



## **TRABUCO CANYON WATER DISTRICT EXECUTIVE COMMITTEE MEETING RECAP | APRIL 25, 2017**

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### **DIRECTORS PRESENT**

Vice President Mike Safranski, Committee Chair  
President Glenn Acosta, Committee Member

### **STAFF PRESENT**

Hector Ruiz, General Manager  
Michael Perea, District Secretary

### **CONSULTANTS PRESENT**

There were no consultants present

### **PUBLIC PRESENT**

There were no members of the public present

### **CALL MEETING TO ORDER**

Vice President Safranski called the April 25, 2017, Executive Committee Meeting to order at 6:00 P.M.

### **VISITOR PARTICIPATION**

No visitor participation was received.

### **ORAL COMMUNICATION**

No oral communication was received.

### **COMMITTEE MEMBER COMMENTS**

President Acosta had no comments.

Vice President Safranski related an experience at his work on a project with Southern California Edison (SCE).

### **REPORT FROM THE GENERAL MANAGER**

Mr. Ruiz had no comments.

### **BOARD AGENDA MATTERS**

#### **ITEM 1: EXECUTIVE COMMITTEE MEETING RECAP**

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The January 30, 2017, Executive Committee Meeting Recap was presented to the Committee.

#### **RECOMMENDED ACTION:**

The Committee recommended that the January 30, 2017, Executive Committee Meeting Recap be received and filed by the Board (Consent Calendar).

**TRABUCO CANYON WATER DISTRICT  
EXECUTIVE COMMITTEE MEETING RECAP | APRIL 25, 2017**

**DISCUSSION MATTERS**

**ITEM 2: DISCUSSION CONCERNING PENDING/FUTURE BOARD AGENDA TOPICS**

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Mr. Ruiz presented this matter for Committee review, and briefly highlighted the planned recurring agendized matters for future Regular Board Meetings. Discussion occurred concerning Statewide Drought Conditions and District customer conservation efforts; Mr. Ruiz mentioned that District staff is currently working to propose the termination of the District's Level 1 – Water Supply Shortage and return to the Water Conservation Ordinance Permanent Provisions. Discussion occurred concerning the Baker Water Treatment Plant (BWTP); Mr. Ruiz provided a brief update concerning his negotiation of agreement language for the sale of excess/unused BWTP water to the City of San Clemente, and highlighted some of the challenges associated with the development of the billing process in coordination with Municipal Water District of Orange County (MWDOC). Mr. Ruiz recommended the scheduling of a Special Board Meeting – Budget Workshop on May 22, 2017, and that Mr. Perea would send a calendar invite to the Board of Directors. Mr. Ruiz briefly reviewed the planned agendized matters for discussion for the Regular Board Meeting for the next three months. Discussion occurred concerning opportunities for the District to host future inter-agency events at the Administration Facility. President Acosta cautioned District staff to not plan events at the same time as large conferences, such as the Association of California Water Agencies (ACWA) Fall Conference. Discussion occurred concerning the District hosting the Joint South County Agencies meetings at the Administration Facility; Vice President Safranski recommended discussing the matter with Director Chadd as he is the current Vice Chair for the group. President Acosta recommended that the District prepare an expression of its appreciation to its customers for their assistance during the statewide drought, such as a letter or a postcard. Vice President Safranski asked when the Board reviews employee benefits; Mr. Perea mentioned that typically occurs in August after the CalPERS Board finalizes negotiations with the health benefit providers to determine the monthly health care costs. Discussion occurred concerning employee morale and organizational structure.

**RECOMMENDED ACTION**

The Committee received the information. No action was taken.

**OTHER MATTERS**

**ITEM 3: REPORTS OR COMMENTS FROM THE GENERAL MANAGER AND/OR STAFF**

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Mr. Ruiz reported that District staff will be meeting during lunch on the following Thursday to review preparations for the District's Annual Water Awareness Day Event, and extended an invitation to the Committee to attend the meeting. Mr. Ruiz added that District staff is currently preparing a sign board to express the District's and the Board of Directors' appreciation to District customers for their conservation efforts.

**RECOMMENDED ACTION**

No action taken.

**ADJOURNMENT**

Vice President Safranski adjourned the April 25, 2017, Executive Committee Meeting at 7:00 P.M.