



## **MINUTES OF THE SPECIAL BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | APRIL 30, 2018**

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The Special Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD) was called to order by President Acosta at 6:00 PM, in the Board Room at the District Administrative Facility, located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Secretary, transcribed the minutes thereof.

### **DIRECTORS PRESENT**

President Glenn Acosta  
Vice President Michael Safranski  
Director Stephen Dopudja

### **DIRECTORS PRESENT VIA TELECONFERENCE**

Director Don Chadd  
Location: Front Area, 2803 Pier Pointe Drive, Unit 2-B2, Emerald Isle, NC, 28954

### **DIRECTORS ABSENT**

Director Edward Mandich

### **STAFF PRESENT**

Michael Perea, Assistant General Manager  
Lisa Sangi, Administrative Assistant

### **DISTRICT CONSULTANTS PRESENT:**

Rob Anslow, Assistant District Secretary/District General Legal Counsel (Atkinson, Andelson, Loya, Ruud & Romo)

### **PUBLIC PRESENT**

There were other members of the public in the audience.

### **PLEDGE OF ALLEGIANCE**

Director Dopudja led the Board and District staff in the pledge of allegiance.

### **VISITOR PARTICIPATION**

No visitor participation was received.

### **ORAL COMMUNICATION**

No oral communication was received.

### **DIRECTOR'S COMMENTS**

Director Dopudja commented on his attendance at the South Orange County Wastewater Authority (SOCWA) Regular Board Meeting and he reported that a straw poll was conducted related to the proposed

Vice President Safranski had no comments.

Director Chadd had no comments

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President Acosta had no comments.

**ACTION CALENDAR**

Mr. Anslow confirmed Director Chadd's location as set forth in the agenda in compliance with the Brown Act prior to discussion. Director Chadd confirmed his location via teleconference in compliance with the Brown Act.

**ITEM 1: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRABUCO CANYON WATER DISTRICT GENERAL MANAGER POSITION**

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Mr. Perea introduced this matter to the Board for discussion and he mentioned that Mr. Anslow was prepared to discuss this matter. Mr. Anslow presented and delivered the information contained in the memorandum prepared in accordance with California Government Code Section 54957.1 (a)(5).

Discussion occurred concerning the appointment of an Acting General Manager.

Discussion occurred concerning the distribution of a News Release regarding the Board action in the memorandum.

Discussion occurred concerning the process of the recruitment of a General Manager. Mr. Anslow reported that he has prepared a list of recruitment firms for the recruitment process for Board consideration. President Acosta requested that the matter be agendaized for the May 16, 2018 Regular Board Meeting for Board consideration. Discussion occurred concerning the appropriate forum and process for the selection of a new General Manager.

**Action:** The Board of Directors received and filed the following Statement in Compliance with Government Code Section 54957.1 (a)(5):

*The Board of Directors of the Trabuco Canyon Water District met in closed session on Tuesday, April 24, 2018, pursuant to California Government Code Section 54957 to discuss the District's General Manager. During that closed session, the following motion was approved by the Board:*

*Motion: To approve the proposed Severance and General Release Agreement between the District and Mr. Hector Ruiz as to form subject to non-substantive changes as may be approved of by the Board President in consultation with the District's General Legal Counsel.*

*The foregoing Motion was approved by the Board by 5 – 0 vote.*

A motion was made by Vice President Safranski and seconded by Director Dopudja to appoint Assistant General Manager Michael Perea as the District Acting General Manager. The motion carried 4 – 0 – 1 with Director Mandich absent

The Board of Directors directed the Acting General Manager to distribute the News Release concerning the General Release Agreement with the South County Agencies Group member agencies, the Municipal Water District of Orange County (MWDOC), and the South Orange County Wastewater Authority (SOCWA). The motion carried 4 – 0 – 1 with Director Mandich absent

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President Acosta directed the Acting General Manager to agendaize the matter of the General Manager position be agendaized for consideration at the May 16, 2018 Regular Board Meeting.

**END ACTION CALENDAR**

**ADJOURNMENT**

President Acosta adjourned the April 30, 2018, Special Board Meeting at 6:20 PM.