



**REGULAR BOARD MEETING AGENDA  
TRABUCO CANYON WATER DISTRICT  
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA  
ADMINISTRATIVE FACILITY, BOARD ROOM  
WEDNESDAY, MAY 15, 2019 AT 7:00 PM**

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**BOARD OF DIRECTORS**

Michael Safranski, President  
Don Chadd, Vice President  
Glenn Acosta, Director  
Stephen Dopudja, Director  
Edward Mandich, Director

**DISTRICT STAFF**

Michael Perea, Interim General Manager  
Rob Anslow, Assistant District Secretary  
Cindy Byerrum, District Treasurer  
Atkinson, Andelson, Loya, Ruud & Romo  
District General Legal Counsel

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**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

*Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.*

**VISITOR PARTICIPATION**

*Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**ORAL COMMUNICATION**

*Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**DIRECTORS' COMMENTS AND MEETING REPORTS**

**REPORT FROM THE INTERIM GENERAL MANAGER**

**CONSENT CALENDAR**

*All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.*

**ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)**

**RECOMMENDED ACTION**

*Approve the minutes of the following Board Meetings:*

1. March 20, 2019

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2. April 17, 2019

**ITEM 2: TREASURER'S REPORT**

a. *FINANCE/AUDIT COMMITTEE MEETING*

**RECOMMENDED ACTION:**

*Receive and file the following Finance/Audit Committee Meeting Recap(s):*

1. April 10, 2019

b. *PRESENTATION OF FINANCIALS*

**RECOMMENDED ACTION:**

*Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):*

1. March 2019

c. *PAYMENT OF BILLS FOR CONSIDERATION*

**RECOMMENDED ACTION:**

*Ratify the payment of bills for consideration, Payroll and Payroll Taxes for May 2019.*

**ITEM 3: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE**

**RECOMMENDED ACTION:**

*Ratify the Directors' expenses and fees from April 2019 and approve tentative future meetings/attendance.*

**ACTION CALENDAR**

*All matters under the Action Calendar have been reviewed by the Interim General Manager and Staff prior to the Board's consideration.*

**ADMINISTRATIVE MATTERS**

**ITEM 4: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING THE PROPOSED PALOMA SQUARE DEVELOPMENT (DOVE CANYON PLAZA)**

**RECOMMENDED ACTION(S):**

*Receive information and presentation concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.*

**ITEM 5: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING AMENDMENT NO. 8 TO THE SANTIAGO AQUEDUCT COMMISSION JOINT POWERS AGREEMENT**

**RECOMMENDED ACTION(S):**

1. *Receive information at the time of the Board meeting.*
2. *Approve Amendment No. 8 to the Santiago Aqueduct Commission Joint Powers Agreement.*



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3. *Authorize the Board President, District Secretary, and District Legal Counsel to execute Amendment No. 8 to the Santiago Aqueduct Commission Joint Powers Agreement.*

**ITEM 6: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING ORANGE COUNTY LOCAL AGENCY FORMATION COMMISSION (OC LAFCO) APPOINTMENT OF REGULAR AND ALTERNATE SPECIAL DISTRICT SEATS**

**RECOMMENDED ACTION(S):**

1. *Receive information at the time of the Board meeting.*
2. *Designate the District's Authorized Regular and Alternate Voting Members on the OC LAFCO Declaration to Qualification to Vote form.*
3. *Take additional action(s) related to the nomination of candidates for the Regular and Alternate Special District seats as deemed appropriate.*

**ITEM 7: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING SOUTH ORANGE COUNTY WASTEWATER AUTHORITY (SOCWA) JOINT POWERS AGREEMENT AMENDMENT(S)**

**RECOMMENDED ACTION(S):**

*Receive information concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.*

**FINANCIAL MATTERS**

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**ITEM 8: MUNICIPAL WATER DISTRICT OF ORANGE COUNTY (MWDOC) FISCAL YEAR 2019/2020 BUDGET**

**RECOMMENDED ACTION(S):**

*Receive information concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.*

**ITEM 9: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRABUCO CANYON WATER DISTRICT FISCAL YEAR 2019/2020 GENERAL FUND AND CAPITAL IMPROVEMENT PROJECT (CIP), EQUIPMENT, AND PROGRAM BUDGETS**

**RECOMMENDED ACTION(S):**

*Receive information concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.*

**ENGINEERING MATTERS**

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**ITEM 10: VIA ALLEGRE WET WELL EXPANSION PROJECT**

**RECOMMENDED ACTION(S):**

1. *Receive information at the time of the Board Meeting.*
2. *Authorize the Interim General Manager to execute the Contract Change Order No. 2 to GCI Construction in the amount of \$15,176.38.*
3. *Authorize the Interim General Manager to execute the Contract Change Order No. 1 to Hydrotech Electric in the amount of \$1,972.63.*
4. *Authorize the Interim General Manager to execute the Contract Amendment No. 1 to DMc Engineering in the amount of \$19,095.00.*



**ITEM 11: RIDGELINE BOOSTER PUMP STATION IMPROVEMENTS AND CAPACITY INCREASE PROJECT**

**RECOMMENDED ACTION(S):**

1. Receive project status update from District staff at the time of the meeting.
2. Reject all pending bids and direct District staff to provide notice of such action.
3. Authorize the Interim General Manager and Principal Engineer to solicit proposals for a reduced scope of work.
4. Delegate to the Engineering/Operational Committee the authority to award/or not award, the contact based on proposals received and report the action to the full Board.
5. Authorize the Interim General Manager to contract with Butier Engineering, Inc. for Construction Management Services for a not to exceed amount of \$185,715.

**ITEM 12: SADDLE CREST DEVELOPMENT (65 DUs)**

**RECOMMENDED ACTION(S):**

Receive project status update from District staff at the time of the meeting.

**ITEM 13: SADDLEBACK MEADOWS DEVELOPMENT (167 DUs)**

**RECOMMENDED ACTION(S):**

1. Receive project status update from District staff at the time of the meeting.
2. Authorize the Interim General Manager to contract for Consultant Services with PSOMAS for the Saddleback Meadows Sub Area Master Plan Update in the amount of \$34,000.

**ITEM 14: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING THE URBAN WATER & STORMWATER RUNOFF CONVEYANCE STRUCTURE TO DOVE LAKE**

**RECOMMENDED ACTION(S):**

Receive information and presentation concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.

**LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS**

**ITEM 15: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING CALIFORNIA ASSOCIATION OF SANITATION AGENCIES' (CASA) "SUPPORT" POSITION ON ASSEMBLY BILL 1672 (BLOOM)**

**RECOMMENDED ACTION(S):**

Receive information and presentation concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.

**ITEM 16: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 10 NOMINATIONS FOR THE 2020-2021 TERM**

**RECOMMENDED ACTION(S):**

Receive information and presentation concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.



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**ITEM 17: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)**

**RECOMMENDED ACTION(S):**

*Review and discuss local government and legislative informational matter(s) and take action(s) as deemed appropriate.*

**CLOSED SESSION(S)**

**CLOSED SESSION NO. 1 - CONFIDENTIAL INFORMATION – PUBLIC EMPLOYMENT**

**TRABUCO CANYON WATER DISTRICT – GENERAL MANAGER POSITION**

Pursuant to California Government Code Section 54957(b) & 54954.5(e), the Board will meet in Closed Session to review and discuss confidential information concerning the District's General Manager position (Public Employment)

**ITEM 18: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION**

**RECOMMENDED ACTION:**

*Provide announcement(s) of action(s) taken in Closed Session, if any.*

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

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**ITEM 19:** \_\_\_\_\_

**ITEM 20:** \_\_\_\_\_

**OTHER INFORMATION/MATTERS**

Reports or comments from the Interim General Manager and/or Staff

**ADDITIONAL DIRECTORS' COMMENTS**

Additional reports or comments from Directors

**ADDITIONAL INTERIM GENERAL MANAGER COMMENTS**

Additional reports or comments from the Interim General Manager

**END ACTION CALENDAR & ADJOURNMENT**

**AVAILABILITY OF AGENDA MATERIALS**

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Administrative Facility at the same time as they are distributed to the Board Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Board Meeting Room at the District Administrative Facility.



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**COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2**

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.

**FUTURE SCHEDULED REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS**

Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are currently scheduled as follows:

**June 19, 2019 | July 17, 2019 | August 21, 2019**

