



**REGULAR BOARD MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA
ADMINISTRATIVE FACILITY, BOARD ROOM
WEDNESDAY, JUNE 21, 2017 AT 7:00 PM**

BOARD OF DIRECTORS

Glenn Acosta, President
Michael Safranski, Vice President
Don Chadd, Director
Stephen Dopudja, Director
Edward Mandich, Director

DISTRICT STAFF

Hector Ruiz, General Manager
Michael Perea, District Secretary
Cindy Byerrum, District Treasurer
Bowie, Arneson, Wiles & Giannone,
District General Legal Counsel

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS

REPORT FROM THE GENERAL MANAGER

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

RECOMMENDED ACTION:

Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.

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CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meeting(s):

- 1. May 17, 2017 Regular Board Meeting*
- 2. May 22, 2017 Special Board Meeting*

ITEM 2: TREASURER'S REPORT

a. FINANCE/AUDIT COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

- 1. May 4, 2017*

b. PRESENTATION OF FINANCIALS

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

- 1. April, 2017*

c. PAYMENT OF BILLS FOR CONSIDERATION

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for May, 2017.

ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Meeting Recap(s):

- 1. May 3, 2017*

**ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/
ATTENDANCE ITEMS**

RECOMMENDED ACTION:

Ratify the Directors' expenses and fees from May, 2017, and approve tentative future meetings/attendance items.

ITEM 5: RATIFICATION OF PURCHASE OF NEW AND REPLACEMENT DISTRICT VEHICLES

RECOMMENDED ACTION:

Ratify the purchase of new and replacement District vehicles in the amount of \$248,457, per presented purchase orders.



ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 6: AUTHORIZE ACTIONS FOR FISCAL YEAR 2017/2018 UNDEVELOPED LAND/WATER STANDBY CHARGES (ASSESSMENT) AND SET PUBLIC HEARING

RECOMMENDED ACTIONS:

1. *Authorize District staff to proceed with actions to set the Fiscal Year 2017/2018 Undeveloped Land/Water Standby Assessments at \$15.00 per acre or portion thereof; and*
2. *Agendize Public Hearing and authorize District staff to furnish Notice of Public Hearing on Proposed Fiscal Year 2017/2018 Undeveloped Land/Water Standby Assessments for the July 19, 2017 Regular Board Meeting.*

FINANCIAL MATTERS

ITEM 7: DISCUSSION AND ADOPTION OF RESOLUTION 2017-1243 ESTABLISHING APPROPRIATIONS LIMIT FOR FISCAL YEAR 2017/2018

RECOMMENDED ACTION:

1. *Receive information at the time of the Board Meeting.*
2. *Adopt Resolution No. 2017-1243 - Resolution of the Board of Directors of Trabuco Canyon Water District Establishing Appropriations Limit for Fiscal Year 2017/2018, Pursuant to Article XIII B of the California Constitution.*

ITEM 8: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING MUNICIPAL WATER DISTRICT OF ORANGE COUNTY (MWD OC) FISCAL YEAR 2017/2018 PROPOSED RATES, CHARGES, AND PROPOSED FISCAL YEAR 2017/2018 BUDGET

RECOMMENDED ACTIONS:

1. *Receive information at the time of the Board Meeting.*
2. *Approve the Fiscal Year 2017/2018 Municipal Water District of Orange County CHOICE Programs for Trabuco Canyon Water District in the amount of \$54,400.*
3. *Authorize the General Manager to execute the Orange County Sheriff's Department New Participating Rider to Joint Agreement for the Operation, Maintenance, and Financial Management of the Orange County 800 MHz Countywide Coordinated Communications System.*

ITEM 9: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRABUCO CANYON WATER DISTRICT'S FISCAL YEAR 2017/2018 CAPITAL IMPROVEMENT PROGRAM (CIP) AND GENERAL FUND BUDGETS

RECOMMENDED ACTIONS:

1. *Receive information at the time of the Board Meeting.*
2. *Approve proposed Fiscal Year 2017/2018 Salaries Budget increase from \$1,744,092 to \$1,763,342 and Fiscal Year 2017/2018 Total Compensation Budget from \$2,226,860 to \$2,252,610.*



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3. *Adopt Resolution No. 2017-1241 – Resolution of the Board of Directors of the Trabuco Canyon Water District Approving the General Fund District Budget for Fiscal Year 2017/2018 for an amount of \$9,595,900.*
4. *Adopt Resolution No. 2017-1242 – Resolution of the Board of Directors of the Trabuco Canyon Water District Approving the Capital Improvement Program Budget for Fiscal Year 2017/2018 for an amount of \$5,308,400.*

ENGINEERING MATTERS

ITEM 10: DISCUSSION AND POSSIBLE ACTION CONCERNING DOVE CANYON & ROBINSON RANCH RECYCLED WATER PUMP STATIONS REPLACEMENT PROJECT – PHASE 1

RECOMMENDED ACTIONS:

1. *Receive information at the time of the Board Meeting.*
2. *Authorize the General Manager to execute contract with JIG Consultants for Engineering Design Services for a not to exceed amount of \$43,840.*

ITEM 11: BAKER WATER TREATMENT PLANT

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 12: ALTERNATE RAW WATER TRANSMISSION LINE – FEMA NO. PW79

RECOMMENDED ACTIONS:

1. *Receive information at the time of the Board Meeting.*
2. *Approve and authorize the General Manager to execute Michael Baker International Professional Services Contract Amendment No. 2 for additional Biological Monitoring, Archaeological, and Native American Monitoring for not to exceed amount of \$87,933.*

LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS

ITEM 13: DISCUSSION AND POSSIBLE ACTION CONCERNING INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY (ISDOC) PROPOSED BYLAWS AMENDMENTS

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 14: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING STATEWIDE DROUGHT CONDITIONS, STATE WATER RESOURCES CONTROL BOARD (SWRCB) DROUGHT REGULATIONS, AND TCWD WATER CONSERVATION MEASURES/ACTIONS

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.



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ITEM 15: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION:

Review and discuss local government and legislative informational matter(s), and take action(s) as deemed appropriate.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

ITEM 17: _____

ITEM 18: _____

OTHER INFORMATION/MATTERS

Reports or comments from the General Manager and/or Staff

CLOSED SESSION

CLOSED SESSION NO. 1: CONFERENCE WITH LEGAL COUNSEL/SOCWA REPRESENTATIVE

CONFIDENTIAL INFORMATION Involving South Orange County Water Association ("SOCWA") - Pursuant to California Government Code Section 54956.96(a)(1).

Upon advice from District General Legal Counsel, the TCWD Board of Directors will conduct a closed session pursuant to the above-referenced Section of the California Government Code to receive, discuss and, potentially, take action(s) concerning information obtained in one or more closed session(s) of the Board of Directors of SOCWA, a joint powers agency. TCWD is a member agency of SOCWA.

ITEM 16: REPORT OF ACTION(S) TAKEN IN CLOSED SESSION

RECOMMENDED ACTION

Take action(s) or provide announcement(s) of action(s) taken in Closed Session, as may be applicable.

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

ADDITIONAL GENERAL MANAGER COMMENTS

Additional reports or comments from the General Manager

END ACTION CALENDAR & ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Administrative Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Board Meeting Room at the District Administrative Facility.



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COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible. Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

July 19, 2017 | August 16, 2017 | September 20, 2017

