



**REGULAR BOARD MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA
ADMINISTRATIVE FACILITY, BOARD ROOM
WEDNESDAY, DECEMBER 21, 2016 AT 7:00 PM**

BOARD OF DIRECTORS

Stephen Dopudja, President
Glenn Acosta, Vice President
Don Chadd, Director
Edward Mandich, Director
Michael Safranski, Director

DISTRICT STAFF

Hector Ruiz, General Manager
Michael Perea, District Secretary
Cindy Byerrum, District Treasurer
Bowie, Arneson, Wiles & Giannone,
District General Legal Counsel

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS

REPORT FROM THE GENERAL MANAGER

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

RECOMMENDED ACTION:

Determine need and take action on item(s) that arose subsequent to posting the Regular Board Meeting agenda.

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meeting(s):

- 1. November 16, 2016 Regular Board Meeting*

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ITEM 2: TREASURER'S REPORT

a. FINANCE/AUDIT COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. November 9, 2016

b. PRESENTATION OF FINANCIALS

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

1. October, 2016

c. PAYMENT OF BILLS FOR CONSIDERATION

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for November, 2016.

ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Meeting Recap(s):

1. November 2, 2016

ITEM 4: EXECUTIVE COMMITTEE MEETING(S)

RECOMMENDED ACTION:

Receive and file the following Executive Committee Meeting Recap(s):

1. July 28, 2016
2. November 22, 2016

**ITEM 5: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/
ATTENDANCE ITEMS**

RECOMMENDED ACTION:

Ratify the Directors' expenses and fees from November, 2016, and approve tentative future meetings/attendance items.



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ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 6: ELECTION OF BOARD OFFICERS

RECOMMENDED ACTION(S):

Pursuant to the District's General Policy and Rules and Regulations, hold elections for the offices of President and Vice President.

ITEM 7: DISCUSSION & POSSIBLE ACTION(S) CONCERNING 2017 BOARD MEMBER COMMITTEE APPOINTMENTS AND AGENCY REPRESENTATIVE ASSIGNMENTS

RECOMMENDED ACTION(S):

Discuss at the time of the Board Meeting, and take action(s) as deemed appropriate.

FINANCIAL MATTERS

ITEM 8: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRABUCO CANYON WATER DISTRICT'S FISCAL YEAR 2015/2016 FINANCIAL REPORT (AUDIT)

RECOMMENDED ACTION:

Receive information and presentation at the time of the Board Meeting, and file Trabuco Canyon Water District's Fiscal Year 2015/2016 Financial Report (Audit) as presented.

**CLOSED SESSION NO. 1 - CONFERENCE WITH LABOR NEGOTIATOR
PURSUANT TO GOVERNMENT CODE 54957.6 and 54954.5(f)**

District Negotiator: General Manager

Employee Organization: Non-Represented TCWD Employees

ITEM 9: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING DISTRICT ORGANIZATION, TOTAL COMPENSATION AND SALARY STUDY, DISTRICT ORGANIZATIONAL CHANGES AND EMPLOYEE COMPENSATION

RECOMMENDED ACTION(S):

- 1. Receive information and presentation from Koff and Associates of the Total Compensation Study Final Report at the time of the Board Meeting.*
- 2. Receive and file Total Compensation Study Final Report as prepared by Koff and Associates.*
- 3. Approve the proposed Monthly Salary Plan as prepared by Koff and Associates.*
- 4. Approve District Organizational changes as presented at the time of the Board Meeting.*
- 5. Discussion and possible action(s) on proposed changes to the District's total salary and total compensation budgets for Fiscal Year 2016/2017.*



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ENGINEERING MATTERS

ITEM 10: BAKER WATER TREATMENT PLANT

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 11: ALTERNATE RAW WATER TRANSMISSION LINE – FEMA NO. PW79

RECOMMENDED ACTIONS:

Receive staff report and recommendation(s) for action including:

- 1. Possible findings by the Board of Directors.*
- 2. Possible action(s) by the Board of Directors concerning the Alternate Raw Water Transmission Line Project Construction Contract*
- 3. Possible other action(s) by the Board of Directors.*

LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS

ITEM 12: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING STATEWIDE DROUGHT CONDITIONS, STATE WATER RESOURCES CONTROL BOARD (SWRCB) DROUGHT REGULATIONS, AND TCWD WATER CONSERVATION MEASURES/ACTIONS

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 13: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION:

Review and discuss local government and legislative informational matter(s), and take action(s) as deemed appropriate.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

ITEM 15: _____

ITEM 16: _____

OTHER INFORMATION/MATTERS

Reports or comments from the General Manager and/or Staff

CLOSED SESSIONS

CLOSED SESSION NO. 2: CONFERENCE WITH REAL PROPERTY NEGOTIATOR(S) Pursuant to Government Code Section 54956.8

Property: Unimproved Real Property located in Trabuco Canyon, California (located North of Robinson Ranch development)
(Orange County Assessor Parcel No(s). 842-061-05, 842-061-06, 842-061-07)

District Negotiator(s): General Manager

Negotiating Party (ies): Foremost Acquisition, LLC

Under negotiation: Price and Sale Terms



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CLOSED SESSION NO. 3: CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION:

Pursuant to Government Code Sections 54956.9 (d) (1) and 54954.5 (c)
1 Case – Worker’s Compensation Appeals Board – Serious & Willful Claim of John Gonzalez
WCAB Case No. ADJ9664930

CLOSED SESSION NO. 4: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LEGAL ACTION(S)

Significant exposure to legal proceedings and/or litigation
Government Code Sections 54956.9(b)(1) and 54954(c)
Number of Potential Cases: 1

CLOSED SESSION NO. 5: PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GOVERNMENT CODE SECTION 54957

Title: General Manager
The Board of Directors will meet in closed session pursuant to Government Code Section 54957 to discuss the General Manager’s year end performance evaluation.

ITEM 14: REPORT OF ACTION(S) TAKEN IN CLOSED SESSIONS

RECOMMENDED ACTION:

Provide announcement(s) of action(s) taken in Closed Session(s), if any.

ADDITIONAL DIRECTORS’ COMMENTS

Additional reports or comments from Directors

ADDITIONAL GENERAL MANAGER COMMENTS

Additional reports or comments from the General Manager

END ACTION CALENDAR

ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Administrative Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Board Meeting Room at the District Administrative Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible. Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

January 18, 2017 | February 15, 2017 | March 15, 2017

