



## **MINUTES OF THE ANNUAL MEETING OF THE BOARD OF DIRECTORS OF THE TRABUCO CANYON IMPROVEMENT CORPORATION | JULY 20, 2016**

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The Special Meeting of the Board of Directors of the Trabuco Canyon Improvement Corporation (TCIC) was called to order by President Glenn Acosta at 8:18 PM at the Trabuco Canyon Water District's Administration Facility, located at 32003 Dove Canyon Drive, Trabuco Canyon, California. District Secretary Mr. Michael Perea recorded and transcribed the minutes thereof.

### **DIRECTORS PRESENT**

President Glenn Acosta  
Vice President Stephen Dopudja  
Director Edward Mandich  
Director Michael Safranski

### **DIRECTORS ABSENT**

Director James Haselton

### **TCWD STAFF PRESENT**

Hector Ruiz, General Manager  
Michael Perea, District Secretary  
Lorrie Lausten, Engineer  
Karen Warner, Accounting Supervisor  
Lisa Carmouche, Administrative Assistant

### **DISTRICT CONSULTANTS PRESENT:**

District General Legal Counsel – Rob Anslow (Bowie, Arneson, Wiles & Giannone)

### **PUBLIC PRESENT**

There were no members of the public present.

### **PLEDGE OF ALLEGIANCE**

President Acosta led the Board and District staff in the pledge of allegiance.

### **VISITOR PARTICIPATION**

There were no public comments received.

### **ORAL COMMUNICATION**

There was no oral communication received.

### **DIRECTOR'S COMMENTS**

There were no Director comments received.

### **REPORT FROM THE GENERAL MANAGER**

Mr. Ruiz had no matters to report.

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**ACTION CALENDAR**

**ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)**

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President Acosta announced the matter for review.

**ACTION:** A motion was made by Vice President Dopudja and seconded by Director Mandich to approve the minutes of the July 15, 2015 Annual Board Meeting and April 20, 2016 Special Board Meeting.  
The motion carried 4 – 0 – 1, with Director Haselton absent.

**ITEM 2: DISCUSSION AND ADOPTION OF RESOLUTION OF THE TRABUCO CANYON IMPROVEMENT CORPORATION TO CHANGE THE DATE OF THE ANNUAL MEETING**

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Mr. Ruiz presented this matter for Board review, and said that District staff has reviewed the Corporation Bylaws to determine the manner in which to change the date of the Annual Meeting to the third Wednesday of January. Mr. Ruiz commented that the intent of the date change is for the Corporation to receive the annual financial audit once it is completed and after the Trabuco Canyon Water District's Organizational Meeting when the offices of President and Vice President are determined.

**ACTION:** A motion was made by Director Safranski and seconded by Vice President Dopudja to adopt Resolution No. 2016-20 – Resolution of the Board of Directors of the Trabuco Canyon Improvement Corporation Designating Time, Date, and Location for Annual Meetings of such Board.  
The motion carried 4 – 0 – 1, with Director Haselton absent.

**ITEM 3: OTHER MATTERS/REPORTS**

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Mr. Ruiz said there no other matters to report.

**ACTION:** There was no action taken.

**DIRECTORS' COMMENTS**

There were no Director comments received.

**ADJOURNMENT**

President Acosta adjourned the July 20, 2016, Trabuco Canyon Improvement Corporation Annual Board Meeting at 8:20 PM.