



TRABUCO CANYON WATER DISTRICT FINANCE/AUDIT COMMITTEE MEETING RECAP | AUGUST 8, 2018

DIRECTORS PRESENT

Director Don Chadd, Committee Chair
Director Glenn Acosta, Committee Member

STAFF PRESENT

Michael Perea, Interim General Manager
Karen Warner, Senior Accountant
Lisa Marie Sangi, Administrative Assistant

DISTRICT CONSULTANTS PRESENT

None

PUBLIC PRESENT

There were members of the public present.

CALL MEETING TO ORDER

Director Chadd called the August 8, 2018, Finance/Audit Committee Meeting to order at 6:02 P.M.

VISITOR PARTICIPATION

No visitor participation was received.

ORAL COMMUNICATION

No oral communication was received.

COMMITTEE MEMBER COMMENTS

Director Acosta expressed his condolences for the family of Moulton Niguel Water District (MNWD) Director Scott Colton, and he requested that District staff extend the condolences to MNWD.

REPORT FROM THE ACTING GENERAL MANAGER

Mr. Perea presented an update on the Holy Fire, and he mentioned that he planned on visiting the Incident Command Center at Irvine Regional Park to highlight the location of the District's facilities. Mr. Perea added that a Team Meeting was held earlier in the day to review the District's Emergency Preparedness Plan and the appropriate response levels.

Mr. Perea reported that he had notified the nurseries in the District's service area that their non-domestic water services would not be available at this time due to the providing water for fire suppression purposes. Mr. Perea added that non-domestic water services would be resumed to the nurseries when the District's supplies are replenished to normal levels.

Mr. Perea provided a brief update on the Orange County Local Agency Formation Commission (OC LAFCO) meeting.

Mr. Perea mentioned that the District has advertised three open positions for Maintenance, Water Operations, and Wastewater Operations Departments. Discussion occurred concerning the District's open employment advertising

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outlets.

ITEM 1: FINANCE/AUDIT COMMITTEE MEETING RECAP

The July 11, 2018 Finance/Audit Committee Meeting Recap was presented to the Committee.

RECOMMENDED ACTION:

The Committee approved and recommended that the July 11, 2018 Finance/Audit Committee Meeting Recap be received and filed by the Board (Consent Calendar).

ITEM 2: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, TENTATIVE FUTURE MEETINGS/ATTENDANCE ITEMS

Director Chadd requested to adjust his schedule as he did not attend City of Rancho Santa Margarita City Council Meeting.

RECOMMENDED ACTION:

The Committee recommended that the Directors' Fees and Expenses for July 2018, as amended, and the tentative future meetings be forwarded to the Board of Directors for ratification (Consent Calendar).

ITEM 3: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRABUCO CANYON WATER DISTRICT HEALTH BENEFITS

Mr. Perea presented this matter for Committee review, and he highlighted the scheduled increases for the 2019 CalPERS medical health benefits. Mr. Perea briefly reviewed the District's Fiscal Year 2018/2019 health benefits budget, and he indicated that the projected costs were below the approved budget. Mr. Perea provided a handout which trended CalPERS medical health benefits over the prior six years. Director Acosta requested that the information be presented in a graphical format for Board consideration, and he indicated a typographical error in the staff report.

RECOMMENDED ACTION:

The Committee received the information concerning the matter. No recommendations were made.

ITEM 4: DISCUSSION CONCERNING TRABUCO CANYON WATER DISTRICT'S SPECIAL WATER RATE STUDY

Mr. Perea provided an update on this matter, and he mentioned that District staff is currently evaluating the Temporary Rate Stabilization Charges (TRSC) collected to date. Discussion occurred concerning public outreach efforts to date concerning this matter; Mr. Perea responded that District staff and Legal Counsel prepared a letter concerning the matter.

RECOMMENDED ACTION:

The Committee recommended that this matter be forwarded to the Board of Directors for their review.

ITEM 5: OTHER MATTER

Discussion occurred concerning the planned Holy Fire Incident Command Center briefing scheduled for the following morning.

RECOMMENDED ACTION:

The Committee received the information concerning the matter. No recommendations were made

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ITEM 6: FINANCIAL REPORT

Mr. Perea commented there were no Financials for June, and he mentioned that Ms. Warner was finalizing the year end financials.

RECOMMENDED ACTION:

The Committee signed the bills for consideration and the warrant register and recommended that the Board ratify payment of the bills for consideration for July 11, 2018, as presented (Consent Calendar).

ADJOURNMENT

Director Chadd adjourned the August 8, 2018, Finance/Audit Committee Meeting at 6:20 PM.