



**REGULAR BOARD MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA
ADMINISTRATIVE FACILITY, BOARD ROOM
WEDNESDAY, JUNE 15, 2016, AT 7:00 PM**

BOARD OF DIRECTORS

Stephen Dopudja, President
Glenn Acosta, Vice President
James Haselton, Director
Edward Mandich, Director
Michael Safranski, Director

DISTRICT STAFF

Hector Ruiz, General Manager
Michael Perea, District Secretary
Cindy Byerrum, District Treasurer
Bowie, Arneson, Wiles & Giannone,
District General Legal Counsel

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS

REPORT FROM THE GENERAL MANAGER

PRESENTATION OF A WATER CONSERVATION AWARD FROM THE BOARD OF DIRECTORS OF THE MUNICIPAL WATER DISTRICT OF ORANGE COUNTY TO THE BOARD OF DIRECTORS OF TRABUCO CANYON WATER DISTRICT

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

RECOMMENDED ACTION:

Determine need and take action on item(s) that arose subsequent to posting the agenda.

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CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meeting(s):

- 1. May 18, 2016 Regular Board Meeting*
- 2. May 23, 2016 Special Board Meeting*

ITEM 2: TREASURER'S REPORT

a. FINANCE/AUDIT COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

- 1. May 11, 2016*

b. PRESENTATION OF FINANCIALS

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

- 1. April, 2016*

c. PAYMENT OF BILLS FOR CONSIDERATION

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for May, 2016.

ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Meeting Recap(s):

- 1. May 4, 2016*

**ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/
ATTENDANCE ITEMS**

RECOMMENDED ACTION:

Ratify the Directors' expenses and fees from May, 2016, and approve tentative future meetings/ attendance items.



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ITEM 5: COUNTY OF ORANGE ALERTOC PUBLIC MASS NOTIFICATION SYSTEM MEMORANDUM OF UNDERSTANDING RENEWAL

RECOMMENDED ACTION:

1. *Approve Memorandum of Understanding between the County of Orange and Participants for Use of Countywide Mass Notification System; and*
2. *Authorize the General Manager to execute the Memorandum of Understanding between the County of Orange and Participants for Use of Countywide Mass Notification System.*

ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 6: PUBLIC HEARING FOR THE CONSIDERATION OF APPROVAL OF TRABUCO CANYON WATER DISTRICT'S 2015 URBAN WATER MANAGEMENT PLAN UPDATE (UWMP)

RECOMMENDED ACTION:

1. *Receive information at the time of the Board Meeting;*
2. *Conduct Public Hearing to receive public comments relating to the proposed approval and adoption of the 2015 Urban Water Management Plan Update;*
3. *Adopt Resolution No. 2016-1223 – Resolution of the Board of Directors of the Trabuco Canyon Water District Adopting 2015 Urban Water Management Plan Update;*

ITEM 7: AUTHORIZE ACTION(S) FOR FISCAL YEAR 2016/2015 UNDEVELOPED LAND/WATER STANDBY ASSESSMENT & PUBLIC HEARING

RECOMMENDED ACTION:

1. *Authorize District staff to proceed with actions to set the Fiscal Year 2016/2017 Undeveloped Land/Water Standby Assessments at \$15.00 per acre or portion thereof; and*
2. *Agendize Public Hearing and authorize District staff to furnish Notice of Public Hearing on Proposed Undeveloped Land/Water Standby Assessments for the July 20, 2016, Regular Board Meeting.*

ITEM 8: CONSIDERATION OF ADOPTION OF A RESOLUTION OF NECESSITY FOR THE ACQUISITION BY EMINENT DOMAIN OF CERTAIN REAL PROPERTY INTERESTS LOCATED AT 21572 PLANO TRABUCO ROAD IN THE CITY OF RANCHO SANTA MARGARITA, AND FURTHER IDENTIFIED AS PORTIONS OF ORANGE COUNTY TAX ASSESSOR'S PARCEL NUMBERS 833-731-03, 04, AND 06 TO 09, FOR PUBLIC PURPOSES, NAMELY FOR WATER AND SEWER EASEMENT PURPOSES

RECOMMENDED ACTION:

That the Board Members:

1. *Consider Resolution No. 2016-1226 - Resolution of Necessity of the Trabuco Canyon Water District ("District") Declaring Certain Real Property Interests Necessary for Public Purposes and Authorizing Acquisition thereof for water and sewer easement purposes.*
2. *Open and conduct a hearing on the adoption of the proposed Resolution of Necessity, receive from staff the evidence stated and referred to in this Agenda Report ("Report"), take testimony from any person*



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wishing to be heard on issues A, B, C, and D below, and consider all evidence to determine whether to adopt the proposed Resolution of Necessity.

3. If the District Board finds, based upon the evidence contained and referred to in this Report, the testimony and comments received at the hearing, and all written testimony submitted to the District Board, that the evidence supports the necessary findings with respect to the proposed Resolution of Necessity, then staff recommends that the District Board, in the exercise of its discretion, adopt proposed Resolution No. 2016-1226, (which requires a 4/5 vote of the voting members of the District Board) and authorize the District's legal counsel to file an eminent domain proceeding to acquire the interests in the real property described as follows:

- The District seeks to acquire two easements over portions of the real property located at 21572 Plano Trabuco Road in the City of Rancho Santa Margarita, also identified as portions of Orange County Tax Assessor's Parcel Numbers 833-731-03, 04 and 06 to 09. The interests sought to be acquired consist of an easement for a water line containing 1,308 square feet of land, as well as an easement for a sewer line containing 2,601 square feet of land, within the common area of the Trabuco Marketplace along the northerly portion of APN 833-731-04. The common area consists of asphalt paving, parking and landscape areas. No structures will be affected by these easements.

The real property interests are referred to below as "Subject Property Interests" and are described more particularly in the Exhibits attached to the Resolution of Necessity as Exhibits "A-1" and "A-2". The Resolution also contains drawings depicting the locations of the real property interests. The drawings are attached as Exhibits "B-1" and "B-2", to the Resolution of Necessity. The Resolution and its exhibits are attached hereto and incorporated in this Report by this reference.

4. If the Resolution of Necessity is approved, authorize the District's legal counsel and District staff to take all necessary steps to deposit with the State Treasurer's Office the amount of probable compensation required by law for issuance of an Order for Possession for the Subject Property Interests identified above.
5. Authorize the General Manager, or his designee, to execute all necessary documents.

ITEM 9: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING SOUTHERN CALIFORNIA EDISON (SCE) OFFER TO PURCHASE EASEMENTS AT THE HERITAGE SEWER LIFT STATION

RECOMMENDED ACTION:

1. Receive information at the time of the Board Meeting;
2. Authorize the General Manager to execute Grant of Easement to Southern California Edison.

ITEM 10: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING SECOND EXTENSION AGREEMENT BETWEEN TRABUCO CANYON WATER DISTRICT AND THE OAKS AT TRABUCO, LLC

RECOMMENDED ACTION:

1. Receive information at the time of the Board Meeting;
2. Authorize the General Manager to execute the Second Extension Agreement Between Trabuco Canyon Water District and The Oaks at Trabuco, LLC.



FINANCE MATTERS

ITEM 11: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING MUNICIPAL WATER DISTRICT OF ORANGE COUNTY (MWD OC) FISCAL YEAR 2016/2017 PROPOSED RATES, CHARGES, AND BUDGET

RECOMMENDED ACTION:

1. Receive information at the time of the Board Meeting;
2. Approve TCWD's Fiscal Year 2016/2017 Water Use Efficiency Program Enhancements in the amount of \$18,625, and Water Loss Audit for a not to exceed amount of \$27,032.

ITEM 12: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRABUCO CANYON WATER DISTRICT'S FISCAL YEAR 2016/2017 CAPITAL IMPROVEMENT PROGRAM (CIP) AND GENERAL FUND BUDGETS

RECOMMENDED ACTION:

1. Receive information at the time of the Board Meeting;
2. Adopt Resolution No. 2016-1224 – Resolution of the Board of Directors of the Trabuco Canyon Water District Approving the General Fund District Budget for Fiscal Year 2016/2017 for an amount of \$9,102,745; and
3. Adopt Resolution No. 2016-1225 – Resolution of the Board of Directors of the Trabuco Canyon Water District Approving the Capital Improvement Program Budget for Fiscal Year 2016/2017 for an amount of \$5,826,650.

ENGINEERING MATTERS

ITEM 13: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING SKYRIDGE DEVELOPMENT

RECOMMENDED ACTION:

1. Receive Grant of Easement, as presented, for acceptance, including dedications to the Trabuco Canyon Water District;
2. Authorize the District Secretary to execute and record the Grant of Easement, as presented, for acceptance of easement.

ITEM 14: BAKER WATER TREATMENT PLANT

RECOMMENDED ACTION(S):

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 15: ALTERNATE RAW WATER TRANSMISSION LINE – FEMA NO. PW79

RECOMMENDED ACTION(S):

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 16: PLANO SEWER LIFT STATION WET WELL AND ROBINSON RANCH WASTEWATER TREATMENT PLANT INFLUENT EQUALIZATION BASIN RECOATING PROJECT

RECOMMENDED ACTION(S):

1. Receive information at the time of the Board Meeting;



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2. *Authorize the General Manager to contract with Sancon for Contract Services for the Plano Trabuco Sewer Lift Station Wet Well Recoating Project for a not to exceed amount of \$32,000; and*
3. *Authorize the General Manager to contract with Socal Pacific Construction Corporation for Contract Services for the Robinson Ranch Wastewater Treatment Plant Influent Equalization Basin Recoating Project for a not to exceed amount of \$70,000.*

LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS

ITEM 17: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING STATEWIDE DROUGHT CONDITIONS, STATE WATER RESOURCES CONTROL BOARD (SWRCB) DROUGHT REGULATIONS, AND TCWD WATER CONSERVATION MEASURES/ACTIONS

RECOMMENDED ACTION(S):

Receive information at the time of the Board Meeting, and take action(s) as deemed necessary.

ITEM 18: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION:

Review and discuss local government and legislative informational matter(s), and take action(s) as deemed appropriate.

OTHER INFORMATION/MATTERS

Reports or comments from the General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

ADDITIONAL GENERAL MANAGER COMMENTS

Additional reports or comments from the General Manager

ITEMS TOO LATE TO BE AGENDIZED

ITEM 19: _____

ITEM 20: _____

END ACTION CALENDAR

ADJOURNMENT



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AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Administrative Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Board Meeting Room at the District Administrative Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible. Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

July 20, 2016 | August 17, 2016 | September 21, 2016

