



**REGULAR BOARD MEETING AGENDA  
TRABUCO CANYON WATER DISTRICT  
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA  
ADMINISTRATIVE FACILITY, BOARD ROOM  
WEDNESDAY, AUGUST 15, 2018 AT 7:00 PM**

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**BOARD OF DIRECTORS**

Glenn Acosta, President  
Michael Safranski, Vice President  
Don Chadd, Director  
Stephen Dopudja, Director  
Edward Mandich, Director

**DISTRICT STAFF**

Michael Perea, Interim General Manager  
Rob Anslow, Assistant District Secretary  
Cindy Byerrum, District Treasurer  
Atkinson, Andelson, Loya, Ruud & Romo  
District General Legal Counsel

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**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**VISITOR PARTICIPATION**

*Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**ORAL COMMUNICATION**

*Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**DIRECTORS' COMMENTS AND MEETING REPORTS**

**REPORT FROM THE INTERIM GENERAL MANAGER**

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

**RECOMMENDED ACTION:**

*Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.*

**CONSENT CALENDAR**

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*All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.*

**ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)**

**RECOMMENDED ACTION**

*Approve the minutes of the following Board Meetings:*

1. July 18, 2018 Regular Board Meeting

**ITEM 2: TREASURER'S REPORT**

a. *FINANCE/AUDIT COMMITTEE MEETING*

**RECOMMENDED ACTION:**

*Receive and file the following Finance/Audit Committee Meeting Recap(s):*

1. July 11, 2018

b. *PRESENTATION OF FINANCIALS*

**RECOMMENDED ACTION:**

*Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):*

1. None at this time.

c. *PAYMENT OF BILLS FOR CONSIDERATION*

**RECOMMENDED ACTION:**

*Ratify the payment of bills for consideration, Payroll and Payroll Taxes for July 2018.*

**ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING**

**RECOMMENDED ACTION:**

*Receive and file the following Engineering/Operational Committee Meeting Recap(s):*

1. April 4, 2018
2. July 11, 2018

**ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE**

**RECOMMENDED ACTION:**

*Ratify the Directors' expenses and fees from July 2018 and approve tentative future meetings/attendance.*



## **ACTION CALENDAR**

*All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.*

### **ADMINISTRATIVE MATTERS**

#### **ITEM 5: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING EMERGENCY WATER STORAGE BANKING OPPORTUNITIES FOR TRABUCO CANYON WATER DISTRICT**

##### **RECOMMENDED ACTIONS:**

1. *Receive information at the time of the Board Meeting.*
2. *Provide direction to the Interim General Manager concerning Emergency Water Storage Banking Opportunities for Trabuco Canyon Water District based on information presented at the time of the meeting.*

#### **ITEM 6: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRABUCO CANYON WATER DISTRICT'S TEMPORARY RATE STABILIZATION CHARGE (TRSC)**

##### **RECOMMENDED ACTIONS:**

1. *Receive information at the time of the Board Meeting.*
2. *Direct the Interim General Manager and the District Treasurer to complete an internal financial analysis concerning the collection of the Temporary Rate Stabilization Charge (TRSC) to date for Board of Directors review and consideration at the September 19, 2018 Regular Board Meeting.*

#### **ITEM 7: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRABUCO CANYON WATER DISTRICT'S WATER RATES AND CHARGES**

##### **RECOMMENDED ACTIONS:**

1. *Receive information at the time of the Board Meeting.*
2. *Board of Directors to direct District staff to schedule a Public Hearing for the Portola Hills Service Area for October 17, 2018.*
3. *Board of Directors to direct District Staff to proceed and prepare the Notice for Public Hearing for the Portola Hills Service Area in conformance with Proposition 218.*

#### **ITEM 8: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRABUCO CANYON WATER DISTRICT'S 2019 HEALTH RATES**

##### **RECOMMENDED ACTIONS:**

1. *Receive information at the time of the Board Meeting.*
2. *Adopt Resolution No. 2018-1258 Fixing the Employer Contribution at an equal amount for Employees and Annuitants under the Public Employees' Medical and Hospital Care Act.*
3. *Adopt Resolution No. 2018-1259 Fixing the Employer Contribution at an equal amount for Employees and Annuitant under the Public Employees' Medical and Hospital Care Act.*



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**ITEM 9: DISCUSSION AND ADOPTION OF THE SOUTH ORANGE COUNTY INTEGRATED REGIONAL WATERSHED MANAGEMENT PLAN**

**RECOMMENDED ACTIONS:**

1. *Receive information at the time of the Board Meeting.*
2. *Adopt Resolution No. 2018-1257 Adopting the 2018 South Orange County Integrated Regional Water Management Plan.*

**ENGINEERING MATTERS**

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**ITEM 10: SANTIAGO CANYON ROAD PIPELINE IMPROVEMENTS**

**RECOMMENDED ACTION:**

1. *Receive information at the time of the Board Meeting.*
2. *Ratify the contract with Ferreira Construction for the Santiago Canyon Road Pipeline Improvements in the not to exceed amount of \$201,678 with a contingency of \$20,000, for a total project amount of \$221,678.*

**ITEM 11: SKYRIDGE DEVELOPMENT**

**RECOMMENDED ACTION:**

1. *Receive information at the time of the Board Meeting.*
2. *Authorize the Interim General Manager to execute Contract Change Order No. 4 with DMc Engineering for Inspection Services for the Skyridge Development in the amount of \$4,560.*

**LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS**

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**ITEM 12: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING NOMINATIONS FOR THE INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY EXECUTIVE COMMITTEE 2018 ELECTION**

**RECOMMENDED ACTION:**

*Receive information at the time of the Board Meeting, and take action as deemed appropriate.*

**ITEM 13: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING SPONSORSHIP OPPORTUNITIES FOR ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) 2018 FALL CONFERENCE**

**RECOMMENDED ACTION:**

*Receive information at the time of the Board Meeting, and take action as deemed appropriate.*

**ITEM 14: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)**

**RECOMMENDED ACTION:**

*Review and discuss local government and legislative informational matter(s) and take action(s) as deemed appropriate.*

**CLOSED SESSION(S)**

**CLOSED SESSION NO. 1: PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GOVERNMENT CODE SECTION 54957**

**TITLE:** Interim General Manager

The Board of Directors will meet in closed session pursuant to Government Code Section 54957 to discuss the Interim General Manager's Performance.



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**ITEM 15: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION**

**RECOMMENDED ACTION:**

*Provide announcement(s) of action(s) taken in Closed Session, if any.*

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

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**ITEM 16:** \_\_\_\_\_

**ITEM 17:** \_\_\_\_\_

**OTHER INFORMATION/MATTERS**

Reports or comments from the Interim General Manager and/or Staff

**ADDITIONAL DIRECTORS' COMMENTS**

Additional reports or comments from Directors

**ADDITIONAL INTERIM GENERAL MANAGER COMMENTS**

Additional reports or comments from the Interim General Manager

**END ACTION CALENDAR & ADJOURNMENT**

**AVAILABILITY OF AGENDA MATERIALS**

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Administrative Facility at the same time as they are distributed to the Board Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Board Meeting Room at the District Administrative Facility.

**COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2**

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.

**FUTURE SCHEDULED REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS**

Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

**September 19, 2018 | October 17, 2018 | November 21, 2018**

