



**REGULAR BOARD MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA
ADMINISTRATIVE FACILITY, BOARD ROOM
WEDNESDAY, MARCH 20, 2019 AT 7:00 PM**

BOARD OF DIRECTORS

Michael Safranski, President
Don Chadd, Vice President
Glenn Acosta, Director
Stephen Dopudja, Director
Edward Mandich, Director

DISTRICT STAFF

Michael Perea, Interim General Manager
Rob Anslow, Assistant District Secretary
Cindy Byerrum, District Treasurer
Atkinson, Andelson, Loya, Ruud & Romo
District General Legal Counsel

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS

REPORT FROM THE INTERIM GENERAL MANAGER

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

RECOMMENDED ACTION:

Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meetings:

- 1. February 20, 2019 Regular Board Meeting*
- 2. February 27, 2019 Special Board Meeting*

ITEM 2: TREASURER’S REPORT

a. *FINANCE/AUDIT COMMITTEE MEETING*

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

- 1. February 13, 2019*

b. *PRESENTATION OF FINANCIALS*

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

- 1. January 2018*

c. *PAYMENT OF BILLS FOR CONSIDERATION*

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for February 2019.

ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Meeting Recap(s):

- 1. February 6, 2019*

ITEM 4: RATIFICATION OF DIRECTORS’ FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE

RECOMMENDED ACTION:

Ratify the Directors’ expenses and fees from February 2019 and approve tentative future meetings/attendance.



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ITEM 5: TRABUCO CANYON WATER DISTRICT SINGLE AUDIT REPORT ON FEDERAL AWARDS FOR YEAR ENDED JUNE 30, 2018

RECOMMENDED ACTION:

Receive and file Trabuco Canyon Water District Single Audit Report on Federal Awards for Year Ended June 30, 2018.

ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the Interim General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 6: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING 2019 WATER AWARENESS DAY EVENT

RECOMMENDED ACTION(S):

Receive information concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.

ITEM 7: DISCUSSION CONCERNING THE PROPOSED PALOMA SQUARE DEVELOPMENT (DOVE CANYON PLAZA)

RECOMMENDED ACTION(S):

Receive information and presentation concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.

ITEM 8: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRABUCO CANYON WATER DISTRICT 2019 WATER, WASTEWATER & NON-DOMESTIC WATER RATE STUDY

RECOMMENDED ACTION(S):

- 1. Receive information concerning the matter at the time of the Board meeting.*
- 2. Authorize the Interim General Manager to execute a contract with Raftelis Financial Consultants for 2019 Water, Wastewater & Non-Domestic Water Rate Study in the amount of \$66,489 with a contingency of 15% in the amount of \$9,973 for a total amount of \$76,462.*

ITEM 9: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) PROPOSAL FOR A SAFE DRINKING WATER TRUST

RECOMMENDED ACTION(S):

- 1. Receive information concerning the matter at the time of the Board meeting.*
- 2. Adopt Resolution No. 2019-1265 – Resolution of the Trabuco Canyon Water District Board of Directors Supporting SB 669 (Caballero) and the Establishment of a Safe Drinking Water Trust.*
- 3. Approve Trabuco Canyon Water District Letter in Support of SB 669 (Caballero) to Senator Pat Bates and Assembly Member Bill Brough.*
- 4. Authorize District staff to provide information and letters opposing a Statewide Water Tax.*



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ITEM 10: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING SOUTH ORANGE COUNTY WASTEWATER AUTHORITY (SOCWA) JOINT POWERS AGREEMENT AMENDMENT(S)

RECOMMENDED ACTION(S):

Receive information concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.

FINANCIAL MATTERS

ITEM 11: DISCUSSION CONCERNING MUNICIPAL WATER DISTRICT OF ORANGE COUNTY (MWD OC) FISCAL YEAR 2019/2020 BUDGET

RECOMMENDED ACTION(S):

Receive information concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.

ITEM 12: DISCUSSION CONCERNING TRABUCO CANYON WATER DISTRICT FISCAL YEAR 2019/2020 GENERAL FUND AND CAPITAL IMPROVEMENT PROJECT BUDGETS

RECOMMENDED ACTION(S):

Receive information concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.

ENGINEERING MATTERS

ITEM 13: VIA ALLEGRE WET WELL EXPANSION PROJECT

RECOMMENDED ACTION(S):

- 1. Receive project status update from District staff at the time of the meeting.*
- 2. Authorize the Interim General Manager to execute Contract Change Order No. 1 with GCI Construction in the amount of \$30,256.93*

ITEM 14: EL TORO SEWER LIFT STATION IMPROVEMENTS

RECOMMENDED ACTION(S):

- 1. Receive project status update from District staff at the time of the meeting.*
- 2. Authorize the Interim General Manager to purchase replacement pumps for the El Toro Sewer Lift Station from Flo-Services in the amount of \$223,535 with a 10% contingency in the amount of \$22,355 for a total not to exceed amount of \$245,890.*

ITEM 15: DISCUSSION CONCERNING TRABUCO CANYON WATER DISTRICT GROUNDWATER WELL FEASIBILITY STUDY PROPOSAL

RECOMMENDED ACTION(S):

- 1. Receive information concerning the matter at the time of the Board meeting.*
- 2. Authorize the Interim General Manager to contract with Woodard and Curran for Consultant Services for the Municipal Well Feasibility Study in the amount of \$84,962 with a 10% contingency in the amount of \$8,496 for a total not to exceed amount of \$93,458.*



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ITEM 16: SADDLE CREST DEVELOPMENT

RECOMMENDED ACTION(S):

1. Receive project status update from District staff at the time of the meeting.
2. Approve Tract Map No. 17388 and authorize the District Secretary to execute Tract Map No. 17388.

ITEM 17: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING THE URBAN WATER RUNOFF CONVEYANCE STRUCTURE TO DOVE LAKE

RECOMMENDED ACTION(S):

Receive information and presentation concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.

LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS

ITEM 18: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) BOARD OF DIRECTORS CALL FOR NOMINATIONS SEAT B

RECOMMENDED ACTION(S):

Receive information and presentation concerning the matter at the time of the Board meeting and take action(s) as deemed appropriate.

ITEM 19: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION(S):

Review and discuss local government and legislative informational matter(s) and take action(s) as deemed appropriate.

CLOSED SESSION(S)

CLOSED SESSION NO. 1: CONFERENCE WITH LEGAL COUNSEL/SOCWA REPRESENTATIVE

CONFIDENTIAL INFORMATION Involving South Orange County Water Association (SOCWA) - Pursuant to California Government Code Section 54956.96(a)(1) & (b).

Upon advice from District General Legal Counsel, the TCWD Board of Directors will conduct a closed session pursuant to the above-referenced Sections of the California Government Code to receive, discuss and, potentially, take action(s) concerning information obtained in one or more closed session(s) of the Board of Directors of SOCWA, a joint powers agency. TCWD is a member agency of SOCWA.

ITEM 20: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION

RECOMMENDED ACTION:

Provide announcement(s) of action(s) taken in Closed Session, if any.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

ITEM 21: _____

ITEM 22: _____



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OTHER INFORMATION/MATTERS

Reports or comments from the Interim General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

ADDITIONAL INTERIM GENERAL MANAGER COMMENTS

Additional reports or comments from the Interim General Manager

END ACTION CALENDAR & ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Administrative Facility at the same time as they are distributed to the Board Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Board Meeting Room at the District Administrative Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.

FUTURE SCHEDULED REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS

Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are currently scheduled as follows:

April 17, 2019 | May 15, 2019 | June 19, 2019

