



**REGULAR BOARD MEETING AGENDA  
TRABUCO CANYON WATER DISTRICT  
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA  
ADMINISTRATIVE FACILITY, BOARD ROOM  
WEDNESDAY, FEBRUARY 21, 2018 AT 7:00 PM**

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**BOARD OF DIRECTORS**

Glenn Acosta, President  
Michael Safranski, Vice President  
Don Chadd, Director  
Stephen Dopudja, Director  
Edward Mandich, Director

**DISTRICT STAFF**

Hector Ruiz, General Manager  
Michael Perea, District Secretary  
Cindy Byerrum, District Treasurer  
Atkinson, Andelson, Loya, Ruud & Romo  
District General Legal Counsel

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**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**VISITOR PARTICIPATION**

*Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**ORAL COMMUNICATION**

*Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.*

**DIRECTORS' COMMENTS AND MEETING REPORTS**

**REPORT FROM THE GENERAL MANAGER**

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

**RECOMMENDED ACTION:**

*Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.*

## CONSENT CALENDAR

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All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

### ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

**RECOMMENDED ACTION**

Approve the minutes of the following Board Meeting(s):

1. January 17, 2018 Regular Board Meeting

### ITEM 2: TREASURER'S REPORT

a. FINANCE/AUDIT COMMITTEE MEETING

**RECOMMENDED ACTION:**

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. January 10, 2018

b. PRESENTATION OF FINANCIALS

**RECOMMENDED ACTION:**

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

1. December, 2017

c. PAYMENT OF BILLS FOR CONSIDERATION

**RECOMMENDED ACTION:**

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for January, 2017.

### ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING

**RECOMMENDED ACTION:**

Receive and file the following Engineering/Operational Committee Meeting Recap(s):

1. December 6, 2017
2. January 3, 2018

### ITEM 4: EXECUTIVE COMMITTEE MEETING

**RECOMMENDED ACTION:**

Receive and file the following Executive Committee Meeting Recap(s):

1. December 12, 2017



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**ITEM 5: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/  
ATTENDANCE**

**RECOMMENDED ACTION:**

*Ratify the Directors' expenses and fees from January, 2018, and approve tentative future meetings/attendance.*

**ACTION CALENDAR**

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*All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.*

**ADMINISTRATIVE MATTERS**

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**ITEM 6: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING EASEMENT AT 21532 HIGH COUNTRY DRIVE,  
TRABUCO CANYON**

**RECOMMENDED ACTION(S):**

*Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.*

**ITEM 7: STATUS UPDATE ON SITE SECURITY AND IMPROVEMENTS TO DISTRICT PROPERTIES**

**RECOMMENDED ACTION(S):**

*Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.*

**ITEM 8: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING THE SOUTH ORANGE COUNTY WASTEWATER  
AUTHORITY (SOCWA)**

**RECOMMENDED ACTION(S):**

*Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.*

**ENGINEERING MATTERS**

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**ITEM 9: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING VIA ALLEGRE SEWER LIFT STATION**

**RECOMMENDED ACTION(S):**

- 1. Receive information at the time of the Board Meeting.*
- 2. Authorize the General Manager to execute a construction contract with GCI Construction, Inc. for the Via Allegre Wet Well Expansion Project for a not to exceed amount of \$366,130.*

**ITEM 10: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING ROBINSON RANCH WASTEWATER TREATMENT  
PLANT SITE SECURITY IMPROVEMENTS**

**RECOMMENDED ACTION(S):**

- 1. Receive information at the time of the Board Meeting.*
- 2. Authorize the General Manager to execute a construction contract with La Habra Fence Company, Inc. for the Robinson Ranch Wastewater Treatment Plant Site Security Improvements for a not to exceed amount of \$136,000.*



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3. *Authorize the General Manager to execute a landscape services contract with Brightview Landscape Services for the Robinson Ranch Wastewater Treatment Plant Site Security Improvements for a not to exceed amount of \$32,800.*
4. *Approve an overall project contingency of \$10,000.*

**ITEM 11: TRACT NO. 17805 DAHLIA COURT BY WILLIAM LYON HOMES, INC. – ACCEPTANCE OF WATER, NON-DOMESTIC WATER, AND SEWER FACILITIES CONSTRUCTED IN TRACT NO. 17805 AND OFF-SITE IMPROVEMENTS**

**RECOMMENDED ACTION(S):**

1. *Receive information at the time of the Board Meeting.*
2. *Adopt Resolution No. 2018-1249 – Resolution of the Board of Directors Accepting Water, Non-Domestic Water, and Sewer Facilities Constructed in Tract No. 17805 and Accepting Off-Site Improvements.*

**LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS**

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**ITEM 12: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)**

**RECOMMENDED ACTION:**

*Review and discuss local government and legislative informational matter(s), and take action(s) as deemed appropriate.*

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

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**ITEM 14:** \_\_\_\_\_

**ITEM 15:** \_\_\_\_\_

**CLOSED SESSION(S)**

**CLOSED SESSION NO. 1: CONFERENCE WITH LEGAL COUNSEL/SOCWA REPRESENTATIVE**

**CONFIDENTIAL INFORMATION** Involving South Orange County Water Association (SOCWA) - Pursuant to California Government Code Section 54956.96(a)(1) & (b).

Upon advice from District General Legal Counsel, the TCWD Board of Directors will conduct a closed session pursuant to the above-referenced Section of the California Government Code to receive, discuss and, potentially, take action(s) concerning information obtained in one or more closed session(s) of the Board of Directors of SOCWA, a joint powers agency. TCWD is a member agency of SOCWA.

**ITEM 13: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION**

**RECOMMENDED ACTION:**

*Provide announcement(s) of action(s) taken in Closed Session, if any.*

**OTHER INFORMATION/MATTERS**

Reports or comments from the General Manager and/or Staff

**ADDITIONAL DIRECTORS' COMMENTS**

Additional reports or comments from Directors



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**ADDITIONAL GENERAL MANAGER COMMENTS**

Additional reports or comments from the General Manager

**END ACTION CALENDAR & ADJOURNMENT**

**AVAILABILITY OF AGENDA MATERIALS**

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Administrative Facility at the same time as they are distributed to the Board Members, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Board Meeting Room at the District Administrative Facility.

**COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2**

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible.

**FUTURE SCHEDULED REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS**

Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

**March 21, 2018 | April 18, 2018 | May 16, 2018**

