



## **MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT | MARCH 21, 2018**

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The Regular Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD) was called to order by President Acosta at 7:00 PM, in the Board Room at the District Administrative Facility, located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Mr. Michael Perea, District Secretary, recorded and transcribed the minutes thereof.

### **DIRECTORS PRESENT**

President Glenn Acosta  
Vice President Michael Safranski  
Director Don Chadd  
Director Stephen Dopudja  
Director Edward Mandich

### **STAFF PRESENT**

Hector Ruiz, General Manager  
Michael Perea, District Secretary  
Lorrie Lausten, Principal Engineer  
Karen Warner, Senior Accountant  
Lisa Sangi, Administrative Assistant  
Jason Stroud, Maintenance Superintendent

### **DISTRICT CONSULTANTS PRESENT:**

Rob Anslow, District General Legal Counsel (Atkinson, Andelson, Loya, Ruud & Romo)  
Cindy Byerrum, District Treasurer (Platinum Consulting Group)  
Paul Kaymark (Platinum Consulting Group)

### **PUBLIC PRESENT**

Mr. Douglass Davert, Director, East Orange County Water District  
Mr. Jim Fisler, Director, Mesa Water District  
There were other members of the public in the audience.

### **PLEDGE OF ALLEGIANCE**

Vice President Safranski led the Board and District staff in the pledge of allegiance.

### **VISITOR PARTICIPATION**

No visitor participation was received.

### **ORAL COMMUNICATION**

No oral communication was received.

### **DIRECTOR'S COMMENTS**

Director Mandich had no comments.

Director Dopudja had no comments.

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Director Chadd commented on his attendance at the Municipal Water District of Orange County (MWDOC) Regular Board Meeting, and he mentioned that Ms. Pat Mezaros', Administrative Assistant, retirement was recognized and honored for her years of service with MWDOC. Director Chadd mentioned that the South Orange County Agencies' Group Joint Meeting with elected officials and the General Managers of MWDOC and Orange County Water District (OCWD) and Metropolitan Water District of Southern California (MET) Director Larry McKenney will be held at the District's Administration Facility on March 29, 2018. Director Chadd commented on his attendance at the Santa Margarita Water District (SMWD) Trampas Canyon Reservoir Groundbreaking Ceremony on February 22, 2018, and he mentioned that it was highlighted at the event that the location was originally a sand mining site.

Vice President Safranski commented on the recent increase in residential development in the Rancho Mission Viejo area.

President Acosta welcomed the members of audience to the Regular Board Meeting.

**REPORT FROM THE GENERAL MANAGER**

Mr. Ruiz reported on the following matters:

- El Toro Water District (ETWD) has invited the Board of Directors to their Water Wise Demonstration Garden Dedication Ceremony on Friday, March 30, 2018.
- The member agencies of the South Orange County Agencies' Group sent a letter dated February 20, 2018, to OCWD RE: *Support for Proposed Analysis for Potential Storage Accounts in the Orange County Groundwater Basin*.
- The MWDOC Elected Officials Forum is scheduled for April 4, 2018.
- The Allen-McColloch Pipeline (AMP) was shut down for eight days earlier in the month for scheduled repairs.
- Orange County Fire Authority (OCFA) is currently working with water agencies to assess their response systems and to develop inter-agency relationships to improve ongoing communications. Mr. Ruiz added that District staff reviewed the current fire hydrant maintenance program and valve exercising program with the OCFA representatives, as well as identified known areas of low pressure in the District's service area.

**ITEMS TOO LATE TO BE AGENDIZED**

Mr. Ruiz commented that there were no items too late to be agendized.

**CONSENT CALENDAR**

President Acosta indicated that all matters under the Consent Calendar would be approved by one motion unless a Board member requests a separate action on a specific item. Director Mandich requested that Item 3 be removed from Consent Calendar and added to the Action Calendar.

**Action:** A motion was made by Director Mandich and seconded by Vice President Safranski to remove Item 3 from the Consent Calendar, and to approve the balance of the Consent Calendar.  
The motion carried 5 - 0.

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**ACTION CALENDAR**

**ITEM 3: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ATTENDANCE**

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Director Mandich asked that his schedule be updated to reflect that he attended the February 14, 2018, City of Rancho Santa Margarita City Council Meeting and not the February 28, 2018, City of RSM City Council.

**Action:** A motion was made by Vice President Safranski and seconded by Director Mandich to approve the amended Directors' Fees and Expenses Report and the Directors' Tentative Future Meetings/Attendance.  
The motion carried 5 - 0.

**FINANCIAL MATTERS**

**ITEM 16: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING ORANGE COUNTY LOCAL AGENCY FORMATION COMMISSION (OCLAFCO) NOMINATION PROCESS OF THE REGULAR AND ALTERNATE SPECIAL DISTRICT MEMBER SEATS**

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President Acosta requested that this agenda item be moved forward on the agenda to accommodate Mr. Davert and Mr. Fisler. Mr. Ruiz commented that the Orange County Local Agency Formation Commission (OC LAFCO) Regular and Alternate Special District Member Seats are set to expire on June 30, 2018. Mr. Ruiz added that OC LAFCO has notified Special Districts of the upcoming election, and that they are required to complete a Declaration of Qualification to Vote Form in order to vote. Mr. Ruiz added that the completed forms are due to OC LAFCO by April 9, 2018. President Acosta acknowledged both Mr. Douglass Davert and Mr. Jim Fisler in the audience, and he welcomed them to podium.

Mr. Fisler approached the Board of Directors, and expressed his appreciation for the opportunity to speak concerning his candidacy for the Alternate Special District Member Seat. Mr. Fisler spoke to his experience as the President of the Independent Special Districts of Orange County (ISDOC), and he commented on his advocacy for Special Districts and local control. Mr. Fisler requested that the Board support his re-election to the Alternate Special District Member Seat. Director Chadd thanked Mr. Fisler for speaking to the Board regarding his candidacy, and asked him for his thoughts concerning small versus large Special Districts; Mr. Fisler responded that in his experience smaller Special Districts are typically more responsive, and unfortunately, that voter disenfranchisement can occur with larger agencies. Discussion occurred concerning agency efficiencies and challenges.

Mr. Davert approached the Board of Directors, and expressed his appreciation for the opportunity to speak concerning his candidacy for the Regular Special District Member Seat. Mr. Davert commented that he has been visiting the twenty-seven Special Districts to introduce himself as a candidate in the election, and he spoke to his experience on the City of Tustin City Council and serving as Mayor of Tustin. Mr. Davert commented on the purpose of LAFCO, and mentioned that agency consolidation needs to make sense economically. Director Chadd thanked Mr. Davert for speaking to the Board, and he commended Mr. Davert on his outreach efforts concerning his candidacy. Director Chadd commented on the evolution of OC LAFCO over the years, and he commented on the positive changes and sophisticated voting procedures that have been implemented.

Discussion occurred concerning the nomination period and the current candidates for the open seats. Mr. Anslow commented that the Board may choose to add additional recommended actions to support certain candidates for the open positions. President Acosta expressed his appreciation for the viewpoints discussed by the candidates, and recommended supporting both Mr. Davert and Mr. Fisler for the respective positions.

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**Action:** A motion was made by Director Chadd and seconded by Vice President Safranski for the authorization to designate the Board President as the Voting Member and the Vice President as the Alternate Voting Member, and to authorize the District Secretary to complete, execute, and submit the OC LAFCO Declaration of Qualification to Vote prior to the deadline of April 9, 2018.  
The motion carried 5 – 0.

A motion was made by Director Mandich and seconded by Vice President Safranski to direct the Voting Members to vote for Mr. Douglass Davert for the Regular Special District Member Seat and Mr. Jim Fisler for the Alternate Special District Seat in the OC LAFCO Special District Seat Election.  
The motion carried 5 – 0.

**ITEM 4: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRABUCO CANYON WATER DISTRICT'S PROPOSED AMENDED FISCAL YEAR 2017/2018 MID-YEAR GENERAL FUND BUDGET**

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Mr. Ruiz presented this matter for Board review, and he mentioned that this matter was reviewed with the Finance/Audit Committee. Mr. Ruiz mentioned that Ms. Byerrum was in attendance to answer questions related to this matter, and he introduced Mr. Paul Kaymark, also with Platinum Consulting Group, to the Board of Directors. Ms. Byerrum commented that the District currently utilizes true fund accounting principles, and that the new Financial Software System that was implemented in December 2017 has allowed accounting staff to separate the one-fund budget in to a two-fund budget for the purpose of tracking water and sewer revenues and expenses. Ms. Byerrum expressed her appreciation for Ms. Warner's assistance during this process, and she highlighted the challenges associated with the data migration during the implementation process of the new financial system while separating the funds simultaneously. Ms. Byerrum mentioned that certain line item percentages became skewed due to formula irregularities, and the reallocation of costs in *Supplies and Services* to the appropriate water and sewer expense categories. The adopted budget did not include the projected expenses from the sale of Baker Water Treatment Plant Water to the City of San Clemente. Ms. Byerrum reviewed the proposed amended Fiscal Year 2017/2018 Mid-Year General Fund Budget with the Board, and she highlighted the corrections in the *Supplies and Services* and *Net Income (Loss) Before OPEB & Depreciation & Capital Contributions* line items. Ms. Byerrum reported that the proposed amended budget fully demonstrates the health of the District's funds. Vice President Safranski asked Ms. Byerrum if the *Depreciation & Amortization* line item included replacement costs; Ms. Byerrum replied that this line item does not demonstrate replacement costs, but instead uses depreciation to trend historical costs. Discussion occurred concerning Other Post Employment Benefit (OPEB) reporting requirements and seasonalized revenue and expense impacts to the District's budget.

**Action:** A motion was made by Vice President Safranski and seconded by Director Mandich to approve the Proposed Amended Fiscal Year 2017/2018 General Fund Budget.  
The motion carried 5 – 0.

**ITEM 5: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING INDEPENDENT AUDITING SERVICES PERFORMED FOR TRABUCO CANYON WATER DISTRICT**

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Mr. Ruiz presented this matter for Board review, and he mentioned that action was required for this matter. Mr. Ruiz commented that the District's auditors work for and report to the Board of Directors. Mr. Ruiz added that Mr. Kaymark was previously with The Pun Group, the District's current auditors. Ms. Byerrum commented that due to staffing changes at The Pun Group the firm is currently understaffed and has no Special District

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experience. Ms. Byerrum recommended that the Board authorize District staff to procure proposals for independent auditing services for the District.

**Action:** A motion was made by Vice President Safranski and seconded by Director Chadd to direct the General Manager and District Treasurer to procure proposals for independent auditing services for Trabuco Canyon Water District.  
The motion carried 5 - 0.

**ITEM 6: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING MUNICIPAL WATER DISTRICT OF ORANGE COUNTY (MWDOC) FISCAL YEAR 2018/2019 PROPOSED RATES, CHARGES, AND BUDGET**

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Mr. Ruiz provided a status update on this matter, and he commented that no action on this matter was required. Mr. Ruiz mentioned that he was currently seeking feedback from the Board of Directors to provide to MWDOC. Director Chadd mentioned that the South Orange County Agencies' Group Joint Meeting with MWDOC and OCWD is scheduled for March 29, 2018, so that MWDOC can receive feedback from the member agencies related to the proposed budget and proposed rates and charges.

**Action:** The Board of Directors received the information. No action was taken.

**ITEM 7: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRABUCO CANYON WATER DISTRICT'S FISCAL YEAR 2018/2019 CAPITAL IMPROVEMENT PROGRAM (CIP) AND GENERAL FUND BUDGET**

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Mr. Ruiz provided a status update on this matter, and he commented that he was currently working with District staff to prepare the Fiscal Year 2018/2019 Capital Improvement Program (CIP) and General Fund Budget. Mr. Ruiz commented that he will be discussing staffing and long-term succession planning, the purchase of new vehicles, and the proposed CIP Project with the Finance/Audit and Engineering/Operational Committees prior to review with the Board of Directors.

**Action:** The Board of Directors received the information. No action was taken.

**ITEM 8: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRABUCO CANYON WATER DISTRICT'S RECYCLED WATER CHARGES**

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Mr. Ruiz presented this matter for Board review, and he mentioned that this matter was agendaized based on recommendation by the Finance/Audit Committee. Director Chadd reviewed the District's past practice of invoicing certain recycled water customers whose demand placed a greater strain on recycled water supplies and required supplementing the recycled water system with domestic water to meet the increased demand. Director Chadd added that residential users contribute to the wastewater system, but that certain recycled water users that benefit from the recycled water system and cost savings do not contribute to the wastewater system, such as Dove Canyon Golf Course and T-Y Nursery. Discussion occurred concerning lessons learned from the statewide drought and the implementation of the 2015 Water, Wastewater, and Recycled Water Rate Study and Costs of Services Analysis. Vice President Safranski asked Mr. Ruiz if the costs associated with supplementing the recycled water system with domestic water is passed on to the recycled water users, and if there was a provision in the 2015 Rate Study for these costs; Mr. Ruiz responded that the costs are factored into the recycled water rates, but there was no specific provision in the 2015 Rate Study for these costs. Mr. Ruiz added that there have been years in which the recycled water system has not been supplemented with domestic water.

President Acosta agreed with Director Chadd that a framework to resolve this issue needs to be developed, and then the District can advise the impacted recycled water users.

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Vice President Safranski recommended a review of the Rate Study foundation to identify how the rates can be updated.

Director Chadd recommended that access to recycled water should be consistent with the District's message of responsible water management and conservation, and highlighted the District's urban water runoff facilities, such as Shadow Rock Detention Basin Facility, as examples of the District's collaboration with other groups and property owners.

Discussion occurred concerning Costs of Services analyses development in accordance with Proposition 218, and the recycled water access reliability. President Acosta recommended that District staff budget for a recycled water rate study and cost of services analysis for Fiscal Year 2018/2019.

Director Mandich recommended that District staff take a nuanced review of the current recycled water rates and return with a recommendation at the Committee level. Director Chadd agreed with Director Mandich, and recommended that District staff review the current notification process to recycled water users of their projected recycled water allocations to allow for efficient budgeting.

Mr. Anslow recommended that the Board may choose to direct District staff to return with recommendations related to the District's Recycled Water Charges.

**Action:** The Board of Directors received the information, and directed District staff to return with recommendations related to the District's Recycled Water Charges.

**ADMINISTRATIVE MATTERS**

**ITEM 9: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING THE FAIR POLITICAL PRACTICES COMMISSION (FPPC) CONFLICT OF INTEREST FILINGS (FORM 700)**

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Mr. Ruiz presented the matter for Board review, and he reminded the Board of Directors that the Fair Political Practices Commission Conflict of Interest Filing Form 700 is due no later than April 2, 2018. Mr. Perea commented that filers may choose to file through the online portal, and that he would subsequently receive notification of their filing.

**Action:** The Board of Directors received the information. No action was taken.

**ITEM 10: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING THE DISPOSAL OF DISTRICT SURPLUS PROPERTY (VEHICLES)**

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Mr. Ruiz presented this matter for Board review, and he mentioned that this matter was reviewed with the Finance/Audit Committee. Mr. Ruiz briefly reviewed the *Property and Equipment Survey Report* prepared by Mr. Stroud, and he mentioned that the vehicles will be publicly auctioned in accordance with the District's *Policy Regarding the Disposal of Surplus Property Other Than Real Property*. Mr. Perea mentioned that the values indicated in the Report are based on fair market value and are not representative of the final value determined at the public auction.

**Action:** A motion was made by Director Chadd and seconded by Vice President Safranski to authorize the General Manager to dispose of District surplus equipment in accordance with the *District's Disposal of Surplus Property Other Than Real Property Policy*. The motion carried 5 - 0.

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**ITEM 11: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING 2018 WATER AWARENESS DAY EVENT**

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Mr. Ruiz presented this matter for Board review, and he briefly highlighted the 2017 Water Awareness Day Event Overview with the Board. Mr. Ruiz mentioned that District staff has coordinated with the Orange County Fire Authority (OCFA) for a Fire Prevention/Structure Hardening representative to attend this year's Event. Discussion occurred concerning event scheduling.

**Action:** The Board of Directors received the information concerning the matter, and directed District staff to schedule the 2018 Water Awareness Event for Saturday, May 19, 2018 from 10:00AM to 2:00PM.

**ITEM 12: STATUS UPDATE ON SITE SECURITY AND IMPROVEMENTS TO DISTRICT PROPERTIES**

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Mr. Ruiz provided a status update on this matter, and he delivered a PowerPoint presentation related to the security improvements to the District's properties. Mr. Ruiz reviewed the actions to date, which included the repair of the existing Porter Property entrance gate and the installation of property line posts and markers for the Porter Property. Mr. Ruiz reported that the property site surveys for the Porter Property, Dove Lake, Administration Facility, and the Wells Facility have been completed, and that the District Property Ad Hoc Committee conducted a site visit on February 24, 2018. Mr. Ruiz mentioned that he was currently working with a vendor for the placement of rip rap at the Porter Property and the District's property adjacent to the Wells Facility. Discussion occurred concerning the history of the District's property owned adjacent to the Wells Facility. Mr. Ruiz mentioned that there has been a delay on the signage order due to a shortage of the aluminum materials used for the signage, and that he is currently working on procuring bids for debris clean up at the Porter Property site.

**Action:** The Board of Directors received the information. No action was taken.

**ITEM 13: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING THE SOUTH ORANGE COUNTY WASTEWATER AUTHORITY (SOCWA)**

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Mr. Ruiz provided a status update on this matter, and mentioned that he and Director Dopudja met with El Toro Water District (ETWD) to review the proposed budget structure to the General Fund allocation. Director Dopudja commented that ETWD expressed support for the changes and were reviewing their current Project Committee (PC) participation levels. Director Dopudja commented that both he and Mr. Ruiz plan to meet with other SOCWA member agencies to review the proposed budget structure for the purpose of receiving feedback on the proposal in the coming months. Mr. Ruiz briefly reviewed select portions of the SOCWA Fiscal Year 2018/2018 Draft Budget (Exhibit) with the Board, and presented to the Board a copy of an Irvine Ranch Water District (IRWD) letter dated March 13, 2018, to SOCWA in which they have requested to withdraw from PC 12. Discussion occurred concerning the impacts of IRWD's withdrawal from PC 12 on the SOCWA Budget; Director Dopudja commented that IRWD's decision to withdraw from PC 12 reinforces the proposed methodology and allows for SOCWA and its member agencies to budget accordingly.

**Action:** The Board of Directors received the information. No action was taken.

**ENGINEERING MATTERS**

**ITEM 14: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRABUCO CANYON WATER DISTRICT'S SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SYSTEM**

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Mr. Ruiz presented this matter for Board review, and he mentioned that this matter was reviewed with the Engineering/Operational Committee. Ms. Lausten delivered a PowerPoint presentation which reviewed the District's existing SCADA System, and briefly reviewed the findings of the SCADA Assessment as completed by

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TESCO Controls Inc. Ms. Lausten reported that District staff has met with both TESCO and Beavens Control Systems to review the limitations of the legacy software system and hardware, and to identify proposed upgrade solutions. Ms. Lausten commented that District staff has completed certain telecommunication improvements with the District's Internet Service Provider at the three primary facilities: the Administration Facility, the Robinson Ranch Wastewater Treatment Plant (WWTP), and the Dimension Water Treatment Plant (DWTP). Discussion occurred concerning the telecommunications improvements to the WWTP. Ms. Lausten commented that due to the challenges associated with the current configuration and existing legacy hardware, that District staff recommends proceeding with the purchase, installation, and configuration of the proposed server environment and the virtualization of the existing software system. Ms. Lausten highlighted the planned software and hardware improvements and the recommended secure communication improvements, and reviewed the associated costs with the Board. Ms. Lausten reviewed the Fiscal Year 2017/2018 Capital Improvement Program Budget for the SCADA improvements, and recommended that TESCO and Beavens collaborate to implement certain portions of the project. Ms. Lausten briefly highlighted the different project phases with the Board and the associated costs. President Acosta commended District staff for their work to update the District's SCADA System.

- Action:** A motion was made by Vice President Safranski and seconded by Director Mandich as follows:
- Authorize the General Manager to execute a contract with TESCO Controls Inc. for SCADA System Upgrades in the amount \$116,000;
  - Authorize the General Manager to execute a contract with Beavens Control Systems for SCADA System Upgrades in the amount of \$25,000;
  - Authorize the General Manager to execute contracts to purchase the required SCADA software licenses and related costs in the amount of \$15,000;
  - Approve an overall project contingency of \$23,000 exclusive of items one through four.

The motion carried 5 - 0.

**ITEM 15: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING DEPARTMENT OF WATER RESOURCES EMERGENCY ACTION PLAN (EAP) AND INUNDATION MAP DEVELOPMENT FOR TRABUCO CANYON WATER DISTRICT'S DOVE AND TRABUCO DAMS**

Mr. Ruiz presented this matter for Board review, and mentioned that this matter requires Board action. Ms. Lausten reported that the Department of Water Resources (DWR) has implemented this regulatory requirement as a result of the recent failure of the Oroville Dam Spillway, and that District staff will need to complete an Emergency Action Plan (EAP) and Inundation Map for both Trabuco Dam and Dove Dam, which the District manages by agreement with Dove Canyon Master Association. Ms. Lausten commented that this regulatory requirement was not originally budgeted for Fiscal Year 2017/2018, but that the EAP and Inundation Maps are due by January 1, 2019. Ms. Lausten mentioned that she procured proposals from two firms for this work, and briefly reviewed the Proposal Evaluation with the Board. Ms. Lausten recommended Dudek for Engineering Services for the EAPs and Inundation Maps for Trabuco Dam and Dove Dam.

- Action:** A motion was made by Director Mandich and seconded by Vice President Safranski to authorize the General Manager to execute an agreement with Dudek for Engineering Services for the Dove Canyon and Trabuco Dam Inundation Mapping and Emergency Action Plan in the amount of \$80,372.
- The motion carried 5 - 0.



**LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS**

**ITEM 17: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) BOARD OF DIRECTORS CALL FOR NOMINATIONS SEAT A**

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Mr. Ruiz presented this matter for Board review, and he mentioned that the California Special Districts Association (CSDA) is currently requesting nominations for Seat A expiring terms. Mr. Ruiz added that the Board is not required to take action, but that the CSDA Nomination Form and Board Candidate Information Sheets were included for their review.

**Action:** The Board of Directors received the information. No action was taken.

**ITEM 18: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRABUCO CANYON WATER DISTRICT'S POSITION ON SENATE BILL 623 (MONNING) AND VOLUNTARY CONTRIBUTION TO ACWA FOR EDUCATIONAL OUTREACH EFFORTS**

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Mr. Ruiz presented this matter for Board review, and briefly provided background on Senate Bill (SB) 623 which is aimed to fund drinking water solutions for disadvantaged communities. Mr. Ruiz mentioned that he and Mr. Perea participated in an Association of California Water Agencies (ACWA) conference call which provided updates on ACWA's efforts to oppose the bill unless amended, which included a discussion regarding voluntary contribution opportunities for member agencies to fund expenses related to direct lobbying of legislators and other education components. Mr. Perea provided an update related to neighboring agency contribution levels to date. Discussion occurred concerning Assembly Bill (AB) 2050. Director Dopudja commented that AB 2050 has a more practical and realistic approach to the current issues with affected agencies statewide. Mr. Ruiz provided a presentation handout prepared by Eastern Municipal Water District and delivered to MWDOC's Public Affairs and Legislative Committee regarding AB 2050, and briefly discussed the current status of AB 2050 in the State Legislation.

**Action:** A motion was made by Director Chadd and seconded by Director Dopudja to adopt Resolution No. 2018-1250 – Resolution of the Board of Directors of the Trabuco Canyon Water District Setting Forth a Position Concerning State of California Legislation Regarding Proposed Taxes in Connection with Potable Water Service/Deliveries.  
The motion carried 5 - 0.

A motion was made by Director Chadd and seconded by Director Dopudja to authorize the General Manager to notify ACWA of the District's Opposed Unless Amended position on SB 623 and to join ACWA's No Drinking Water Tax Oppose Unless Amended Coalition.  
The motion carried 5 - 0.

There was no action taken related to the consideration of an amount of a voluntary contribution to the ACWA No Drinking Water Tax Education and Outreach Campaign.

**ITEM 19: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)**

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Mr. Ruiz had no local governmental and legislative informational matters to discuss.

Discussion occurred concerning the OC LAFCO Special District Member Seat Election.

**Action:** There was no action taken.

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**OTHER INFORMATION/MATTERS**

There was no other information or matters presented.

**CLOSED SESSIONS**

The Board of Directors, through President Acosta recessed the Open Session portion of the Meeting at 9:23 PM.

The Board met in Closed Session as set forth in the Meeting Agenda.

The Board, through President Acosta, reconvened the Open Session of the Meeting at 10:47 PM.

**ITEM 20: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION**

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**Action:** The Board of Directors met with the General Manager as set forth in the agenda. There were no other announcements made at that time.

The Board of Directors met with General Legal Counsel and the District's South Orange County Wastewater Authority (SOCWA) Representative, and received information concerning the matter. There were no other announcements made at that time.

**ADDITIONAL DIRECTORS' COMMENTS**

There were no additional Director comments received.

**ADDITIONAL GENERAL MANAGER COMMENTS**

There were no additional General Manager comments received.

**END ACTION CALENDAR**

**ADJOURNMENT**

President Acosta adjourned the March 21, 2018, Regular Board meeting at 10:49 PM.