



**REGULAR BOARD MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA
ADMINISTRATIVE FACILITY, BOARD ROOM
WEDNESDAY, APRIL 19, 2017 AT 7:00 PM**

BOARD OF DIRECTORS

Glenn Acosta, President
Michael Safranski, Vice President
Don Chadd, Director
Stephen Dopudja, Director
Edward Mandich, Director

DISTRICT STAFF

Hector Ruiz, General Manager
Michael Perea, District Secretary
Cindy Byerrum, District Treasurer
Bowie, Arneson, Wiles & Giannone,
District General Legal Counsel

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. For persons desiring to make verbal comments and utilizing a translator to present their comments into English reasonable time accommodations, consistent with State law, shall be provided. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS

REPORT FROM THE GENERAL MANAGER

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

RECOMMENDED ACTION:

Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.

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CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meeting(s):

1. *March 15, 2017 Regular Board Meeting*

ITEM 2: TREASURER'S REPORT

a. **FINANCE/AUDIT COMMITTEE MEETING**

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. *March 8, 2017*

b. **PRESENTATION OF FINANCIALS**

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

1. *February, 2017*

c. **PAYMENT OF BILLS FOR CONSIDERATION**

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for March, 2017.

ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Meeting Recap(s):

1. *March 1, 2017*

**ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/
ATTENDANCE ITEMS**

RECOMMENDED ACTION:

Ratify the Directors' expenses and fees from March, 2017, and approve tentative future meetings/attendance items.



ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 5: DISCUSSION AND APPROVAL OF STATE OF CALIFORNIA, GOVERNOR'S OFFICE OF EMERGENCY SERVICES DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES (Cal OES 130)

RECOMMENDED ACTION:

1. *Receive information at the time of the Board Meeting.*
2. *Approve and authorize the Board President to execute the Designation of Applicant's Agent Resolution for Non-State Agencies.*

ITEM 6: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING 2017 WATER AWARENESS DAY EVENT

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 7: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING REVIEW AND REVISION(S) TO TRABUCO CANYON WATER DISTRICT PERSONNEL AND SALARY POLICY

RECOMMENDED ACTIONS:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 8: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING THE SOUTH ORANGE COUNTY WASTEWATER AUTHORITY (SOCWA) BOARD OF DIRECTORS, SOCWA COMMITTEE(S), AND SOCWA PROJECT COMMITTEE MEETINGS

RECOMMENDED ACTIONS:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

FINANCIAL MATTERS

ITEM 9: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING MUNICIPAL WATER DISTRICT OF ORANGE COUNTY (MWD OC) FISCAL YEAR 2017/2018 PROPOSED RATES, CHARGES, AND PROPOSED BUDGET

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 10: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRABUCO CANYON WATER DISTRICT'S FISCAL YEAR 2017/2018 CAPITAL IMPROVEMENT PROGRAM (CIP) AND GENERAL FUND BUDGETS

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.



ENGINEERING MATTERS

ITEM 11: BAKER WATER TREATMENT PLANT

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 12: ALTERNATE RAW WATER TRANSMISSION LINE – FEMA NO. PW79

RECOMMENDED ACTIONS:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 13: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING SADDLE CREST DEVELOPMENT (65 DUs)

RECOMMENDED ACTION:

- 1. Receive information at the time of the Board Meeting.*
- 2. Approve as to form the Agreement for Construction of Water and Sewer Facilities – Santiago Saddle Crest Development Project (Tract 17388).*
- 3. Authorize District Officers to execute the Agreement when finalized.*

LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS

ITEM 14: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING STATEWIDE DROUGHT CONDITIONS, STATE WATER RESOURCES CONTROL BOARD (SWRCB) DROUGHT REGULATIONS, AND TCWD WATER CONSERVATION MEASURES/ACTIONS

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 15: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION:

Review and discuss local government and legislative informational matter(s), and take action(s) as deemed appropriate.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

ITEM 17: _____

ITEM 18: _____

OTHER INFORMATION/MATTERS

Reports or comments from the General Manager and/or Staff

CLOSED SESSIONS

CLOSED SESSION NO. 1: CONFERENCE WITH REAL PROPERTY NEGOTIATOR(S) Pursuant to Government Code Section 54956.8

Property: Unimproved Real Property located in Trabuco Canyon, California (located North of Robinson Ranch development)



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(Orange County Assessor Parcel No(s). 842-061-05, 842-061-06, 842-061-07)

District Negotiator(s): General Manager
Negotiating Party (ies): Foremost Acquisition, LLC
Under negotiation: Price and Sale Terms

CLOSED SESSION NO.2: EVALUATION – GOVERNMENT CODE SECTION 54957

Designation of Employee: General Manager

The Board of Directors will meet in closed session pursuant to Government Code Section 54957 to discuss the General Manager's year end performance evaluation.

ITEM 16: REPORT OF ACTION(S) TAKEN IN CLOSED SESSIONS

RECOMMENDED ACTION

Take action(s) or provide announcement(s) of action(s) taken in Closed Session(s), as deemed appropriate.

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

ADDITIONAL GENERAL MANAGER COMMENTS

Additional reports or comments from the General Manager

END ACTION CALENDAR & ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Administrative Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Board Meeting Room at the District Administrative Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible. Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

May 17, 2017 | June 21, 2017 | July 19, 2017

