager
Michael Perea, District Secretary
Cindy Byerrum, District Treasurer
Atkinson, Andelson, Loya, Ruud & Romo
District General Legal Counsel

AGENDA NOTE:

*Due to the spread of COVID-19 and as authorized by the Governor's Executive Order, Trabuco Canyon Water District will be holding this Regular Board Meeting by video broadcast via **Go To Meeting**, and will be available live by video conference and telephone audio as follows:*

Video Conferencing: You can join the meeting from your computer, tablet, or smartphone by clicking on the following link:
<https://global.gotomeeting.com/join/177055533>

Telephone Audio: [1 877 309 2073](tel:18773092073) (Toll Free)

Access Code: 177-055-533

Persons desiring to monitor the Board meeting agenda items may download the Board meeting agenda and documents on the internet at www.tcwd.ca.gov.

You may submit public comments by email to the Board at mperea@tcwd.ca.gov. In order to be part of the record, emailed comments on meeting agenda items must be received by the District, at the referenced e-mail address, not later than 6:00 p.m. (PDT) on the day of the meeting; comments concerning the scheduled Public Hearing (Agenda Item No. 10) should be identified as related to that matter. Public comments may also be submitted by teleconference during the meeting.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to submit public comments by email to the Board at mperea@tcwd.ca.gov. Public comments may also be submitted by teleconference during the meeting. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING AGENDA | SEPTEMBER 16, 2020**

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are requested to submit oral communication by email to the Board at mperea@tcwd.ca.gov. Public comments may also be submitted by teleconference during the meeting. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

PRESENTATION BY CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) SENIOR PUBLIC AFFAIRS FIELD COORDINATOR MR. CHRIS PALMER

DIRECTORS' COMMENTS AND MEETING REPORTS

REPORT FROM THE GENERAL MANAGER

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meetings:

1. August 19, 2020 Regular Board Meeting

ITEM 2: TREASURER'S REPORT

a. FINANCE/AUDIT COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. August 12, 2020

b. PRESENTATION OF FINANCIALS

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

1. July 2020

c. PAYMENT OF BILLS FOR CONSIDERATION

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for August 2020.



**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING AGENDA | SEPTEMBER 16, 2020**

ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Meeting Recap(s):

1. August 5, 2020

ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ATTENDANCE

RECOMMENDED ACTION:

Ratify the Directors' expenses and fees from August 2020 and approve tentative future meetings/attendance.

ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 5: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING THE CORONAVIRUS, INCLUDING SAFETY OF DISTRICT SERVICES AND EMPLOYEES, AND IMPACT TO BOARD & COMMITTEE MEETINGS

RECOMMENDED ACTION(S):

Receive information at the time of the Board meeting and take action(s) as deemed appropriate.

ITEM 6: DISCUSSION AND POSSIBLE ACTION(S) RELATED TO THE PROPOSED PALOMA SQUARE DEVELOPMENT (DOVE CANYON PLAZA) AND OTHER RELATED MATTERS

RECOMMENDED ACTION(S):

Receive information at the time of the Board meeting and take action(s) as deemed appropriate.

ITEM 7: APPROVAL OF SOUTH ORANGE COUNTY WASTEWATER AUTHORITY - SALT AND NUTRIENT MANAGEMENT PLAN COOPERATIVE AGREEMENT REGARDING WATERSHED MONITORING

RECOMMENDED ACTION:

1. Receive information at the time of the Board Meeting.
2. Approve Trabuco Canyon Water District's participation in the "Cooperative Agreement for Salt and Nutrient Management Plan"

ITEM 8: DISCUSSION CONCERNING THE ADOPTION OF SOUTH ORANGE COUNTY WASTEWATER AUTHORITY (SOCWA) PROPOSED WASTE DISCHARGE PRETREATMENT ORDINANCE AND SOURCE CONTROL PROGRAM FOR WASTEWATER FLOWS UPDATE AND ENFORCEMENT RESPONSE PLAN UPDATE

RECOMMENDED ACTION:

1. Receive information at the time of the Board Meeting.
2. Agendize Public Hearing and authorize District staff to furnish Notice of Public Hearing and Notice of Intention of adoption of Ordinance No. 2020-21 for the November 18, 2020 Regular Board Meeting.



**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING AGENDA | SEPTEMBER 16, 2020**

ITEM 9: ADOPTION OF THE 2020 UPDATE TO THE ORANGE COUNTY OPERATIONAL AREA AGREEMENT OF THE COUNTY OF ORANGE AND POLITICAL SUBDIVISIONS

RECOMMENDED ACTION(S):

1. *Receive information at the time of the Board Meeting.*
2. *Adopt and authorize the General Manager to execute the 2020 County of Orange Operational Area Agreement.*

ITEM 10: ADOPTION OF RESOLUTION CONCERNING APPLICATION FOR THE U.S. BUREAU OF RECLAMATION'S WATERSMART GRANTS PROGRAM FOR AN AUTOMATIC METER READING/ADVANCED METERING INFRASTRUCTURE (AMR/AMI) IMPLEMENTATION PROJECT

RECOMMENDED ACTION:

1. *Receive information at the time of the Board Meeting.*
2. *Adopt Resolution No. 2020-1283 – Resolution of the Board of Directors of the Trabuco Canyon Water District Authorizing the Submittal of an Application for the WaterSMART: Water and Energy Efficiency Grants for 2020 and 2021.*

ITEM 11: DISCUSSION CONCERNING CONFLICTS OF INTEREST, INCLUDING 2020 BIENNIAL REVIEW OF TRABUCO CANYON WATER DISTRICT'S CONFLICT OF INTEREST CODE

RECOMMENDED ACTION(S):

Receive information at the time of the Board Meeting and take action(s) if deemed appropriate

FINANCIAL MATTERS

ITEM 12: ADOPTION OF RESOLUTION RELATING TO THE PROPOSED ADJUSTMENT TO TRABUCO CANYON WATER DISTRICT'S CAPACITY CHARGES FOR WATER SERVICE

RECOMMENDED ACTION(S):

1. *Receive staff report regarding proposed adjustments to Trabuco Canyon Water District's Capacity Charges for Water Service at the time of the Board Meeting.*
2. *Adopt Resolution No. 2020 – 1282 – Resolution of the Board of Directors of the Trabuco Canyon Water District (TCWD) Determining Compliance with Procedural Requirements, Making Findings, Amending Capacity Charge Rates, Amending the Rules and Regulations of TCWD and Taking Related Actions.*

ITEM 13: ADOPTION OF RESOLUTIONS CONCERNING TRABUCO CANYON WATER DISTRICT HEALTH BENEFIT COSTS FOR 2020 OPEN ENROLLMENT

RECOMMENDED ACTION(S):

1. *Receive information at the time of the Board Meeting.*
2. *Adopt Resolution No. 2020-1284 – Resolution of the Board of Directors of Trabuco Canyon Water District Fixing the Employer Contribution at an Equal Amount of Employees and Annuitants Under the Public Employees' Medical and Hospital Care Act (PERS Members).*
3. *Adopt Resolution No. 2020-1285 - Resolution of the Board of Directors of Trabuco Canyon Water District Fixing the Employer Contribution at an Equal Amount of Employees and Annuitants Under the Public Employees' Medical and Hospital Care Act (Non-PERS Members).*



**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING AGENDA | SEPTEMBER 16, 2020**

ITEM 14: APPROVAL OF THE DISPOSAL OF SURPLUS EQUIPMENT (DISTRICT VEHICLES) IN ACCORDANCE WITH DISTRICT POLICY REGARDING THE DISPOSAL OF SURPLUS PROPERTY OTHER THAN REAL PROPERTY

RECOMMENDED ACTION:

1. Receive information at the time of the Board Meeting.
2. Approve the disposal of surplus equipment (District vehicles) in accordance with District Policy Regarding the Disposal of Surplus Property Other Than Real Property.

ITEM 15: RATIFICATION OF PURCHASE OF A VEHICLE FOR TRABUCO CANYON WATER DISTRICT'S HEAVY EQUIPMENT VEHICLE FLEET

RECOMMENDED ACTION:

1. Receive information at the time of the Board Meeting.
2. Ratify the purchase of one new 2021 Ford F650 truck from Tuttle Click Automotive Group for a not to exceed amount of \$89,705.

LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS

ITEM 16: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION(S):

Review and discuss local government and legislative informational matter(s) and take action(s) as deemed appropriate.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

ITEM 17: _____

ITEM 18: _____

OTHER INFORMATION/MATTERS

Reports or comments from the General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

ADDITIONAL GENERAL MANAGER COMMENTS

Additional reports or comments from the General Manager

END ACTION CALENDAR & ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility) and will be posted online on the District's website located at www.tcwd.ca.gov. If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available online at www.tcwd.ca.gov at the same time as they are distributed to the Board



**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING AGENDA | SEPTEMBER 16, 2020**

Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be posted online on the District's website located at www.tcwd.ca.gov.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification at least 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.

FUTURE SCHEDULED REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS

Upcoming Regular Meetings of the Board are expected to be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are currently scheduled as follows:

October 21, 2020 | November 18, 2020 | December 16, 2020

The District may conduct future meetings via teleconferencing and/or video during the current ongoing emergency situation.

